St. Helens School District #502
Board of Directors
Regular Board Meeting Minutes
March 11, 2026

The St. Helens School District Board of School District #502 convened at 5:30 p.m. in the District Office Board Room.
This public meeting was observable at: https://www.youtube.com/@shsdvideo6360

PRESENT

Those present were:

	Yes	No	Late
Chair: Reed Hjort	X		
Vice Chair: Christine Smith-Reed	X		
Director Melody Killens	X		
Director Rochelle Russell	X		
Director Kim Walker	X		
Student Rep: Joseph Howard	X		X

CALL TO ORDER

00:00:03
Board Chair Reed Hjort called the board meeting to order at 5:30 p.m. followed by the flag salute and roll call.

RECESS TO EXECUTIVE SESSION

00:02:40
ORS 192.660(2)(f): To consider information or records exempt by law from public inspection.

RESUME REGULAR SESSION

00:32:58

AGENDA APPROVAL

33:02
Christine Smith-Reed entered a motion to amend the agenda removing the Public Records Integrity & Response to Public Comments from the agenda. Kim Walker seconded.

Discussion: None

The motion to remove the Public Records Integrity & Response to Public Comments from the agenda was carried unanimously.

Agenda	Motion	Board Member	Yes	No	Notes
		Chair: Reed Hjort	X		
	M	Vice Chair: Christine Smith-Reed	X		
		Director Melody Killens	X		
		Director Rochelle Russell	X		
	2nd	Director Kim Walker	X		

COMMUNITY IMPACT AWARDS
00:33:43
Board Leadership presented

ASB PUBLIC RELATIONS PRESENTATION
00:42:33
High School student Casey Werner presented.

CONSENT AGENDA
0:45:43

- Meeting Minutes
  - February 25, 2026, Regular Session
  - February 25, 2026, Executive Session
- ODE-Career Pathway Grant 2025-27
- Annual Admin/Licensed Notification
- HR Report
- School Year Calendar 2026-2027

Kim Walker entered a motion to approve the consent agenda as presented. Melody Killens seconded.

Discussion: None

The motion to approve the consent agenda passed unanimously.

Consent	Motion	Board Member	Yes	No	Notes

		Chair: Reed Hjort	X		
		Vice Chair: Christine Smith-Reed	X		
	2nd	Director Melody Killens	X		
		Director Rochelle Russell	X		
	M	Director Kim Walker	X		

NEW BUSINESS
0:47:02

- Budget Committee selections.
  - Mariah Flennory
  - Patrick Birkle
  - Traci Nelson
  - Steven Toschi
  - Mathieu Douglass
  - Tom Weaver
  - Corri Boswell
  - ~~Carmin Dunn~~ (removed from the selection process because she lives out of district)

Budget Committee Selection

Position	Term Expiration	
Position #1	6/30/2028	Tom Weaver
Position #2	6/30/2027	Mathieu Douglass
Position #3	6/30/2028	Corri Boswell
Position #4	6/30/2026	Traci Nelson
Position #5	6/30/2026	Patrick Birkle

VISITORS TO ADDRESS THE BOARD
01:11:22

- There were no visitors to address the board.

ACTION ITEMS
01:12:09

11.1. Public Record Integrity and Response to Public Comment
This was removed during the Agenda Approval (see agenda approval for voting).

11.2. Executive Session - Board Action on Topic Discussed in Executive Session.

Kim Walker moved that the Board direct Board Chair Hjort to draft a response to the individual who filed the grievance. Admit the facts and circumstances described in the grievance accurately describing the conduct of the body and articulate that those facts and circumstances do not amount to a violation of public meeting law. Rochelle Russell 2nd the motion.

Discussion: None

The motion passed unanimously.

Action Item#11.2	Motion	Board Member	Yes	No	Notes
		Chair: Reed Hjort	X		
		Vice Chair: Christine Smith-Reed	X		
	2nd	Director Melody Killens	X		
		Director Rochelle Russell	X		
	M	Director Kim Walker	X		

11.3. Budget Committee Member

Kim Walker entered a motion to invite Tom Weaver to join the St. Helens School District Budget Committee Position 1. Rochelle Russell seconded.

