

Board of Education
Town of Windsor Locks
Regular Meeting - Minutes
4/23/26

Windsor Locks High School Library Media Center

These minutes are not official until approved at a subsequent meeting.

Members Present: Alba Osorio, Greg Guyette, Amber Mortensen-Hurdle, Lindsay Cutler & Dennis Gragnolati

Administrators: Shawn Parkhurst, Rebeeca Bissonnette, Robert Stacy

Others: Various members of Leadership Team, Staff and Public

Call to Order

Chair Alba Osorio called the Regular Meeting to order at 6:01 pm in the Windsor Locks High School Library Media Center.

Roll Call

Present were Alba Osorio, Greg Guyette, Amber Mortensen-Hurdle, Lindsay Cutler & Dennis Gragnolati.

Pledge of Allegiance

All stood as the Pledge of Allegiance was conducted. A moment of silence was called for the family in our community that recently suffered a loss/tragedy.

Board of Education and Superintendent Communications

Lindsay Cutler highlighted her attendance at the WLMS Band Concert. Amber Mortensen-Hurdle highlighted her attendance at a recent Flag Football game and a recent track meet. Greg Guyette highlighted the NHS Senior Prom of which he stayed the entire time. Alba Osorio highlighted the NHS Senior Prom and the District Music Festival. Superintendent Parkhurst highlighted the WLMS Band Concert, the series of family engagement events that have occurred such as Snack Attack Bingo at SES and Art Night at NSS, the recent Culinary Dinner, the AP Presentations that have been occurring, the Drumline performance and teaching by our MS students at the Senior Center, the 2nd Annual District Music Festival, and congratulated the Girls Flag Football Team on their undefeated start to the season. He reminded everyone of the upcoming Little League Opening Day Parade on Saturday at 10:30 and the upcoming Public Hearing on the Budget on April 28, 2026 at 7:00 pm at WLHS Auditorium.

Student Board of Education Representative Report

Student representative Abby Guyette highlighted that NHS Senior Prom was a hit and had a great deal of engagement from both juniors and seniors. She also shared that the prom tickets will go on sale next week; Decision day is May 1st where seniors will wear their decision day shirts of their plans post high school. She also shared that spring sports is underway.

Public Audience (only on Agenda Items)

None

Student and Staff Recognition

Superintendent Parkhurst recognized and celebrated two WLMS students on their musical talents and being awarded honors at the Northern Regional Music Festival.

A brief recess was held.

Approval of Minutes

A motion was made by Lindsay Cutler to approve the minutes of the 3/26/26 regular meeting; seconded by Amber Mortensen-Hurdle; motion passed unanimously.

Policy Priority List

Mr. Stacy shared the upcoming policy priority list.

Policy Review

Second Read and Approval

- 1316 Conduct on School Property
- 1325 Advertising
- 3280 Gifts, Grants & Bequests
- 3453 Student Activity Fund
- 3517.3 Dogs on School Property

A motion was made by Amber Mortensen-Hurdle to approve policy 1316, 1325, 3280, 3453, 3517.3; seconded by Lindsay Cutler; motion passed unanimously.

First Read and Review

- - 6140 Curriculum

Dr. Bissonnette reviewed this draft. It was also discussed to form a curriculum subcommittee of the Board of Education. Interested Board members included Lindsay Cutler, Amber Mortensen-Hurdle and Alba Osorio.

Finance

Subcommittee Report

Finance Report

Superintendent Parkhurst introduced Larry Juhasz as the interim Finance Director and also shared that the department has hired the Accounting Specialist, Rhonda Barber. He further shared that the documents were provided in the packet for review but due to illness in March and transition in April the subcommittee has not met.

Department of Economic and Community Development (DECD) Selection Committee

Superintendent Parkhurst outlined that through the work on the CIF grant, part of the process includes identifying a selection committee to read the RFQ and select a bid to grant. The recommendation was to have at least two BOE members on the committee. After some discussion a motion was made by Greg Guyette to appoint Greg Guyette, Dennis Gragnolati and Lindsay Cutler to the RFQ selection committee from the BOE; seconded by Lindsay Cutler; motion passed unanimously.

Old Business

Pay to Participate

Superintendent Parkhurst shared that with the transition in the Business Office he does not have a complete spring update at this time but will have that at a future meeting.

WLHS Track and Field Status

Superintendent Parkhurst outlined the documents that he is currently working on to completed for the CIF grant in collaboration with the state liaison.

Public Audience

Kevin Stone of 406 S Elm Street provided public comment regarding concern over the hiring of coaches. He provided a written handout to each board of education member as well.

Greg Guyette made a motion to add an agenda to go into Executive Session to discuss a confidential student matter at 6:41 pm and to include the Superintendent of Schools and the WLMS Principal; seconded by Lindsay Cutler; passed unanimously.

The Board exited executive session at 6:50 pm. A motion was made at 6:50 pm by Lindsay Cutler to approve the residency request as presented; seconded by Greg Guyette; passed unanimously.

Adjourn Meeting

Lindsay Cutler made a motion to adjourn the meeting at 6:51 pm; seconded by Amber Mortensen-Hurdle; passed unanimously.

Respectfully submitted,

Shawn Parkhurst

Superintendent of Schools