
MINUTES OF THE MILLVILLE SCHOOL DISTRICT BOARD MEETING

MONDAY, APRIL 13, 2026

The Millville Area School Board held their regular business meeting on Monday, April 13, 2026 in the Millville Jr./Sr. High School Library beginning 7:03 pm. Prior to the meeting, the Board met for an Executive Session to discuss a number of personnel and legal matters.

1. ROLL CALL

The following Board members answered roll call: Alex Cavallini, Matthew Deihl, Michael Farrell, Gena Maize, Heather Mausteller, Jonathan Richards, Corey Whitmoyer, and Jessica Whitmoyer.

Also present were Joseph Rasmus, Superintendent of Schools; Whitney Holloway, Business Manager/Board Secretary; Matthew Mills, Secondary Principal; Brandon Gordner, Elementary Principal; James Meadows, Director of Interventional Supports; Dyson Savage, Director of Technology; and Chelsea Rosenberger, Board Recording Secretary.

2. GUEST RECOGNITION AND COMMENTS

- Guests Christopher Sassaman, Klohe Faatz, Wendy Faatz, and Betsy Riera-Gomez all signed the register but did not request to speak.

3. SUPERINTENDENT'S REPORT

Securely Digital Hall Pass System

- Dr. Rasmus began his report with a comprehensive overview of the digital hall pass system pilot implemented at the Junior/Senior High School. He explained that the purpose for using the digital hall pass system was to enhance student accountability and supervision; improve student safety and response capabilities; reduce classroom disruptions and lost instructional time; replace the outdated paper-based pass system; and provide data for proactive interventions.
- Dr. Rasmus shared the system functionality process in that students request passes via their Chromebooks, with no personal phones used. Then, the teachers approve the pass either with a PIN or through auto-approval settings. The system tracks the time out of class, the location, the duration, and provides administrative data for monitoring and incident investigation. Dr. Rasmus then explained that the rationale for utilizing this program was that the district is accountable for student whereabouts at all times and that this system addresses issues such as: vandalism, inappropriate behavior, and excessive time out of class.
- Dr. Rasmus explained that the students have communicated their concerns related to privacy and tracking, limited pass availability, and perceived restrictions. In response, the administration met with student representatives from each homeroom, which led to adjustments made in the system. First, the hallway limit was adjusted from 10 people to 20 people at a time. Next, they increased the use of auto-approval to streamline the

process. There would be ongoing teacher training to ensure consistency across the board. Finally, they identified logistical challenges like activity period, scheduling in certain high traffic areas, etc.

- Dr. Rasmus stated some next steps would be to continue working through the pilot and adjusting with staff and students.
 - Mr. Mills commented that the teachers discussed some items at their faculty meeting and fixed some issues with the auto pass. Additionally, there were some issues with time in the bathrooms or at the nurse due to the system auto clearing that were rectified.
 - Dr. Rasmus asked if the nurse should be communicating with teachers about students being in the office for longer amounts of time.
 - Mr. Mills answered that the nurse, and other similar locations, are now shutting down the pass and starting a new pass when the student leaves, adjusting this concern.
 - Mr. Deihl asked if the students were being blacklisted automatically from being in the hallways.
 - Dr. Rasmus answered that no, the administration is using the information to watch for concerns but that students were not being profiled in any way.

Presentation on Standards Based Report Cards

- Mr. Gordner shared a packet of information related to the proposal for standards based report cards. He explained to the Board that administration would like to consider moving to standards based report cards for grades Kindergarten through third grade. These report cards, he explained, are based on specific standards for the subject area and rated on a 1 to 4 standards based scale. Mr. Gordner showed the Board some examples of these report cards from a nearby school. Some benefits of utilizing this type of report card are shared expectations for students and parents; it aligns with the district's MTSS initiatives; and it helps parents and the district know exactly where students are at in their learning because the conversations are more specific, transparent, and student-centered.
 - Dr. Meadows concurred that utilizing standards based report cards helps drive better conversations with parents and pinpoints student needs specifically based on a standard.
 - Dr. Rasmus added that it also give greater reliability across grades. It is hard to explain to parents that their students are struggling when they have positive grades.
 - Mr. Gordner stated that this is being proposed for Kindergarten through third or fourth grade, but the middle school teachers have been open to considering this model as well.

4. BUSINESS MANAGER'S REPORT

- Mrs. Holloway had previously submitted her report for the consideration of the Board but shared that the district submitted and received the approved Nutrition contract from the state. Additionally, she explained that the district was working with CMAVTS and Site Logics on their feasibility study as well as the budget preparations for the 2026-2027 school year.

