

2025-2026
SOUTHERN KERN UNIFIED SCHOOL DISTRICT
2601 Rosamond Blvd., Rosamond, CA 93560 (661) 256-5000

The YouTube access link to the live meeting broadcast will be available under “Announcements” at www.skusd.k12.ca.us prior to 7:00 p.m.

Wednesday,
April 29, 2026

Meeting Location:
District Office Conference Room
2601 W. Rosamond Blvd., Rosamond, CA 93560
Closed Session 6:00 p.m., Open Session 7:00 p.m.

Board of Trustees

Robert Vincelette, President
Sunni Hepburn, Vice President
Justin Wright, Clerk
Adrienne Rendon, Member
Mario Gutierrez, Member
Aliyah Finch, Student Board Member

Superintendent

Barbara Gaines

SOUTHERN KERN UNIFIED SCHOOL DISTRICT

BOARD OF TRUSTEES

Wednesday, April 29, 2026

Closed Session: 6:00 p.m., Open Session 7:00 p.m.

Location: 2601 W. Rosamond Blvd.,
Conference Room, Rosamond, CA

I. Call to order – (time)

1. Comments from the public pertaining to closed session items:

II. Closed session

ACTION

MOTION: Vincelette, Hepburn, Wright, Rendon, Gutierrez

SECOND: Vincelette, Hepburn, Wright, Rendon, Gutierrez

VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ TIME: _____

A. Public Employee: Superintendent Evaluation

B. Conference with Labor Negotiator; District Negotiator: Barbara Gaines, Robert Irving

Employee Organization: California School Employee Association / Rosamond Teacher Association

C. Discussion of Student Matters: Education Code sections 35146 and 48918(c)

D. Public Employment: Certain Personnel Matters: Government Code § 54957.1(a)(5)

DISCIPLINE/Dismissal/Employment/Release/Assignment/Reassignment/Complaint

Any action taken in closed session will be reported publicly at the end of the closed session as required by Government Code Section 54954.5.

III. Reconvene into open session at: _____
TIME

ACTION

MOTION: Vincelette, Hepburn, Wright, Rendon, Gutierrez, Finch

SECOND: Vincelette, Hepburn, Wright,

VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ STUDENT ADVICE ___ TIME: _____

Rendon, Gutierrez, Finch

IV. Action determined in closed session:

V. Procedural Issues: A recording of this meeting is being made and shall be kept for 30 days as a public record (as applicable).

A. Pledge of Allegiance led by: _____

B. Roll Call - Members Present:

___ Robert Vincelette, President ___ Sunni Hepburn, Vice President ___ Justin Wright, Clerk

___ Adrienne Rendon, Member ___ Mario Gutierrez, Member ___ Aliyah Finch, Student Board Member

C. Approve the agenda

ACTION

MOTION: Vincelette, Hepburn, Wright, Rendon, Gutierrez, Finch

SECOND: Vincelette, Hepburn, Wright, Rendon,

VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ STUDENT ADVICE ___

Gutierrez, Finch

VI. Reports and Communications

INFORMATIONAL

A. Recognition Classified of the Year: *Leanne Hargus*

B. RTA report: CSEA report:

C. Student Board Member: *Aliyah Finch*

D. CBO Report: *Robert Irving*

E. Assistant Superintendent, Instruction and Curriculum: *Dr. Larry Mendez*

F. Assistant Superintendent, Special Education, Pupil Personnel: *Sheryl Taylor*

G. Associate Superintendent, Human Resources: *Leanne Hargus*

H. Superintendent Report: *Barbara Gaines*

I. Board Member Communications:

J. Sub-Committee Communications/Updates:

Comments from the Public: Members of the public may address the Board on any item within the jurisdiction of the Board by submitting presentation requests to the secretary or an email. Members of the public are strongly urged not to mention personnel by name and are reminded that they do not have immunity from legal action if personnel is named. The Board may limit each speaker to 3 minutes with a total of 20 minutes per topic.

VII. Consent items A-H ACTION

MOTION: Vincelette, Hepburn, Wright, Rendon, Gutierrez, Finch SECOND: Vincelette, Hepburn, Wright, Rendon,
 VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ STUDENT ADVICE ___ Gutierrez, Finch

- A. Approve Minutes March 18, 2026
- B. Ratify April EOM \$3,241,594.68
- C. Approve Purchase Orders 260866-260889, Pay Vouchers 261074-261120
- D. Approve Donation of \$300.00 to WES ASB – *Little Miss Antelope Valley Pageants/Dennette & Roy*
- E. Approve RHECC Cadets Marksmanship Competition May 1-3, 2026 Camp San Luis Obispo
- F. Approve Jamal’s Food Truck Services for RHECC Senior Sunset June 3, 2026
- G. Approve Churros Los Primos Food Truck Services for RHECC Senior Sunset June 3, 2026
- H. Approve Integrated Systems Proposal Boardroom AV 5.0 – \$52,036.24

VIII. General

- A. Approve the Updated Kern County Plan for Providing Educational Services to Expelled Students July 1, 2024 through June 30, 2027 per Education Code 48926 (Last Approved March 20, 2024) – *Gaines* ACTION

MOTION: Vincelette, Hepburn, Wright, Rendon, Gutierrez, Finch SECOND: Vincelette, Hepburn, Wright, Rendon,
 VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ STUDENT ADVICE ___ Gutierrez, Finch

- B. Approve 2026-2027 Designation of CIF Representative to League – *Gaines* ACTION

MOTION: Vincelette, Hepburn, Wright, Rendon, Gutierrez, Finch SECOND: Vincelette, Hepburn, Wright, Rendon,
 VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ STUDENT ADVICE ___ Gutierrez, Finch

- C. Second Reading, Review, and Approval of *December 2024* Board Policies – *Gaines* ACTION

MOTION: Vincelette, Hepburn, Wright, Rendon, Gutierrez, Finch SECOND: Vincelette, Hepburn, Wright, Rendon,
 VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ STUDENT ADVICE ___ Gutierrez, Finch

POLICY	TITLE	OPTIONS/BLANKS	ADOPT DATE
BP 0460	Local Control and Accountability Plan		
AR 0460	Local Control and Accountability Plan		
BP 1250	Visitors/Outsiders		
AR 1250	Visitors/Outsiders		
BP 3100	Budget	OPTION 1: <input type="checkbox"/> OPTION 2: <input type="checkbox"/> OPTION 3: <input checked="" type="checkbox"/> Board establishes a sub committee of Board members	
AR 3100	Budget		
BP 3280	Sale or Lease of District-Owned Real Property		
AR 3280	Sale or Lease of District-Owned Real Property		
BP 3320	Claims and Actions Against the District		
AR 3320	Claims and Actions Against the District	Delete AR <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
BP 3515.5	Sex Offender Notification		
AR 3515.5	Sex Offender Notification		
BP 3540	Transportation		
BP 5113.1	Chronic Absence and Truancy		
AR 5113.1	Chronic Absence and Truancy		
BP 5148	Child Care and Development		
AR 5148	Child Care and Development	Fill in Blanks Assistant Supr. SPED & Pupil Personnel 2601 Rosamond Blvd. Rosamond, CA 93560 (661) 256-5000	

POLICY	TITLE	OPTIONS/BLANKS	ADOPT DATE
BP 5148.2	Before/After School Programs	OPTION 1: <input checked="" type="checkbox"/> No Fees OPTION 2: <input type="checkbox"/>	
AR 5148.2	Before/After School Programs	OPTION 1: <input checked="" type="checkbox"/> At Least 75% OPTION 2: <input type="checkbox"/>	
BP 5148.3	Preschool/Early Childhood Education		
AR 5148.3	Preschool/Early Childhood Education		
BP 6158	Independent Study		
AR 6158	Independent Study		
BP 6170.1	Transitional Kindergarten		
BP 6174	Education for English Learners		
AR 6174	Education for English Learners		
BB 9240	Board Training		
BB 9270	Conflict of Interest		
E(1) 9270	Conflict of Interest	Fill in Blanks Adopted July 16, 2024 Ayes: 4 Absent: 1 No Changes Needed	

VIII. General (Continued)

D. First Reading and Review of March 2025 Board Policies – Gaines

INFORMATIONAL

POLICY	TITLE	OPTIONS/BLANKS	ADOPT DATE
BP 1312.2	Complaints Concerning Instructional Materials		
AR 1312.2	Complaints Concerning Instructional Materials		
E(1) 1312.2	Complaints Concerning Instructional Materials	Fill in Blanks Assistant Supt. of Educational Services Date _____ Title _____	
BP 1340	Access to District Records		
AR 1340	Access to District Records		
BP 3311	Bids		
AR 3311	Bids		
BP 3311.1	Uniform Public Construction Cost Accounting Procedures		
AR 3311.1	Uniform Public Construction Cost Accounting Procedures		
BP 3312	Contracts	OPTION 1: <input checked="" type="checkbox"/> Annual Public Hearing OPTION 2: <input type="checkbox"/>	
BP 3516.5	Emergency Schedules		
BP 3580	District Records		
AR 3580	District Records		
BP 4151	Employee Compensation	Fill in Blanks Monthly - 11 months _____ 1-month deferral _____ Certificated _____	

VIII. General (Item D Continued)

POLICY	TITLE	OPTIONS/BLANKS	ADOPT DATE
BP 4251	Employee Compensation	Fill in Blanks Monthly _____ 12-months _____ Classified _____	
BP 4351	Employee Compensation	Fill in Blanks Monthly _____ 12-months _____ Management _____	
BP 4158	Employee Security		
BP 4258	Employee Security		
BP 4358	Employee Security		
AR 4158	Employee Security		
AR 4258	Employee Security		
AR 4358	Employee Security		
BP 5125	Student Records		
AR 5125	Student Records		
BP 5131	Conduct		
BP 5131.6	Alcohol and Other Drugs		
AR 5131.6	Alcohol and Other Drugs		
BP 5131.8	Mobile Communication Devices	OPTION 1: <input type="checkbox"/> OPTION 2: <input checked="" type="checkbox"/> No Cell Phone Use on Campus	
BP 5141.5	Mental Health		
BP 5141.52	Suicide Prevention		
AR 5141.52	Suicide Prevention		

VIII. General (Item D Continued)

POLICY	TITLE	OPTIONS/BLANKS	ADOPT DATE
BP 5145.13	Response to Immigration Enforcement		
AR 5145.13	Response to Immigration Enforcement		
BP 6142.93	Science Instruction		
BP 6142.94	History-Social Science Instruction		
BP 6159	Individualized Education Program		
AR 6159	Individualized Education Program		
BP 6159.2	Nonpublic, Nonsectarian School and Agency for Special Education		
AR 6159.2	Nonpublic, Nonsectarian School and Agency for Special Education		
BB 9150	Student Board Members	Fill in Blanks N/A _____ 1 _____	
BB 9224	Oath of Affirmation		
BB 9260	Legal Protection		

IX. Curriculum and Instruction

A. Second Reading and Review of the School Plan for Student Achievement (SPSA) – *Dr. Mendez*
 INFORMATIONAL

B. Approve Expanded Learning Opportunities Program (ELOP) Coordinator Handbook for 2026-2027 –
Dr. Mendez ACTION

MOTION: Vincelette, Hepburn, Wright, Rendon, Gutierrez, Finch	SECOND: Vincelette, Hepburn, Wright, Rendon,
VOTE: YEAS ____ NAYS ____ ABSENT ____ ABSTAIN ____ STUDENT ADVICE ____	Gutierrez, Finch

C. Approve Expanded Learning Opportunities Program (ELOP) Parent Handbook for 2026-2027 –
Dr. Mendez ACTION

MOTION: Vincelette, Hepburn, Wright, Rendon, Gutierrez, Finch	SECOND: Vincelette, Hepburn, Wright, Rendon,
VOTE: YEAS ____ NAYS ____ ABSENT ____ ABSTAIN ____ STUDENT ADVICE ____	Gutierrez, Finch

X. Business and Operations

- A. Approve Resolution 25-26-10 Making Findings, Authorizing and Approving Power Purchase Agreement and Other Associated Agreements with Plankton Energy LLC, and Authorizing Execution and Delivery of Other Documents and Other Actions Required in Connection Therewith – *Irving*** ACTION

MOTION: Vincelette, Hepburn, Wright, Rendon, Gutierrez, Finch
VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ STUDENT ADVICE ___

SECOND: Vincelette, Hepburn, Wright, Rendon,
Gutierrez, Finch

- B. Public Hearing of Memorandum of Understanding (MOU) between California School Employees Association and its Rosamond Chapter #587 and the Southern Kern USD concerning effects of the districts need to change transportation times regarding After School Education and Safety (ASES) to meet requirements of both ASES and Expanded Learning Opportunities Programs (ELOP) for the remainder of the 2025-2026 school year – *Irving*** INFORMATIONAL

Recess Business Meeting/**Open** Public Hearing: Time: _____

MOTION: Vincelette, Hepburn, Wright, Rendon, Gutierrez, Finch
VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ STUDENT ADVICE ___

SECOND: Vincelette, Hepburn, Wright, Rendon,
Gutierrez, Finch

Public Hearing Comments:

Close Public Hearing/Reconvene into Regular Session: Time: _____

MOTION: Vincelette, Hepburn, Wright, Rendon, Gutierrez, Finch
VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ STUDENT ADVICE ___

SECOND: Vincelette, Hepburn, Wright, Rendon,
Gutierrez, Finch

- C. Approve Memorandum of Understanding (MOU) between California School Employees Association and its Rosamond Chapter #587 and the Southern Kern USD concerning effects of the districts need to change transportation times regarding After School Education and Safety (ASES) to meet requirements of both ASES and Expanded Learning Opportunities Programs (ELOP) for the remainder of the 2025-2026 school year – *Gaines*** ACTION

MOTION: Vincelette, Hepburn, Wright, Rendon, Gutierrez, Finch
VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ STUDENT ADVICE ___

SECOND: Vincelette, Hepburn, Wright, Rendon,
Gutierrez, Finch

- D. Approve Change of Contract (Order No. 001) with American Modular Systems, Inc. for the RHECC Locker Addition F&M Job No. 3140 Total Change of \$9,458.32 – *Irving*** ACTION

MOTION: Vincelette, Hepburn, Wright, Rendon, Gutierrez, Finch
VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ STUDENT ADVICE ___

SECOND: Vincelette, Hepburn, Wright, Rendon,
Gutierrez, Finch

- E. Approve Change of Contract (Order No. 002) with American Modular Systems, Inc. for the RHECC Locker Addition F&M Job No. 3140 Total *Credit* of \$2,162.02 – *Irving*** ACTION

MOTION: Vincelette, Hepburn, Wright, Rendon, Gutierrez, Finch
VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ STUDENT ADVICE ___

SECOND: Vincelette, Hepburn, Wright, Rendon,
Gutierrez, Finch

- F. Approve Change of Contract (Order No. 03) with Medallion Contracting, Inc. for the SKUSD Construction of Pre-K and T-K Classrooms at Westpark Elementary School Project (SKUSD-WES-PKTK) Total Change of \$53,999.93 – *Irving*** ACTION

MOTION: Vincelette, Hepburn, Wright, Rendon, Gutierrez, Finch
VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ STUDENT ADVICE ___

SECOND: Vincelette, Hepburn, Wright, Rendon,
Gutierrez, Finch

XI. Personnel Items

A. Approve the following listed personnel items – *Hargus*

ACTION

MOTION: Vincelette, Hepburn, Wright, Rendon, Gutierrez
 VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___

SECOND: Vincelette, Hepburn, Wright, Rendon, Gutierrez

The following personnel items, which may include hiring, resignations, contract adjustments, and retirements for certificated and classified employees are presented for Board approval. All personnel meet the necessary credentialing and/or certification requirements as required by the State or notification timelines, as appropriate:

<u>CLASSIFIED/CONFIDENTIAL EMPLOYMENT/RESIGNATIONS</u>					
<u>EMPLOYEE</u>	<u>DATE</u>	<u>SALARY</u>	<u>POSITION</u>	<u>SITE</u>	<u>STATUS</u>
Bashor, Andrew	5/4/2026	S1 \$18.57	Paraeducator, SPED	TMS	Hire
Lomeli, Melissa	5/4/2026	S1 \$18.57	Paraeducator, Classroom	TMS	Hire
Johnson, Steven	4/13/2026	---	Paraeducator, SPED 1:1	WES	Terminated
Mendez, Selena	4/16/2026	---	Paraeducator, SPED 1:1	WES	Resign
Sule-Odu, David	3/19/2026	S2 \$19.32	Paraeducator, SPED 1:1	RHECC	Salary Correction
Alvarez, Stephanie	4/30/2026	S2 \$19.32	Paraeducator, SPED 1:1	WES	Hire
Freeman, Jonathan	4/30/2026	S5 \$25.34	SPED Classroom Paraeducator/ELOP Instructor	TMS/TMS	Transfer
Jones, Dylan	6/5/2026	---	Speech Language Pathology Assistant	RES	Resign
Sandoval, Adriana	4/30/2026	---	Campus Safety Officer ELOP/Campus Safety Officer	WES/ REHS	Transfer
Castellanos, Yajaira	4/30/2026	S1 \$21.55	Expanded Learning Instructor	TMS	Hire

<u>CLASSIFIED STIPEND/EXTRA DUTY EMPLOYMENT/RESIGNATIONS</u>					
<u>EMPLOYEE</u>	<u>DATE</u>	<u>SALARY</u>	<u>POSITION</u>	<u>SITE</u>	<u>STATUS</u>
Bennett, Katherine	4/29/2026	2% \$1,184.43	Assistant JV Coach- Cheer	RHECC	Hire
Kirk, Hannah	4/29/2026	6% \$3,553.29	Assistant Varsity Coach-Volleyball	RHECC	Hire
Warman, Mike	4/29/2026	4% \$2,368.86	Head JV Coach- Volleyball	RHECC	Hire
McVey, Hannah	4/29/2026	2% \$1,184.43	Assistant JV Coach-Volleyball	RHECC	Hire
Williams, Diamond	4/29/2026	4% \$2,368.86	Head Freshman Coach-Volleyball	RHECC	Hire
Cole, Mike	4/29/2026	8% \$4,737.71	Head Varsity Coach-Girls Flag Football	RHECC	Hire

<u>CLASSIFIED SUBSTITUTES EMPLOYMENT/RESIGNATIONS</u>		
<u>EMPLOYEE</u>	<u>DATE</u>	<u>STATUS</u>
Villa, Harly	4/30/2026	Hire
Castro, Daniel	4/30/2026	Hire
Jackson, Jamar	4/30/2026	Hire

XI. Personnel Items (Continued)

<u>CLASSIFIED SUBSTITUTES EMPLOYMENT/RESIGNATIONS</u>		
<u>EMPLOYEE</u>	<u>DATE</u>	<u>STATUS</u>
Sanchez Robles, Micaela	4/30/2026	Hire

<u>CERTIFICATED/ADMINISTRATIVE EMPLOYMENT/RESIGNATIONS</u>					
<u>EMPLOYEE</u>	<u>DATE</u>	<u>SALARY</u>	<u>POSITION</u>	<u>SITE</u>	<u>STATUS</u>
Long, Tania	12/15/2025	C4/1 \$36,961.90 (prorated)	5 th Grade Teacher	RES	Column Increase

<u>CERTIFICATED/ADMINISTRATIVE STIPEND/EXTRA DUTY EMPLOYMENT/RESIGNATIONS</u>					
<u>EMPLOYEE</u>	<u>DATE</u>	<u>SALARY</u>	<u>POSITION</u>	<u>SITE</u>	<u>STATUS</u>
Cambaliza, Alicia	4/29/2026	10% \$5,922.14	Head Varsity Coach- Cheer	RHECC	Hire
Williams, Megan	4/29/2026	6% \$3,553.29	Varsity Assistant Coach-Cheer	RHECC	Hire
Yunker, Leigha	4/29/2026	4% \$2,368.86	Head JV Coach- Cheer	RHECC	Hire
Morris, Rebecca	4/29/2026	10% \$5,922.14	Head Varsity Coach-Volleyball	RHECC	Hire
Walker, Paul	4/29/2026	8% \$4,737.71	Head Varsity Coach-Boys Cross Country	RHECC	Hire
Barrios, Monica	4/29/2026	10% \$5,922.14	Head Varsity Coach-Girls Cross Country	RHECC	Hire
De Los Santos, Ariel	4/29/2026	8% \$4,737.71	Head Varsity Coach-Girls Tennis	RHECC	Hire
Ramirez, Fabian	4/29/2026	6% \$3,553.29	Varsity Assistant Coach-Girls Tennis	RHECC	Hire

<u>VOLUNTEERS FOR 2025-2026 SCHOOL YEAR</u>			
Jessica Thomas	Wendy Novoa	Marie Lopez	Maritza Gomez
Raye James	Erica B. Zazueta	Megan Brewer	Celeste Herrera
Kelly M. Garcia	Jeanette Perez	Delaney Figueroa	Ana Pacheco
Ashley Giron	Ana Perez		

XII. Adjournment

ACTION

MOTION: Vincelette, Hepburn, Wright, Rendon, Gutierrez, Finch	SECOND: Vincelette, Hepburn, Wright, Rendon, Gutierrez, Finch
VOTE: YEAS ____ NAYS ____ ABSENT ____ ABSTAIN ____ STUDENT ADVICE ____ TIME: ____	

I. The meeting was called to order by Board President Robert Vincelette at 6:01 p.m.

1. Comments from the public pertaining to closed session items: None

#321→**II.** Motion by Gutierrez, seconded by Hepburn to go into closed session at 6:01 p.m., 4 yeas, 1 absent (Rendon)

A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION: Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code section 54956.9: 2 potential cases

B. Claim for Damage to Vehicle 01/26/2026 (JC) AAA

C. Conference with Labor Negotiator; District Negotiator: Barbara Gaines, Robert Irving
Employee Organization: California School Employee Association / Rosamond Teacher Association

D. Discussion of Student Matters: Education Code sections 35146 and 48918(c)

E. Public Employment: Certain Personnel Matters: Government Code § 54957.1(a)(5)
DISCIPLINE/Dismissal/Employment/Release/Assignment/Reassignment/Complaint

#322→**III.** Motion by Gutierrez, seconded by Hepburn to reconvene into open session at 7:10 p.m., 4 yeas, 1 absent (Rendon), student Finch absent.

IV. Action determined in closed session:

#323→**A.** Motion by Gutierrez, seconded by Wright to reject tort claim by Kelly Carden (February 21, 2026) and Shana Downs (February 19, 2026), 4 yeas, 1 absent (Rendon).

#324→**B.** Motion by Gutierrez, seconded by Wright to approve Claim for Damage to Vehicle 01/26/2026 (JC) AAA, 4 yeas, 1 absent (Rendon).

V. Procedural Issues: A recording of this meeting was made and shall be kept for 30 days as a public record.

A. Pledge of Allegiance led by: Edward Shevlin

B. Roll Call - Members Present: Vincelette, Hepburn, Wright, Gutierrez, 1 Absent (Rendon), Student Board Member Finch Absent

#325→**C.** Motion by Hepburn, seconded by Gutierrez to approve the agenda, 4 yeas, 1 absent (Rendon), student Finch absent.

VI. Reports and Communications

A. RTA report: Edward Shevlin - We really don't have anything we finished up our negotiation. We're just starting our compensation process today, but hopefully by Friday, we can let Robert know, even though it can't be put on the agenda till April 15, but this week, April can get a head start, start seeing what has to happen and stuff like that. I can just openly say I've been talking to miss Hargis way too much RTA meeting just yesterday, and that's something we're definitely focused on, of possibly doing some RTA trainings along with district trainings. Other than that, I cleaned out my little garden outside my classroom, and we are growing some beans right now and some chickpeas, but then we'll be doing more stuff, because that's all. Thank you, sir. CSEA report: Gary Jones Hello everybody. We've got a new employee orientation tomorrow. We've got seven people that will be in attendance for that. So, looking forward to it. We had eight people go to a para educator conference, and hearing great reviews from that. Again, the Para educators, we had eight go this year. Every time we send the people they love it, they learn a lot, and what they bring back to our district and to their coworkers. Everything is so helpful. It really, like, empowers them, the classroom and the students. So, I want to give a big shout out to Robert. So, thank

VI. Reports and Communications (Continued)

Item A Continued:

you for working on that, and we got it done just in the nick of time, but we got it so, really excited about that. Thank you again to Barbara for helping push that along and approve of that. Met with the SPED department today, we set up more recurring meetings and stuff that we'll be having. So CSEA and State Department will now have meetings every couple of months or so. I'm looking forward to that to make sure that we're handling certain situations more in house, and get to them before they become big issues. So, I think that's a great idea. I would like to set up maybe some of those sorts of meetings with the maintenance department too. I think that would be great, quarterly with Main Department Head. I think it would really be helpful to keep things moving nice and smooth. Negotiations have been going well. So far, we're moving forward to a third date, which hopefully we'll be wrapping things up at that time and finalizing the next date is early April. But one of the big parts of negotiations on both teams RTA and CSEA is the language for bereavement, and so I'm kind of interested in finding out which board members are actively pushing for the strict bereavement language because, as some of the term limits are about to expire, I would love to use my political action campaign funding in order to find board members and campaign for board members that are going to be more focused on issues within the district that truly affects everybody, and not such a minor detail that is only going to impact us very negatively. Many voters can wish to be cold hearted and demoralizing. If there's truly an issue with some fraud happening in bereavement, why are we not investigating those specific people involved, instead of attacking hundreds of members in both units, there's been no evidence provided to our teams regarding any of this alleged fraud. So, I am curious as to who on the board is pushing this agenda, and why is it an issue instead of some of the many other real issues that could be the focus, which all sides could agree on and work on, striving forward for the betterment of our students. I don't expect you to answer this right now. That would be great and make things easy. However, if one of you would like to call, email or approach me later and we can discuss this in more detail, I'd be happy to dialog with you, and that is the end of my report. Thank you all very much.

- B. Student Board Member: Aliyah Finch - *Absent*
- C. CBO Report: Robert Irving - A brief construction updates our RCSD this afternoon to talk about the consolidation project with the water service district for the high school campus. They have an agenda item on their board about giving an item credit for an RFP, very much a long time coming. Been in the works prior to me starting back here in 2020 and here we are in 2026 still talking about it, but this next step, it puts us probably about six months away from completion. Plans are ready to go. Everything's burning down, so now they're just done that final question. Get goods ready to contractors. Second Interim is on the agenda tonight for presentation, as well as a resolution concerning power purchase agreement for solar. The two things hang with a little bit in terms of this potential cost savings, cover up solar as having those rate increases continue year after year, averaging about 5% a year. That's it for me. Thank you.
- D. Assistant Superintendent, Instruction and Curriculum: Dr. Larry Mendez – Welcome everyone who joins us here and online as well. Congratulations to miss Schmidt and the three students for their participation in the robotics competition. Dr. Wetzel, was at Rosamond High today, collaborating with teachers there. Tomorrow, she's going to be collaborating with elementary teachers in the parent center. So, Dr. Wetzel arts standards as well as assessments, that will be her focus for tomorrow. The math adoption pilot launch number three was Monday, March 16. We had teachers that were obtaining training for our pilot launch. They have their structural materials in terms of the books, the student books, and so forth. We'll just be working on getting out their kits tomorrow, and then they'll be all set for their private degree. So, thank you to teachers that have been participating in that committee on the elementary and secondary math adoption committees. We appreciate their time, their effort and their ideas as well today, some of our teachers, myself and Dr. Tolliver attended some training PCSOs in terms of the math adoption series. So, in there they go over like at the meetings, there were resources,

VI. Reports and Communications (Continued)

Item D Continued:

tools, for example, templates on evaluating particular curricula. They have specific criteria that they're looking for, and they share those templates and information with us as well. And then principals have been working on their school plan for student achievements. The plan is for them to present at the following meeting. For the plans that they've been working with their teams, school site Council and ELACs in the development of SPSA for the next school year, 2026 we have an upcoming spring intersession. March 30th through April 1st, so three days of intersession. So, I'll throw in a mini commercial there for any students that are watching or families watching at home or in person. We do have intersession. They have intervention into the second portion will be enrichment activities. So, there is a spring intersession coming up March 30th through April 1st. Yes, March 30th, 31st, April 1st, the three days, Monday, Tuesday, Wednesday, for our spring intersession, okay, and then we had our DAC meeting yesterday. That concludes my report.

