

## **SPEAKING ENGAGEMENT AGREEMENT**

This Speaking Engagement Agreement (the "Agreement") is entered into by and between The Fred Rogers Institute at Saint Vincent College ("FRI"), and Central Intermediate Unit 10 ("Organization") as of April 15, 2026.

### **1. Event Details**

The FRI agrees to provide a speaking engagement or workshop ("Event") to Organization on the following date and time:

- Date of Event: Wednesday, August 12, 2026
- Location of Event: 516 Allport Cutoff Morrisdale, PA 16858
- Speaking Engagement/Workshop Length: Full-day workshop, 9:00 A.M. - 3:00 P.M. (one-hour keynote and three one-hour breakout sessions, each on the same topic)
- Event Topic/Description: Six Fundamentals of Learning and Growing

### **2. Scope of Work**

The FRI will provide a speaker or facilitator who will deliver a presentation, discussion, or workshop ("Presentation") on topics related to Fred Rogers' legacy.

### **3. Materials and Intellectual Property**

The materials presented at the Event, including but not limited to slides, videos, handouts, speaker notes, or any other intellectual property, are the exclusive property of The Fred Rogers Institute. The Organization acknowledges that the content of the Event shall not be reproduced, shared, or distributed in any form without prior written consent from the FRI.

#### **A. Sharing of Materials:**

- Any slides, video content, or other materials sent to the Organization prior to the Event will be for technical purposes only, such as for setup or compatibility testing. These materials may not be shared, retained, or distributed by the Organization in any form. The Organization agrees not to capture, record, or distribute any part of the Event without written permission from the FRI.

#### **B. Scripts and Speaker Notes:**

- The FRI will not provide full scripts or speaker notes prior to the Event. Any communication regarding the presentation content, such as specific talking points, will be shared in advance only as necessary to ensure alignment with the Organization's needs and expectations.

## 4. Pre-Event Communication

Prior to the Event, the Institute will engage in reasonable and mutually agreed-upon communication with the Organization to understand the audience, the goals of the Event, and any specific preferences or needs that the Organization may have. Information regarding the audience, goals, or specific preferences or needs should be provided to the FRI speaker at least two weeks in advance to ensure relevance and accuracy. This conversation may include, but is not limited to:

- Discussion of Event objectives
- Clarification of audience demographics
- Determination of the length and format of the Event

## 5. Compensation

The Organization agrees to pay the Institute the agreed-upon fee for the Event (\$6,300), as outlined in the attached Invoice or in separate correspondence. If travel outside of Western Pennsylvania is required, payment will be due 30 days prior to the Event. If the event does not require travel outside of Western Pennsylvania, payment will be due no later than two weeks after the Event.

## 6. Cancellations and Rescheduling

- **Cancellations or Rescheduling by Organization:** If the Organization needs to reschedule or cancel the Event, the Organization agrees to notify the Institute as soon as possible. In a request to reschedule, the FRI will share an updated Agreement should someone from the FRI's team be available for the rescheduled date/time. If the FRI team is not available on the requested reschedule date/time, the Organization may choose to continue with the original date/time of the Event, or cancel. In the event of cancellation, the Organization may be liable for any portion of the fee already used by the Institute to book travel or prepare for the event.
- **Cancellations by the FRI:** If the FRI needs to cancel the Event, the FRI agrees to notify the Organization as soon as possible and work with the Organization to reschedule the Event, if desired, or provide a full refund.

## Signatures

By signing below, the parties acknowledge and agree to the terms and conditions set forth in this Agreement.

**The Fred Rogers Institute at Saint Vincent College**

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**Organization**

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_