5. APPROVAL OF BOARD MINUTES5.1 March 30, 2026 Board Meeting Minutes

A motion by Heather Mausteller and second by Gena Maize that the Millville Area School Board approve the March 30, 2026 Millville Area School District Board meeting minutes.

The motion carried by voice vote. 8 Yea; 0 Nay; 1 Absent

6. BUDGET AND FINANCE6.2 Expenditures - 4/13/2026

A motion by Gena Maize and second by Heather Mausteller that the Millville Area School Board consider and approve the April 13, 2026 general fund expenditures in the amount of \$202,757.34, cafeteria expenditures in the amount of \$39,619.33 and athletic expenditures in the amount of \$1,702.00.

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

6.3 Resolution Urging the Pennsylvania General Assembly to Increase State Funding

A motion by Jonathan Richards and second by Corey Whitmoyer that the Millville Area School Board approve the Resolution Urging the Pennsylvania General Assembly to increase state funding, as outlined in the resolution.

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

6.4 Proposed Final (Preliminary) 2026-2027 Millville Area School District Operating Budget

A motion by Gena Maize and second by Jonathan Richards that the Millville Area School Board consider and approve the Millville Area School District 2026-2027 Proposed Final (Preliminary) Budget with total expenditures of \$16,014,961 with a millage of 61.4489 mills which is an increase of 2.25% which is a 50% to the Act 1 Index of 4.5%.

The motion carried by roll call vote. 6 Yes; 2 No (H. Mausteller, M. Deihl); 1 Absent

6.5 Services Bid

A motion by Heather Mausteller and second by Corey Whitmoyer that the Millville Area School Board bid the following service contracts beginning with the 2026-2027 school year.

- 6.5 A – Propane
- 6.5 B – Waste

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

6.6 Food Service Provider - 26-27 SY

A motion by Gena Maize and second by Corey Whitmoyer that the Millville Area School Board consider and approve Metz Culinary Management as the Food Service Provider for the 2026-2027 School Year.

- Mrs. Mausteller asked if this contract was put out to bid.
- Mrs. Holloway answered that no, it is not required every year. The district was exercising its right not to bid the contract, but rather to renew.
- Mrs. Mausteller commented that she felt it should be put out to bid every so often.
- Mrs. Holloway answered that yes, we are required to do so every few years.
- Mr. Whitmoyer asked if it was reimbursable.
- Mrs. Holloway answered that yes, we have a guarantee profit of \$10,000, per the contract.

- Ms. Maize asked if this is a factor on providing whole milk in the future because students are currently wasting a lot of milk.
- Dr. Rasmus answered that administration has been discussing this and looking for other options.

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

7. POLICY / GOVERNANCE

7.2 First Reading Revised MASD Board Policies and Administrative Regulations

A motion by Gena Maize and second by Corey Whitmoyer that the Millville Area School Board consider and approve the first readings of the revised Millville Area School District Board Policies and Administrative Regulations, as recommended by PSBA per recent changes to federal regulations and by the Policy Committee.

- 7.2 A - MASD Policy 140: Charter Schools
- 7.2 B - MASD Policy 810: Transportation
- 7.2 C - MASD Policy 221: Dress and Grooming
- 7.2 D - MASD Policy 325: Dress and Grooming
- 7.2 E - Administrative Regulation 325-AR-0: Dress and Grooming
- 7.2 F - Administrative Regulation 325-AR-2: Identification Badges

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

7.3 PSBA All Access/Keystone Agenda Subscription 2026-2027

A motion by Heather Mausteller and second by Corey Whitmoyer that the Millville Area School Board consider and approve the renewal of the PSBA All Access Membership as well as Administrative Regulation updates and the acquisition of Keystone Agenda (to replace BoardDocs at \$2,700 per year), effective July 1, 2026 through June 30, 2027 for a total annual cost of \$12,414.79.

- Ms. Maize asked if this was a savings to the district.
- Dr. Rasmus answered that this change was being initiated by PSBA as they are no longer working with BoardDocs. He explained that he met with PSBA and the provider for Keystone Agenda to review the platform and felt that the functionality was better and that PSBA would be assisting with all migration of data.
- Ms. Rosenberger explained the differences in costs and the overall increase for PSBA services of approximately \$750.

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

7.4 2026 CSIU Ballot for Elections

A motion by Corey Whitmoyer and second by Matthew Deihl that the Millville Area School Board approve the 2026 slate of candidates for the CSIU Board of Directors.

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

8. ADMINISTRATIVE ITEMS

Combined Consent (8.1 – 8.2)

A motion by Heather Mausteller and second by Matthew Deihl that the Millville Area School Board consider and approve the combined recommended action as presented.