- E. Assistant Superintendent, Special Education, Pupil Personnel: Sheryl Taylor – Hello everybody! I too wanted to acknowledge robotics. I also saw those emails that came out, and clearly you did a fantastic job. Okay, awesome. I'm hoping you're here to do some sort of a demonstration for us. Okay, let's see. Other than that, we have hope week going on this week. Hope Squad is hosting a lot of activities during lunchtime. I've seen some pictures from that. So that's also going well. Students are pretty excited about it, but we've always used to bring out the best in a lot of people, so that's exciting. I'll go ahead and put together a little slideshow for next week, because I've been getting a lot of great pictures all the activities they've been doing. So, I will work on that. We also want to remind people and community, we have our first Community Care pop up, April 11th. We have all kinds of great things to give out for people in need. If you have a student in the district, all you need is a student ID. We have clothes, shoes, makeup, school supplies, all kinds of great stuff. So, you should be all receiving a flyer about it. So please come out, check it out. We are also preparing for our Special Olympics event, which will be a field day at the Rosamond High football field, and that will be on April 18th. Bring your child with you, or you could tell us your child's name, because we do plan to have a laptop there so we could look them up very quickly and that would take care of that. I'm done. Thank you.
- F. Associate Superintendent, Human Resources: Leanne Hargus - Congratulations to all of you for doing a great job this weekend. We are busy in HR. We're doing a lot of stuff, but we are also what I like to call our celebration. Board meetings are coming up. So, the next board meeting, April 15th, we're going to be celebrating our Teachers of the Year. Second board meeting on the 29th of April, we'll be celebrating our classified of the year. So that would be exciting. We held some interviews, and I want to say thank you to Mrs. Ament and Mr. Wheeler for helping me out with those interviews we did, some adult instructors, speech parent next week, we have a couple of interviews scheduled. We are finalizing our student enrollment numbers for ELOP so that we can we have a number of staffs, both classified and certificated, that would like to work over that spring intersession. So, we're just waiting to finalize those numbers so that we can get everybody into a spot. And so, I just want to say that, yes, we are going to have, there's going to be a lot of people that are working, but then there's also a lot of people that are going to be off and enjoy spring break, so I hope everybody gets some time off.
- G. Superintendent Report: Barbara Gaines – Mrs. Schmidt, I know you've got to be so thrilled with all of these young people sitting in front of me. It was exciting just to keep following along with the emails. It was like kind of kept us on the edge of our seat. Congratulations to each and every one of you. One of

VI. Reports and Communications (Continued)

Item G Continued

the great things that I'm looking forward to, and every time I hear in the construction meetings us talk about the new CTE building, I always think of this team right here, because in that building, there's going to be a maker space. Now I know that you guys have had to really search high and low for a place to really test your robots, etc., but this is going to have a maker space. So, I kind of, when I think of that maker space, envision them in there working with their robots, maybe not every day, but at least you'll get your fair share of time in that maker space. So, congratulations again, and you made us very proud. Made us very, very proud, just your hard work. I don't know how you do it robots. I don't think that's up my alley. But anyway, I wouldn't remind everybody that it's hard to believe, but we are getting close to testing time. Everybody's like testing we don't really care about, we do care about testing. And I just want to give a shout out and remind our parents, please, it's really, really important that during every day, we have our students there on time, learning, but especially during testing time. We want to highlight the brilliant students that we have in Southern Kern and we know we have smart children in every school, but if we don't show it on those tests, then the state's looking at us like, hmm, what happened down there? They did not take this test seriously, or what happened. So, I just want to encourage all of our parents to please talk to your child, give them that hearty breakfast every morning, so when they come for the test, they're ready to show us, well, show the state how good we are in Southern Kern. I know we got it. I know we've got it in every school. So that's one of the things and I have been working with today. I spent quite a bit of time with Mr. Tinich, who is the CTE Coordinator at Rosamond High. We're already planning for dual enrollment classes to have on campus during the day, starting the fall semester for all of our high school students. So, we came up with quite a few. I directed him to continue working with Mrs. Hargus to assess who really, really qualifies to teach these dual enrollment classes aligned with Antelope Valley College, so we should have quite a few classes offered that not only will you get high school credit, but you will get college credit as well. So even though, we're still in this year, we're all already in the planning stages to make it even better and more engaging for our students next year. That's pretty much it, except for the attendance awards for me. February Attendance Recognition: Okay, I had, out of six schools, we had five of them that dropped in the month of February in attendance. So, I'm not sure what's going on, but there's probably maybe some flus or colds. So Elementary, although this school, too, dropped 1.31% which is a significant number, but again, with 92.26% Westpark Elementary. Yes, Mrs. Ament, congratulations again. I happened to be at Westpark few couple weeks ago and observed Mrs. Ament doing her attendance conferences. I was so impressed. She was really reaching out to the parents and asking them, is there something going on that we're not aware of. Is there something more that we can do here at Westpark to help you? She talked about short term independent study. I was very, very pleased to see how receptive the parents were to her phone calls. Now, of course, a couple of the parents she called, their child had like, 93.88% attendance, which I was thinking, are they on your bad list. I didn't say anything, but Westpark. So anyway, but congratulations, Mr. Holmes, keep up that good work. Best secondary attendance. I love the battle here between our secondary schools and this school was the only school out of the six that showed growth and they showed a 0.09% with 92.21%, almost as good as Westpark, Tropic Middle School. I know Mr. Konegni is also working on attendance out there, so it looks like it's paying off a little bit. And being the only school that showed growth this past month of February, Tropic also gets the most improved.

VI. Reports and Communications (Continued)

- H. Board Member Communications: Mario Gutierrez - Members of communication, Mario, congratulations for your competition. That's it. Justin Wright – It was awesome. I thank you for providing the links to the video. I was unable to travel to watch, but congratulations. Pretty amazing stuff. Other than that, I'm excited to hear about the dual enrollment for the high school, and hopefully kids will be able to participate in that. Thank you so much, sir. Save some time as well. Sunni Hepburn – Well, congratulations guys. Are you guys going to tell us what you guys want to do for us while you guys are here? We're excited. Congratulations. Love seeing you guys come back every year. I love the merch I have, like my little serpent pen I wear my backpack when I go to Eastside, I'm like, yeah, that's right. No, I love it. So, thank you guys for the shirt and well done. Keep up the good work. Mr. Shevlin, very excited about your garden. Who else is growing things you? We did talk about seeds, sunflower, okay, yes. How about you guys? You guys planning anything? Now it's a perfect time. Our garden is very exciting. Yes, it's getting hot, like the weather's all over the place. Just hydrate and don't be afraid of the big, scary looking mosquito like bugs, they eat the mosquitos. Those are the mosquito box let them eat right? Other than that, that's, all I really have for now. Robert Vincelette – I had the opportunity to follow you guys. Thank you, Kim for keeping the update, but I don't think she told you that I was a day heavy, so I knew about it. If you were Saturday, it was Sunday where I was at. I went visiting my oldest son and my granddaughter, who is a graduating senior over in Japan. So, congratulations. And I want to let you all know, is that sitting back hiding back there, but I'm not going to let him hide for long. How long have we known each other, Dave? I don't know, 39 years. Yeah, about that. I've known Dave for a long time. Dave and I have officiated football together, but the one thing that always impressed me is him volunteering. He was originally in Lancaster. Now he's here. I'm proud that he is here, and glad is here, so I'm sure he's been a great help to you all, but Dave, thank you very much for your service to us in our school district. I think everybody else running the same boat. We all have that much going on, so we'll move on.
- I. Sub-Committee Communications/Updates: Justin Wright mentioned the DSA project went in on Monday, March 16, 2026.

Comments from the Public: The RHECC Robotics team presented the Board and Mrs. Gaines with T-shirts and talked about their competition experience.

#326→**VII.** Motion by Hepburn, seconded by Wright to approve consent items A-J, 4 yeas, 1 absent (Rendon), student Finch absent.

- A. Approved Minutes November 19, 2025; December 9, 2025; December 10, 2025; December 15, 2025; December 17, 2025; January 13, 2026; January 20, 2026; January 21, 2026; January 29, 2026; February 4, 2026; February 11, 2026; February 18, 2026; February 26, 2026; March 4, 2026
- B. Ratified March MIDA \$651,221.16
- C. Approved Purchase Orders 260753-260782, Pay Vouchers 260914-260981
- D. Approved Diligent Agreement Number Q-1463035 – \$6,000
- E. Approved Kinetic Lighting, Inc. Quote #108426-v1 – \$186,195.18
- F. Approved Shaw HR Consulting Client Services Agreement – \$15,000
- G. Approved RHECC 15th BDE Bivouac Camp San Luis Obispo March 20-22, 2026
- H. Approved RHECC Girls Basketball Playoff Games Fresno, CA February 27-28, 2026
- I. Approved RHECC Cadet Corp Marksmanship Competition Camp San Luis Obispo March 12-15, 2026
- J. Approved Donation of \$40 Senior Trip Meals RHECC Disney & Universal – *Pouneh Sadralodabi*

VIII. General

A. Robert Vincelette discussed the opportunity for the community to donate funds to RHECC seniors that are not able to afford amusement park prices.

#327→B. Motion by Gutierrez, seconded by Wright to approve the September 2024 Board Policies, 4 years, 1 absent (Rendon), student Finch absent.

POLICY	TITLE	OPTIONS/BLANKS	ADOPT DATE
BP 0510	School Accountability Report Card		
AR 0510	School Accountability Report Card	NEW REGULATION	
BP 1114	District-Sponsored Social Media		
AR 1114	District-Sponsored Social Media		
AR 1312.4	William's Uniform Complaint Procedures		
E(1) 1312.4	William's Uniform Complaint Procedures		
E(2) 1312.4	William's Uniform Complaint Procedures	Fill in Blanks Principal _____ Address _____ Signature/Date _____	
AR 3517	Facilities Inspection		
E(1) 3517	Facilities Inspection	Fill in Blanks Director of Maintenance & Grounds (661) 256-5015 rdavis@sknsd.k12.ca.us	
BP 4040	Employee Use of Technology		
E(1) 4040	Employee Use of Technology	Fill in Blanks Name, Position _____ School/Worksite _____ Signature/Date _____	
BP 5144.1	Suspension and Expulsion Due Process		
AR 5144.1	Suspension and Expulsion Due Process		
AR 5144.2	Suspension and Expulsion Due Process (Students with Disabilities)		
BP 5147	Dropout Prevention		

POLICY	TITLE	OPTIONS/BLANKS	ADOPT DATE
BP 6112	School Day		
AR 6112	School Day		
BP 6142.92	Mathematics Instruction		
BP 6152.1	Placement in Mathematics Courses		
AR 6152.1	Placement in Mathematics Courses		
BP 6163.4	Student Use of Technology		
E(1) 6163.4	Student Use of Technology	Fill in Blanks Student's Name/Grade _____ School _____ Signature/Date _____	
BB 9010	Public Statements		
BB 9012	Board Member Electronic Communications		

IX. Business and Operations

A. Robert Irving presented a PowerPoint for the Second Interim Report.

Existing statutes require school districts to prepare interim budget reports twice a year. Budgets are based on budget actuals and projections as of October 31st and January 31st.

#328→B. Motion by Gutierrez, seconded by Wright to accept filing of the Second Interim Report, 4 yeas, 1 absent (Rendon), student Finch absent.

C. Public Hearing on a Resolution of the Board of Trustees of the Southern Kern Unified School District to Consider a Solar Power Purchase Agreement

Pursuant to Government Code 4217.10, et seq. The District is to consider the approval of Resolution #25-26-09 and make findings on the cost savings that the District will realize by the installation of solar photovoltaic systems at various District properties. The Board of Trustees will consider adopting a resolution that finds that the anticipated cost to the District for the solar photovoltaic energy provided under a Power Purchase Agreement will be less than the anticipated cost to the District of electrical energy that would have been consumed by the District in the absence of the solar photovoltaic systems and associated energy.

#329→ Motion by Hepburn, seconded by Gutierrez to Recess the Business Meeting and **Open** the Public Hearing at 8:12 p.m., 4 yeas, 1 absent (Rendon), student Finch absent.

Public Hearing Comments: Mario Gutierrez asked if this was a contract with Luminance. The answer was yes.

#330→ Motion by Hepburn, seconded by Wright to **Close** the Public Hearing and Reconvene into Regular Session at 8:19 p.m., 4 yeas, 1 absent (Rendon), student Finch absent.

#331→D. Motion by Wright, seconded by Hepburn to approve Resolution #25-26-09 Making Findings, Authorizing and Approving Power Purchase Agreement, and Other Associated Agreements with Luminance and Authorizing Execution and Delivery of Other Documents and Other Actions Required in Connection Therewith, 4 yeas, 1 absent (Rendon), student Finch absent.

#332→E. Motion by Hepburn, seconded by Wright to award the Bid to Spectrum for Southern Kern Unified School District High Speed Data Infrastructure Project E-Rate Funding Year 29 (2026-2027) RFP No. 2026-01470#260006510 (Board Agenda December 10, 2025), 4 yeas, 1 absent (Rendon), student Finch absent.

#333→F. Motion by Gutierrez, seconded by Wright to accept Amendment #3 to March 18, 2020 Program and Construction Management Services Contract Between Southern Kern Unified School District and HPLE, Inc. Total of \$3,642,051, 4 yeas, 1 absent (Rendon), student Finch absent.

Project 1: Increase to Westpark Elementary Pre-K and TK Classrooms Project: \$250,551 – additional scope added with change orders

Project 2: Rosamond High Early College Campus CTE Building: \$3,060,000

Project 3: Rosamond High Early College Campus Weight Room, Dance Studio, Trophy Area: \$331,500

Total \$3,642,051

X. Personnel Items

#334→A. Motion by Hepburn, seconded by Gutierrez to approve the following listed personnel items with the correction to *table* Ed Moreno Head Varsity Football Coach, 4 years, 1 absent (Rendon).

The following personnel items, which may include hiring, resignations, contract adjustments, and retirements for certificated and classified employees are presented for Board approval. All personnel meet the necessary credentialing and/or certification requirements as required by the State or notification timelines, as appropriate:

<u>CLASSIFIED/CONFIDENTIAL EMPLOYMENT/RESIGNATIONS</u>					
<u>EMPLOYEE</u>	<u>DATE</u>	<u>SALARY</u>	<u>POSITION</u>	<u>SITE</u>	<u>STATUS</u>
Twyman, Antyrie	2/19/2026	---	Custodian	RHECC	Resign
Lovelady, Sara	3/4/2026	---	Paraeducator, Speech	TMS	Resign
Ward, Ethan	3/9/2026	----	Paraeducator, Classroom	RES	Resign
Deyon, Shafree	2/19/2026	S7 \$22.97	Paraeducator, SPED	WES	Salary Correction
Lujan, Anthony	2/19/2026	S3 \$19.26	Campus Safety Officer	RHECC	Salary Correction
Valenzuela, Morgan	3/19/2026	S1 \$18.16	Intervention Tutor	ALIS	Hire
Gardner, Cecily	3/19/2026	S1 \$18.57	SPED Paraeducator 1:1	RES	Hire
Pina, Mariana	3/19/2026	S1 \$18.57	SPED Paraeducator 1:1	RES	Hire
Nippert, Brian	3/19/2026	S1 \$18.02	Custodian	TMS	Hire
Rosalez, Pamela	3/19/2026	S6 \$22.62	Food Service/Custodian	RHECC	Promotion
Sule-Ode, David	3/19/2026	S1 \$18.57	SPED Paraeducator 1:1	RHECC	Hire

<u>CLASSIFIED SUBSTITUTES EMPLOYMENT/RESIGNATIONS</u>		
<u>EMPLOYEE</u>	<u>DATE</u>	<u>STATUS</u>
Rea, Lidia	3/19/2026	Hire
Monarrez, Laura	3/19/2026	Hire
Lovelady, Austin	3/19/2026	Hire
Arellano, Cesar	3/19/2026	Hire
Perez, Kiley	3/19/2026	Hire
Ruiz, Kimberly	3/19/2026	Hire
Bryson, Gordon	3/19/2026	Hire

<u>CERTIFICATED/ADMINISTRATIVE STIPEND/EXTRA DUTY EMPLOYMENT/RESIGNATIONS</u>					
<u>EMPLOYEE</u>	<u>DATE</u>	<u>SALARY</u>	<u>POSITION</u>	<u>SITE</u>	<u>STATUS</u>
Moreno, Ed – <i>TABLED</i>	3/19/2026	8% \$4,622.16	Head Varsity Football Coach	RHECC	Hire
Morris, Rebecca	3/19/2026	10% \$5,777.70	Head Varsity Volleyball Coach	RHECC	Hire
Barrios, Monica	3/19/2026	10% \$5,777.70	Head Girls Varsity Cross Country	RHECC	Hire
Walker, Paul	3/19/2026	8% \$4,622.16	Head Boys Varsity Cross Country	RHECC	Hire

X. Personnel Items (Continued)

<u>CERTIFICATED SUBSTITUTES EMPLOYMENT/RESIGNATIONS</u>		
<u>EMPLOYEE</u>	<u>DATE</u>	<u>STATUS</u>
Mackay, Matthew	3/19/2026	Hire
Caballero, Martin	3/19/2026	Hire
Robinson, Leta	3/19/2026	Hire
Poole, Itzel	3/19/2026	Hire
Blankenship, Yvette	3/19/2026	Hire

<u>VOLUNTEERS FOR 2025-2026 SCHOOL YEAR</u>			
Edith Perez	Beth Morden	Baneza Gonzalez	Jonathan Lehmeier
Joshua Kirk	Jordon Austin	Leslie Macias	

#335→**XI.** Motion by Hepburn, seconded by Wright to adjourn the meeting at 8:25 p.m., 4 yeas, 1 absent (Rendon), student Finch absent.

Approved: _____
Barbara Gaines, Superintendent

Approved: _____
Justin Wright, Clerk of the Board

Date: 00/00/0000 - 99/99/9999
 PO#: 260866 - 260889

PO #	Req #	Ven #/Addr	Vendor Name	Tax ID #	PO Date	PO Description	Date Ent	Date Paid	AP
LN	FD-RESC-Y-OBJT	SO-GOAL-FUNC-STE-T2-TY3-TYP4			AMOUNT	STATUS			
260866		001422/00	AMAZON.COM	000000000	04/13/2026	Office Supplies WES	04/13/2026		Y
	1.	01-1100-0-4300.00-0000-2700-040-00-000-0000			270.92				
		TOTAL AMOUNT			270.92*				
260867		001422/00	AMAZON.COM	000000000	04/13/2026	Microphones for Assemblies	04/13/2026		Y
	1.	01-1100-0-4300.00-1110-1000-030-00-000-0000			54.10				
		TOTAL AMOUNT			54.10*				
260868		000324/00	FLINN SCIENTIFIC		04/13/2026	Supplies for Science Dept. TMS	04/13/2026		Y
	1.	01-0000-0-4300.00-1110-1000-020-72-127-0000			5,375.45	P			
		TOTAL AMOUNT			5,375.45*				
260869		003246/00	BOWLERO PALMDALE	541221662	04/13/2026	3rd Grade Achiever Trip WES	04/13/2026		Y
	1.	01-0000-0-5800.00-1110-1000-030-72-212-0000			1,607.70				
		TOTAL AMOUNT			1,607.70*				
260870		003246/00	BOWLERO PALMDALE	541221662	04/13/2026	5th Grade Achiever Trip WES	04/13/2026		Y
	1.	01-0000-0-5800.00-1110-1000-030-72-212-0000			1,398.00				
		TOTAL AMOUNT			1,398.00*				
260871		000439/00	PACIFIC FLOOR COMPANY		04/13/2026	Gym Floor Recoat TMS	04/13/2026		Y
	1.	25-0000-0-5800.00-0000-8500-040-00-000-0000			5,740.00				
		TOTAL AMOUNT			5,740.00*				
260872		000439/00	PACIFIC FLOOR COMPANY		04/13/2026	Gym Floor Recoat RHECC	04/13/2026		Y
	1.	25-0000-0-5800.00-0000-8500-020-00-000-0000			6,300.00				
		TOTAL AMOUNT			6,300.00*				

TOTAL FOR 04/13/2026 20,746.17***

PO #	Req #	Ven #/Addr	Vendor Name	Tax ID #	PO Date	PO Description	Date Ent	Date Paid	AP
LN	FD-RESC-Y-ORVT	SO-GOAL-FUNC-STE-T2-TY3-TYP4	AMOUNT	STATUS					
260873	001156/00	CRISIS PREVENTION INSTITUTE	392012874	04/14/2026	CPI Instructor Cert. Program	04/14/2026			Y
	1.	01-9010-0-5200.00-5770-2700-005-00-000-0000	9,898.00	F					
		TOTAL AMOUNT	9,898.00*						
		TOTAL FOR 04/14/2026	9,898.00***						
260874	003401/00	1800WHEELCHAIR.COM	113398506	04/16/2026	Wheelchair Need for Student	04/16/2026			Y
	1.	01-9010-0-4400.00-0000-3140-005-56-000-0000	2,732.77						
		TOTAL AMOUNT	2,732.77*						
260875	002478/00	ANTELOPE EXPRESS	04/16/2026	Charter Bus RES Field Trip	04/16/2026				Y
	1.	01-1100-0-5800.00-1110-1000-050-00-000-0000	7,129.38						
		TOTAL AMOUNT	7,129.38*						
260876	001323/00	STAPLES ADVANTAGE	000000000	04/16/2026	Printer Ink for Teachers RHECC	04/16/2026			Y
	1.	01-1100-0-4300.00-1110-1000-020-00-000-0000	1,056.87	F					
		TOTAL AMOUNT	1,056.87*						
260877	001422/00	AMAZON.COM	000000000	04/16/2026	Supplies - Parent/Comm. Ctr.	04/16/2026			Y
	1.	01-6332-0-4300.00-1110-1000-003-00-000-0000	54.10						
		TOTAL AMOUNT	54.10*						
260878	001422/00	AMAZON.COM	000000000	04/16/2026	Supplies for May 1 Showcase	04/16/2026			Y
	1.	01-6332-0-4300.00-1110-1000-020-00-000-0000	125.30						
		TOTAL AMOUNT	125.30*						
260879	002746/00	ECOSOURCE PRINTERS INC	844640844	04/16/2026	Staples for Copiers RES	04/16/2026			Y
	1.	01-1100-0-4300.00-1110-1000-050-00-000-0000	993.74						
		TOTAL AMOUNT	993.74*						

PO #	Req #	Ven #/Addr	Vendor Name	Tax ID #	PO Date	PO Description	Date Ent	Date Paid	AP
LN	FD-RESC-Y-OBJT	SO-GOAL-FUNC-STE-T2-TY3-TYP4		AMOUNT	STATUS				
260880	001422/00	AMAZON.COM	000000000	04/16/2026	Supplies for Build Comp CTE	04/16/2026			Y
	1.	01-0000-0-4300.00-1110-1000-020-72-105-0000		6,537.54					
		TOTAL AMOUNT		6,537.54*					
260881	001422/00	AMAZON.COM	000000000	04/16/2026	Gloves for Nurse WES Satellite	04/16/2026			Y
	1.	01-9010-0-4300.00-0000-3140-005-56-000-0000		51.87					
		TOTAL AMOUNT		51.87*					
		TOTAL FOR 04/16/2026		18,681.57***					
260882	001422/00	AMAZON.COM	000000000	04/20/2026	Items for Staff Lounge RHECC	04/20/2026			Y
	1.	01-1100-0-4300.00-0000-2700-020-00-000-0000		3,367.02					
		TOTAL AMOUNT		3,367.02*					
260883	001846/00	NELSON ADAMS NACO	000000000	04/20/2026	Parts for Cafeteria Tables	04/20/2026			Y
	1.	13-5310-0-4300.00-0000-3700-000-00-000-0000		710.14					
		TOTAL AMOUNT		710.14*					
260884	003088/00	MONTGOMERY HARDWARE CO	000000000	04/20/2026	Parts for RES Electric Door	04/20/2026			Y
	1.	01-8150-0-4300.00-1110-8100-010-00-000-0000		1,439.73					
		TOTAL AMOUNT		1,439.73*					
260885	000078/00	JOSTENS INC	000000000	04/20/2026	Diploma Covers RHECC	04/20/2026			Y
	1.	01-1100-0-4300.00-1110-1000-020-00-000-0000		2,007.98	F				
		TOTAL AMOUNT		2,007.98*					
260886	001422/00	AMAZON.COM	000000000	04/20/2026	Office Supplies Ed Serv.	04/20/2026			Y
	1.	01-0000-0-4300.00-0000-7200-003-00-000-0000		114.94					
		TOTAL AMOUNT		114.94*					
		TOTAL FOR 04/20/2026		7,639.81***					

PO # Reg # Ven #/Addr Vendor Name Tax ID # PO Date PO Description Date Ent Date Paid AP
 LN FD-RESC-Y-OBJT.SO-GOAL-FUNC-STE-T2-TY3-TYP4 AMOUNT STATUS

260887 003243/00 Z AXIS IMAGES 832082606 04/22/2026 New District Video 04/22/2026 Y
 1. 01-0000-0-5800.00-0000-7200-000-00-000-0000 F 8,260.00
 TOTAL AMOUNT 8,260.00*

TOTAL FOR 04/22/2026 8,260.00***

260888 003582/00 ANTELOPE VALLEY VAN & STORAG 951572474 04/23/2026 Moving Services WES Pre-K/TK 04/23/2026 Y
 1. 21-0000-0-5800.00-0000-8500-030-00-000-0000 50,000.00
 TOTAL AMOUNT 50,000.00*

260889 003303/00 C BELOW INC 04/23/2026 Utility Locating & Mapping RHS 04/23/2026 Y
 1. 21-0000-0-5800.00-0000-8500-020-00-000-0000 52,000.00
 TOTAL AMOUNT 52,000.00*

TOTAL FOR 04/23/2026 102,000.00***

GRAND TOTAL 167,225.55*****

Pay Voucher Transactions
 Date: 00/00/0000 - 99/99/9999
 PV#: 261074 - 261120

PV NO Vendor/Addr Name LN FD-RESC-Y-OBJT.SO-GOAL-FUNC-STE-T2-TY3-TYP4 Tax ID Inv Date PV amount Entered UT UT-Obj Paid UT-Rate Batch Description UT-Amount

261074 000717/00 JENNIFER JUDD 000000000 4/09/2026 4/09/2026 202.90 N 37 Medicare Prem. May 2026

Total for 04/09/2026 202.90 *** 0.00 ***

261075 000533/00 AMERICAN EXPRESS
 1. 01-0000-0-5200.00-1110-1000-020-72-105-0000 3,679.11 N
 Hotel Edu. for Careers RHECC
 2. 01-0000-0-5200.00-0000-7200-003-00-000-0000 1,616.22 N
 Hotel AeriesCon Ed. Serv.
 3. 01-6332-0-5200.00-1110-1000-003-00-000-0000 663.17 N
 Hotel AeriesCon Comm. Spec
 4. 01-0000-0-5200.00-1110-3110-040-00-000-0000 954.18 N
 Hotel AeriesCon TMS
 5. 01-0000-0-5200.00-1110-3110-020-00-000-0000 1,093.80 N
 Hotel AeriesCon RHECC
 6. 01-0000-0-5200.00-1110-1000-003-19-000-0000 1,912.96 N
 Hotel WASC Visit RHECC
 7. 01-3010-0-5200.00-1110-1000-040-00-000-0000 503.49 N
 Hotel NCUSt Training TMS
 8. 01-0000-0-5800.00-0000-7100-000-000-0000 548.27 N
 Negotiations & Expulsions
 9. 01-7311-0-5200.00-1110-1000-020-00-000-0000 1,616.46 N
 Hotel CSEA Para Conf. RHECC
 10. 01-7311-0-5200.00-1110-1000-040-00-000-0000 1,616.46 N
 Hotel CSEA Para Conf. TMS
 11. 01-7311-0-5200.00-1110-1000-050-00-000-0000 3,232.92 N
 Hotel CSEA Para Conf. RES
 12. 01-9010-0-5800.00-1110-1000-005-56-000-0000 736.00 N
 Disney Tickets Paras SpEd
 13. 01-0000-0-5200.00-1110-1000-020-72-125-0000 7,955.88 N
 Hotel CCSS Conf. RHECC
 14. 01-0000-0-5200.00-1110-1000-020-72-105-0000 4,296.52 N
 Hotel Design Build Competition
 15. 01-0000-0-5800.00-1110-1000-050-72-212-0000 8,050.00 N
 Achiever Trip 5th RES
 Total amount 38,475.44 * 0.00 *

