

Policy Committee Meeting Minutes
Tuesday, March 3, 2026
T/E Administrative Offices, Room 200
7:00 p.m.

Board Committee Members: Rachel Weil, Chair; Dr. Roberta Hotinski, Dr. Julie K. Mesaros, Henry Zink

Other Board Members: Maryann Piccioni

T/E School District Representatives: Dr. Richard Gusick, Mark Cataldi, Art McDonnell, Ken Roos

Attendees: Three student reporters from The Spoke

Review of Minutes

The minutes of the February 3, 2026 meeting were reviewed and recommended for approval at the next Board meeting.

Public Comment on Agenda Items

None

Review of Policies for 2nd Reading

Policy and Regulation 3241: Fees Collected from Students

The Policy was revised as credit systems are permitted. The Policy will be sent to the Board of School Directors for a second reading at their meeting on March 23, 2026. The Regulation was revised to include approved activity fees and a statement about fee adjustments or waivers for qualified students.

Policy and Regulation 3293: Designation of Depositories

The Policy and Regulation were revised as it is not necessary to issue a request for repositories every 3 years. The Policy will be sent to the Board of School Directors for a second reading at their meeting on March 23, 2026. The order of the two subsections in the Regulation regarding Timing of Board Resignation and Solicitation were reversed for clarity, and the updated title of Assistant Business Manager was inserted.

Policy 4031: Voluntary Separations from District (Resignations from Employment)

The Policy was revised to allow an employee's resignation to be accepted by the Superintendent and placed in the consent agenda as an information item in a regular Board meeting following the resignation within a reasonable time of the acceptance of the resignation by the Superintendent. The Policy will be sent to the Board of School Directors for a second reading at their meeting on March 23, 2026, with a non-material change from the first reading.

Information

None

Follow Up from Previous Policy Committee Meeting

None

Policies and Regulations for Review and Discussion

Policy 3410: System of Accounts

The Policy was revised as it was not necessary for checks in excess of \$3,000 to be listed as a separate item since all checks are included on the monthly financial report. The Policy will be sent to the Board of School Directors for a first reading at their meeting on March 23, 2026.

Policy and Regulation 3434: Annual Audit

The Policy was revised to include the Business Manager or designee will evaluate the need for a request for proposal for audit services at least once every three years, rather than make it a requirement. In addition, the list of entities the auditors file a statement with regarding the financial condition of the District was updated. The Policy will be sent to the Board of School Directors for a first reading at their meeting on March 23, 2026. It was decided the proposed new Regulation was not necessary.

Policy and Regulation 3295: District-Initiated Real Estate Tax Assessment Appeals

Revisions to the Policy included grammatical changes, along with those made for clarity that align with the underlying purpose and, therefore, did not constitute a material revision to the Policy. Non-substantive revisions were made to the Regulation. The Policy and Regulation will be shared with the District's Tax Appeal Counsel. Absent further material changes, both the Policy and Regulation will go into effect immediately.

The following Policies had non-substantive revisions regarding updated titles, spacing, grammar, and punctuation. They will be marked as revised and go into effect immediately along with the revisions to the accompanying Regulations.

Policy 3440: Management of Escrow Funds

Policy and Regulation 3450: Monies Collected in School Buildings

Policy and Regulation 3460: Management of School Activity Funds

Policy and Regulation 3510: Continuing Disclosure and Post-Issuance Compliance and Record Retention for District Bond Obligations

Policy 3430: Periodic Financial Reports

There were no revisions, so it will be marked as reviewed and go into effect immediately.

Public Comment on Non-Agenda Items

None.

Future Meetings

Future Policy Committee meetings for the 2025-2026 school year are scheduled for April 20 (Note: this is a change from the originally scheduled date of April 7) and May 5. Unless advertised otherwise, all meetings are held at the Tredyffrin/Easttown Administration Offices, 940 West Valley Road, Suite 1700, in Room 200 at 7:00 p.m.

Adjournment

The meeting was adjourned at 8:04 p.m.