

## **Beacon City School District Communication Protocol**

The Beacon City School District is committed to building healthy partnerships between schools, families, and communities to better support the well-being of students academically, socially, and emotionally. Creating environments that foster mutually respectful and engaging communication is a priority for the Beacon City School District. We believe that sharing information and working through issues are best handled when all sides work together to dialogue and find solutions as close to the origin as possible. It is an important goal of our district to work together with school personnel and families to ensure the best results for your child's education.

Below is a Parent and Community Communication Process Flow Chart organized by chain of command that will help guide the public communication. The first step should be to contact the person in charge at whatever level the initial action was taken with appeals moving on to the next level on the chain of command. You will also see contact information for every administrator in the district.

Contact information for Board of Education members can be found here:

<https://www.beaconk12.org/board-of-education/meet-the-board>

**If you have an issue related to your child's safety or an emergency, please call the school directly, and the office staff will connect you with an administrator or lead teacher to help.**

We will update the information periodically throughout the year to clarify information. Please let me know if you have any questions or concerns. I am always happy to help.

Sincerely,

Matt Landahl  
Superintendent

**PARENT AND COMMUNITY COMMUNICATION PROCESS FLOW CHART - Beacon City School District**

Area of Concern	1st Level	2nd Level	3rd Level	4th Level	5th Level	6th Level	7th Level
Athletic Programs	Coach	Athletic Dir. or Principal	Supt.	BOE			
Athletic Facilities	Principal	Athletic Dir. or Dir. of Facilities	Deputy Supt.	Supt.	BOE		
Athletic Injuries	Coach	Athletic Trainer	School Nurse	Athletic Dir.	Deputy Supt.	Supt.	BOE
Business Office - Payroll - Benefits - Donations	Business Clerical	Deputy Supt.	Supt.	BOE			
Computer/Hardware/ Software Problems	Teacher	Principal	Dir. of Technology	Supt.	BOE		
Curriculum / Instruction / Assessment	Teacher	Principal	Asst. Supt. Of Curric. & Student Supt.	Supt.	BOE		
Dignity for All Students Act	Principal	Asst. Supt. Of Curric. & Student Supt.	Supt.	BOE			
Discipline	Teacher	Assist. Principal (HS-MS Only)	Principal	Asst. Supt. Of Curric. & Student Supt.	Supt.	BOE	
Facilities	Principal (if building level)	Facilities Director	Deputy Supt.	Supt.	BOE		
Food Service	Principal	Dir. of Food Service	Deputy Supt.	Supt.	BOE		
Guidance	Counselor	Principal	Asst. Supt. of PPS	Supt.	BOE		
Human Resources - Certified Employees	HR Clerical	Exec Director of HR & Operations	Supt.	BOE			
Human Resources - Civil Service	Personnel Asst.	Deputy Supt.	Supt.	BOE			
Special Education (CSE) (CPSE)	Teacher	School Psychologist	Principal	Asst. Dir. PPS	Asst. Supt.PPS	Supt.	BOE
Student Concern	Teacher	Assist. Principal (HS-MS Only)	Principal	Asst. Supt. Curric. & Student Supt.	Supt.	BOE	
Taxes	Tax Collector	Deputy Supt.	Supt.	BOE			
Transportation	Principal	Dir. of Transport.	Deputy Supt.	Supt.	BOE		

## BCSD Central Office

<p>Dr. Matthew Landahl Superintendent 845-838-6900 x 2010 landahl.m@beaconk12.org</p>	<p>Ann Marie Quartironi Deputy Superintendent 845-838-6900 x 2032 quartironi.a@beaconk12.org</p>
<p>Dr. Heather Chadwell-Dennis Assistant Superintendent of Pupil Personnel Services 845-838-6900 x 2015 chadwelldennis.h@beaconk12.org</p>	<p>Dr. Sagrario Rudecindo-O'Neil Assistant Superintendent of Curriculum &amp; Student Support 845-838-6900 x 2018 rudecindo-oneil.s@beaconk12.org</p>
<p>John Giametta Executive Director of Human Resources &amp; Operations 845-838-6900 x 2024 giametta.j@beaconk12.org</p>	<p>Deborah Caul Director of Transportation 845-838-6900 x 2701 caul.d@beaconk12.org</p>
<p>Michael Carofano Director of PE, Athletics, Health &amp; Recreation 845-838-6900 x 3218 <a href="mailto:carofano.m@beaconk12.org">carofano.m@beaconk12.org</a></p>	<p>Jesse Morrill Director of Facilities 845-838-6900 x 2014 morrill.j@beaconk12.org</p>
<p>Anthony Rollins Director of Food Services 845-838-6900 x 2012 rollins.a@beaconk12.org</p>	<p>Vanessa DeFonce Director of Technology 845-838-6900 x 3395 defonce.v@beaconk12.org</p>
<p>Christina Bartley Assistant Director of Pupil Personnel Services - Secondary 845-838-6900 x 2079 bartley.c@beaconk12.org</p>	<p>Leah Raftis Assistant Director of Pupil Personnel Services - Elementary 845-838-6900 x 2077 raftis.l@beaconk12.org</p>

## BCSD Elementary Schools

<p><b>Glenham Elementary</b> Principal: Cassandra Orser 845-838-6900 x 5001 orser.c@beaconk12.org</p>	<p><b>J.V. Forrestal Elementary</b> Principal: Crystal Sessoms-Wiggins 845-838-6900 x 5601 sessomswiggins.c@beaconk12.org</p>
<p><b>Sargent Elementary</b> Principal: Cathryn Biordi 845-838-6900 x 4501 biordi.c@beaconk12.org</p>	<p><b>South Avenue Elementary</b> Principal: Kelly Amendola 845-838-6900 x 5301 amendola.k@beaconk12.org</p>

## BCSD Secondary Schools

<p><b>Beacon High School</b> Principal: Corey Dwyer 845-838-6900 x 3003 dwyer.c@beaconk12.org</p>	<p><b>Rombout Middle School</b> Principal: Brian Soltish 845-838-6900 x 4131 soltish.b@beaconk12.org</p>
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