261076 000533/01 AMERICAN EXPRESS 4/10/2026 4/10/2026 1,085.72 N 37 Amex 83004, 52001
 1. 01-0000-0-4300.00-0000-7200-002-00-000-0000 1,085.72 N
 Awards Employees of the Year
 2. 01-1100-0-4300.00-1110-1000-050-00-000-0000 74.24 N
 Supplies RES

Pay Voucher Transactions
 Date: 00/00/0000 - 99/99/9999
 PV#: 261074 - 261120

PV NO	Vendor/Addr	Name	Tax ID	Inv Date	Entered	Paid	Batch	Description
LN	FD-RESC-Y-OBJT.S0-GOAL-FUNC-STE-T2-TY3-TYP4			PV amount	UT	UT-Obj	UT-Rate	UT-Amount
261080	003181/00	JOANNA BELEN		4/14/2026	4/14/2026	4/17/2026	38	25-26 Shoe Reimb
		1. 01-8150-0-4300.00-1110-8100-010-00-000-0000			125.00	N		
		25-26 Shoe Reimb						
261081	003596/00	JOSHUA KONEGNI		4/14/2026	4/14/2026	4/17/2026	38	Reimb - Business cards
		1. 01-1100-0-4300.00-0000-7200-040-00-000-0000			36.78	N		
		Reimb - Business cards						
261082	003277/00	LARRY MENDEZ		4/14/2026	4/14/2026	4/17/2026	38	Travel - CA All Titles Con
		1. 01-0000-0-5200.00-0000-7200-003-00-000-0000			738.51	N		
		Travel - CA All Titles Conf						
261083	003277/00	LARRY MENDEZ		4/14/2026	4/14/2026	4/17/2026	38	Mileage - Fos McKinney Ven
		1. 01-3010-0-5200.00-0000-7200-003-00-000-0000			217.50	N		
		Mileage - Fos McKinney Vento						
261084	003277/00	LARRY MENDEZ		4/14/2026	4/14/2026	4/17/2026	38	Mileage- State/Fed Mtg
		1. 01-0000-0-5200.00-0000-2700-003-00-000-0000			108.75	N		
		Mileage- State/Fed Mtg						
261085	003591/00	LAUREN AIKEN		4/14/2026	4/14/2026	4/17/2026	38	Travel - Math Leadership 3
		1. 01-6332-0-5200.00-1110-1000-050-00-000-0000			152.88	N		
		Travel - Math Leadership 3/18						
261086	002896/00	MARI ROTH		4/14/2026	4/14/2026	4/17/2026	38	Travel - CA FFA State Lead
		1. 01-0000-0-5200.00-1110-1000-020-72-105-0000			3,601.55	N		
		Travel - CA FFA State Leadersh						
261087	002344/00	MARK RILEY		4/14/2026	4/14/2026	4/17/2026	38	Travel - Educate for Career
		1. 01-0000-0-5200.00-1110-1000-020-72-125-0000			255.00	N		
		Travel - Educate for Career						
261088	002344/00	MARK RILEY		4/14/2026	4/14/2026	4/17/2026	38	Travel - Design Build

Pay Voucher Transactions
 Date: 00/00/0000 - 99/99/9999
 PV#: 261074 - 261120

PV NO	Vendor/Addr	Name	Tax ID	Inv Date	Entered	UT-Obj	Paid	Batch	Description
LN	FD-RESC-Y-OBJT.SO-GOAL-FUNC-STE-T2-TY3-TYP4			PV amount	UT	UT-Rate	UT-Amount		
261095	000164/00	STACY POTTER	000000000	4/14/2026	4/14/2026	4/17/2026	38	38	Travel - CA Social Studies
		1. 01-0000-0-5200.00-1110-1000-020-72-125-0000		415.95	N				N
		Travel - CA Social Studies							
261096	002883/00	SHAUNA TINICH		4/14/2026	4/14/2026	4/17/2026	38	38	Reimb - STEM Lab Supplies
		1. 01-3213-0-4300.00-1110-1000-040-00-000-0000		175.30	N				N
		Reimb - STEM Lab Supplies							
261097	002360/00	BRITTANY PORTER	000000000	4/14/2026	4/14/2026	4/17/2026	38	38	25-26 Shoe Reimb
		1. 01-0000-0-4300.00-1110-3600-070-72-209-0000		125.00	N				N
		25-26 Shoe Reimb							
261098	003197/00	ALMA CORDOVA		4/14/2026	4/14/2026	4/17/2026	38	38	Mileage - 2/10-11/26
		1. 01-0000-0-5200.00-0000-7100-000-00-000-0000		31.18	N				N
		Mileage - 2/10-11/26							
261099	001383/00	DIVISION OF STATE ARCHITECT		4/14/2026	4/14/2026	4/17/2026	38	38	RHS Ag Lab Structure - # 3
		1. 21-0000-0-5800.00-0000-8500-020-00-000-0000		3,960.00	N				N
		RHS Ag Lab Structure - # 3178							
261100	001383/00	DIVISION OF STATE ARCHITECT		4/14/2026	4/14/2026	4/17/2026	38	38	RHS - Ag Steel Bldg # 3178
		1. 21-0000-0-5800.00-0000-8500-020-00-000-0000		2,480.00	N				N
		RHS - Ag Steel Bldg # 3178							
261101	003334/00	GURPREET HUNDAL		4/14/2026	4/14/2026	4/17/2026	38	38	Mileage - March
		1. 01-6500-0-5200.00-5770-1120-005-00-000-0000		51.48	N				N
		Mileage - March							
261102	002125/00	REBECCA WALLIS		4/14/2026	4/14/2026	4/17/2026	38	38	Mileage - SISC Renewal
		1. 01-0000-0-5200.00-0000-7200-002-00-000-0000		102.95	N				N
		Mileage - SISC Renewal							
261103	003225/00	SAMANTHA SALAZAR		4/14/2026	4/14/2026	4/17/2026	38	38	25-26 Shoe Reimb

Pay Voucher Transactions
 Date: 00/00/0000 - 99/99/9999
 PV#: 261074 - 261120

PV NO Vendor/Addr Name LN FD-RESC-Y-OBJT.SO-GOAL-FUNC-STE-T2-TY3-TYP4 Tax ID Inv Date PV amount UT UT-Obj Paid UT-Rate Batch Description UT-Amount 1099

261103 (CONTINUED)

1. 13-5310-0-4300.00-0000-3700-000-000-0000 120.00 N
 25-26 Shoe Reimb

Total for 04/14/2026 18,161.91 *** 0.00 ***

261104 003060/00 LARCEDA HOBBS 4/15/2026 4/15/2026 4/17/2026 38 Reimb - Medical Renewal
 1. 01-0000-0-5800.00-1110-3600-070-72-209-0000 95.00 N
 Reimb - Medical Renewal

261105 003709/00 SHANNON COULTER 4/15/2026 4/15/2026 4/17/2026 38 Reimb - SKUSD WASC
 1. 01-0000-0-5200.00-1110-1000-003-19-000-0000 390.41 N
 Reimb - SKUSD WASC

Total for 04/15/2026 485.41 *** 0.00 ***

261106 002316/00 MEDALLION CONTRACTING INC 4/21/2026 4/21/2026 39 Pay App. 10 WES PKTK Base
 1. 35-0000-0-5800.00-0000-8500-030-00-000-9303 226,907.50 N
 Pay App. 10 SKUSD-WES-PKTK

261107 002316/00 MEDALLION CONTRACTING INC 4/21/2026 4/21/2026 39 Pay App. 10 WES PKTK Alt.
 1. 21-0000-0-5800.00-0000-8500-030-00-000-0000 450,689.50 N
 Pay App. 10 SKUSD-WES-PKTK

261108 000533/00 AMERICAN EXPRESS 3/27/2026 4/21/2026 39 Cadet Incentive Trip
 1. 01-0000-0-5800.00-1110-1000-020-72-211-0000 1,014.53 N
 Cadet Incentive Trip

261109 001196/00 CLASS LEASING LLC 3/26/2026 4/21/2026 39 Annual Lease #952 RES
 1. 25-9010-0-5600.00-0000-8500-000-000-0000 4,800.00 N
 Inv. 447808 Lease #952

Total for 04/21/2026 683,411.53 *** 0.00 ***

Pay Voucher Transactions
 Date: 00/00/0000 - 99/99/9999
 PV#: 261074 - 261120

PV NO	Vendor/Addr Name	LN	FD-RESC-Y-OBJT.S0-GOAL-FUNC-STE-T2-TY3-TYP4	Tax ID	Inv Date	Entered	UT	UT-Obj	Paid	Batch	Description
						PV amount	UT	UT-Obj	UT-Rate		UT-Amount
261116	000190/00 CONSOLIDATED ELEC DIST INC			000000000	3/31/2026	4/22/2026			39		LED Tube Light Bulbs
	1. 01-8150-0-4300.00-1110-8100-010-00-000-0000					3,337.50	N				
	Inv. 3978-1075968										
261117	002877/00 HPLE INC				3/31/2026	4/22/2026			39		Proj. Mgmt. WES Pre-K/TK C
	1. 35-9010-0-5800.00-0000-8500-030-00-000-0000					83,814.61	N				
	Inv. SKUSD-WPF&TK-18										
261118	002877/00 HPLE INC				3/31/2026	4/22/2026			39		Proj. Mgmt. RHECC CTE Bldg
	1. 21-0000-0-5800.00-0000-8500-020-00-000-0000					11,950.05	N				
	Inv. SKUSD-RHSCTE-001										
261119	002784/00 MAXIM HEALTHCARE SERVICES INC			833043570	4/13/2026	4/22/2026			39		LPN Services March
	1. 01-6500-0-5800.00-5770-1120-005-00-000-0000					2,013.66	N				
	Inv. V29927128 March										
261120	003182/00 INDU LAW GROUP PC			811210404	4/22/2026	4/22/2026			39		H-1B Filing Fees
	1. 01-0000-0-5800.00-0000-7200-002-00-000-0000					600.00	N				
	Inv. ILG6039										
	2. 01-0000-0-5800.00-0000-7200-002-00-000-0000					300.00	N				
	Inv. ILG6060										
	3. 01-0000-0-5800.00-0000-7200-002-00-000-0000					460.00	N				
	Inv. ILG6118										
	Total amount					1,360.00	*				0.00 *

Total for 04/22/2026 129,504.15 *** 0.00 ***

Grand total 883,276.40 ***** 0.00 *****



Southern Kern Unified School District

2601 Rosamond Blvd.
Rosamond, CA 93560

Donation

Site	Date Received	Board Date
Westpark Elementary	4/14/2026	4/29/2026

Donation	Effective Dates	Final Contract to Superintendent's Secretary By:				
Little Miss Antelope Valley Pageants	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">From</td> <td style="width: 50%; text-align: center;">4/25/2026</td> </tr> <tr> <td>Until</td> <td></td> </tr> </table>	From	4/25/2026	Until		4/24/2026
From	4/25/2026					
Until						

Description

Little Miss Antelope Valley Pageants has donated \$300 to Westpark ASB.

	Automatic Renewal				
Payment Terms:	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Termination Clause</td> <td style="width: 50%;">Budgeted Item</td> </tr> <tr> <td style="text-align: center;">N/A</td> <td style="text-align: center;">N/A</td> </tr> </table>	Termination Clause	Budgeted Item	N/A	N/A
Termination Clause	Budgeted Item				
N/A	N/A				

Fixed/Startup Costs	N/A	Total Cost (not to exceed)	N/A
----------------------------	-----	-----------------------------------	-----

Budget String/Comments	
Business Services	

Overview

- Agreement is for more than one School Fiscal Year
- Clearly States Fees and Hourly Rates
- Allows Early Termination
- Mutual Indemnity Clause
- Governed in Accordance with Laws of California and Department of Education
- Arbitration Clause
- Two copies already signed by vendor

	Signature	Date
<input checked="" type="checkbox"/> Initial Review Complete	Robert Irving	4/24/2026

	Signature	Date
<input type="checkbox"/> Purchase Order Prepared		

	Signature	Date
<input checked="" type="checkbox"/> Ready for Board Agenda	Camie Davies	4/24/2026

Gift / Donation Form

SCHOOL: Estimated Value

Gift/Donated Item:

Make / Model / Year: VIN or serial #

License plate:

Purpose of the Gift

Donated by: Organization:

Name:

Address:

Site administrator acknowledges that item is appropriate for use at school site and adequate facilities/storage is available.

(Administrator signature) (Date)

Item Placed on site inventory (Inventory ID Number)

DATE:

This gift/donation satisfies the requirements of SKUSD Board Policy Number 3290 (a). The school/district accepts responsibility to maintain/install the donated item.

(District Office Use Only)

Pink slip forwarded to District office on: _____

Accepted by the Board on: _____

Letter of Appreciation Mailed: _____

Site Administrator must sign and forward to Superintendent's Office for Board of Trustees Approval. Letter of acceptance shall be mailed promptly to the address listed above, upon Board Action to accept donation.



Southern Kern Unified School District

2601 Rosamond Blvd.
Rosamond, CA 93560

Field Trip

Site	Date Received	Board Date
Rosamond High School	4/14/2026	4/29/2026

Field Trip	Effective Dates	Final Contract to Superintendent's Secretary By:
Camp San Luis Obispo - Marksmanship Competition	From 5/1/2026	4/24/2026
	Until 5/3/2026	

Description

This field trip is for RHS Cadets to participate in the Marksmanship Competition held at Cam San Luis Obispo.

	Automatic Renewal

Payment Terms:	Termination Clause	Budgeted Item
	N/A	N/A

Fixed/Startup Costs	N/A	Total Cost (not to exceed)	N/A
----------------------------	-----	-----------------------------------	-----

Budget String/Comments	
Business Services	

Overview

- Agreement is for more than one School Fiscal Year
- Clearly States Fees and Hourly Rates
- Allows Early Termination
- Mutual Indemnity Clause
- Governed in Accordance with Laws of California and Department of Education
- Arbitration Clause
- Two copies already signed by vendor

Initial Review Complete

Signature	Date
Robert Irving	4/24/2026

Purchase Order Prepared

Signature	Date

Ready for Board Agenda

Signature	Date
Camie Davies	4/24/2026

SOUTHERN KERN UNIFIED SCHOOL DISTRICT

FIELD TRIP TRANSPORTATION REQUEST

Trip Date: 05/01/2026

School Site: Rosamond High Early College Campus

Today's Date: 04/08/2026

Contact Person: Charles Wallis

Contact Number:

Contact Email: cwallis@skusd.k12.ca.us

Destination: Camp San Luis Obispo

Purpose: Marksmanship Competition

Overnight*: Yes

Out of State*: Yes

Lodging Required: No

Student Cost: 0

*If trip is overnight or out of state, please attach all additional documentation with form.

If available attach event and pricing
(Cost of tickets, parking, etc...)

Are Special Education Students Included?: Yes

Departure Date: 05/01/2026

Return Date: 05/03/2026

Departure Time: 5:00 PM

Return Time: 4:00 PM

Cadets will compete in Marksmanship state competition at SLOSA range.

Notes:

Vehicle Type Requested

Van

No. Vans Requested: 1

No. Passengers: 9

(9 Passengers MAX Per Van)

Persons Driving: C. Wallis / C. Galdamez

Additional Stops: Dinner at Lebec travel stop.

Approximate Miles: 400

Fuel per Mile: \$3.91

Total Fuel Cost: 1,564.00

Bus

No. Buses Requested: 0

No. Passengers: 0

(Elementary 78 Passengers MAX Per Bus)

(Secondary 54 Passengers MAX Per Bus)

Additional Stops: NA

Approximate Miles: 0

Fuel per Mile: \$4.19

Total Fuel Cost: 0.00

Field Trip Meal Request

The Food Nutrition Service Department requires a one (1) week notice to be for a field trip.

Are meals and/or snacks being requested for this trip? No food is requested

If meal requested, specify: Breakfast Lunch Dinner

- All students will be provided a meal during their trip per the quantity requested by the teacher/advisor.
- The teacher/advisor MUST turn in a roster of students that choose to grab a meal after the trip has ended. *Note that an attendance roster will suffice as long as student are marked for record purposes.*
- **All request or dietary restrictions must be disclosed to the team to ensure the safety of the students.**

Teacher/Advisor: Charles Wallis

Classroom Number: 432

Total Number of Student Eating: 0

Number of Adults Eating: 0

Cost of Adult Meal \$5.00 per person

Date Needed By: 05/01/2026

Time Needed By: 3:00 PM

Meal and/or snack options will be discussed upon receipt of this request.

Be sure to submit a full roster of attendees to Food Services after the Field Trip has taken place.

Roster Example:

NA

Student Name:	Comments/Restrictions
John Doe	No allergies
Jane Doe	Peanut allergy

Field Trip Approvals

Site Administrator Approval: Suresh Bajnath Date: 04/09/2026

Superintendent Approval: Barbara Gaines Date: 04/13/2026

Board Approval: _____ Date: _____
(Required if overnight or out of state)

Transportation Approval: Dezera Castro Date: 04/08/2026

Child Nutrition Approval: Rosie Robles Date: 04/13/2026

For Transportation Use Only

Odometer Readings:

Van Number:	Ending Mileage:	Starting Mileage:	Total Mileage:	Per Mile:
Van Number:	Ending Mileage:	Starting Mileage:	Total Mileage:	Per Mile:
Van Number:	Ending Mileage:	Starting Mileage:	Total Mileage:	Per Mile:
Van Number:	Ending Mileage:	Starting Mileage:	Total Mileage:	Per Mile:
				Total Van Cost
Bus Number:	Ending Mileage:	Starting Mileage:	Total Mileage:	Per Mile:
Bus Number:	Ending Mileage:	Starting Mileage:	Total Mileage:	Per Mile:
Bus Number:	Ending Mileage:	Starting Mileage:	Total Mileage:	Per Mile:
Bus Number:	Ending Mileage:	Starting Mileage:	Total Mileage:	Per Mile:
				Total Bus Cost

Bus Driver Information:

Name:	Trip Start Time:	Trip End Time:	Total Time:
Name:	Trip Start Time:	Trip End Time:	Total Time:
Name:	Trip Start Time:	Trip End Time:	Total Time:
Name:	Trip Start Time:	Trip End Time:	Total Time:



Southern Kern Unified School District

2601 Rosamond Blvd.
Rosamond, CA 93560

Agreement/Contract Coversheet

Vendor/Contractor Name	Date Contract Received	Board Date
Jamals	4/16/2026	4/29/2026

Contract Title/Name	Contract Effective Dates					
Invoice	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">From</td> <td style="width: 50%;">6/3/2026</td> </tr> <tr> <td>Until</td> <td>6/3/2026</td> </tr> </table>	From	6/3/2026	Until	6/3/2026	Final Contract to Superintendent's Secretary By: <div style="border: 1px solid black; padding: 2px; text-align: center;">4/9/2026</div>
From	6/3/2026					
Until	6/3/2026					

Description of Agreement
This Invoice/Agreement will allow for Jamals to provide their food truck services at the Senior Sunset. There is not cost to the District. RHS ASB will be paying for the cost.

Renewal Clause	Automatic Renewal
	No
Payment Terms:	Termination Clause
Net 30	N/A
	Budgeted Item
	Yes

Fixed/Startup Costs	N/A	Total Cost (NTE) Per Year	N/A
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Budget String/Comments
Business Services

Overview

- Agreement is for more than one School Fiscal Year
- Clearly States Fees and Hourly Rates
- Allows Early Termination
- Mutual Indemnity Clause
- Governed in Accordance with Laws of California and Department of Education
- Arbitration Clause
- Two copies already signed by vendor

<input checked="" type="checkbox"/>	Initial Review Complete	Signature	Date
		Robert Irving	4/24/2026

<input type="checkbox"/>	Purchase Order Prepared	Signature	Date

<input checked="" type="checkbox"/>	Ready for Board Agenda	Signature	Date
		Camie Davies	4/24/2026



Michael Escobar <mescobar@skusd.k12.ca.us>

Fwd: Your invoice was updated (#000084)

Jeremiah Covarrubias <jeremiah.cova@gmail.com>
To: mescobar@skusd.k12.ca.us

Wed, Mar 11, 2026 at 3:45 PM

----- Forwarded message -----

From: **Jamels** <messenger@messaging.squareup.com>
Date: Wed, Mar 11, 2026 at 3:38 PM
Subject: Your invoice was updated (#000084)
To: <jeremiah.cova@gmail.com>



Jamels

Invoice Updated

\$899.56

Due on June 2, 2026

Pay Invoice

senior sunset

Invoice #000084

March 11, 2026

Customer

Jeremiah C

Jeremiah.cova@gmail.com

(661) 584-8776

Date of service

June 3, 2026

Download Invoice PDF

Invoice summary	
Tst Solo (\$2.77 ea.) x 150	\$415.50
KBT SOLO (\$2.77 ea.) x 150	\$415.50
Subtotal	\$831.00
Kern County Tax	\$68.56
Total Due	\$899.56

Jamels

jamelsyouwant2eatlikethis@yahoo.com

(661) 877-0313

Please contact Jamels about its privacy practices.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
04/03/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Next First Insurance Agency, Inc. PO Box 60787 Palo Alto, CA 94306	CONTACT NAME: PHONE (A/C, No, Ext): (855) 222-5919 FAX (A/C, No):		
	E-MAIL ADDRESS: support@nextinsurance.com		
INSURED Jamels LLC 3825 Parkridge Ave Rosamond, CA 93560	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: Next Insurance US Company		16285
	INSURER B: National Specialty Insurance Company		22608
	INSURER C:		
	INSURER D:		
	INSURER E:		

COVERAGES **CERTIFICATE NUMBER:** 266837351 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X		NXTX3P44Y4-00-GL	04/03/2026	04/03/2027	EACH OCCURRENCE	\$500,000.00
	DAMAGE TO RENTED PREMISES (Ea occurrence)						\$100,000.00	
							MED EXP (Any one person)	\$5,000.00
							PERSONAL & ADV INJURY	\$500,000.00
							GENERAL AGGREGATE	\$500,000.00
							PRODUCTS - COMP/OP AGG	\$500,000.00
								\$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident)	\$
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE	\$
							AGGREGATE	\$
								\$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	NXTXJPLWT-00-WC	04/05/2026	04/05/2027	<input checked="" type="checkbox"/> PER STATUTE	OTH-ER
							E.I. EACH ACCIDENT	\$500,000.00
							E.I. DISEASE - EA EMPLOYEE	\$500,000.00
							E.I. DISEASE - POLICY LIMIT	\$1,000,000.00

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The Certificate Holder is Rosamond High School. This Certificate Holder is an Additional Insured on the General Liability policy per the Additional Insured Automatic Status Endorsement. All Additional Insured privileges apply only if required by written agreement between the Certificate Holder and the insured, and are subject to policy terms and conditions.

CERTIFICATE HOLDER Rosamond High School 2925 W Rosamond Blvd Rosamond, CA 93560	LIVE CERTIFICATE  Click or scan to view	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
		AUTHORIZED REPRESENTATIVE 



Southern Kern Unified School District

2601 Rosamond Blvd.
Rosamond, CA 93560

Agreement/Contract Coversheet

Vendor/Contractor Name	Date Contract Received	Board Date
Churros Los Primos	4/16/2026	4/29/2026
Contract Title/Name	Contract Effective Dates	Final Contract to Superintendent's Secretary By:
Agreement	From 6/3/2026	
	Until 6/3/2026	
		4/9/2026

Description of Agreement

This Invoice/Agreement will allow for Churros Los Primos to provide their food truck services at the Senior Sunset. There is not cost to the District. RHS ASB will be paying for the cost.

Renewal Clause	Automatic Renewal
	No
Payment Terms:	Budgeted Item
Net 30	Yes
Termination Clause	
N/A	

Fixed/Startup Costs	N/A	Total Cost (NTE) Per Year	N/A
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Budget String/Comments

Business Services

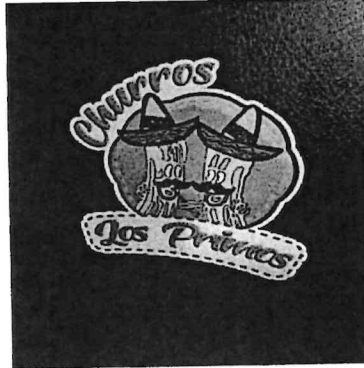
Overview

- Agreement is for more than one School Fiscal Year
- Clearly States Fees and Hourly Rates
- Allows Early Termination
- Mutual Indemnity Clause
- Governed in Accordance with Laws of California and Department of Education
- Arbitration Clause
- Two copies already signed by vendor

<input checked="" type="checkbox"/> Initial Review Complete	Signature Robert Irving	Date 4/24/2026
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<input type="checkbox"/> Purchase Order Prepared	Signature	Date
--	-----------	------

<input checked="" type="checkbox"/> Ready for Board Agenda	Signature Camie Davies	Date 4/24/2026
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To whom it may concern,

Churros Los Primos will be providing service for Rosamond High School Senior Sunset Event on June 3rd from 6:00 pm to 8:00 pm.

We will be serving approximately 170 seniors.

Each guest will receive one of the following options:

- 7 Regular Churros (sugar and cinnamon), OR
- 7 Sweet Churros (sugar, cinnamon, and choice of two toppings: cajeta, chocolate, strawberry, or condensed milk), OR
- One Funnel Cake Churro (powdered sugar, whipped cream, and one topping: cajeta, chocolate, strawberry, or condensed milk).

The total cost for this event will be \$1,134.75 plus taxes.

We will arrive at 5:30 pm and be ready to serve by 6:00 pm.

Location: Rosamond High School
Rosamond, California

If you need any additional information, please let us know.