- **8.1 School Integrated Outpatient Mental Health Clinic - CSIU-16**
 - A motion to consider and approve the agreement with the CSIU 16 to situate the NEST Clinic, a school-integrated outpatient mental health clinic within the Millville

Area School District for the 2026-2027 school year. While all mental health services provided to students will be billed to students' health insurance, the district is responsible for exceptional support hours at the rate of \$150 per hour, not to exceed \$21,600.

- 8.2 Millville Area School Police Officer (SPO) Handbook
 - A motion to consider and approve the Millville Area School Police Officer (SPO) Handbook is to serve as the foundational guide for the operation, expectations, and governance of a district's school police department, which ensures that all officers perform their duties in a manner that is consistent, legally compliant, and aligned with the educational mission of the school district.

The combined motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

9. CURRICULUM / EDUCATIONAL

9.2 Curricular Excursions & Field Trips

A motion by Michael Farrell and second by Gena Maize that the Millville Area School Board consider and approve the curricular excursions and trips as presented. District will sponsor field trip costs up to the \$20 per student threshold, as indicated in the Millville Area School District Administrative Regulation 121-AR-1: Field Trips, Curricular Excursions, and Community Based Instruction.

- 9.2 A - CTE Industry Tour - Mrs. Hall - April 23, 2026
- 9.2 B - TSA Trip for Robot Competition - Mr. Martone - April 28, 2026
- 9.2 C - EOS Therapeutic Riding Center Trip - Mrs. Schrader - May 4, 2026
- 9.2 D - PA FFA State Convention - Mrs. Hall - June 9-11, 2026

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

9.3 Graduation Date for Class of 2026

A motion by Gena Maize and second by Heather Mausteller that the Millville Area School Board consider and approve the graduation ceremony for the Class of 2026 graduation ceremony to be held Friday, June 5, 2026, at 7:00 pm. Baccalaureate Service and Award Ceremony to be held on Wednesday, June 3, 2026 at 7:00 PM. Both events will be held in the Jr./Sr. High School Auditorium.

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

Combined Consent (9.4 – 9.6)

A motion by Heather Mausteller and second by Matthew Deihl that the Millville Area School Board consider and approve the combined recommended action as presented.

- 9.4 CommonLit School Essentials PRO Plus Acquisition
 - A motion to consider and approve the acquisition of CommonLit School Essentials PRO Plus for a comprehensive English Language Arts curriculum for middle school, with a 3-year term, at a total cost of \$18,900.
 - Mr. Whitmoyer asked for clarification if the Curriculum Committee was prepared to move forward with this item because he believed there were still questions.
 - Dr. Rasmus answered that no, the concerns were with iReady which was not placed before the Board on the agenda. He added that the only consideration for this resource was whether to commit to a three-year or

- six-year contract. However, it was not financially feasible to move forward with a six-year contract at this time.
- Ms. Maize asked if this was a new platform or if the district already had this resource.
 - Dr. Rasmus answered that this was a new resource for the district, which was a comprehensive ELA platform for middle school. He explained that the teachers have been piloting the resource this year for free and that the teachers were recommending it moving forward. It would remove the need for a few existing platforms.
 - Ms. Maize asked how much more would this platform exceed what the district currently has allocated for these types of resources.
 - Mrs. Whitmoyer answered that it is approximately \$3,000 more.
- 9.5 AIMSWEB Unlimited (Digital) Acquisition
 - A motion to consider and approve the acquisition of Pearson AIMSWEBPLUS for the 2026-2027 school year, at a total cost of \$4,995.
 - Ms. Maize asked if this was a new platform.
 - Dr. Rasmus answered that the district previously utilized this platform with only special education. However, we are looking to use this across the district as a universal screener. It would be replacing DIBELS and STAR for testing, and the CSIU may be able to help the district cover the cost of the resource at approximately \$5,000.
 - Ms. Maize asked if the purchase would be cost neutral.
 - Mrs. Holloway answered that the district will see some savings, and hopefully more, if we are the recipient of the grant funding from the CSIU.
 - 9.6 Zaner-Bloser Handwriting Series Grades 3-5
 - A motion to consider and approve the acquisition of Zaner-Bloser Handwriting Series Bundles for grades 3-5 inclusive of both the hardcopy resources and digital platform for the 2026-2027 school year, at a total cost of \$5,358.00.
 - Dr. Rasmus explained that the district has used this cursive handwriting curriculum previously, but now, Act 2 requires this. He explained that this quote is for the bundle.
 - Ms. Maize asked for clarification as it was only listed as being for grades three through five and what do the older students utilize.
 - Dr. Rasmus answered that the district was still working through that and the difficulty placed on the upper grade levels in this band being asked to go from beginner to proficient over the course of one year.
 - Mr. Gordner added that they have started this conversation and working through the expectations.

