

# Notice of Intent to Provide Home Instruction

I am providing notice of my intention to provide home instruction for the child(ren) listed below as provided by § 22.1-254.1 of the Code of Virginia, in lieu of having them attend school for the school year 20\_\_\_\_ - 20\_\_\_\_.

| Name(s) of Child(ren) | Date of Birth | Grade Level | Zoned School |
|-----------------------|---------------|-------------|--------------|
| _____                 | _____         | _____       | _____        |
| _____                 | _____         | _____       | _____        |
| _____                 | _____         | _____       | _____        |

I am eligible to provide home instruction under the following option (check one):

- ☐ **I have a high school diploma or a higher credential.**  
(Attach a copy of a high school diploma OR a transcript OR a higher credential)
- ☐ **I have the qualifications prescribed by the Board of Education for a teacher.**  
(Attach a copy of a teaching license or a statement to this effect from the Virginia Department of Education)
- ☐ **I have provided a program of study or curriculum which is to be delivered through a correspondence course or a distance learning program or in some other manner.**  
(For a correspondence course or distance learning program, attach a notice of acceptance or other evidence of enrollment and a list of subjects to be studied. For a program of study or curriculum delivered through any other manner, attach a list of courses to be studied for the coming year. Submission is for information purposes only)
- ☐ **I have attached to this notice a statement which describes why I am able to provide an adequate education for my child(ren).**  
(Evidence of a parent's ability to provide an adequate education will be determined based on the information submitted for consideration on an individual basis)

A description of the curriculum, limited to **a list of subjects to be studied during the coming school year, is attached for each child** as prescribed in §22.1-254.1 of the Code of Virginia, which defines the requirements for home instruction. I understand that **by August 1** after this school year, I must provide evidence of progress for each child listed above between the age of six (on or before September 30 of this school year) and 18 who has not graduated or obtained a high school diploma, as prescribed in §22.1-254.1 of the Code of Virginia.

I have also included or will provide evidence of having met one of the above criteria along with this Notice **by August 15** of each year. If I begin home instruction after the school year has started, I will submit this Notice as soon as practicable and comply with the other requirements within 30 days of this notice to the school division.

I hereby certify that I am the parent or guardian of the child(ren) listed above.

\_\_\_\_\_  
Parent/Guardian Signature  
Print Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

**This form may be emailed to:**  
homeinstruction@ycsd.york.va.us

**Or mail to:**  
School Board Office  
York County School Division  
Attn: Home Instruction  
302 Dare Road, Yorktown, VA 23692