Sincerely,

Churros Los Primos
661-405-9724
churroslosprimos9@gmail.com



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
04/06/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER DELICID INSURANCE AGENCY LLC DELICID INSURANCE AGENCY 1647 E PALMDALE BLVD SUITE I PALMDALE, CA 93550	CONTACT NAME: DELCID INSURANCE AGENCY LLC	
	PHONE (A/C, No, Ext): 6615227526 FAX (A/C, No): E-MAIL ADDRESS: delcidinsuranceagency@gmail.com	
INSURED CHURROS LOS PRIMOS 40579 171st St E Lancaster, CA 93535-7401	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A: Spinnaker Insurance Company	24376
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDITIONAL SUBROGATION		POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
		INSD	WVD					
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	X		CSG-00194111-01	09/12/2025	09/12/2026	EACH OCCURRENCE	\$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO. JECT <input type="checkbox"/> LOC OTHER:		DAMAGE TO RENTED PREMISES (Ea occurrence)				\$ 50,000	
	<input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY						MED EXP (Any one person)	\$ 5,000
	<input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						PERSONAL & ADV INJURY	\$ Included
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE						GENERAL AGGREGATE	\$ 2,000,000
	DED <input type="checkbox"/> RETENTION \$ <input type="checkbox"/>						PRODUCTS - COM/POP AGG	\$ 2,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N N/A				COMBINED SINGLE LIMIT (Ea accident)	\$
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
							EACH OCCURRENCE	\$
							AGGREGATE	\$
							PER STATUTE	OTH-ER
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate holder is named as an additional insured.
Event Date: July 3rd, 2026
2925 ROSAMOND BLVD ROSAMOND CA 93560

CERTIFICATE HOLDER

ROSAMOND HIGH EARLY COLLEGE CAMPUS
2925 W ROSAMOND BLVD
ROSAMOND, CA 93560

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

David McFarland
David McFarland

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ACORD 25 (2016/03)

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Southern Kern Unified School District

2601 Rosamond Blvd.
Rosamond, CA 93560

Proposal / Estimate Cover Sheet

Vendor/Contractor Name or Event Name	Date Received	Board Date
Integrated Systems	4/24/2026	4/29/2026

Proposal Title/Name	Effective Dates	Final Contract to Superintendent's Secretary By:
Proposal Boardroom AV 5.0	From 4/30/2026	4/24/2026
	Until Completed	

Description
This proposal is for an upgraded AV system for the Board Room

Renewal Clause	Automatic Renewal
No	NO

Payment Terms:	Termination Clause	Budgeted Item
	7 day written notice	N/A

Fixed/Startup Costs	Total Cost (not to exceed)	
N/A	\$52,036.24	

Budget String/Comments
Business Services

Overview

- Agreement is for more than one School Fiscal Year
- Clearly States Fees and Hourly Rates
- Allows Early Termination
- Mutual Indemnity Clause
- Governed in Accordance with Laws of California and Department of Education
- Arbitration Clause
- Two copies already signed by vendor

<input checked="" type="checkbox"/>	Initial Review Complete	Signature	Date
		Robert Irving	4/24/2026

<input type="checkbox"/>	Purchase Order Prepared	Signature	Date

<input checked="" type="checkbox"/>	Ready for Board Agenda	Signature	Date
		Camie Davies	4/24/2026



Integrated Systems Proposal

Boardroom AV 5.0

Southern Kern Unified School District

2601 Rosamond Blvd.
Rosamond, CA 93560 Kern
(661) 256-5000

Prepared by:
Experience AVL LLC

rodney@experienceavl.com
(559) 667-4130



design

The first step in your project is planning. Think about all the possibilities, not only technology needs are... If you can dream it, we can build it.



engineering

With the aid of our electrical, lighting and audio/video engineers, we develop diagrams and detailed layouts for the system. We consider all details, from room and seating arrangements to the selection of equipment, lighting, and safety requirements.



equipment

Your equipment comes from a world class selection of the very finest designs available anywhere. From the smallest component to the largest projection and speaker systems, we sift through literally thousands of products to choose the exact components for your needs.



programming

Before any equipment is installed, it is tested and configured for one-touch operation based on your unique operational design. You'll be able to control your electronic system from any room or anywhere in the world.

installation

Whether you are constructing a new building or adding electronics to a completed one, we ensure the highest level of craftsmanship. Our installation crew is regularly trained and nationally certified by the most respected electronics industry organizations.

support

We pride ourselves on taking care of your system, today and in the future. As a full-service electronics integration company, you can rely on our world class service. Whenever you need us, we'll be there.

Boardroom AV 5.0

BOARD ROOM	QTY
Video	
Blackmagic ATEM SDI Extreme ISO	1
Blackmagic Design ATEM SDI Extreme ISO	
LG 27" LG Monitor	1
LG Pro 27GQ50B-B 27-Inch Gaming Monitor	
West Penn 4246EZBL1000	1
West Penn Wire - 4246 4 Pair Cat 6 F/UTP CMR Cable - 1000'	
DVDO DVDO-C4 PTZ Camera	2
DVDO-C4-1-B is a high performance Full HD PTZ camera with a 20X optical zoom and a horizontal FOV of 56°.	
DVDO DVDO Camera Ctl-1	1
IP PTZ Camera Controller with Touch Screen and Joystick	
LG 86UR640S9UD	4
LG 86" Smart LED-LCD TV - 4K UHDTV - TAA Compliant - HDR10 – Direct LED Backlight - 3840 x 2160 Resolution	
Chief RLXT3	4
Chief RLXT3 Fit Large Extended Tilt Display Wall Mount for 43-86" Displays, Tilt TV Mount, VESA Wall Mount*	
Audio	
Biamp Systems, Inc. Tesira Forte AVB VT4	1
4 mic/line level inputs with AEC, 4 mic/line level outpts, USB audio, VOIP	
Biamp Systems, Inc. Parle TCM-X	1
Low profile Beamtracking ceiling microphone	
Biamp Systems, Inc. Parle TCM-XA	1
Parlé TCM-XA ,AVB low-profile ceiling microphone and PoE+	
Biamp Systems, Inc. Tesira TC Connect5	1
Biamp 5-port expansion device	
Biamp Systems, Inc. Desono C-IC6	6
6.5-inch two-way coaxial ceiling loudspeaker for conferencing	
Biamp Systems, Inc. Tesira Amp-450P	1
TESIRA AMP-450P 4-CHANNEL PoE+ CONFERENCING AMPLIFIER	
West Penn West Penn 226GY	0.25
2 Conductor 14awg Plenum Rated Speaker Wire	

Control

Kramer KC-Virtual Brain1	1
KC-Virtual Brain1 Hardware Platform with 1 Instance of Kramer BRAINware	
Apple iPad 10thGen. 10.9"	2
Apple iPad (10th Generation): with A14 Bionic chip, 10.9-inch Liquid Retina Display, 64GB, Wi-Fi 6	
Smart:)Things s28C POE+Data USB-C	2
Smart Things Solutions s29C Charger PoE+D USB-C	
Smart:)Things sDock s32Fixed ipad Black	1
Smart:)things sDock s32 Fix Wall Mount for iPad Air 10.9" Black	
Smart:)Things sWedge sW-15	1
sWedge for s32_sDockFix mini, 15°, black s32 sDockFix A10"	
Netgear Netgear M4230PX	1
Netgear GSM4230PX M4250-26G4XF-PoE+ AV Line 24x1G PoE 480W 2x1G and 4xSFP+ Managed Switch	

Equip. Rack

Middle Atlantic PD-915R	1
PD-915R 9-Outlets, power conditioner	
Inhouse Misc	1
Misc: installation parts	
Inhouse Travel Expence - Hotel	1
Travel Expense Hotel	
Inhouse Travel Expense - Per Diem	1
Travel Expense Per Diem	

PROJECT SUMMARY

Equipment Total	\$32,783.36
Programming	\$4,565.00
Installation Total	\$8,832.50
Design, Project Management	\$750.00
Shipping & Handling	\$2,074.75
Tax	<u>\$3,030.63</u>
TOTAL	\$52,036.24

Scope of Work

- Install audio and video system for video conference and live streaming of meetings.
- 2 PTZ cameras placed for coverage of all sides of conference tables. Video camera controller at workstation with both manual and preset control of cameras.
- Video switcher with inputs for 2 cameras, local computer, and Guest laptop.
- Install (4) 86" TV displays at top of walls, two on each side of the Boardroom.
- Audio will be processed through a Biamp Tesira Forte AVB VT4, with ceiling mounted conference room microphones. Audio for streaming will be routed to the Blackmagic ATEM switcher and mixed with the video program out via a USB.
- There will be six ceiling speakers placed around the room for local audio.
- All video and audio devices will be tested and confirmed for the operation and programming.
- Training for all staff in the operation of the video conference system.

Your satisfaction is important to us, and we plan to exceed your expectations!
This proposal is a complete package, including design, wiring, equipment, installation, and coordination of plans with architects, decorators, electricians, and cabinetmakers.

All equipment is warranted by the manufacturers. We guarantee all installation work to be free of defects for a period of one year from installation date. If service is required, we will be happy to provide you with excellent service for your system. Experience AVL LLC assumes no responsibility for damages, either direct or consequential, that may result from accidents associated with the design, installation, and operation of the sound and video equipment listed herein.

Responsibilities of others: High voltage electrical wiring and cabinetry are to be supplied by others. Any 'prewire' locations do not include termination of wiring or wall outlets. Cabinetry must be adequate to fit this equipment, and drawings must be submitted for our approval. Media cabinets must provide adequate ventilation to dissipate the heat of electronic equipment. In some cases, quiet fans may be needed for ventilation. Any conduits or trenching required to bury outdoor cabling (including Satellite and Cable Company wiring) are not included and will be provided by others.

Audio Video Manufacturer's regularly update their product offerings. In our efforts to provide you with the very latest technology, we reserve the right to substitute the most up to date models available at the time of installation.

Terms & Acceptance

Terms: 30% with acceptance, 30% at the start of project, and balance (40%) upon completion of the installation.

This equipment shall remain the property of Experience AVL until all installation and equipment charges have been paid in full.

Prices contained in this proposal are valid for 30 days. Any changes to this proposal will be submitted in writing for approval.

I accept this proposal and authorize the work to be done and accept responsibility for payments due.

Due to the supply chain issues that have affected all manufacturers. We are not able to give firm delivery times or pricing guarantee beyond 30 days. If this proposal is approved 30 days from the date received, it will need to be requoted.

MANUFACTURER NOTICE:

Due to the current pricing fluctuations and extended lead times, pricing may be subject to change at the time of shipment. We will make every effort to hold pricing, but in the event that we cannot, you will be notified by email or phone and given the option to accept the corrected price or cancel the order.

Initial _____ (acceptance of this contingency)

Rodney Wright
Submitted by Print
Experience AVL LLC

Rodney Wright
Signature

4/4/2026
Date

Accepted by Print

Date

Signature



**Kern County Plan for Providing
Educational Services to Expelled Students**

July 1, 2024 – June 30, 2027

Amended January 2026

**Approved by the
Kern County Board of Education:
Initial Approval: June 6, 2024
Expected Amended Approval: June 9, 2026**

John G. Mendiburu, Ed.D.

Kern County Superintendent of Schools

Plan for Providing Educational Services to Expelled Students between the Kern County Superintendent of Schools and the following Kern County School Districts

Arvin Union	Maricopa Unified
Bakersfield City	McFarland Unified
Beardsley	McKittrick
Blake	Midway
Buttonwillow Union	Mojave Unified
Caliente Union	Muroc Joint Unified
Delano Joint Union	Norris
Delano Union Elementary	Panama-Buena Vista
Di Giorgio	Pond
Edison	Richland
El Tejon Unified	Rio Bravo-Greeley Union
Elk Hills	Rosedale Union
Fairfax	Semitropic
Fruitvale	Sierra Sands
General Shafter	Southern Kern
Greenfield Union	South Fork Union
Kern High	Standard
Kernville Union	Taft City
Lakeside Union	Taft Union
Lamont	Tehachapi
Linns Valley-Poso Flat Union	Vineland
Lost Hills Union	Wasco Joint Union
Maple	Wasco Union

Kern County Superintendent of Schools Contacts

Desiree Von Flue, Assistant Superintendent of Student Support
devonflue@kern.org

Lourdes Bucher, Assistant Superintendent of Student Support
lobucher@kern.org

Molly Mier, Director, Alternative Education
momier@kern.org

Debra Plank, Director, Alternative Education
deplank@kern.org

Michelle Taylor-Langham, Director, Internal Special Education Programs
mtaylor@kern.org

Overview

The Kern County Superintendent of Schools, in conjunction with school districts in Kern County, developed the Countywide Plan for Providing Educational Services to Expelled Students pursuant to Education Code 48926. The plan was adopted by the governing board of each school district and the County Board of Education.

The plan enumerates existing educational alternatives for expelled students, identifies gaps in educational services to expelled students, and strategies for filling those gaps. The plan also identifies alternative placements for students who are expelled and placed in district Community Day School programs, but who fail to meet the terms and conditions of their rehabilitation plan or who pose a danger to other district students, as determined by the governing board.

Pursuant to Education Code 48926, each county superintendent of schools, in conjunction with the superintendents of the local school districts, shall submit a triennial update to the plan to the Superintendent of Public Instruction by June 30th. Collaborating on the triennial update provides all districts and the county office an opportunity to review the current status of its educational offerings for this targeted population.

Kern County school district governing boards will refer each expelled student to an appropriate educational placement for the period of expulsion. The educational placement will be determined on an individual basis by the school district's governing board based on the seriousness of the offense, the available educational alternatives, the individual needs of students, and any other related factors.

County level alternatives for expelled students remain available to all expelled students unless such placement is determined not to be the most appropriate placement in the least restrictive environment for a student with disabilities. District-level alternatives for expelled students, if district-level alternatives exist, will vary from one district to the next, depending on the characteristics of that district.

The approval of the Kern County Board of Education and submission of the plan to the Superintendent of Public Instruction prior to June 30, 2024, shall satisfy requirements associated with the Countywide Plan for Providing Educational Services to Expelled Students. In addition, this plan shall be posted on the Kern County Superintendent of Schools website (www.kern.org) and distributed to every district superintendent in Kern County prior to the 2024-2025 school year.

Current Educational Alternatives Available for Expelled Students and Strategies for Improvement During the Next Three Years

District Level Educational Alternatives

The governing board of each school district will determine which educational alternatives are appropriate and available. Educational alternatives offered at the district level include the following:

- Suspension of expulsion
- Referral to county Community School
- Expulsion held in abeyance with Independent Study
- District Continuation or Opportunity Schools
- District Independent Study program
- Alternative to expulsion classroom
- District operated Community Day School
- Formal Restorative Justice conference
- Parental request to transfer schools
- Parental request to attend a charter school

County Level Educational Alternatives

The mission of the Kern County Superintendent of Schools Alternative Education program is to meet the unique educational, social, and emotional needs of our diverse student population in a safe and nurturing environment to encourage students to develop an enthusiasm for lifelong learning and pursue post-high school opportunities. Alternative Education is a student-centered option that supports and embraces the varying needs of students by providing an alternative method of delivering instruction and monitoring academic success. Rigorous curricula, intervention programs, career exploration, industry recognized certifications, and safe environments are characteristics of the Alternative Education program. Collaboration with partner agencies and school districts is integral to providing available resources to the students of Kern County.

Kern County Superintendent of Schools provides educational alternatives to expelled students through its Community School. Kern County students who have been expelled from district programs may be referred to the county operated Community School when the district board of education determines this to be the most appropriate placement. In order to refer a student to the county operated Community School program, a referral must be completed by the student's referring school district or agency. The most current Community School Referral can be found at

<https://kern.org/alted/documents/>. Mandatory information on the referral or to accompany the referral includes, but is not limited to, the following:

- Reason for expulsion with relevant paperwork, including any stipulated expulsion or suspended enforcement agreements
- Attendance records from the current school year and previous school year
- Discipline records from the current school year and previous school year
- Information regarding the student's Individualized Education Program (IEP) or Section 504 plan with relevant paperwork including, but not limited to, the current IEP or Section 504 plan, all assessment reports for assessments conducted over the past three years, progress reports for the past year, and all manifestation determination documentation related to the incident that is resulting in the referral to the county operated Community School program.
- The date on which the student will be eligible to return to the district of residence.

Referring districts are responsible for completing all sections of the Community School Referral, including parent/guardian and student signatures. Incomplete referrals will not be accepted.

County Level Educational Alternatives for Students with Disabilities

The spectrum of needs of students with disabilities are vast. To address this issue, students with an IEP that are referred to the county operated Community School program go through a thorough review to ensure that placement in the program is the most appropriate placement in the least restrictive environment and will meet the unique identified needs of each student. The review process also ensures that all procedural safeguards have been met regarding the discipline of students with disabilities including, but not limited to, a procedurally and substantively appropriate manifestation determination meeting.

Students with disabilities may be referred to the county operated Community School program when the referring district or agency has complied with all legal requirements regarding the education of students with disabilities. This includes meeting all procedural timelines regarding annual and triennial reviews and assessments.

An IEP meeting is held within the first 30 days of enrollment in the county operated Community School program to which a representative from the referring district can be in attendance. In most cases, the Community School is able to meet the needs of students with disabilities. In those rare cases in which the IEP team determines that the student's needs would best be met in another placement, the IEP team will collaborate with the referring district to identify such placement to ensure a meaningful opportunity to progress in the student's IEP goals as well as access and progress in the general education curriculum, as appropriate. The county operated Community School program employs a Special Education Director to oversee and monitor the daily operations of Special Education supports and services to ensure each student's IEP needs continue to be met during their transition to and from the county operated Community School programs.

The county operated Community School may not be the most appropriate placement in the least restrictive environment for some students with disabilities, even if they are expelled from their district. Some students may continue to require intensive services as provided by their district of residence due to the severity of their disability. In such cases, it is the programmatic and fiscal responsibility of the district of residence to continue to provide the intensive services and support. If placement is appropriate for the student with disabilities, but additional services and support, including transportation, are needed for student success, it will be the responsibility of the district of special education accountability.

County Operated Community Schools

County level educational alternatives are available at the following Community School sites:

Community Learning Center – CLC Tech

300 E. Truxtun Avenue
Bakersfield, CA 93305
Phone: (661) 852-5600
Fax: (661) 852-5696

Lake Isabella Community School

3630 Golden Spur Street #B
Lake Isabella, CA 93240
Phone: (661) 824-3111
Fax: (661) 546-8789

Community Learning Center - CLC

330 E. Truxtun Avenue
Bakersfield, CA 93305

North Kern Community School

1915 Cecil Avenue
Bakersfield, CA 93215

Phone: (661) 852-5500
 Fax: (661) 324-0922

East Kern Community School

15926 K Street
 Mojave, CA 93501
 Phone: (661) 824-3111
 Fax: (661) 546-8789

Phone: (661) 721-2130
 Fax: (661) 721-8618

West Kern Community School

301 North Street
 Taft, CA 93268
 Phone: (661) 763-3612
 Fax: (661) 763-3648

District Reported Best Practices of Behavioral Intervention Approaches and Options Used to Minimize the Number of Suspensions Leading to Expulsion, Expulsion Orders, and Support for Students Returning from Expulsion

- Multi-Tiered Systems of Support (MTSS)
- Positive Behavior Interventions and Supports (PBIS)
- Restorative practices
- Alternatives to suspension
- Independent Studies program
- Check In Check Out
- Parent partnerships
- Parent volunteers
- Behavior Specialist
- Intervention Specialist
- School Social Worker
- In School Intervention
- Student Study Teams
- Trauma informed classrooms
- Professional development
- Social skills groups
- Skill based instruction
- Behavior Intervention/Support Plans
- Student incentives
- Schoolwide engagement activities
- Mentoring services
- Counseling services
- Relationship building
- Universal screening of students' social emotional health
- Recognition awards
- Field trip rewards
- Community support
- Substance abuse counseling
- Boys to Men program
- Additional staffing
- Student Affairs Specialist
- Behavior contracts
- Success plans

For students with an IEP or 504 plan, the following can be implemented in addition to the behavior interventions listed above:

- Completion of a Functional Behavior Analysis and implementation of Behavior Intervention Plans
- Employ Behavior Staff to support behavior interventions
- Make appropriate referrals to Educationally Related Mental Health Services (ERMHS)

How Best Practices Relate to Disproportionate Minority Representation in Expulsion Data

Kern County enrollment data during the 2022-23 school year as reported by the California Department of Education indicates students are 68.0% Hispanic, 19.5% White, and 5.1% African American. Best practices include evidence-based intervention strategies and, through the divisions of Instructional Support and School Wellness, training is provided geared toward educating instructional staff on cultural and socio-economic factors that impact minority students. Districts provide their boards with an analysis of disaggregated data to be reviewed on an annual basis and all possible options are explored for a student prior to recommending expulsion.

Gaps in Educational Services

Service Gaps Identified in the 2021-2024 Plan

1. Geographic Area, District Size, and Rural Challenges

Kern County encompasses nearly 8,200 square miles. The average district enrollment in Kern County is approximately one third the state average. The large geographic area, smaller district size, and rural characteristics of the county continue to make it operationally and financially challenging to offer the range of alternatives often found in larger urban districts. The strategy for addressing this problem is to maintain a county operated Community School program that is committed to providing educational services to all 46 school districts in the county. Kern County Superintendent of Schools will continue to collaborate with referring districts to best determine how to serve all students in need of a county operated Community School setting.

2. Transportation

County operated Community School programs do not receive funding for transportation. Geographic obstacles continue to be a concern for referring districts and the county operated Community School program. Strategies for addressing this problem continue to include school sites strategically located around the county to serve the highest number of students possible. Kern County Superintendent of Schools operates Community School sites in Bakersfield, Delano, Lake Isabella, Mojave, and Taft. When families communicate they are experiencing a short-term transportation barrier, the county operated Community School program will continue to temporarily provide public transportation passes.

3. Lack of Social Emotional Education

The Alternative Education program has made the social emotional well-being of students a priority. Staff have been trained in Trauma Informed Skills for Educators (TISE) and continue to receive training related to trauma informed practices. Training has also been provided in the areas of Restorative Justice Practices and de-escalation techniques. The program employs a MTSS Program Specialist to lead MTSS efforts, which includes school site MTSS leadership teams. The program employs six School Social Workers, four of which support county operated Community Schools, and contracts yearly for additional support through AmeriCorps mentors. For the past several years, Alternative Education has used RULER as its social emotional curriculum. On the 2023 LCAP survey,

83.3% of Community School students agreed with the statement, “The social emotional skills that I’m learning at school have been helpful,” with 10.6% of students disagreeing and 6.1% of students being undecided.

Identified Gaps in Educational Services to Expelled Students and Strategies for Supporting Gaps in the 2024-2027 Plan

1. Geographic Area, District Size, and Rural Challenges

Due to the size of Kern County, the number of small districts, and the rural characteristics of the county, it is challenging to offer educational alternatives that are compatible for all districts. Small school districts often lack the funding and space to operate their own community day programs and, therefore, must rely on the county operated Community School program.

Strategies for supporting this gap:

- Utilizing charter schools
- Smaller districts to form collaborative for alternative educational services

2. Transportation

Given the absence of transportation funding and the size of the county, it is not feasible for the county operated Community School program to provide transportation for students to and from school. The county operated Community School program provides students with public transportation passes when a parent/guardian expresses a need.

Strategies for supporting this gap:

- Utilizing charter schools
- Providing public transportation passes

Alternative Placements for Students Who Fail to Meet the Terms of Rehabilitation Plan in District Community Day School Placements

The Community School program operated by Kern County Superintendent of Schools maintains a standing policy of accepting all students who have been expelled from their district of residence unless such placement is determined not to be the most appropriate placement for a student with a disability. If an initial placement is made to a district operated community day school and the student commits an expulsion offense or otherwise fails to meet the terms of the rehabilitation plan or program, the school district board of education will review the plan of rehabilitation that was established at the time of expulsion and make any necessary adjustments. If there is no educational alternative in the school district, the student may be referred to the county operated Community School program.

Coordinated Efforts Between School Districts and Kern County Superintendent of Schools

In Kern County, discussions between district and county office staff related to educational services for expelled students happen on an ongoing basis for the entire three-year period between triennial updates of this plan. The topics of these discussions include district and county offerings, progress in addressing the needs of students, and ongoing or emerging gaps in services. The topics of these discussions have been integrated into the structure of the current revision of the Countywide Plan for Providing Educational Services to Expelled Students. On February 7, 2024, the triennial update process was reviewed with the superintendents of Kern County districts at the monthly Superintendent’s Meeting. Superintendents were also provided a survey designed for their input on the key components required in the plan. On February 16, 2024, an optional meeting was offered for superintendents/designees to review information gathered from the survey. The updated plan was shared with superintendents of Kern County districts. The language contained in the 2024-2027 triennial update represents the coordinated effort of the county superintendent, in conjunction with the

superintendents of the school districts in Kern County. This document was taken to the Kern County Superintendent of Schools on June 6, 2024, for approval.

The language contained in the 2024-2027 triennial update represents the coordinated effort of the county superintendent, in conjunction with the superintendents of the school districts in Kern County. This document was taken to the Kern County Superintendent of Schools on June 6, 2024, for approval.

Addendum to the Countywide Plan for Providing Educational Services to Expelled Students – January 1, 2026

Rehabilitation Plans

In accordance with Assembly Bill (AB) 1230, governing boards must develop individualized student rehabilitation plans at the time of expulsion. These plans are to be created by a team of educators with relevant knowledge or expertise regarding the student and must directly address the specific behavior(s) that led to the expulsion.

Districts will ensure that expelled students have periodic reviews of their rehabilitation plans, including an assessment of progress at least 45 days prior to the end of the expulsion term. Referring districts are responsible for assisting students and ensuring access to academic, behavioral, counseling, community, and other services necessary to complete the rehabilitation plan, particularly those services not readily available at the county operated Community School. This may include providing transportation and/or assuming fiscal responsibility.

Readmission Requirements

Consistent with AB 1230, students may not be denied readmission due to cost, transportation, or lack of access to services required under their rehabilitation plan. If readmission is denied, the expulsion may be extended for only one semester at a time, and each extension must include continued reassessment.

Continued Collaborative Efforts Between School Districts and Kern County Superintendent of Schools

Kern County Superintendent of Schools issued a memorandum to district superintendents on January 30, 2026, outlining the AB 1230-required changes to the Countywide Plan for Providing Educational Services to Expelled Students. Districts were asked to provide input by February 13, 2026, to support revisions necessary to bring the Countywide Plan into full compliance with AB 1230.

**KERN COUNTY PLAN
FOR PROVIDING EDUCATIONAL SERVICES
TO EXPELLED STUDENTS**

California Education Code Section 48926 requires each county superintendent of schools, in conjunction with the superintendents of the school districts within the county, to develop a plan for providing education services to all expelled pupils in that county. It further requires that the plan be adopted by the governing board of each school district within the county and the county board of education. Finally, this Section requires that “each county superintendent of schools, in conjunction with the superintendents of the school districts, ...shall submit a triennial update to the plan.” In order to satisfy the legal requirement for a triennial update on the plan, I submit the following request on behalf of the Kern County Superintendent of Schools.

As superintendent of the listed school district, by signature below, I hereby confirm that the existing updated Countywide Plan addressing educational services to expelled students was adopted by the governing board of trustees to be in effect January 2026 through June 2027.

Barbara Gaines

Superintendent Name

Southern Kern Unified

School District

Superintendent Signature

Date



TO: SUPERINTENDENT OF PUBLIC SCHOOLS
PRINCIPAL OF PRIVATE SCHOOLS

FROM: RON NOCETTI, EXECUTIVE DIRECTOR

RE: FORM TO RECORD DISTRICT AND/OR SCHOOL REPRESENTATIVES TO

DATE: LEAGUES March 11, 2026

Enclosed is a form upon which to record your district and/or school representatives to leagues for the **2026-2027 school year**. It is a form sent annually to obtain the names of league representatives to every league in the state and to make sure that the league representatives are designated by the school district or school governing boards. **It is a legal requirement that league representatives be so designated.**

The education code gives the authority for high school athletics to high school governing boards. The code also requires that the boards, after joining CIF, designate their representatives to CIF leagues. This is a necessity! (Ed. Code 33353 (a) (1))

We request that, following action by your governing board, you **send the names of league representatives to your CIF Section office**. Obviously, the presumption behind this code section is that only the designated representatives of the boards will vote on issues at the league and section level that impact athletics. If a governing board does not take appropriate action to designate representatives or this information is not given to Section offices within the required time frame, CIF is required to suspend voting privileges (CIF Constitution, Article 2, Section 25, p. 18) for the affected schools.

At the State Federated Council level, we will be asking that Sections verify that their representatives are designated in compliance with this Ed. Code section.

I hope this gives you a bit of background. Thank you for all you do to help support high school athletics. It is a valuable program in all high schools, and we appreciate the support you give to the program and to CIF.

Please return the enclosed form no later than June 26, 2026, directly to your CIF Section Office.

2026-2027 Designation of CIF Representatives to League

Please complete the form below for each school under your jurisdiction and **RETURN TO THE CIF SECTION OFFICE no later than June 26, 2026.**

Southerd Kern Unified School District/Governing Board at its _____ meeting,
(Name of school district/governing board) (Date)
appointed the following individual(s) to serve for the 2026-2027 school year as the school's league representative:

PHOTOCOPY THIS FORM TO LIST ADDITIONAL SCHOOL REPRESENTATIVES

NAME OF SCHOOL Rosamond High School
NAME OF REPRESENTATIVE Barbara Gaines POSITION Superintendent
ADDRESS 2601 Rosamond Blvd CITY Rosamond ZIP 93560
PHONE 661-256-5000 FAX 661-256-1247 E-MAIL bgaines@skusd.k12.ca.us

NAME OF SCHOOL Rosamond High School
NAME OF REPRESENTATIVE Suresh Bajnath POSITION Principal
ADDRESS 2925 Rosamond Blvd CITY Rosamond ZIP 93560
PHONE 661-256-5020 FAX 661-256-6880 E-MAIL sbajnath@skusd.k12.ca.us

NAME OF SCHOOL Rosamond High School
NAME OF REPRESENTATIVE Scott Small POSITION Vice Principal
ADDRESS 2925 Rosamond Blvd CITY Rosamond ZIP 93560
PHONE 661-256-5020 FAX 661-256-6880 E-MAIL ssmall@skusd.k12.ca.us

NAME OF SCHOOL Rosamond High School
NAME OF REPRESENTATIVE James Johnson POSITION Athletic Director
ADDRESS 2925 Rosamond Blvd CITY Rosamond ZIP 93560
PHONE 661-256-5020 FAX 661-256-6880 E-MAIL _____

If the designated representative is not available for a given league meeting, an alternate designee of the district governing board may be sent in his/her place. **NOTE:** League representatives from public schools and private schools must be designated representatives of the school's governing boards in order to be eligible to serve on the section and state governance bodies.