Discussion: None

The motion to invite Tom Weaver to join the St. Helens School District Budget Committee Position 1 passed unanimously.

Action Item#11.3	Motion	Board Member	Yes	No	Notes
		Chair: Reed Hjort	X		
		Vice Chair: Christine Smith-Reed	X		
		Director Melody Killens	X		
	2nd	Director Rochelle Russell	X		
	M	Director Kim Walker	X		

Kim Walker entered a motion to invite Mathieu Douglass to join the St. Helens School District Budget Committee Position 2. Christine Smith-Reed seconded.

Discussion: None

The motion to invite Mathieu Douglass to join the St. Helens School District Budget Committee Position 2 passed unanimously.

Action Item#11.3	Motion	Board Member	Yes	No	Notes
		Chair: Reed Hjort	X		
	2nd	Vice Chair: Christine Smith-Reed	X		
		Director Melody Killens	X		
		Director Rochelle Russell	X		
	M	Director Kim Walker	X		

Kim Walker entered a motion to invite Corri Boswell to join the St. Helens School District Budget Committee Position 3. Christine Smith-Reed seconded.

Discussion: None

The motion to invite Corri Boswell to join the St. Helens School District Budget Committee Position 3 passed unanimously.

Action Item#11.3	Motion	Board Member	Yes	No	Notes
		Chair: Reed Hjort	X		
	2nd	Vice Chair: Christine Smith-Reed	X		
		Director Melody Killens	X		
		Director Rochelle Russell	X		
	M	Director Kim Walker	X		

Kim Walker entered a motion to invite Traci Nelson to join the St. Helens School District Budget Committee Position 4. Christine Smith-Reed seconded.

Discussion: None

The motion to invite Traci Nelson to join the St. Helens School District Budget Committee Position 4 passed unanimously.

Action Item#11.3	Motion	Board Member	Yes	No	Notes
		Chair: Reed Hjort	X		
	2nd	Vice Chair: Christine Smith-Reed	X		
		Director Melody Killens	X		
		Director Rochelle Russell	X		
	M	Director Kim Walker	X		

Kim Walker entered a motion to invite Patrick Birkle to join the St. Helens School District Budget Committee Position 5. Christine Smith-Reed seconded.

Discussion: None

The motion to invite Patrick Birkle to join the St. Helens School District Budget Committee Position 5 passed unanimously.

Action Item#11.3	Motion	Board Member	Yes	No	Notes
		Chair: Reed Hjort	X		
	2nd	Vice Chair: Christine Smith-Reed	X		
		Director Melody Killens	X		
		Director Rochelle Russell	X		
	M	Director Kim Walker	X		

12. FINANCIAL REPORT

01:17:26

- Linda Murray handed out financial documents to the school board.
- First look, the ending fund balance is $224,00. This is her first look and she believes that it will get better the more she looks at it.

- The district has cut off general fund spending.
- Reviewing open purchase orders.
- Looking at potential staffing cuts for next year.
- Starting the application process for a TANSF loan. Will be brought to the board in April if the district decides to take the loan.
- The audit is complete and the district will receive the February and March's funding from ODE.

13. PUBLIC RECORD INTEGRITY & RESPONSE TO PUBLIC COMMENTS

This was removed during the Agenda Approval (see agenda approval for voting).

14. SUPERINTENDENT REPORT

01:34:43

- Spoke about attending a high school basketball game
- Spoke about time in classrooms with students and staff

UPCOMING MEETING INPUT

- April 8, 2026 - Work Session
- April 22, 2026 Regular Session
- April 29, 2026 Budget Committee Info and Training Session

ADJOURMENT

01:41:28

Chair Reed Hjort adjourned the Regular Board of Directors Meeting at 7:11 p.m.

4/22/2026

Reed Hjort, Board Chair

Koreen Barreras-Brown, Superintendent