The combined motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

10. BUILDINGS AND GROUNDS

10.1 Millville Little League Facility Use - Teener League Games Spring 2026

A motion by Heather Mausteller and second by Michael Farrell that the Millville Area School Board consider and retroactively approve permission for Millville Little League to use the High School Boys Baseball Field for Baseball Teener League home games in the 2026 spring season and the High School Softball Field for Softball Teener League home games in the 2026 spring season, when not in use by MASD athletic teams, as per Administrative Regulation 707-AR-3.

- Dr. Rasmus commented that it has been difficult for Little League to get information in for Board approval in the established timelines.

The motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

11. PERSONNEL AND ACTIVITIES

Combined Consent (11.1 – 11.6)

A motion by Heather Mausteller and second by Matthew Deihl that the Millville Area School Board consider and approve the combined recommended action as presented.

- **11.1 Mentor Approval**
 - A motion to consider and approve MEGAN HIPPENSTIEL as mentor to SARAH DISCHNER, retroactive to March 30, 2026.
- **11.2 Resignation - L. Sokoloski**
 - A motion to consider and approve the notice of resignation of LEO SOKOLOSKI as School Police Officer, effective April 1, 2026.
- **11.3 Resignation - T. Lawton**
 - A motion to consider and approve the notice of resignation of TERRI LAWTON as High School Attendance/Athletics Secretary, effective April 1, 2026.
- **11.4 School Police Officer Consultant Appointment**
 - A motion to consider and approve the appointment of SCOTT TRAUGH as a School Police Officer consultant who will provide guidance, planning support, and technical assistance to a school district as it develops and implements its own district-operated police department to ensure that the district-operated program is legally compliant, operationally sound, and aligned with best practices in school safety and law enforcement, at the compensation rate of \$35.00 per hour, pending the receipt of all necessary documentation.
- **11.5 Co-Curricular Personnel 2026-2027**
 - A motion to consider and approve the Co-Curricular Personnel recommendations for the 2026-2027 school year as presented.
 - **Resignation**
 - 11.5 A - A motion to consider and approve accepting the notice of resignation from DONNA DAVIS as Varsity Girls Basketball Assistant Coach, effective immediately.
 - **Winter 2026-2027 Athletic Staff**
 - 11.5 B - A motion to consider and approve the appointment of RYAN GOLLA as Varsity Boys Basketball Head Coach for the 2026-2027 winter athletic season. Clearances on file.
 - 11.5 C - A motion to consider and approve the appointment of NATHAN GOLLA as Varsity Boys Basketball Assistant Coach for the 2026-2027 winter athletic season. Clearances on file.
 - 11.5 D - A motion to consider and approve the appointment of TRENTON BOONE as Varsity Boys Basketball Volunteer Assistant Coach for the 2026-2027 winter athletic season. Pending receipt of all necessary documentation.
 - 11.5 E - A motion to consider and approve the appointment of DAVID PETERSON as Junior High Boys Basketball Co-Coach for the 2026-2027 winter athletic season. Clearances on file.

- 11.5 F - A motion to consider and approve the appointment of DYLAN BRITTAIN as Junior High Boys Basketball Co-Coach for the 2026-2027 winter athletic season. Clearances on file.
- 11.5 G - A motion to consider and approve the appointment of RICK DAVIS as Varsity Girls Basketball Head Coach for the 2026-2027 winter athletic season. Clearances on file.
- 11.5 H - A motion to consider and approve the appointment of BEN CLARK as Varsity Girls Basketball Assistant Coach for the 2026-2027 winter athletic season. Pending receipt of all necessary documentation.
- 11.5 I - A motion to consider and approve the appointment of DONNA DAVIS as Varsity Girls Basketball Volunteer Assistant Coach for the 2026-2027 winter athletic season. Clearances on file.
- 11.5 J - A motion to consider and approve the appointment of KATIE SICK as Varsity Girls Basketball Volunteer Assistant Coach for the 2026-2027 winter athletic season. Clearances on file.
- 11.5 K - A Motion to consider and approve the appointment of LARISSA EVANS as Varsity Girls Basketball Volunteer Assistant Coach for the 2026-2027 winter athletic season. Clearances on file.
- 11.6 Volunteer Personnel
 - A motion to consider and approve the list of Volunteer Personnel for the 2025-2026 school year as presented. Current clearances and Volunteer Forms on file.
 - Danielle Bauer, Ashley Gibbins, and Jamie Karas

The combined motion carried by roll call vote. 8 Yes; 0 No; 1 Absent

12. ADJOURNMENT

A motion by Heather Mausteller and second by Matthew Deihl to adjourn the meeting. The meeting adjourned at 8:09 pm.

Whitney Holloway, Board Secretary

Chelsea Rosenberger, Board Recording Secretary