Superintendent's or Principal's Name _____ Signature _____
Address _____ City _____ Zip _____
Phone _____ Fax _____

PLEASE RETURN THIS FORM DIRECTLY TO THE CIF SECTION OFFICE

CSBA UPDATE CHECKLIST –December 2024

District Name: Southern Kern Unified School District

Contact Name: Barbara Gaines Phone: (661) 256-5000 Email: bgaines@skusd.k12.ca.us

POLICY	TITLE	OPTIONS/BLANKS	ADOPT DATE
BP 0460	Local Control and Accountability Plan		
AR 0460	Local Control and Accountability Plan		
BP 1250	Visitors/Outsiders		
AR 1250	Visitors/Outsiders		
BP 3100	Budget	OPTION 1: <input type="checkbox"/> OPTION 2: <input type="checkbox"/> OPTION 3: <input checked="" type="checkbox"/> Board establishes a sub committee of Board members	
AR 3100	Budget		
BP 3280	Sale or Lease of District-Owned Real Property		
AR 3280	Sale or Lease of District-Owned Real Property		
BP 3320	Claims and Actions Against the District		
AR 3320	Claims and Actions Against the District	Delete AR <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
BP 3515.5	Sex Offender Notification		
AR 3515.5	Sex Offender Notification		
BP 3540	Transportation		
BP 5113.1	Chronic Absence and Truancy		
AR 5113.1	Chronic Absence and Truancy		
BP 5148	Child Care and Development		
AR 5148	Child Care and Development	Fill in Blanks Assistant Supt. SPED & Pupil Personnel <u>2601 Rosamond Blvd.</u> <u>Rosamond, CA 93560</u> (661) 256-5000	

CSBA UPDATE CHECKLIST – December 2024

District Name: _____

POLICY	TITLE	OPTIONS/BLANKS	ADOPT DATE
BP 5148.2	Before/After School Programs	OPTION 1: <input checked="" type="checkbox"/> No Fees OPTION 2: <input type="checkbox"/>	
AR 5148.2	Before/After School Programs	OPTION 1: <input checked="" type="checkbox"/> At Least 75% OPTION 2: <input type="checkbox"/>	
BP 5148.3	Preschool/Early Childhood Education		
AR 5148.3	Preschool/Early Childhood Education		
BP 6158	Independent Study		
AR 6158	Independent Study		
BP 6170.1	Transitional Kindergarten		
BP 6174	Education for English Learners		
AR 6174	Education for English Learners		
BB 9240	Board Training		
BB 9270	Conflict of Interest		
E(1) 9270	Conflict of Interest	Fill in Blanks <u>Adopted July 16, 2024</u> <u>Ayes: 4 Absent: 1</u> <u>No Changes Needed</u>	

CSBA POLICY GUIDE SHEET
December 2024

Note: Descriptions below identify revisions made to CSBA's sample board policies, administrative regulations, board bylaws, and/or exhibits. Editorial changes have also been made. Districts and county offices of education should review the sample materials and modify their own policies accordingly.

Board Policy 0460 – Local Control and Accountability Plan

Policy updated to reflect **NEW LAW (SB 153, 2024)** which (1) requires Learning Recovery Emergency Funds received by districts to be included in the local control and accountability plan (LCAP) or annual update to the LCAP for the period July 1, 2025 to June 30, 2028, (2) extends the date to July 1, 2027 by which an Individuals with Disabilities Education Act Addendum is required to be completed by identified districts, (3) provides that if the Governing Board is unable to review local indicator data due to an emergency specified in law, the local indicator data is required to be reviewed at the next Board meeting, and a resolution describing the emergency event and the date on which the local indicator data was reviewed is required to be adopted and submitted to the California Department of Education. Additionally, policy updated to reflect **NEW LAW (SB 114, 2023)** which requires districts that receive local control funding formula equity multiplier funding to include specific goals in the LCAP for each school generating such funding. In addition, policy updated to clarify that the District English Learner Advisory Committee may serve as the district's LCAP English Learner Parent Advisory Committee.

Administrative Regulation 0460 – Local Control and Accountability Plan

Regulation updated to reflect **NEW LAW (SB 153, 2024)** which (1) requires the Superintendent to present the annual report on the update to the local control and accountability plan and budget overview for parents/guardians as a nonconsent item at a regularly scheduled meeting of the Governing Board, and (2) extends the date to July 1, 2027 by which an Individuals with Disabilities Education Act Addendum is required to be completed by identified districts.

Board Policy 1250 – Visitors/Outsiders

Policy updated to (1) emphasize in the philosophical statement that visitation by parents/guardians and community members be consistent with the policy, the accompanying administrative regulation and procedures established by the Superintendent or designee, (2) clarify that visits during school hours are required to be arranged with the principal or designee, and (3) delete options regarding required registration when entering school buildings or grounds, in keeping with the removal of the distinction between visitors and outsiders throughout the policy and accompanying administrative regulation, and instead require everyone but staff and students to register upon arrival. Additionally, policy updated to change from being permissive to required (1) the provision of a visible means of identification for anyone who is not a student or staff member, (2) for any visitor who is in a school building or on school grounds, to behave in an orderly manner, and (3) the principal or designee's request that any individual who is causing a disruption to immediately leave school grounds. In addition, policy updated to add that the principal report to the Superintendent or designee anytime a request by a registered sex offender to enter the school campus or grounds is received.

Administrative Regulation 1250 – Visitors/Outsiders

Regulation updated to remove the distinction between visitors and outsiders, requiring everyone but staff and students to register upon arrival. Regulation also updated to add language regarding the principal or designee's authorization to issue a stay away letter if a visitor has shown reasonable cause to believe that the visitor is willfully disrupting the orderly operation of a school.

Board Policy 3100 - Budget

Policy updated to clarify that regardless of the option chosen for budget advisory committees, representation of Governing Board members on the committee may not comprise a majority of the Board, since having a quorum participate in any committee would in essence create a Board meeting when the committee meets. Additionally, policy updated to reference **NEW LAW (AB 176, 2024)** which provides that (1) attendance generated through an attendance recovery program will be excluded from the average daily attendance of the

district, and (2) when a school is between base year eligibility determinations, any current or newly enrolled students who are eligible for free or reduced-priced meals may be included for purposes of the local control funding formula (LCFF). In addition, policy updated to reflect **NEW LAW (SB 114, 2023)** which requires districts that receive LCFF equity multiplier funding to include specific goals in the local control and accountability plan, and reference **NEW LAW (SB 153, 2024)** which provides that if a school which is otherwise eligible to receive LCFF equity multiplier funds is closed in the year in which the funds are to be allocated, that school is instead deemed to be ineligible, and any unspent funds provided are required to be returned to the California Department of Education. Policy also updated to clarify that the Board may approve a plan for meeting the district's long-term obligations to fund contributions to other defined pension plans such as the California State Teachers Retirement System in addition to the California Public Employees' Retirement System.

Administrative Regulation 3100 - Budget

Regulation updated to reflect **NEW LAW (AB 721, 2023)** which, beginning January 1, 2027, repeals the requirement to publish notification of the hearing date and location for inspection for the district's proposed budget in a newspaper of general circulation, and instead requires the information to be posted prominently on the district's website homepage at least three days before the availability of the proposed budget for public inspection.

Board Policy 3280 – Sale of Lease of District-Owned Real Property

Policy updated to delete provision that until July 1, 2024, the Governing Board may elect not to appoint a district advisory committee for the sale or lease of surplus property that has not previously operated, or was not constructed to be operated, as an early childhood education facility or a school for elementary or secondary instruction, as this exception has expired. Additionally, policy updated to add that before taking any action to dispose of surplus real property, the Board is required to declare, at a regular meeting supported by written findings that, under the Surplus Land Act, the land is either surplus land or exempt surplus land. In addition, policy updated to reflect **NEW LAW (AB 480, 2023)** which provides that the Board may decide not to make such a declaration if the district provides notice and opportunity for public comment, as specified. In addition, policy updated to reflect **NEW GUIDELINES** which require the Board to provide the Department of Housing and Community Development (HCD) a copy of the Board's declarations and findings supporting the Board's determination that the property is exempt surplus land at least 30 days prior to disposing of the exempt surplus land, and **NEW LAW (SB 229, 2023)** which provides that if the district has received notification from HCD, the Board may not pursue a final action to ratify or approve the proposed disposal of surplus land unless the Board holds an open and public meeting to review and consider the substance of the notice. Policy also updated to delete the provision which authorized the proceeds from the sale or lease of property purchased entirely with local funds to be used for any general fund purpose, as that authorization has expired.

Administrative Regulation 3280 – Sale of Lease of District-Owned Real Property

Regulation updated to reflect **NEW LAW (AB 480, 2023)** which adds new definitions related to surplus property.

Board Policy 3320 – Claims and Actions Against the District

Policy updated to incorporate material from the accompanying administrative regulation, as the majority of the content is related to Governing Board actions and therefore more appropriately placed in Board policy. Additionally, policy updated to reference **NEW LAW (AB 452, 2023)** which provides that there are no time limits for the commencement of actions for the recovery of damages for claims of childhood sexual assault that occurred on or after January 1, 2024, including plaintiffs who are 40 years of age or older who file certificates of merit by the plaintiff's attorney and by a licensed mental health practitioner selected by the plaintiff setting forth the facts which support the declaration, and in conjunction with **NEW LAW (SB 558, 2023)**, that the statute of limitations for acts of childhood sexual assault that occurred on or before December 31, 2023 is what was set forth in law on December 31, 2023. In addition, policy updated to (1) generalize and thereby make timeless the language regarding the monetary limit for a limited civil case, (2) require the Board, when a claim is presented late and is not accompanied by an application to present a late

claim, to give written notice as specified to avoid potentially waiving certain legal defenses, and (3) clarify that the written notice indicating that a claim was not presented timely and is being returned without further action be done in accordance with a specified Government Code section. Policy also updated to reflect the legal change of the term “Roster of Public Agencies” to “Registry of Public Agencies”, and to provide more detail regarding the information that is required to be filed with the Secretary of State and County Clerk.

DELETE - Administrative Regulation 3320 – Claims and Actions Against the District

Regulation deleted with material moved to Board policy, as the majority of the content is related to Governing Board actions and therefore more appropriately placed in Board policy.

Board Policy 3515.5 – Sex Offender Notification

Policy updated to clarify that a district employee to whom sex offender information is disclosed by a law enforcement entity may only disclose the information when authorized by the law enforcement entity and in the manner authorized. Additionally, policy updated to include the purposes for which a registered sex offender’s electronic mail address or username used for instant messaging or social networking or other internet identifier may be used by the district police/security department or released to another law enforcement entity.

Administrative Regulation 3515.5 – Sex Offender Notification

Regulation updated to emphasize that the components of the plan for receiving and communicating information about registered sex offenders residing within district boundaries are related to the safety of children. Additionally, regulation updated to include the specific means of providing notice when the principal has granted permission to a person who is required to register as a sex offender to come into a school building or upon school grounds to volunteer at the school.

Board Policy 3540 - Transportation

Policy updated to incorporate expanded learning opportunities in the philosophical statement, and reflect **NEW LAW (SB 88, 2023)** which (1) requires the district to obtain specified attestations from any private entity with which it contracts to provide student transportation, (2) provides for requirements for vehicles used to provide student transportation for compensation, and (3) adds qualification requirements for drivers who provide transportation to students.

Board Policy 5113.1 – Chronic Absence and Truancy

Policy updated to move to the philosophical paragraph language which provides that students who are identified as chronically absent or truant receive appropriate support services and interventions as early as possible. Additionally, policy updated to incorporate strategies identified by the California Department of Education for encouraging student attendance, and reflect **NEW LAW (SB 153, 2024)** which, beginning July 1, 2025, authorizes districts to implement attendance recovery programs for students in grades transitional kindergarten-12 to make up lost instructional time and offset absences.

Administrative Regulation 5113.1 – Chronic Absence and Truancy

Regulation updated to reflect **NEW LAW (SB 691, 2024)** which revises truancy parent/guardian notification requirements. Additionally, regulation updated to delete repealed language related to the delay of driving privileges, and reflect **NEW LAW (SB 153, 2024)** and **NEW LAW (AB 176, 2024)** which, beginning July 1, 2025, authorize districts to implement attendance recovery programs for students in grades transitional kindergarten-12 to make up lost instructional time and offset absences.

Board Policy 5148 – Child Care and Development

Policy updated to delete the requirement to provide distance learning when a district child care program is physically closed by local or state public health order, as such provision is no longer required. Additionally, policy updated to reflect **NEW LAW (SB 722, 2023)** which (1) requires the district to submit a completed incidental medical services plan to the California Department of Social Services (CDSS), but authorizes the district to enroll a child prior to approval of the plan, and (2) for a child with disabilities, authorizes the child to attend the district’s child care and development program prior to the approval of an incidental medical services plan or amended plan of operation, so long as the forms have been submitted to CDSS. In addition,

policy updated to add that a district is prohibited from expelling or unenrolling a child or persuade or encourage a child's parents/guardians to voluntarily unenroll from the program based on the child's behavior, unless in accordance with the procedures specified in the accompanying administrative regulation, and to require, when necessary due to a reduction in state reimbursements, families be disenrolled from subsidized child care and development services as specified in the accompanying administrative regulation. Policy also updated to add new section "Fees and Charges", which includes general language regarding when the Superintendent or designee may charge fees for services.

Administrative Regulation 5148 – Child Care and Development

Regulation updated to reflect **NEW LAW (AB 393, 2023)** which (1) requires, for any child enrolled in a general childcare and development program or migrant childcare and development program who has been identified as a dual language learner, the child's teacher or other designated staff member to conduct a family language and interest interview, and (2) prohibits a family from being compelled to complete the family language survey for identification purposes or participate in the family language and interest interview. Additionally, regulation updated to delete duplicative information regarding enrollment priority where already addressed in accompanying Board policy, and to reflect **NEW LAW (AB 1808, 2024)** which provides that a family who receives CalWORKs Stage 1, 2, or 3 is considered to meet eligibility and need requirements for services for not less than 24 months, and is eligible to receive services for at least 24 months before having the family's eligibility or need recertified.

Board Policy 5148.2 – Before/After School Programs

Policy updated to require a district to prioritize expanded learning opportunity programs (ELO) at school sites in the lowest income communities, as determined by prior year percentages of students eligible for free and reduced-price meals, while maximizing the number of schools and neighborhoods with ELOs across their attendance area. Additionally, policy updated to reflect **NEW LAW (SB 153, 2024)** which requires, beginning in the 2025-26 fiscal year, a Governing Board to declare its operational intent to run an ELO to the Superintendent of Public Instruction, and authorizes districts to use ELO funds to support attendance recovery programs.

Administrative Regulation 5148.2 – Before/After School Programs

Regulation updated to add definition of "intersession program" and clarify, by describing when a student is considered to be enrolled in an expanded learning opportunities program (ELO), the definition of "provide access". Additionally, regulation updated to require a district that receives ELO apportionment to provide transportation to any student who attends a school that is not operating an ELO so that the student may attend at a location that is providing an ELO and return to the original location or another location that is established by the district. In addition, regulation updated to clarify that for hours of operation of an ELO program, recess and meals are included in the required nine hours of combined time per instructional day. Regulation also updated to reflect **NEW LAW (AB 723, 2023)** which requires a district that operates an intersession program to grant priority access to a foster youth and **NEW LAW (AB 373, 2023)** which grants priority access to a student experiencing homelessness, both of which provide that if a student experiencing homelessness or foster youth will be moving during an intersession period, the student's educational rights holder, or in the case of an American Indian Student, Indian custodian, may determine which school the student attends for the intersession period. Additionally, regulation updated to reflect **NEW LAW (SB 141, 2023)** which provides that a district that is temporarily prevented from operating an ELO because of a school or program site closure due to emergency conditions will not be subject to penalties if the Governing Board adopts a resolution and provides documentation substantiating the need for closure.

Board Policy 5148.3 – Preschool/Early Childhood Education

Policy updated to reflect **NEW LAW (SB 163, 2024)** which authorizes, until July 1, 2027, a district operating a California State Preschool Program (CSPP) to enroll interested two-year-old children. Additionally, policy updated to clarify that evidence of California residency may be established by providing evidence of a California street or post office address. In addition, policy updated to add that a district is prohibited from expelling or unenrolling a child or persuade or encourage a child's parents/guardians to voluntarily unenroll from the program based on the child's behavior, unless the expulsion or unenrollment is in accordance with the procedures specified in the accompanying administrative regulation, and to require, when necessary due to a reduction in state reimbursements, families be disenrolled as specified in the accompanying

administrative regulation. In addition, policy updated to reorganize for clarity and to keep related content together.

Administrative Regulation 5148.3 – Preschool/Early Childhood Education

Regulation updated to reflect **NEW LAW (SB 163, 2024)** which (1) adds the definition of “two-year-old children,” (2) revises eligibility criteria and enrollment priorities for part- and full-day preschool services to permit, but not require, districts to offer, until July 1, 2027, California State Preschool Program (CSPP) to eligible two-year-old children, and (3) indefinitely extends the requirement for five percent of CSPP enrollment be reserved for children with exceptional needs. Additionally, regulation updated to reflect **NEW LAW (SB 176, 2024)** which further expands eligibility and enrollment priorities for two-year-old children, and **NEW LAW (SB 153, 2024)** which requires districts to complete an observation using the Classroom Assessment Scoring System (CLASS) tool and CLASS environment tool when CSPP and transitional kindergarten students are commingled. In addition, regulation updated to reflect the California Department of Education’s federal program monitoring instrument which requires the district’s policies and procedures related to CSPPs to include procedures for excused absences including best interest days and abandonment of care. Regulation also updated to delete out of date information, reorganize for clarity, and keep related content together.

Board Policy 6158 – Independent Study

Policy updated to reflect **NEW LAW (SB 153, 2024)** and **NEW LAW (AB 176, 2024)** which require a district that submits an affidavit for a school closure necessitated by an emergency condition to (1) for an emergency event occurring after September 1, 2021 but before July 1, 2026, certify that the district has a plan for offering independent study to affected students within 10 instructional days, and (2) for events occurring on or after July 1, 2026, certify that an instructional continuity plan is included in the district’s comprehensive safety plan and that the district offered student engagement and instruction consistent with the instructional continuity plan or certify that it did not do so due to extenuating circumstances. Additionally, **NEW LAW (SB 153, 2024)** (1) provides that when computing average daily attendance for apportionment purposes, students participating in independent study may only be credited with one day of attendance for each calendar day, (2) makes specified independent study requirements applicable only when students are participating in an independent study program for 16 school days or more in a school year, (3) provides that evidence of student participation, in addition to other forms of evidence, may include documentation that the student participated in an instructional period either visually or verbally, (4) provides that a written agreement is required for independent study of any length of duration, (5) requires districts to obtain a signed written agreement for an independent study program of more than 15 school days before the beginning of independent study, and for an independent study program of 15 school days or fewer, during the school year in which the independent study program takes place, and (6) makes similar changes to course-based independent study. In addition, **NEW LAW (AB 176, 2024)** clarifies that the district is required to maintain documentation of hours or fraction of an hour for both student work products and the time that the student engaged in asynchronous instruction. Policy also updated to reflect **NEW LAW (SB 348, 2023)** which requires districts to make available, at no cost, a nutritionally adequate breakfast and lunch to any district student who requests a meal including an independent study student who is scheduled for educational activities, as defined in law, lasting for two or more hours at a school site, resource center, meeting space, or other satellite facility, regardless of the student’s eligibility for a free or reduced-price meal, and to clarify the meaning of “caregiver” in the context of general independent study agreement requirements to make consistent with similar material related to course-based independent study agreement requirements.

Administrative Regulation 6158 – Independent Study

Regulation updated to delete material related to students with disabilities who receive services from a nonpublic, nonsectarian school through a virtual program as the law is no longer operative. Additionally, regulation updated to reflect **NEW LAW (AB 176, 2024)** which clarifies that the district is required to maintain documentation of hours or fraction of an hour for both student work products and the time that the student engaged in asynchronous instruction.

Board Policy 6170.1 – Transitional Kindergarten

Policy updated to reflect **NEW LAW (AB 2268, 2024)** which exempts students in transitional kindergarten (TK) from the requirement to be assessed in English listening and speaking for purposes of initial

identification as an English learner, and **NEW LAW (SB 153, 2024)** which requires districts that commingle TK students and California State Preschool Program children in the same classroom to complete an observation using the Classroom Assessment Scoring System (CLASS) tool and CLASS environment tool.

Board Policy 6174 – Education for English Learners

Policy updated to reference **NEW LAW (AB 2074, 2024)** which requires the California Department of Education to develop a statewide implementation plan for the, “El Roadmap Policy”. Additionally, policy updated to reflect **NEW LAW (714, 2023)** which clarifies that the term “newcomer student” has the same meaning as “immigrant children and youth” as defined in law, **NEW LAW (SB 114, 2023)** which includes long-term English learners as a numerically significant subgroup, **NEW LAW (SB 141, 2023)** which defines “long-term English learner” as a student who has not attained English language proficiency within seven years of initial classification as an English learner, and **NEW LAW (AB 2268, 2024)** which exempts students in transitional kindergarten from the requirement to be assessed in English listening and speaking for purposes of initial identification as an English learner. In addition, policy updated to remove material related to instruction collaboration agreements which is more appropriately placed in other policy, include material from the accompanying administrative regulation “Reclassification/Redesignation” section as the content is more appropriately placed in policy, and clarify the differing definitions of “long-term English learner” for the distinct purposes for which they apply.

Administrative Regulation 6174 – Education for English Learners

Regulation updated to reflect **NEW LAW (SB 114, 2023)** which includes long-term English learners as a numerically significant subgroup, **NEW LAW (SB 141, 2023)** which defines “long-term English learner” as a student who has not attained English language proficiency within seven years of initial classification as an English learner, and to clarify the differing definitions of “long-term English learner” for the distinct purposes for which they apply. Additionally, regulation updated to reflect **NEW LAW (AB 2268, 2024)** which exempts students in transitional kindergarten from the requirement to be assessed in English listening and speaking for purposes of initial identification as an English learner. In addition the section “Reclassification/Redesignation was deleted and moved to the accompanying Board policy, as the content is more appropriately placed in policy.

Board Bylaw 9240 – Board Training

Bylaw updated to include ethics training required by Governing Board members who are in office as of January 1, 2025, with completion by January 1, 2026, and every two years thereafter. Additionally, bylaw updated to add that the Board president work with the Superintendent or designee to include funds for professional development and associated reasonable travel expenses for the Board as a whole and for each individual Board member in the district’s proposed annual budget and, consistent with the availability of funds in the district’s adopted annual budget, (1) the Board president or designee annually develop, and bring to the Board for adoption, a Board professional development calendar designed to assist the Board as a whole, and (2) individual Board members identify and participate in additional professional development opportunities and then timely inform the Board president and the Superintendent upon doing so. In addition, bylaw updated to revise references to relevant training opportunities.

Board Bylaw 9270 – Conflict of Interest

Bylaw updated to add that Governing Boards are mandated to adopt a conflict of interest code and to adopt policies regarding incompatible offices and activities. Additionally, bylaw updated to denote “District Official” as the general term for a position to which the district’s conflict of interest code applies and to reflect **NEW LAW (SB 1181, 2024)** and **NEW LAW (SB 1243, 2024)** which increased the threshold to \$500 for certain disclosure requirements and restrictions on accepting, soliciting, or directing campaign contributions. In addition, bylaw updated to permit any District Official, who, in good faith, believes that they may be subject to the requirements of the bylaw and has questions, is unclear, or is unsure regarding the application of the requirements of the bylaw, to seek advice from the district’s legal counsel with the permission of the Superintendent, Board president, or majority of the Board. Bylaw also updated to include ethics training required by Board members who are in office as of January 1, 2025, with completion by January 1, 2026, and every two years thereafter. Bylaw also reorganized for coherence, clarity, and consistent style.

Exhibit(1) 9270 – Conflict of Interest

Exhibit updated to denote “District Official” as the general term for a position to which the district’s conflict of interest code applies. Additionally, exhibit updated with revised resolution language and simplified list of designated positions.

CSBA UPDATE CHECKLIST –March 2025

District Name: Southern Kern Unified School District

Contact Name: Barbara Gaines Phone: (661) 256-5000 Email: hgaines@skusd.k12.ca.us

POLICY	TITLE	OPTIONS/BLANKS	ADOPT DATE
BP 1312.2	Complaints Concerning Instructional Materials		
AR 1312.2	Complaints Concerning Instructional Materials		
E(1) 1312.2	Complaints Concerning Instructional Materials	Fill in Blanks Assistant Supt. of Educational Services Date _____ Title _____	
BP 1340	Access to District Records		
AR 1340	Access to District Records		
BP 3311	Bids		
AR 3311	Bids		
BP 3311.1	Uniform Public Construction Cost Accounting Procedures		
AR 3311.1	Uniform Public Construction Cost Accounting Procedures		
BP 3312	Contracts	OPTION 1: <input checked="" type="checkbox"/> Annual Public Hearing OPTION 2: <input type="checkbox"/>	
BP 3516.5	Emergency Schedules		
BP 3580	District Records		
AR 3580	District Records		
BP 4151	Employee Compensation	Fill in Blanks Monthly - 11 months _____ 1-month deferral _____ Certificated _____	

CSBA UPDATE CHECKLIST – March 2025

District Name: Southern Kern Unified School District

POLICY	TITLE	OPTIONS/BLANKS	ADOPT DATE
BP 4251	Employee Compensation	Fill in Blanks Monthly _____ 12-months _____ Classified _____	
BP 4351	Employee Compensation	Fill in Blanks Monthly _____ 12-months _____ Management _____	
BP 4158	Employee Security		
BP 4258	Employee Security		
BP 4358	Employee Security		
AR 4158	Employee Security		
AR 4258	Employee Security		
AR 4358	Employee Security		
BP 5125	Student Records		
AR 5125	Student Records		
BP 5131	Conduct		
BP 5131.6	Alcohol and Other Drugs		
AR 5131.6	Alcohol and Other Drugs		
BP 5131.8	Mobile Communication Devices	OPTION 1: <input type="checkbox"/> OPTION 2: <input checked="" type="checkbox"/> No Cell Phone Use on Campus	
BP 5141.5	Mental Health		
BP 5141.52	Suicide Prevention		
AR 5141.52	Suicide Prevention		

CSBA UPDATE CHECKLIST – March 2025

District Name: Southern Kern Unified School District

POLICY	TITLE	OPTIONS/BLANKS	ADOPT DATE
BP 5145.13	Response to Immigration Enforcement		
AR 5145.13	Response to Immigration Enforcement		
BP 6142.93	Science Instruction		
BP 6142.94	History-Social Science Instruction		
BP 6159	Individualized Education Program		
AR 6159	Individualized Education Program		
BP 6159.2	Nonpublic, Nonsectarian School and Agency for Special Education		
AR 6159.2	Nonpublic, Nonsectarian School and Agency for Special Education		
BB 9150	Student Board Members	<p>Fill in Blanks</p> <p>N/A _____</p> <p>1 _____</p>	
BB 9224	Oath of Affirmation		
BB 9260	Legal Protection		

CSBA POLICY GUIDE SHEET
March 2025

Note: Descriptions below identify revisions made to CSBA's sample board policies, administrative regulations, board bylaws, and/or exhibits. Editorial changes have also been made. Districts and county offices of education should review the sample materials and modify their own policies accordingly.

Board Policy 1312.2 - Complaints Concerning Instructional Materials

Policy updated to reflect **NEW LAW (SB 153, 2024)** which prohibits the Governing Board from adopting or approving the use of any textbook, instructional material, supplemental instructional material, or curriculum for classroom instruction if the use would subject a student to unlawful discrimination in accordance with specified state law.

Administrative Regulation 1312.2 - Complaints Concerning Instructional Materials

Regulation updated to reference **NEW LAW (SB 153, 2024)** which prohibits the Governing Board from adopting or approving the use of any textbook, instructional material, supplemental instructional material, or curriculum for classroom instruction if the use would subject a student to unlawful discrimination in accordance with specified state law.

Exhibit(1) 1312.2 - Complaints Concerning Instructional Materials

Exhibit updated in conjunction with accompanying Board policy and administrative regulation, with minor revisions to formatting and style.

Board Policy 1340 - Access to District Records

Policy updated to delete material related to the copying of public records, as it is more appropriately placed in, and therefore moved to, the accompanying Administrative Regulation.

Administrative Regulation 1340 - Access to District Records

Regulation updated to add that the regulation is a non-exhaustive list of records that may be defined as either public or confidential. Additionally, regulation updated to clarify that (1) the public may have access to public records unless otherwise exempt from disclosure, and (2) it is after initial proposals of exclusive employee representatives and of the district are presented at a district Governing Board meeting that they are a public record. In addition, regulation updated to include that executed contracts for the purchase of goods or services, even if the contract contains provisions specifying that the contract is confidential or a proprietary record of the vendor, is a public record. Regulation also updated to require that confidential home addresses, telephone numbers, or birth dates of employees may only be disclosed in the limited circumstances listed in the regulation, and to reflect **NEW LAW (AB 1785, 2024)** which prohibits districts from publicly posting online the home address, telephone number, or both the name and assessor parcel number associated with the home address of any elected or appointed official without first obtaining the written permission of that individual. Additionally, regulation updated to clarify that unless otherwise authorized or required by law, information regarding an individual's citizenship or immigration status shall not be disclosed. In addition, regulation updated to reflect **NEW LAW (SB 1034, 2024)** which adds, as an unusual circumstance which would permit the district to extend its response to a California Public Records Act request, to include the need to search for, collect, and appropriately examine records during a state of emergency when the state of emergency currently affects the district's ability to timely respond to staffing shortages or closure of facilities where the requested records are located. Regulation also updated to clarify that if a portion of a requested record is exempt from disclosure, only the non-exempt portion of the record is available for inspection and that the record's exempt material is required to be redacted prior to disclosure. Additionally, regulation reorganized for clarity and to keep related content together.

Board Policy 3311 - Bids

Policy updated to clarify that bidding procedures are required to be established in accordance with, and meet the requirements for, bidding procedures specified in law. Additionally, policy updated to incorporate material from the accompanying administrative regulation related to awarding contracts, protests by bidders,

and instances when bids are not required, as the majority of such content is related to Governing Board actions and therefore more appropriately placed in Board policy.

Administrative Regulation 3311 - Bids

Regulation updated to clarify that the definition of maintenance includes landscape maintenance and minor repainting. Additionally, regulation updated to reflect requirement that prequalification is required for projects that utilize state general funds. In addition, regulation updated to delete material related to awarding contracts, protests by bidders, and instances when bids are not required, as the majority of such content is related to Governing Board actions and therefore more appropriately placed, and thus incorporated, into the accompanying Board policy.

Board Policy 3311.1 - Uniform Public Construction Cost Accounting Procedures

Policy updated to add language related to authorization for the Governing Board when, after the first invitation of bids pursuant to informal or formal bidding procedures under the Uniform Public Construction Cost Accounting Act all bids are rejected, declare that a project can be performed more economically by employees of the district.

Administrative Regulation 3311.1 - Uniform Public Construction Cost Accounting Procedures

Regulation updated to reflect **NEW LAW (AB 2192, 2024)** which (1) includes "installations" involving publicly owned, leased, or operated facility in the definition of "public project," and (2) adjusted the threshold amounts for utilizing Uniform Public Construction Cost Accounting Act procedures. Regulation also updated to clarify and expand material related to informal procedures for awarding contracts for public projects of \$220,000 or less.

Board Policy 3312 - Contracts

Policy updated to broaden philosophical statement to include that the Governing Board ensure that contracts entered into on behalf of the district conform to any applicable legal standards. Additionally, policy updated to provide that Board members and district employees involved in the making of contracts on behalf of the district comply with applicable law. In addition, policy updated to add language that executed contracts for the purchase of goods or services, even if the contract contains provisions specifying that the contract is confidential or a proprietary record of the vendor, is a public record unless otherwise exempt from disclosure under state or federal law. Policy also updated to reflect **NEW LAW (SB 1303, 2024)** which (1) requires, if the district utilizes a private labor compliance entity, the entity to submit a signed declaration verifying that it does not have a conflict of interest, and (2) defines "private labor compliance entity" and "conflict of interest." Additionally, policy updated to clarify language regarding public records and that a district may not enforce a confidentiality clause that would prevent the district from making any part of the contract a public record.

Board Policy 3516.5 - Emergency Schedules

Policy updated to add "health conditions" as a reason for which the Superintendent or designee is authorized by the Governing Board to close a school site, change the regular school day schedule, or take any necessary action. Additionally, policy updated to reference **NEW LAW (SB 1429, 2024)** which adds snowstorms to the list of emergencies for which a district may apply to the Superintendent of Public Instruction to obtain apportionment credit for days and minutes lost due to emergency closure and material decreases in attendance. In addition, policy updated to reflect **NEW LAW (SB 153, 2024)** and **NEW LAW (AB 176, 2024)** which require a district that submits an affidavit for a school closure necessitated by an emergency condition to (1) for an emergency event occurring after September 1, 2021 but before July 1, 2026, certify that the district has a plan for offering independent study to affected students within 10 instructional days of the first day of a school closure or material decrease in attendance, and (2) for events occurring on or after July 1, 2026, certify that an instructional continuity plan is included in the district's comprehensive safety plan and that the district offered student engagement and instruction consistent with the instructional continuity plan or certify that it did not do so due to extenuating circumstances. **NEW LAW (SB 153, 2024)** also authorizes districts, beginning July 1, 2025, to implement attendance recovery programs for students in grades transitional kindergarten-12 to make up lost instructional time and offset absences due to emergency events. Additionally, policy updated to combine material related to student and parent/guardian notifications, make more current the modalities of the district's notification system for informing students and

parents/guardians of a change in the school day schedule, a school closure due to an emergency, or change in operation of school bus schedules, and reflect **NEW LAW (AB 2905, 2024)** which requires, when a district or school uses an automatic dialing-announcing device, for the device to be operated by a person who follows all procedures required by law prior to operating the device, and disconnect the device from the telephone line upon the termination of the call.

Board Policy 3580 - District Records

Policy updated to include protection of records against damage, loss, or theft, which may be caused by cybersecurity breaches. Additionally, policy updated to require the Superintendent or designee to (1) ensure that employees receive information and training about cybersecurity, including ways to protect district records from breaches to the district's digital infrastructure, and (2) to report a cyberattack that impacts more than 500 students or personnel to the California Cybersecurity Integration Center. In addition, policy updated to clarify that if a breach in security of district records has resulted in the release of personal information that was either unencrypted, or encrypted under certain specified circumstances, the Superintendent or designee is required to notify individuals, as specified. Policy also updated to specify that records containing confidential address information of a participant in the Safe at Home program are required to be kept in a confidential location and not shared with the public.

Administrative Regulation 3580 - District Records

Regulation updated to clarify that it is any historical inventory of equipment that is required to be a continuing record; that a student's cumulative record, if not transferred, is a continuing record until the student ceases to be enrolled in the district; and that minutes of Governing Board or Board committees are classified as permanent records, including text of rules, regulations, policies or resolutions not set forth verbatim in the minutes but included by reference only. Additionally, regulation updated to delete reference to printing and physically filing records and replace with language that all records, including electronic documents, should be organized and filed for easy retrieval based on information contained in, and the purpose of, the record.

Board Policy 4151/4251/4351 - Employee Compensation

Policy updated to reflect **NEW LAW (AB 938, 2024)** which requires districts, beginning January 31, 2026, to annually complete the Salary and Benefit Schedule for Bargaining Units (Form J-90), for classified and certificated staff assigned to a district school site(s) and report the Form J-90 to the California Department of Education. Additionally, policy updated to include "fillable" language for districts to utilize to reflect the payroll schedule determined by the Governing Board. In addition, policy updated to delete material related to the compensation of employees during periods of extended closure or disruption which was COVID-19 specific, and therefore outdated. Policy also updated to correct an inaccuracy regarding overtime rate of pay, which required the deletion of material related to an overtime rate of twice the regular rate of pay for any hours worked in excess of 12 hours in one day or eight hours on the seventh consecutive work day, since the Labor Code section which provides for such overtime compensation does not apply to school districts. Additionally, policy updated to add language regarding the rate of pay for a classified employee in an exempt position who is required to work on a holiday designated in law or by the Board. In addition, policy updated to clarify that, when an employee does not respond or disputes the existence or amount of an overpayment claimed by the district, the district may only recover an overpayment after pursuing appropriate legal action, and to delete the requirement for Board approval for the district to exercise legal means to recover an overpayment, as Board approval is not required by law.

Board Policy 4158/4258/4358 - Employee Security

Policy updated to include material which authorizes a collective bargaining representative to seek a temporary restraining order on behalf of a district employee who has been subjected to harassment, unlawful violence, or a credible threat of violence in the workplace, if the collective bargaining representative serves that employee in employment or labor matters at the employee's workplace. Additionally, policy updated to incorporate Executive Order 14127, "Combating Emerging Firearms Threats and Improving School-Based Active-Shooter Drills," which establishes a task force to provide guidance to schools related to school-based active shooter drills. In addition, policy revised to more closely align with law and to reflect a change in provisions from the Labor Code to the Government Code.

Administrative Regulation 4158/4258/4358 - Employee Security

Regulation updated to reference the requirement for schools to include in their comprehensive safety plans procedures to assess and respond to reports of any dangerous, violent, or unlawful activity that is being conducted or threatened to be conducted at school, at an activity sponsored by the school, or on a school bus serving the school. Additionally, regulation updated to add that reports of an attack, assault, or physical threat shall be forwarded immediately to the Superintendent or designee. In addition, regulation updated to reflect **NEW LAW (AB 2499, 2024)**, which requires districts to provide reasonable accommodations to an employee who is a victim, or whose family member is a victim, of domestic violence, sexual assault, stalking, or other qualifying act(s) of violence. Policy also updated to clarify material related to an employee's request, based on need, to carry or possess pepper spray on school property or at school-related activities.

Board Policy 5125 - Student Records

Policy updated to include in the first philosophical paragraph disclosure of records in the list of administrative regulations the Superintendent or designee is required to establish. Additionally, policy updated to reflect **NEW LAW (AB 801, 2024)** which requires districts to provide documentation that a student has not been enrolled in the district for at least 60 days to the operator of a website, online service or application, or mobile application that has control of student records which contain covered information that is not subject to the California Consumer Privacy Act, if the student's parent/guardian or the student, if 18 years of age or older, requests deletion of such records. In addition, policy updated to reflect **REVISED GUIDANCE** from the California Attorney General related to responding to immigration enforcement in K-12 schools. Policy also updated to broaden the applicability of the prohibition against disclosure by deleting reference to "Superintendent or designee" and replacing with "district or district employee", and add the requirement that the Superintendent or designee develop protocols to comply with a court's restraining order that prohibits a party from accessing specified records and information pertaining to a student. Additionally, policy updated to add requirements related to the retention, disclosure, and security of student records, including that the Superintendent or designee (1) ensure the confidentiality of student records as required by law and establish processes and procedures to safeguard data against damage, loss, or theft, including damage, loss, or theft, which may be caused by the use of technology, including artificial intelligence, in the retention or disclosure of student records and breaches to the district's digital infrastructure, (2) ensure that employees receive information and training about cybersecurity, including ways to protect student records from breaches to the district's digital infrastructure, and (3) report a cyberattack to the California Cybersecurity Integration Center if the district experiences a cyberattack that impacts more than 500 students or personnel.

Administrative Regulation 5125 - Student Records

Regulation updated to reference **REVISED GUIDANCE** from the California Attorney General related to responding to immigration enforcement in K-12 schools. Additionally, regulation updated to reorganize definitions to appear in alphabetical order, and add that the district is prohibited from disclosing student records to a party, including a parent/guardian, who is legally prohibited from accessing records and information of a student pursuant to a restraining order. In addition, regulation updated to reflect **NEW LAW (SB 153, 2024)** which requires a district that serves students in grades 9-12 to (1) enter into a data sharing agreement with the California College Guidance Initiative (CCGI) to provide student data for use when students are planning for and applying to California public colleges and universities, and (2) provide parent/guardian notification of the sharing with CCGI of specified district data and data collected by the California Department of Education for the purposes of college admissions, academic placement, and eligibility for student financial aid. In addition, regulation updated to clarify that (1) information may be released from a student's records to appropriate persons in connection with an emergency if the knowledge of the information is necessary to protect the health or safety of the student or other persons, and (2) that when a student in foster care is enrolling in a district school, the district's liaison for foster youth is required to contact, within two business days of the student's request for enrollment, the school last attended by the student to obtain all academic and other records.

Board Policy 5131 - Conduct

Policy updated to reflect **NEW LAW (AB 3216, 2024)** which requires the Governing Board to, by July 1, 2026, develop, adopt, and update every five years a policy to limit or prohibit student use of smartphones while at a school site or under the supervision and control of district employee(s). Additionally, policy updated to expand the list of prohibited student conduct to include conduct that is prohibited by law related to suspension and expulsion.

Board Policy 5131.6 - Alcohol and Other Drugs

Policy updated to add language which requires districts to annually inform parents/guardians at the beginning of the first semester or quarter of the regular school year about the dangers associated with the use of synthetic drugs that are not prescribed by a physician, such as fentanyl, and to reflect **NEW LAW (AB 2690, 2024)** which requires districts to notify parents/guardians about the risk of social media being used as a way to market and sell synthetic drugs. Additionally, policy updated to reflect **NEW LAW (AB 2711, 2024)** which prohibits the suspension of students who voluntarily disclose their use of a tobacco product, controlled substance, alcohol, or an intoxicant of any kind in order to seek help through services or supports solely for that disclosure, **NEW LAW (SB 997, 2024)** which prohibits districts that serve students in middle school, junior high school, high school, or adult school from prohibiting a student in middle school, junior high school, or high school, while on a school site or participating in school activities, from carrying fentanyl test strips while on a school site or participating in school activities, to carry fentanyl test strips or a federally approved opioid antagonist for the emergency treatment of persons suffering, or reasonably believed to be suffering, from an opioid overdose, and **NEW LAW (AB 2998, 2024)**, which provides that districts may not prohibit students 12 years of age or older, while on a school site or participating in school activities, from carrying or administering, for the purposes of providing emergency treatment to persons who are suffering, or reasonably believed to be suffering, from an opioid overdose, a naloxone hydrochloride nasal spray or any other opioid overdose reversal medication. In addition, policy updated to add language which authorizes a district to use alternatives to the referral of a student to a law enforcement agency in response to an incident involving the student's misuse of an opioid, to the extent any alternative utilized is not in conflict with any law requiring that referral.

Administrative Regulation 5131.6 - Alcohol and Other Drugs

Regulation updated to reflect **NEW LAW (AB 2865, 2024)** which requires instruction on the nature and effects of alcohol to include information about excessive alcohol use and the short- and long-term health risks of excessive alcohol use, which may include instruction about depression and anxiety, and **NEW LAW (AB 2429, 2024)**, which provides that, beginning with the 2026-27 school year, districts that require students to complete a course in health education for graduation from high school to include in such course instruction in the dangers associated with fentanyl use.

Board Policy 5131.8 - Mobile Communication Devices

Policy updated to reflect **NEW LAW (AB 3216, 2024)** which requires the Governing Board to, by July 1, 2026, develop, adopt, and update every five years a policy to limit or prohibit student use of smartphones while at a school site or under the supervision and control of district employee(s). Additionally, policy updated to add options which offer different approaches to regulating the use of smartphones and other mobile communication devices. In addition, policy updated to clarify language related to the search of a student's personal electronic device.

Board Policy 5141.5 - Mental Health

Policy updated to include substance abuse in instruction provided to students, and to include students as recipients of information and training that the Superintendent or designee is required to provide. Additionally, policy updated to reflect **NEW LAW (SB 153, 2024)** which (1) requires the district to, by July 1, 2029, certify to the California Department of Education that all certificated employees and 40 percent of classified employees who have direct contact with students in grades 7-12 receive youth behavioral training at least one time, and (2) requires the Governing Board of any district serving students in grades 7-12 to, before January 31, 2026, adopt a policy at a regularly scheduled meeting, on referral protocols for addressing student behavioral health concerns. In addition, policy updated to reflect that the Superintendent or designee is required to provide and require at least one hour of training to support lesbian, gay, bisexual, transgender, queer, and questioning cultural competency annually to all certificated employees serving students in grades 7 to 12, and that the district is required to maintain records documenting the date that each employee completed such training and the name of the entity that provided the training. Policy also updated to expand material related to telehealth or other information and communication technologies for mental and behavioral health services for students.

Board Policy 5141.52 - Suicide Prevention

Policy updated to reflect **NEW LAW (SB 1318, 2024)** which, if the district does not have a school mental health professional or contract with a mental health professional, encourages the Governing Board to consider when reviewing its policy on suicide prevention whether funding should be identified for purposes of hiring a school mental health professional. Additionally, policy updated to require that measures and strategies for suicide prevention, intervention, and postvention include student instruction on help-seeking strategies and resources, and expand tasks of district and/or school-site crisis intervention team(s) to include posting of suicide prevention policy, protocols, and resources on district and school websites. In addition, policy updated to include material related to addressing mental health disabilities, as well as language regarding the establishment of a process to maintain regular contact with students, including during distance learning or school closures, and to communicate emotional wellbeing and or safety concerns. Policy also updated to include that mental health and behavioral health services be provided for in accordance with Board Policy 5141.5 - Mental Health, which includes the provision of services by way of telehealth technology.

Administrative Regulation 5141.52 - Suicide Prevention

Regulation updated to include definitions for "mental health professional," "student suicide crisis," and "school mental health professional." Additionally, regulation updated to reflect **NEW LAW (SB 1063, 2024)** which requires districts that issue or reissue student identification cards to include on the card the 988 Suicide and Crisis Lifeline, and authorizes districts to include the telephone number for campus police or security or, if the campus does not have a campus police or security telephone number, the local nonemergency telephone number, and/or a quick response (QR) code for the county's mental health resources website. In addition, regulation updated to include that mental health and behavioral health services be provided for in accordance with Board Policy 5141.5 - Mental Health.

Board Policy 5145.13 - Response to Immigration Enforcement

Policy updated to reflect **REVISED GUIDANCE** from the California Attorney General related to responding to immigration enforcement in K-12 schools, including the prohibition against seeking or requiring information or documents, to the exclusion of other permissible information or documents, regarding the citizenship or immigration status of a student or the student's family members. Additionally, policy updated to incorporate language from the accompanying administrative regulation related to the prohibition against using resources and data collected by the district to compile a list, registry, or database of individuals based on national origin, immigration status, religion, or other category of individual characteristics protected against unlawful discrimination.

Administrative Regulation 5145.13 - Response to Immigration Enforcement

Regulation updated to reflect **REVISED GUIDANCE** from the California Attorney General related to responding to immigration enforcement in K-12 schools, including the requirement to obtain consent to release immigration-related student information; when and how a law enforcement officer is required to register at a school in order to gain access; and what to do when a law enforcement officer declares that exigent circumstances exist and demands immediate access to the campus. Additionally, regulation updated to clarify the circumstances when there is a need for a judicial subpoena and/or judicial subpoena warrant. In addition, regulation updated to delete language moved to the accompanying Board policy related to the prohibition against using resources and data collected by the district to compile a list, registry, or database of individuals based on national origin, immigration status, religion, or other category of individual characteristics protected against unlawful discrimination. Regulation also updated to add new section headings for organization and ease of understanding.

Board Policy 6142.93 - Science Instruction

Policy updated to expand the philosophical statement to specify the Governing Board's belief that science instruction include the place of humans in ecological systems, the causes and effects of climate change and the methods to mitigate and adapt to climate change, and experiments and other activities that foster critical thinking. Additionally, policy updated to clarify that the Board is required to adopt academic standards for science which meet or exceed the California Next Generation Science Standards and describe the knowledge and skills students are expected to possess at each grade level, with an instructional focus on understanding the process of science, the fundamental ideas within each discipline of science, and underlying themes that are common to all sciences.

Board Policy 6142.94 - History-Social Science Instruction

Policy updated to expand the philosophical statement to specify the Governing Board's belief that history-social science instruction include a foundation for the appreciation of different ethnicities, the wise use of natural resources, and the responsible management of personal finance. Additionally, policy updated to specify that districts with high schools are required to annually observe, during the week that includes April 28, "Workplace Readiness Week" by providing information to students on their rights as workers, and that for students in grades 11 and 12, the "Workplace Readiness Week" observances are required to be integrated into the regular school program, consistent with the history-social science framework.

Board Policy 6159 - Individualized Education Program

Policy reviewed in conjunction with the accompanying administrative regulation and updated for technical revisions, including changing the term "students with disabilities" to "students with exceptional needs".

Administrative Regulation 6159 - Individualized Education Program

Regulation updated to reflect **NEW LAW (AB 438, 2024)** which requires a student's individualized education program (IEP), if determined appropriate by a student's IEP team, to include measurable postsecondary goals and transition services beginning when the student starts high school or not later than the first IEP to be in effect when the student is 16 years of age or younger, as appropriate, and updated annually thereafter, and **NEW LAW (AB 1938, 2024)** which requires IEP teams, when determining the least restrictive environment for a deaf, hard of hearing, or deaf-blind student to consider the language needs of the student and to consider placements and services available to the student, as specified. Additionally, policy updated to recognize that assistive devices and services may include artificial intelligence services, and to reflect **NEW GUIDANCE** from the U.S. Department of Education which provides information to support children with disabilities who need assistive technology devices and services for meaningful access and engagement in education, In addition, regulation updated to change the term "students with disabilities" to "students with exceptional needs".

Board Policy 6159.2 - Nonpublic, Nonsectarian School and Agency for Special Education

Policy updated to provide that for any foster youth served by a nonpublic school or agency (NPS/A), the NPS/A will serve as the school of origin of the foster youth and that the foster youth will be allowed to continue in the school. Additionally, policy updated to include that within 14 days of becoming aware of any change to the certification status of an NPS/A, the district is required to notify parents/guardians of district students who attend the NPS/A of the change in certification status and include in that notice, a copy of procedural safeguards. In addition, policy updated to change the term "students with disabilities" to "students with exceptional needs".

Administrative Regulation 6159.2 - Nonpublic, Nonsectarian School and Agency for Special Education

Regulation updated to reflect the requirement that an eligible student with exceptional needs who entered the ninth grade in the 2022-23 school year or later be exempted from all coursework and other requirements adopted by the Governing Board that are in addition to the statewide course requirements for high school graduation, and award such student a high school diploma, and to reflect **NEW LAW (SB 153, 2024)** which authorizes districts, until July 1, 2031, to extend such an exemption and award a high school diploma to an eligible student with exceptional needs who was enrolled in grade 10 or higher in the 2022-23 school year..

Board Bylaw 9150 - Student Board Members

Bylaw updated to reflect authorization for the Governing Board to provide student Board members with monthly financial compensation and **NEW LAW (SB 1445, 2024)** which authorizes student Board members to make restorative justice recommendations regarding expulsions if certain conditions are met. Additionally, bylaw restructured based on two legal bases to create student Board member positions and to clarify which aspects of bylaw are based on which basis.

Board Bylaw 9224 - Oath or Affirmation

Bylaw updated as part of CSBA's process to review policy materials that have not recently required updating based on changes to law, regulations, new guidance, or other directives, and has been amended for precision, consistency, and accuracy.

Board Bylaw 9260 - Legal Protection

Bylaw updated as part of CSBA's process to review policy materials that have not recently required updating based on changes to law, regulations, new guidance, or other directives, and has been amended for precision, consistency, and accuracy.

SOUTHERN KERN UNIFIED SCHOOL DISTRICT



EXPANDED LEARNING OPPORTUNITIES PROGRAM

COORDINATOR HANDBOOK

2026-2027

Rosamond Elementary Westpark Elementary Tropico Middle

Southern Kern Unified School District is committed to providing safe, engaging, and enriching expanded learning opportunities that support the academic, social, and emotional development of every student.

Table of Contents

Program Overview	3
California ELO-P Requirements	3
Southern Kern USD Program Model	4
Program Goals and Vision	4
Program Leadership Structure	5
Roles and Responsibilities	6
Staffing Requirements	6
Staff Training Expectations	7
Student Supervision Requirements	7
Daily Program Structure	8
Student Behavior Support	8
Incident Reporting Procedures	10
Attendance Tracking and Documentation	10
Student Safety Procedures	11
Program Safety Procedures	11
Emergency Procedures	11
Family Engagement	12

Program Evaluation	12
Expanded Learning Opportunities Program Quality Standards	12

Program Overview

The Expanded Learning Opportunities Program (ELO-P) is a state-funded initiative designed to provide students with expanded learning opportunities beyond the traditional school day.

Southern Kern Unified School District provides expanded learning opportunities that support:

- Academic enrichment
- Social and emotional development
- Physical wellness
- Student engagement
- Creative exploration

ELO-P programs operate **after school, during summer, and during intersession periods**, providing structured opportunities that extend learning beyond the classroom.

California ELO-P Requirements

The Expanded Learning Opportunities Program operates under California Education Code Section 46120. Districts receiving ELO-P funding must provide expanded learning opportunities that meet the following requirements:

Program Duration

Programs must operate until at least **6:00 PM** on every regular school day.

Student Access

Districts must offer expanded learning opportunities to all students in Transitional Kindergarten through Grade 6.

Priority Enrollment

Programs must prioritize enrollment for:

- Homeless youth
- Foster youth
- Students eligible for free or reduced-price meals
- English learners

Program Offerings

Programs must provide activities that include:

- Academic support
- Enrichment opportunities
- Physical activity
- Social-emotional learning

Summer and Intersession Programming

Districts must provide **expanded learning opportunities during non-school days**, including summer or school breaks.

Southern Kern USD Program Model

Southern Kern Unified School District implements ELO-P programs at the following sites:

Elementary Schools

- Rosamond Elementary School (TK–5)
- Westpark Elementary School (TK–5)

Middle School

- Tropico Middle School (Grades 6–8)

Programs are designed to support students through a balanced structure that includes:

- Academic support
- Enrichment opportunities
- Physical activity

- Social development

Program Goals and Vision

The Expanded Learning Opportunities-Program supports the district's vision of providing students with engaging and meaningful learning experiences beyond the school day.

Program goals include:

- Supporting academic growth and achievement
- Providing engaging enrichment opportunities
- Promoting student wellness and physical activity
- Building positive relationships with peers and staff
- Encouraging student leadership and creativity

Programs are designed to support the whole child and foster environments where students feel safe, supported, and motivated to learn.

Program Leadership Structure

The Expanded Learning Opportunities Program is implemented through collaboration between district leadership and site-based staff.

District Level

District leadership provides oversight for:

- Program compliance
- Funding and resource allocation
- Program evaluation
- State reporting requirements

Site Level

Each school site is supported by an **Expanded Learning Opportunities-Program Coordinator** responsible for daily program operations.

Site coordinators oversee:

- Program scheduling
- Staff supervision
- Student attendance tracking
- Activity planning
- Family communication

Roles and Responsibilities

Expanded Learning Coordinator

The Expanded Learning Coordinator manages the daily operations of the program.

Responsibilities include:

- Coordinating program schedules
- Supervising program staff
- Monitoring student attendance
- Ensuring compliance with program guidelines
- Communicating with school leadership and families
- Coordinating enrichment activities

Program Staff

Program staff support the implementation of program activities and student supervision.

Staff responsibilities include:

- Supervising students during program hours
- Leading academic and enrichment activities
- Supporting homework and tutoring
- Monitoring student behavior and safety
- Maintaining positive learning environments

Staffing Requirements

All Expanded Learning Opportunities-Program staff must meet district hiring and safety requirements.

Staff requirements include:

- Completion of required background checks
- TB clearance
- Compliance with district employment policies
- Participation in staff training

Staff must also follow district guidelines regarding professional conduct and student safety.

Staff Training Expectations

To ensure high-quality programming, staff members participate in professional development and training.

Training may include:

- Student supervision and safety
- Behavior management strategies
- Social-emotional learning practices
- Academic support strategies
- Emergency procedures

Ongoing professional development supports program quality and continuous improvement.

Student Supervision Requirements

Student safety is a top priority in the Expanded Learning Opportunities-Program.

Staff must maintain appropriate supervision ratios and ensure that students are monitored at all times.

Supervision expectations include:

- Monitoring students during all program activities
- Maintaining visibility of students in program areas
- Ensuring safe transitions between activities
- Following district safety protocols

Staff must immediately report any safety concerns to the site coordinator.

Daily Program Structure

Expanded learning programs are designed to include a balanced schedule that supports academic growth and enrichment.

Typical program components include:

Student Check-In

Students report to designated program areas and check in with staff.

Snack and Social Time

Students receive a healthy snack and transition into program activities.

Homework and Academic Support

Students receive assistance with homework and participate in academic learning activities.

Enrichment Activities

Students participate in hands-on activities designed to build creativity, problem-solving skills, and collaboration.

Physical Activity

Students participate in structured physical activities that support health and wellness.

Student Check-Out

Students report to designated dismissal areas. Parents are to sign students out on the attendance log.

Student Behavior Support

The Expanded Learning Opportunities Program promotes a positive, safe, and supportive learning environment for all students.

Southern Kern Unified School District encourages staff to use Positive Behavioral Interventions and Supports (PBIS) to promote positive student behavior.

Key Behavior Expectations

Students participating in the program are expected to:

- Show respect for peers, staff, and school property
- Follow directions given by program staff
- Participate safely in all program activities
- Demonstrate responsible and respectful behavior

Behavior Support Strategies

Program staff should use proactive strategies such as:

- Clear expectations and routines
- Positive reinforcement
- Redirection and coaching
- Restorative conversations
- Structured activity engagement

The goal of behavior support is to help students develop positive decision-making and social skills.

Addressing Behavioral Concerns

When behavioral concerns occur, staff should:

1. Address the behavior calmly and respectfully.
2. Provide clear guidance on expected behavior.
3. Redirect the student to appropriate behavior.
4. Document incidents when necessary.

Serious or repeated behavior concerns should be reported to the Expanded Learning Opportunities-Program Coordinator and/or Site and District Administration.

Parents or guardians may be contacted when additional support is needed.

Incident Reporting Procedures

Program staff are responsible for reporting incidents that affect student safety or program operations.

Types of Incidents That Must Be Reported

Examples include:

- Student injuries requiring first aid
- Behavioral incidents involving aggression
- Bullying or harassment
- Safety concerns
- Medical emergencies
- Property damage

Incident Documentation

When an incident occurs:

1. Ensure the immediate safety of all students.
2. Notify the Expanded Learning Coordinator.
3. Complete the district Incident Report Form.
4. Submit documentation to the site administrator if required.

All incident reports must be completed **promptly and accurately**. Documentation helps ensure proper follow-up and program safety.

Attendance Tracking and Documentation

Accurate attendance tracking is essential for program accountability and state reporting requirements.

Daily Attendance Procedures

Program staff must:

- Record student attendance daily
- Confirm student check-in and check-out times
- Maintain accurate attendance records

Attendance should be documented using the district's designated attendance tracking system.

Importance of Attendance Documentation

Attendance records are used to:

- Verify student participation
- Monitor program engagement
- Support program funding accountability
- Provide documentation for program audits

Attendance records must be maintained in accordance with district policies.

Program Safety Procedures

The safety of students participating in the Expanded Learning Opportunities Program is a top priority.

Program staff must ensure that:

- Students remain within designated program areas
- Students are supervised at all times
- Safe transitions occur between activities
- Emergency contact information is accessible

Staff must remain alert and responsive to any potential safety concerns.

Any safety issue must be reported immediately to the Expanded Learning Coordinator.

Emergency Procedures

Program staff must be familiar with school and district emergency procedures. Staff should know how to respond to situations including:

- Fire drills
- Earthquake drills
- Lockdowns
- Medical emergencies
- Campus safety alerts

Emergency procedures should follow district safety protocols. Staff should ensure that students remain calm and follow safety instructions during emergency situations.

Family Engagement

Family engagement is an important component of the Expanded Learning Opportunities Program.

Program staff are encouraged to:

- Communicate regularly with families
- Share information about program activities
- Encourage parent participation when appropriate
- Provide updates regarding student progress

Strong communication between families and staff supports student success.

Program Evaluation

Southern Kern Unified School District evaluates the Expanded Learning Opportunities Program to ensure high-quality services for students.

Evaluation may include:

- Student attendance data
- Participation rates
- Student engagement
- Family feedback
- Staff input

Evaluation results are used to support continuous program improvement.

Expanded Learning Opportunities Program Quality Standards

Southern Kern Unified School District implements the Expanded Learning Opportunities Program in alignment with the California Expanded Learning Quality Standards.

These standards guide the design and implementation of programs to ensure students experience high-quality expanded learning opportunities.

The standards provide a framework for creating programs that are engaging, supportive, and responsive to the needs of students and families.

Safe and Supportive Environment

Expanded learning programs provide a physically and emotionally safe environment where students feel respected, supported, and included.

Program staff are responsible for creating spaces where students:

- Feel welcomed and valued
- Are treated with respect
- Experience positive relationships with peers and adults
- Feel safe to participate in activities and share ideas

Staff maintain clear expectations for behavior and support students in developing positive social interactions.

Active and Engaged Learning

Expanded learning programs provide opportunities for students to actively participate in meaningful learning experiences.

Programs encourage students to:

- Explore new ideas
- Ask questions
- Participate in hands-on activities
- Work collaboratively with peers

Activities should be interactive and engaging, encouraging students to take an active role in their learning.

Skill Building

Expanded learning programs provide opportunities for students to develop academic, social, and personal skills.

Programs should support skill development in areas such as:

- Academic enrichment
- Problem solving
- Communication
- Leadership
- Creativity
- Collaboration

Activities are designed to complement the school-day learning experience while encouraging exploration and personal growth.

Healthy Choices and Behaviors

Expanded learning programs promote healthy lifestyles and physical wellness.

Programs include opportunities for students to:

- Participate in regular physical activity
- Learn about healthy habits
- Engage in recreational activities that support well-being

Healthy choices support both physical and emotional development.

Diversity, Access, and Equity

Expanded learning programs strive to ensure that all students feel welcomed and supported. Programs should be inclusive and responsive to the diverse needs of students and families.

Staff should promote environments where:

- Students from all backgrounds feel valued
- Cultural differences are respected
- Opportunities are accessible to all students

Quality Staff

High-quality expanded learning programs rely on well-trained staff who are committed to supporting student development.

Staff are expected to:

- Build positive relationships with students
- Provide engaging learning experiences
- Maintain safe and structured environments
- Participate in ongoing professional development

Staff play a critical role in creating meaningful expanded learning experiences for students.

Collaboration and Partnerships

Expanded learning programs benefit from strong collaboration between schools, families, and community partners.

Partnerships may include:

- Community organizations
- Enrichment providers
- Youth development programs
- Educational organizations

These partnerships expand opportunities for students and strengthen program impact.

SOUTHERN KERN UNIFIED SCHOOL DISTRICT



EXPANDED LEARNING OPPORTUNITIES PROGRAM

PARENT HANDBOOK

2026-2027

Rosamond Elementary Westpark Elementary Tropico Middle

Southern Kern Unified School District is committed to providing safe, engaging, and enriching expanded learning opportunities that support the academic, social, and emotional development of every student.

Table of Contents

Welcome to the Expanded Learning Opportunities Program	3
Program Philosophy	3
California Expanded Learning Opportunities Program Requirements	4
Program Overview	5
Schools Participating in ELO-P	5
Program Hours	5
Daily Program Schedule	6
Enrollment and Eligibility	7
Attendance Expectations	7
Student Behavior Expectations	8
Health and Safety	8
Student Supervision	9
Student Pick-Up Procedures	9
Late Pick-Up Policy	9
Family Communication	10
Summer Expanded Learning Opportunities	10
Parent Partnership	11
Discipline and Program Expectations	11

Frequently Asked Questions 12

Program Commitment 13

Contact Information 13

Welcome to the Expanded Learning Opportunities Program

Dear Parents and Guardians,

Welcome to the Southern Kern Unified School District Expanded Learning Opportunities Program (ELO-P).

Our program is designed to provide students with meaningful opportunities for academic support, enrichment, physical activity, and social development outside of the traditional school day.

Through ELO-P, students participate in a variety of engaging activities that extend classroom learning while fostering creativity, curiosity, and collaboration.

Our goal is to create a safe, inclusive, and supportive environment where every student can thrive.

We value strong partnerships with families and look forward to working together to support the success of every student.

Sincerely,

Educational Services Department

Southern Kern Unified School District

Program Philosophy

Southern Kern Unified School District believes that learning does not stop when the school day ends. The Expanded Learning Opportunities Program provides students with meaningful experiences that help them grow academically, socially, and emotionally.

Our program is built on the belief that students thrive when they are provided with opportunities to:

- Explore new interests
- Strengthen academic skills
- Build positive relationships
- Develop confidence and leadership
- Participate in creative and engaging activities

The Expanded Learning Opportunities Program supports the **whole child** by providing a safe and welcoming environment where students can continue learning and growing beyond the classroom.

Southern Kern Unified School District is proud to offer the Expanded Learning Opportunities Program (ELO-P) to support the academic success, enrichment, and well-being of our students beyond the regular school day.

The program provides a safe and engaging environment where students can continue learning, develop new interests, and build meaningful relationships with peers and staff.

This handbook provides important information about program expectations, procedures, and opportunities available to students and families participating in ELO-P.

California Expanded Learning Opportunities Program Requirements

The Expanded Learning Opportunities Program (ELO-P) is funded through the State of California and operates under California Education Code Section 46120.

The program is designed to provide expanded learning opportunities for students outside of the regular instructional day.

State requirements include:

- Programs must provide expanded learning opportunities beyond the school day
- After-school programs must operate until at least 6:00 PM
- Programs must provide enrichment, physical activity, and academic support
- Programs must prioritize services for Transitional Kindergarten through Grade 6 students
- Programs must provide opportunities during summer or intersession periods

Southern Kern Unified School District implements ELO-P in alignment with these state requirements to ensure students receive high-quality expanded learning opportunities.

Program Overview

The Expanded Learning Opportunities Program (ELO-P) is funded through the State of California and is designed to provide additional learning opportunities for students beyond the traditional school day.

The program offers structured activities that support:

- Academic achievement
- Social and emotional development
- Physical wellness
- Creative expression
- Student engagement and leadership

ELO-P programs operate **after school, during summer, and during school intersessions**, providing students with opportunities to explore new interests while strengthening academic skills.

Schools Participating in ELO-P

The Expanded Learning Opportunities Program is currently offered at the following Southern Kern Unified School District schools:

Elementary Schools

- Rosamond Elementary School (TK–5)
- Westpark Elementary School (TK–5)

Middle School

- Tropico Middle School (Grades 6–8)

The program primarily prioritizes services for **students in Transitional Kindergarten through Grade 6**, as required by California Education Code.

Program Hours

The ELO-P program provides extended learning opportunities beyond the regular school day.

After-School Program

The program begins immediately after the school day ends and operates until 6:00 PM.

Summer and Intersession Programs

Southern Kern USD also provides expanded learning opportunities during summer and designated school breaks. These programs offer full-day enrichment opportunities designed to support academic growth and student engagement.

Families will receive information about summer and intersession enrollment prior to each program session.

Daily Program Schedule

While schedules may vary by school site, a typical ELO-P schedule includes the following components:

- **Check-In & Snack Time**

Students check in with program staff and receive a healthy snack.

- **Homework and Academic Support**

Students receive assistance with homework and participate in academic enrichment activities.

- **Enrichment Activities**

Students participate in activities such as:

- ❖ Art and creative projects
- ❖ STEM learning
- ❖ Music and performing arts
- ❖ Cultural activities
- ❖ Clubs and leadership opportunities

- **Physical Activity & Recreation**

Students engage in structured physical activity or recreational play.

- **Closing Activities & Student Pick-Up**

Enrollment and Eligibility

Enrollment in the Expanded Learning Opportunities Program is open to eligible students enrolled in participating Southern Kern USD schools.

Due to program capacity, priority enrollment is provided to students who meet one or more of the following criteria:

- Students experiencing homelessness
- Foster youth
- Students eligible for free or reduced-price meals
- English learners

Additional students may be enrolled as space allows. Families must complete the **ELO-P enrollment application** prior to participating in the program.

Attendance Expectations

Consistent attendance is important to ensure students receive the full benefit of the program.

Students enrolled in ELO-P are expected to:

- Attend regularly
- Participate in program activities
- Follow program expectations

Parents or guardians should notify program staff if a student will be absent. Repeated absences or early pickups may affect a student's continued participation in the program.

Student Behavior Expectations

Students participating in the Expanded Learning Opportunities Program are expected to follow school and district behavior expectations.

Students are expected to:

- Treat others with respect
- Follow staff directions
- Participate appropriately in activities
- Maintain a safe learning environment

Students who do not follow program expectations may receive reminders, redirection, or additional support from staff.

In cases of serious or repeated behavioral concerns, families may be contacted and disciplinary actions may be taken in accordance with district policies.

Health and Safety

The safety and well-being of students is our highest priority. Program staff are trained to ensure a safe and supportive environment for all students.

Safety procedures include:

- Student supervision at all times
- Emergency procedures and drills
- Safe dismissal procedures
- First aid response when necessary

Parents must ensure that emergency contact information is current and up to date.

Student Supervision

Southern Kern Unified School District ensures that students participating in ELO-P are supervised by trained program staff at all times.

Staff members are responsible for:

- Monitoring student safety
- Providing structured activities
- Maintaining positive learning environments
- Supporting student engagement

Student supervision ratios follow district and state program guidelines to ensure safe and effective program operation.

Student Pick-Up Procedures

Students must be picked up by an authorized adult listed on the student's emergency contact form.

For student safety:

- Identification may be required at pick-up
- Only authorized individuals may pick up students
- Students must be signed out at dismissal

Students must be picked up **no later than 6:00 PM**. Repeated late pickups may result in removal from the program.

Late Pick-Up Policy

Students participating in the Expanded Learning Opportunities Program must be picked up no later than **6:00 PM**.

Late pick-ups may create supervision and safety challenges for program staff.

If a student is picked up late:

1. Staff will attempt to contact the parent or guardian listed on the emergency contact form.
2. Authorized emergency contacts may be contacted if the parent cannot be reached.
3. Repeated late pick-ups may result in a conference with program staff.

Continued late pick-ups may result in the student being removed from the program.

Family Communication

Southern Kern Unified School District values strong communication with families. Families may receive program updates through:

- School newsletters
- Email communication
- School websites
- Parent meetings
- Flyers and announcements

Parents are encouraged to contact the program coordinator with any questions or concerns.

Summer Expanded Learning Opportunities

Southern Kern USD offers expanded learning opportunities during the summer months. Summer programs may include:

- Academic enrichment
- STEM activities
- Arts and creativity
- Outdoor recreation
- Field trips and special events

Enrollment information for summer programs will be shared with families prior to the start of the program.

Parent Partnership

Families play an important role in the success of the Expanded Learning Opportunities Program. Parents can support their student's success by:

- Encouraging regular attendance
- Staying informed about program activities
- Communicating with program staff
- Supporting positive behavior expectations

Together, we can create meaningful learning experiences for every student.

Discipline and Program Expectations

The Expanded Learning Opportunities Program follows the behavior expectations established by Southern Kern Unified School District.

Students are expected to:

- Respect staff and peers
- Follow program rules
- Participate in activities safely and appropriately
- Care for school facilities and materials

If behavioral concerns arise, program staff will work with students to address the situation through guidance and support.

In cases of repeated or serious behavior concerns:

- Parents may be contacted
- A meeting with program staff may be scheduled
- Program participation may be reviewed

The goal is always to support student growth while maintaining a safe and positive program environment.

Frequently Asked Questions (FAQ)

Is the ELO-P program free?

The Expanded Learning Opportunities Program is funded through the State of California and is offered to eligible students at no cost to families.

Is participation required?

Participation is voluntary. However, students who enroll are expected to attend regularly.

Can students leave early?

Early pick-ups should be limited whenever possible so students can fully participate in program activities. Parents must notify program staff if early pick-up is necessary.

What kinds of activities are offered?

Students may participate in a variety of activities, including:

- Homework assistance
- Academic enrichment
- Arts and creative activities
- STEM learning
- Physical activity and recreation
- Leadership opportunities

Activities may vary by school site.

Is transportation provided?

Transportation availability may vary by school site. Families will receive additional information if transportation services are available.

What should students bring?

Students should bring any homework or materials needed for academic support activities. All other materials for program activities will be provided.

Program Commitment

Southern Kern Unified School District is committed to providing high-quality expanded learning opportunities that support the success and well-being of every student.

Through engaging activities, academic support, and strong partnerships with families, the Expanded Learning Opportunities Program helps students build skills, confidence, and connections that extend beyond the classroom.

We look forward to working with families to make the Expanded Learning Opportunities Program a meaningful and enriching experience for every student.

Contact Information

For additional information about the Expanded Learning Opportunities Program, please contact:

Education Services
Phone: 661-256-5200
Website: skusd.k12.ca.us

Program staff at each school site are also available to answer questions and provide support.

Rosamond Elementary: 661-256-5050 x5008

Westpark Elementary: 661-256-5030 x3070

Tropico Middle: 661-256-5040 x4210

**BEFORE THE GOVERNING BOARD
OF THE SOUTHERN KERN UNIFIED SCHOOL DISTRICT**

RESOLUTION: 25-26-10

**RESOLUTION MAKING FINDINGS, AUTHORIZING AND APPROVING
POWER PURCHASE AGREEMENT, AND OTHER ASSOCIATED AGREEMENTS
WITH PLANKTON ENERGY LLC, AND AUTHORIZING EXECUTION AND
DELIVERY OF OTHER DOCUMENTS AND OTHER ACTIONS REQUIRED IN
CONNECTION THEREWITH**

WHEREAS, it is the policy of the State of California and the intent of the State Legislature to promote all feasible means of energy conservation and all feasible uses of alternative energy supply sources; and

WHEREAS, Southern Kern Unified School District (“District”) desires to reduce the steadily rising costs of meeting the energy needs at its facilities; and

WHEREAS, an analysis showing the benefits of implementing certain energy conservation measures through the installation of certain photovoltaic energy generating facilities is attached hereto as Exhibit A and made part hereof by this reference; and

WHEREAS, the District proposes to enter into a power purchase agreement and related contract documents (“Power Purchase Agreement”) with Plankton Energy LLC (“Company”), pursuant to which Company will design, construct, install, maintain, and operate on District property certain energy saving improvements consisting of solar photovoltaic facilities and arrange with the local utility for interconnection of the facilities, which will generate energy for the sites on which such facilities are located (“Project”); and

WHEREAS, the sites where such facilities will be located are: Rosamond Elementary School, Rosamond High Early College Campus, Tropico Middle School, Westpark Elementary School, Rare Earth Continuation, and SKUSD Transportation

WHEREAS, the analysis includes data showing that the anticipated cost to the District for the electrical energy provided by the Project will be less than the anticipated marginal cost to the District of electrical energy that would have been consumed by the District in the absence of those purchases; and

WHEREAS, the Board proposes to enter into the Power Purchase Agreement and other associated agreements substantially in the form presented at this meeting, subject to such changes, insertions or omissions as the Superintendent or his designee reasonably deems necessary following the Board’s adoption of this Resolution; and

WHEREAS, pursuant to Government Code section 4217.12, the Board has held a public hearing, public notice of which was given at least two weeks in advance, to receive public comment; and

WHEREAS, the District’s proposed approval of the Power Purchase Agreement whereby Company is required to perform the Project is a project for purposes of the California Environmental Quality Act (“CEQA”); and

WHEREAS, the Guidelines for CEQA, California Code of Regulations Title 14, Chapter 13 (“State CEQA Guidelines”), exempt certain projects from further CEQA evaluation, including the following: (1) projects consisting of the new construction or conversion of small structures (“Class 3 Exemption”; Cal. Code Regs., tit. 14, § 15303); (2) projects consisting of the construction or placement of minor accessory structures to existing facilities (“Class 11 Exemption”; Cal. Code Regs., tit. 14, § 15311); and (3) projects consisting of minor additions to existing schools (“Class 14 Exemption”; Cal. Code Regs., tit. 14, § 15314), and the Project is categorically exempt under one or more of such exemptions; and

WHEREAS, the Project does not involve any of the following and so are eligible for a categorical exemption as described above under State CEQA Guidelines section 15300.2:

- (a) the cumulative impact of successive projects of the same type in the same place, which over time are significant;
- (b) an activity where there is a reasonable possibility that the activity will have a significant effect on the environment due to unusual circumstances;
- (c) a project which may result in damage to scenic resources, including but not limited to, trees, historic buildings, rock outcroppings, or similar resources, within a highway officially designated as a state scenic highway;
- (d) a hazardous waste site which is included on any list compiled pursuant to Section 65962.5 of the Government Code; and
- (e) a project which may cause a substantial adverse change in the significance of a historical resource; and

WHEREAS, Public Resources Code section 21080.35 statutorily exempts from CEQA evaluation the installation of a solar energy system, including associated equipment, on the roof of an existing building or at an existing parking lot; and

WHEREAS, the portions of the Project to be installed at an existing parking lot do not involve either of the following and so are eligible for the statutory exemption of Public Resources Code section 21080.35:

- (a) the removal of a tree required to be planted, maintained, or protected pursuant to local, state, or federal requirements, unless the tree dies and there is no requirement to replace the tree; or
- (b) the removal of a native tree over 25 years old.

NOW, THEREFORE, based upon the above-referenced recitals, the Board hereby finds, determines and orders as follows:

1. The Board finds that the terms of the Power Purchase Agreement are in the best interests of the District.
2. In accordance with Government Code section 4217.12, and based on data provided by the analysis, the Board finds that the anticipated cost to the District for electrical

energy provided by the Project under the Power Purchase Agreement will be less than the anticipated marginal cost to the District of electrical energy that would have been consumed by the District in the absence of those purchases.

3. The Board hereby approves the Power Purchase Agreement and other associated agreement, all of which shall be subject to such changes, insertions or omissions as the District's Superintendent or his designee reasonably deems necessary.

4. The District's Superintendent or designee is hereby authorized and directed to negotiate any further changes, insertions and omissions to the Power Purchase Agreement, and other associated agreements as he reasonably deems necessary, and thereafter to execute and deliver the Power Purchase Agreement, and other associated agreements following the Board's adoption of this Resolution. The final Power Purchase Agreement, and other associated agreements shall be presented to the Board for ratification. The District's Superintendent or designee is further authorized and directed to execute and deliver any and all papers, instruments, opinions, certificates, affidavits and other documents and to do or cause to be done any and all other acts and things necessary or proper for carrying out this resolution and said agreements.

5. The Project is hereby found to be exempt from the requirements of CEQA pursuant to the Class 3, Class 11 and Class 14 Exemptions, as described above.

6. The Project is hereby found to be exempt from the requirements of CEQA pursuant to Public Resources Code section 21080.35, as described above.

7. District staff are hereby authorized and directed to file and process a Notice of CEQA Exemption for the Project in accordance with CEQA and the State CEQA Guidelines, and the findings set forth in this resolution.

The foregoing Resolution was adopted at a meeting of the Southern Kern Unified School District Board of Trustees on April 29, 2026, by the following vote:

Yes__ No__ Abstain__

Robert Vincelette, Board President
Southern Kern Unified School District

CERTIFIED TO BE A TRUE
AND CORRECT COPY:

Clerk, Board of Trustees
Southern Kern Unified School District

EXHIBIT A SAVINGS SUMMARY

Savings Summary

Savings Projections	
Cumulative Savings Projection Years 1-25	\$3,820,000 - \$4,720,000
Power Purchase Agreement (PPA) Terms	
Capital Costs	\$0.00
1 st year PPA rate per kWh (aggregate)	\$0.1859
PPA annual rate increase, to Year 15	3.90%
PPA annual rate increase, from Year 16 to end of term	0.00%
PPA term	25 years
Historical Consumption Data (for proposed meters)	
Total 12-month energy usage (kWh)	3,681,736
Total 12-month electricity cost during analysis period	\$1,106,414
Average electricity rate during analysis period	\$0.3005
Projected Utility Costs	
Average electricity rate on current tariff for 12-month period following projected solar operation date	\$0.3218
Average utility annual rate increase	5.0%
Proposed Solar System	
Mounting type	Parking Canopy and Elevated Structure
Solar system size (kW DC)	1,921
Number of sites	4
Projected 1st year production (kWh)	3,364,000
Solar offset of historical usage	91%

Memorandum of Understanding
Between the California School Employees Association And
its Rosamond Chapter #587
And
The Southern Kern Unified School District

This Memorandum of Understanding ("MOU") is entered on this 24th day of March 2026, by and between California School Employees Association and its Rosamond Chapter #587 ("CSEA") and the Southern Kern Unified School District ("District") collectively referred to as the "Parties" to this agreement.

The Parties agree to memorialize negotiations through this MOU concerning: Effects of the District's need to change transportation times regarding After School Education and Safety (ASES) to meet requirements of both ASES and Expanded Learning Opportunities Programs (ELOP) for the remainder of the 2025-2026 school year.

1. CSEA recognizes the District's ability to adjust start and end times for programs and employees to fit the needs and requirements of the programs.
2. The District recognizes CSEA's right to negotiate the effects which could impact and change the working conditions of its membership.
3. The District is changing pickup times for ASES to 6:00 pm at all related school sites (Rosamond Elementary, Westpark Elementary, and Tropico Middle School) to fulfill the requirements of the ASES and ELOP programs.
4. The District will be adjusting the Transportation employees times to reflect the need, allowing those who have bid on, earned, and are working the Other Assigned Duty (OAD) for ASES transportation to continue working the OAD for the remainder of the 2025-2026 school year.
5. The Transportation employees assigned to the ASES OAD will be reimbursed at a minimum of 1 (one) hour of overtime at their current salary schedule rate. Any additional time worked beyond 1 (one) hour will be paid at the appropriate rate.
6. 1 (One) Transportation Aide will be asked to work during the ASES OAD and will be reimbursed at the appropriate rate. This work opportunity will continue to rotate between all Transportation Aides by seniority, highest to lowest, then repeat.
7. All changes will take effect as of April 6th, 2026 and remain in place until June 6th, 2026.

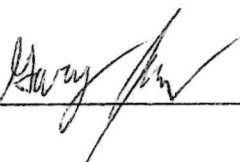
By affixing their signatures to this MOU, the Parties acknowledge that the matter set forth herein is agreed. Disputes regarding this MOU shall be resolved via the Collective Bargaining

Agreement grievance procedure. The signatories have represented that they are the authorized representatives of the Parties to this MOU and that all actions necessary for the Parties to ratify and accept this MOU as a binding and bilateral agreement will be completed in a manner required by their respective internal policies and/or is required by law. More specifically, this MOU is subject to ratification pursuant to CSEA Policy 610 and subsequent board approval.

It is so agreed:

Dated: 3/25/2026

For the Association:



Gary Jones
Chapter President
Rosamond Chapter 587

For the District:



Barbara Gaines
Superintendent
Southern Kern Unified School District

Sheryl Centro

Sheryl Centro
Labor Relations Representative
California School Employees Association



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Change Order

PROJECT: *(Name and address)*
Locker Addition at Rosamond H.S.
2925 West Rosamond Blvd.
Rosamond, CA 93560

CONTRACT INFORMATION:
Contract For: General Construction
Date: November 19, 2024

CHANGE ORDER INFORMATION:
Change Order Number: 001
Date: October 30, 2025

F&M Job No. 3140

OWNER: *(Name and address)*
Southern Kern Unified School District
2601 West Rosamond Blvd.
Rosamond, CA 93560

ARCHITECT: *(Name and address)*
Flewelling & Moody, Inc.
1035 West Lancaster Blvd.
Lancaster, CA 93534

CONTRACTOR: *(Name and address)*
American Modular Systems, Inc.
787 Spreckels Avenue
Manteca, CA 95336

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

See attached sheets for explanation.

The original contract sum was	\$	1,063,748.00
The net change by previously authorized Change Orders	\$	0.00
The contract sum prior to this Change Order was	\$	1,063,748.00
The contract sum will be increased by this Change Order in the amount of	\$	9,458.32
The new contract sum including this Change Order will be	\$	1,073,206.32

The Contract Time will be unchanged by zero (0) days.
The new date of Substantial Completion will be unchanged.

NOTE:

This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

ARCHITECT *(Signature)*

BY: Matt Buchanan, VP
(Printed name, title, and license number if required)

10/31/25
Date

CONTRACTOR *(Signature)*

(Printed name and title)

Date

OWNER *(Signature)*

BY: Barbara Gaines, Superintendent
(Printed name and title)

Date



**Locker Addition at Rosamond High School
SOUTHERN KERN UNIFIED SCHOOL DISTRICT
Flewelling & Moody Job No. 3140
Change Order No. 1 (2 pages total)**

CHANGE ORDER NO. 1
October 30, 2025

ITEM NO. 1 (Cost Proposal No. 1)

Description: Provide all labor and material necessary to change door colors, and installation of hand dryers.

Requested By: District

Reason: District requested custom exterior and interior door colors to match with the cafeteria roll-up door. District also requested for hand dryers at the boys' and girls' locker areas.

Cost: \$9,800.30

Time Extension: 0 days

ITEM NO. 2 (Cost Proposal No. 2)

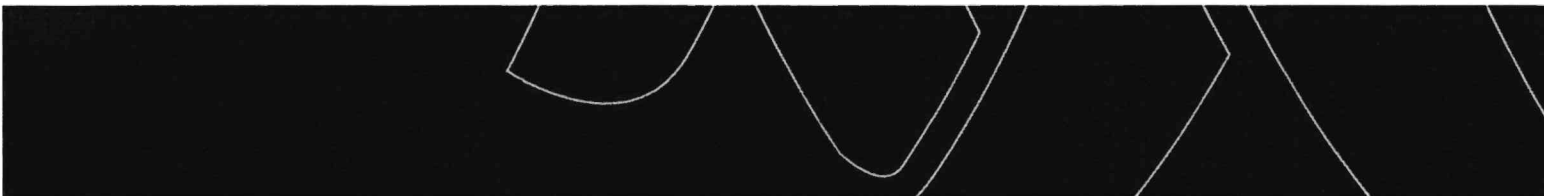
Description: Provide credit for removal of drinking fountain.

Requested By: District

Reason: Exterior drinking fountain requires an anti-freeze access panel from the interior and there was no available interior space due to lockers and plumbing fixtures. This was an unforeseen building condition.

Cost: -\$4,275.00

Time Extension: 0 days



ITEM NO. 3 (Cost Proposal No. 3)

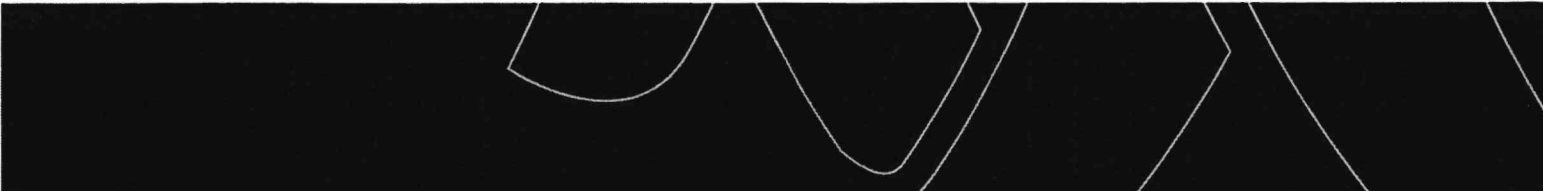
Description: Provide all labor and material necessary to change window panes to mirror panes.

Requested By: District

Reason: DSA did not allow the use of blinds at the PE and coach's office. District requested to replace the windows to one-way mirror panes.

Cost: \$3,933.02

Time Extension: 0 days





American Modular Systems
 787 Spreckels Ave.
 Manteca, CA 95336
 (209) 825-1921

Proposed Change Order #: 1 v.2
10/10/25
 AMS Project #: 1933-25

Customer: South Kern Unified School District Rosamond HS Locker Room
 Site Address: 2925 Rosamond Blvd,
Rosamond, CA 93560

Change initiated by: District/AOR VERSION 2.0

AMS is was directed to make the following changes in the contract during design development of the project:

DESCRIPTION	TOTAL
Interior windows along Gridlines B and D in the offices changed from full length, spanning two offices, to (1) 6036 & (1) 4036 along each wall. CREDIT	(\$654.00)
Rear window in each of the Team Coaches (Girls & Boys) offices reduced from (4030) to 1836 due to shower enclosures changing. CREDIT	(\$246.00)
Addition of plumbing chases behind all plumbing fixtures which was not part of Basis of Design for proposal. There are (2) plumbing chases, separated by interior wall, each one is roughly 11' long. AMS is not charging as a courtesy to the District.	\$0.00
Add Dark Bronze Anodized COLORED door frames to all interior doors. (6) interior door total.	\$1,470.00
AOR requested all INTERIOR door slabs, both sides, to be painted Dark Bronze color to match bronze anodized door frames. (6) interior doors total.	\$1,638.00
Upgrade to full reinforced door slabs in lieu of AMS standard honeycomb. (4) doors (exterior) total.	\$1,184.00
Add Accelerera Epoxy to each Storage room in lieu of clear coat sealed concrete as shown in AMS proposal. AMS is not charging as a courtesy to the District.	\$0.00
Add (6) Total AMS Standard SlimDri hand dryers --(2) in Boys RR and (2) in Girls RR and (1) in each Staff.	\$3,630.00
Add locks to all casework.	\$1,500.00
Subtotal	\$8,522.00
15% Markup	\$1,278.30
TOTAL	\$9,800.30

The contract sum will be increased by this change order: \$9,800.30

The contract time will be increased by: 0 days.

American Modular Systems
 By: Corey Ptaszynski
 Title: Business Development
 Date: 10/10/25

Owner or Owner Representative
 By: [Signature]
 Title: (CR)
 Date: 10-22-25

Note: All conditions and terms of the contract order will apply except as herein changed.



American Modular Systems
 787 Spreckels Ave.
 Manteca, CA 95336
 (209) 825-1921

Proposed Change Order #: 2
10/1/25

AMS Project #: 1933-25

Customer: South Kern Unified School District
Site Address: 2925 Rosamond Blvd,
 Rosamond, CA 93560

Rosamond HS Locker Room

Change initiated by: District/AOR

AMS is was directed to make the following changes in the contract during design development of the project:

DESCRIPTION	TOTAL
One hi-lo drinking fountain was removed from the project. CREDIT	(\$4,275.00)
Subtotal	(\$4,275.00)
TOTAL	(\$4,275.00)

The contract sum will be **DECREASED** by this change order:

(\$4,275.00)

The contract time will be **increased** by:

0 days.

American Modular Systems:

By: Corey Ptaszynski

Title: Business Development

Date: 10/1/25

Owner or Owner Representative:

By: Robert Irving

Title: CR

Date: 10-1-25

Note: All conditions and terms of the contract order will apply except as herein changed.



American Modular Systems
 787 Spreckels Ave.
 Manteca, CA 95336
 (209) 825-1921

Proposed Change Order # 3

Initiation Date: 2-Oct-25
 Project Name: Rosamond HS
 AMS Project No. #1933-25
 AMS Brand: FORM

Customer: Southern Kern USD
 Site Address: 2601 Rosamond Blvd
 Rosamond, CA 93560

Change initiated by: Architect / District

AMS was directed during design development to make the following changes in the contract:

ITEM	DESCRIPTION	QTY	UNIT	COST	TOTAL
1	Window Type A Change (3) 29" x 37-3/4" x 1/4" window panes to mirror pane glass @ (2) ea 8036 Type A interior windows	6	ea	227.47	1,364.82
2	Window Type B Change (2) 20-3/4" x 37-3/4" x 1/4" window panes to mirror pane windows @ (2) ea 4036 Type B interior windows	4	ea	166.86	667.44
3	Window Type C Change (3) 21" x 37-3/4" x 1/4" window panes to mirror pane windows @ (2) ea 6036 Type C interior windows	6	ea	166.86	1,001.16
4	Window Type D Change (1) 13-3/4" x 37-3/4" x 1/4" window panes to mirror pane windows @ (2) ea 2036 Type D interior windows	2	ea	105.80	211.60
5	Freight	1	ea	175.00	175.00
Subtotal					\$ 3,420.02
Subcontractor mark-up 0%					\$ -
Overhead & mark-up 15%					\$ 513.00
Bonds & Insurance 0%					\$ -
Total					\$ 3,933.02

The contract sum will be increased by this change order:

\$ 3,933.02

Schedule: No impact to schedule

American Modular Systems

By: Cory Plaszycki
Business Development
 Date: 10/2/25

Owner or Owner Representative

By: [Signature]
 Title: [Signature]
 Date: 10-22-25

Note: All conditions and terms of the contract order will apply except as herein changed.



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Change Order

PROJECT: *(Name and address)*
 Locker Addition at Rosamond H.S.
 2925 West Rosamond Blvd.
 Rosamond, CA 93560

CONTRACT INFORMATION:
 Contract For: General Construction
 Date: November 19, 2024

CHANGE ORDER INFORMATION:
 Change Order Number: 002
 Date: April 16, 2026

F&M Job No. 3140

OWNER: *(Name and address)*
 Southern Kern Unified School District
 2601 West Rosamond Blvd.
 Rosamond, CA 93560

ARCHITECT: *(Name and address)*
 Flewelling & Moody, Inc.
 1035 West Lancaster Blvd.
 Lancaster, CA 93534

CONTRACTOR: *(Name and address)*
 American Modular Systems, Inc.
 787 Spreckels Avenue
 Manteca, CA 95336

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

See attached sheets for explanation.

The original contract sum was	\$ 1,063,748.00
The net change by previously authorized Change Orders	\$ 9,458.32
The contract sum prior to this Change Order was	\$ 1,073,206.32
The contract sum will be decreased by this Change Order in the amount of	\$ -2,162.02
The new contract sum including this Change Order will be	\$ 1,071,044.30

The Contract Time will be unchanged by zero (0) days.
 The new date of Substantial Completion will be unchanged.

NOTE:

This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.



 ARCHITECT *(Signature)*

 CONTRACTOR *(Signature)*

 OWNER *(Signature)*

BY: Matt Buchanan, VP

(Printed name, title, and license number if required)

(Printed name and title)

BY: Barbara Gaines, Superintendent

(Printed name and title)

4/16/26

 Date

 Date

 Date



**Locker Addition at Rosamond High School
SOUTHERN KERN UNIFIED SCHOOL DISTRICT
Flewelling & Moody Job No. 3140
Change Order No. 2 (1 page total)**

CHANGE ORDER NO. 2

April 16, 2026

ITEM NO. 1 (Cost Proposal No. 4)

Description: Provide all labor and material necessary to add (3) j-boxes and conduits for the security system above the hard lid ceilings.

Requested By: District

Reason: This is additional scope of work requested by the District.

Cost: \$1,368.50

Time Extension: 0 days

ITEM NO. 2 (Cost Proposal No. 5)

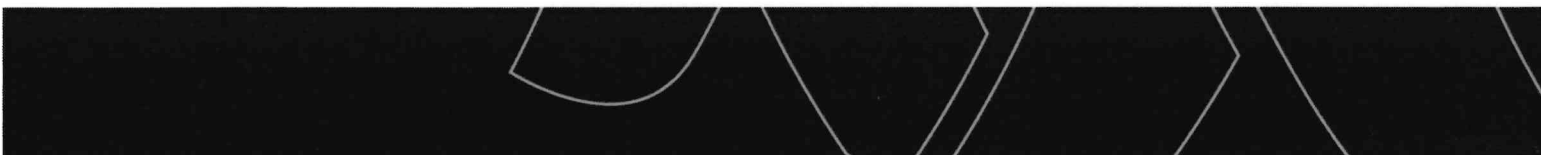
Description: Provide a credit to offset the cost of labor and material for the site contractor to relocate and enlarge north vent access into a crawl space access.

Requested By: District

Reason: Sewer pipes under the building floor was inadvertently blocking a portion of the original crawl space clearance access.

Cost: -\$3,530.52

Time Extension: 0 days





American Modular Systems
 787 Spreckels Ave.
 Manteca, CA 95336
 (209) 825-1921

Proposed Change Order #: 4
12/9/25

AMS Project #: 1933-25

Customer: South Kern Unified School District
Site Address: 2925 Rosamond Blvd,
 Rosamond, CA 93560

Rosamond HS Locker Room

Change initiated by: District/AOR

AMS is was directed to make the following changes in the contract while the building was in production:

DESCRIPTION	TOTAL
Add (3) AMS standard boxes with 1/2" conduit (for security system by others) \$350/ea.	\$1,050.00
Add (1) additional 1/2" conduit, stubbed above ceiling (for security system by others).	\$140.00
Subtotal	\$1,190.00
15% Markup	\$178.50
TOTAL	\$1,368.50

The contract sum will be increased by this change order:

\$1,368.50

The contract time will be increased by:

0 days.

American Modular Systems

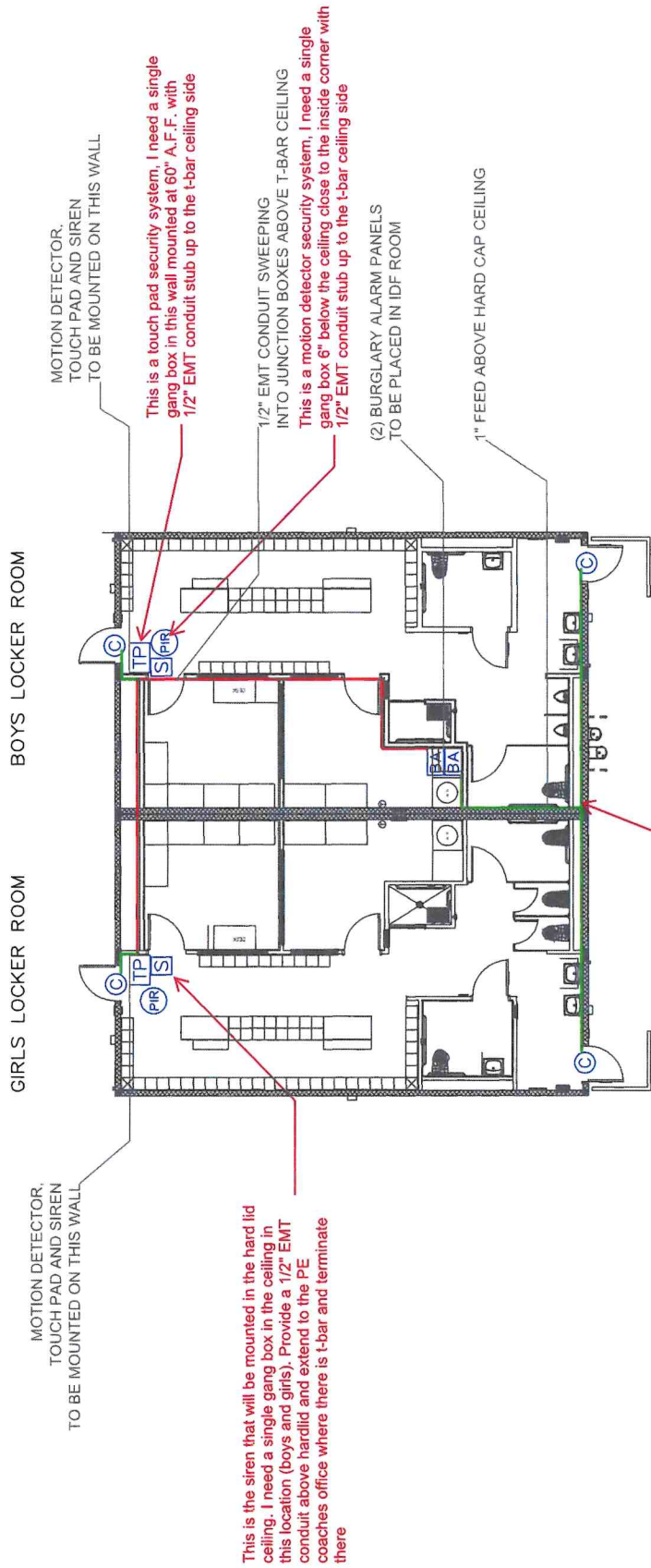
By: Corey Ptaszynski
 Title: Business Development
 Date: 12/9/25

Owner or Owner Representative

By: [Signature]
 Title: CRO
 Date: ~~12-9-25~~ 1-15-26

Note: All conditions and terms of the contract order will apply except as herein changed.

DMP BURGLARY ALARM SYSTEM



This is the siren that will be mounted in the hard lid ceiling. I need a single gang box in the ceiling in this location (boys and girls). Provide a 1/2" EMT conduit above hardlid and extend to the PE coaches office where there is t-bar and terminate there

Green line means - Provide a 1/2" EMT conduit above hardlid and extend to the boys team coaches office to IDF cabinet. extend EMT conduit below ceiling and IDF cabinet for alarm control panels

LEGEND	
BA	ALARM CONTROL PANEL
TP	TOUCH PAD
PIR	MOTION DETECTOR
S	INTERIOR SIREN
C	DOOR CONTACT

ROSAMOND HIGH SCHOOL
2925 WEST ROSAMOND BLVD
ROSAMOND, CA 93560

REVISIONS	DATE	BY

DATE: 7/20/2025
DRAWN BY:

SHEET 001



American Modular Systems
 787 Spreckels Ave.
 Manteca, CA 95336
 (209) 825-1921

Proposed Change Order #: 5
4/16/26

AMS Project #: 1933-25

Customer: South Kern Unified School District Rosamond HS Locker Room
Site Address: 2925 Rosamond Blvd,
 Rosamond, CA 93560

Change initiated by: AMS

AMS is was directed to make the following changes in the contract:

DESCRIPTION	TOTAL
Deductive change order for Medallion performing this scope for AMS. Pipe coming out of access vent and doesn't have 18" clearance – 2 sewer pipes in crawl space. Due to conflict with vent access, provide larger access on north side of building, form & place additional concrete stem wall. Per attached 4/1/26 Medallion quote.	(\$3,530.52)
Subtotal	(\$3,530.52)
TOTAL	(\$3,530.52)

The contract sum will be **decreased** by this change order: (\$3,530.52)

The contract time will be **increased** by: 0 days.

American Modular Systems
 By: Corey Ptaszynski
 Title: Business Development
 Date: 4/16/26

Owner or Owner Representative
 By: _____
 Title: _____
 Date: _____

Note: All conditions and terms of the contract order will apply except as herein changed.

MEDALLION

CONTRACTING, INC.



PH# 661-949-3205

FAX# 661-949-3235

CONTRACTORS LICENSE #567084

ARCHITECT: Flewelling & Moody, Joselito Lacson

OWNER: Southern Kern Unified School District

PCO: 3r

DATE: 4/1/2026

JOB #: 3140

DESCRIPTION: Due to conflict with vent access, provide larger access on north side of building, form & place additional concrete stem wall excavate area

PROJECT: Rosamond HS Locker Room

LABOR		\$ -
LABOR BURDEN		\$ -
EQUIPMENT		\$ -
MATERIALS		\$ -
CLEAN UP		
SUBTOTAL G.C.		\$ -
MARK-UP	<u>10%</u>	\$ -
G.C. SUBTOTAL		\$ -
SUBCONTRACTOR:	Genuine	\$ 3,173.50
SUBCONTRACTOR:		
SUBCONTRACTOR:		
SUBCONTRACTOR:		
SUBCONTRACTOR:		
SUBTOTAL SUBCONTRACTORS		\$ 3,173.50
GENERAL LIABILITY	<u>1.25%</u>	\$ 39.67
SUBCONTRACTOR SUBTOTAL		\$ 3,213.17
MARK-UP ON SUB	<u>10%</u>	\$ 317.35
G.C. SUBTOTAL		\$ -
TOTAL (GC SUBTOTAL + SUBCONTRACTOR SUBTOTAL)		\$ 3,530.52

SUBMITTED BY: Craig Fries

APPROVED BY: 

Genuine★ Concrete INC.

"Where Quality Counts"

Medallion Contracting Inc
Rosamond Locker Room
Rosamond, CA
Change Order
Access Vent

03/20/2026

Re Excavate for access vent concrete 7' X 5'

Enlarge access vent concrete from 2' X 5' to 3'7" X 5'3"

Backfill and compact

Operator	4 hrs.	\$520.00
Labor	8 hrs.	\$800.00
Cement mason	4 hrs.	\$400.00
Materia Concrete/rebar/gravel		\$460.00
Equip MiniX /Skid steer		\$700.00
10% Mark up		\$288.50
Total		\$3173.50

43824 20th Street West, Unit 8994 Lancaster, CA 93539

Phone: (661) 803-6077

EMAIL: genuineconcrete@att.net

LIC #967779



SOUTHERN KERN UNIFIED SCHOOL DISTRICT
 2601 Rosamond Blvd.
 Rosamond, CA 93560
 (661) 256-5000
 CHANGE IN CONTRACT



CHANGE ORDER No. 03

PROJECT : SKUSD-Construction of Pre-K & T-K Classrooms at Westpark Elementary School Project (SKUSD-WES-PKTK)

CONTRACTOR: Medallion Contracting Inc.

DATE: 4/21/2026

Subject to the terms and conditions of the Agreement dated March 18, 2025 between the Southern Kern Unified School District and Contractor, Agreement and/or Plans and Specifications shall be changed as follows:

PCO #03R4 - IB#03R Demo chain link and footings and irrigation/landscaping changes	\$ 18,374.38
PCO #06R - Temporary Fencing , place concrete walkway and demo/patch existing AC paving due to crane damage	\$ 19,648.73
PCO #11 - RFI #45 & #46 Install (2) additional bollards	\$ 2,347.44
PCO #13R - IB#10 Additional Conduits without Cat6 cabling	\$ 13,629.38
TOTAL CHANGE	\$ 53,999.93

Signature of the Contractor indicates his agreement herewith, including any adjustment in the Contract Sum or Contract Time.


The original (Contract Sum) was	\$ 2,453,135.00
New change by previously authorized requests and changes	\$ 19,936.20
The (Contract Sum) prior to this Change Order was	\$ 2,473,071.20
The (Contract Sum) will be increased by this Change Order	\$ 53,999.93
The new (Contract Sum) including this Change Order # 03 will be	\$ 2,527,071.13
The Contract Time will be increased by <u>0</u> days	

Authorize:

OWNER: Southern Kern Unified School District
 ADDRESS: 2601 Rosamond Blvd.
Rosamond, CA 93560

CONTRACTOR: Medallion Contracting Inc.
 ADDRESS: 42424 4th St. East,
Lancaster, CA 93535

By: _____
 Barbara Gaines
 Superintendent, SKUSD

By: 
 Craig Fries, CEO
 Medallion Contracting Inc.

Date: _____

Date: 4-23-2026

Note: All necessary supporting documents pertaining to this Change Order are attached below.



PCO APPROVAL COVERSHEET

#04 (PCO #03R4)
Date: 03/31/26

PROJECT: <i>(name and address)</i> SKUSD- Construction of Pre-K & T-K Classrooms at Westpark Elementary School Project 3600 Imperial Ave, Rosamond, CA 93560	CONTRACT INFORMATION: Contract For: SKUSD-WES-PKTK Contract Date: 06 09 25	OWNER: <i>(name and address)</i> Southern Kern Unified School District 2601 Rosamond Blvd., Rosamond, CA 93560
CONTRACTOR: <i>(name and address)</i> Medallion Contracting 42424 4 th St. East Lancaster, CA 93535	ARCHITECT: <i>(name and address)</i> Flewelling & Moody 1035 West Lancaster Boulevard Lancaster, CA 93534.	CONSTRUCTION MANAGER: <i>(name and address)</i> HPLE, Inc. 117 E. Colorado Blvd., Suite 600 Pasadena, CA 91007

The Contractor is hereby directed to make the following change(s) in this Contract:
(insert a detailed description of the change and, if applicable, attach or reference specific exhibits.)

Per IB #03R Response, issued by the Architect (F&M), the Contractor is to provide labor and materials to demo chain link and footings and changes of irrigation systems and landscaping.

PROPOSED ADJUSTMENTS

1. The proposed basis of adjustment to the Contract Sum is:

- Lump Sum increase of \$18,374.38
- Unit Price of \$ 0.00 per _____
- Time and Material (as verified at site): \$0
- Cost, as defined below, plus the following fee: \$0.00

2. The Contract Time is proposed to --- be adjusted.

The proposed adjustment, if any, is + 0 Days

NOTE: The Owner, Construction Manager, Architect, and Contractor should execute a Change Order to supersede this Construction Change Directive to the extent they agree upon adjustments to the Contract Sum, Contract Time, or Guaranteed Maximum price for the change(s) described herein.

When signed by the Owner, Construction Manager and Architect and received by the Contractor, this document becomes effective IMMEDIATELY, and the Contractor shall proceed with the change(s) described above.

Southern Kern Unified School District
OWNER *(Firm name)*

SIGNATURE

PRINTED NAME AND TITLE

DATE

HPLE, Inc.

CONSTRUCTION MANAGER *(Firm name)*

SIGNATURE

Deepika Arora, CM

PRINTED NAME AND TITLE

4/17/26

DATE

Flewelling and Moody

ARCHITECT *(Firm name)*

SIGNATURE

Matt Buchanan

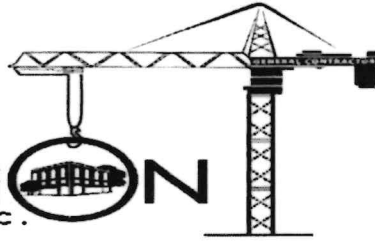
PRINTED NAME AND TITLE

3/31/26

DATE

MEDALLION

CONTRACTING, INC.



PH# 661-949-3205

FAX# 661-949-3235

CONTRACTORS LICENSE #567084

ARCHITECT: Flewelling & Moody, Joselito Lacson

OWNER: Southern Kern Unified School District

Construction Manager: HPLE, Deepika Arora

PCO: 3r4

DATE: 3/18/2026

JOB #: 3045/WES-PKTK

DESCRIPTION: Per IB #3r Changes to Irrigation/Landscaping & Demo of chain link and footings and District changes to IB #3r1

PROJECT: Westpark Elementary

LABOR		
LABOR BURDEN		
EQUIPMENT		
MATERIALS		
CLEAN UP	Partial Dumpster for Chain link	\$ 200.00
SUBTOTAL G.C.		\$ 200.00
MARK-UP	<u>10%</u>	\$ 20.00
G.C. SUBTOTAL		\$ 220.00
SUBCONTRACTOR:	ICC	\$ 1,095.00
SUBCONTRACTOR:	Agro-Tech	\$ 15,223.54
SUBCONTRACTOR:		
SUBCONTRACTOR:		
SUBCONTRACTOR:		
SUBTOTAL SUBCONTRACTORS		\$ 16,318.54
GENERAL LIABILITY	<u>1.25%</u>	\$ 203.98
SUBCONTRACTOR SUBTOTAL		\$ 16,522.52
MARK-UP ON SUB	<u>10%</u>	\$ 1,631.85
G.C. SUBTOTAL		\$ 220.00
TOTAL (GC SUBTOTAL + SUBCONTRACTOR SUBTOTAL)		\$ 18,374.38

SUBMITTED BY: Craig Fries

APPROVED BY: _____



INSTRUCTIONAL BULLETIN

Los Angeles Office
815 Colorado Blvd., Suite 200
Los Angeles, California 90041
323.543.8300

Lancaster Office
1035 West Lancaster Boulevard.
Lancaster, CA 93534
661.949.0771

IB No. 003R1

Project: Westpark PK/TK Expansion Project

Job Number: 3045.000

Send to: Medallion Contracting Inc.

Date: Nov. 13, 2025

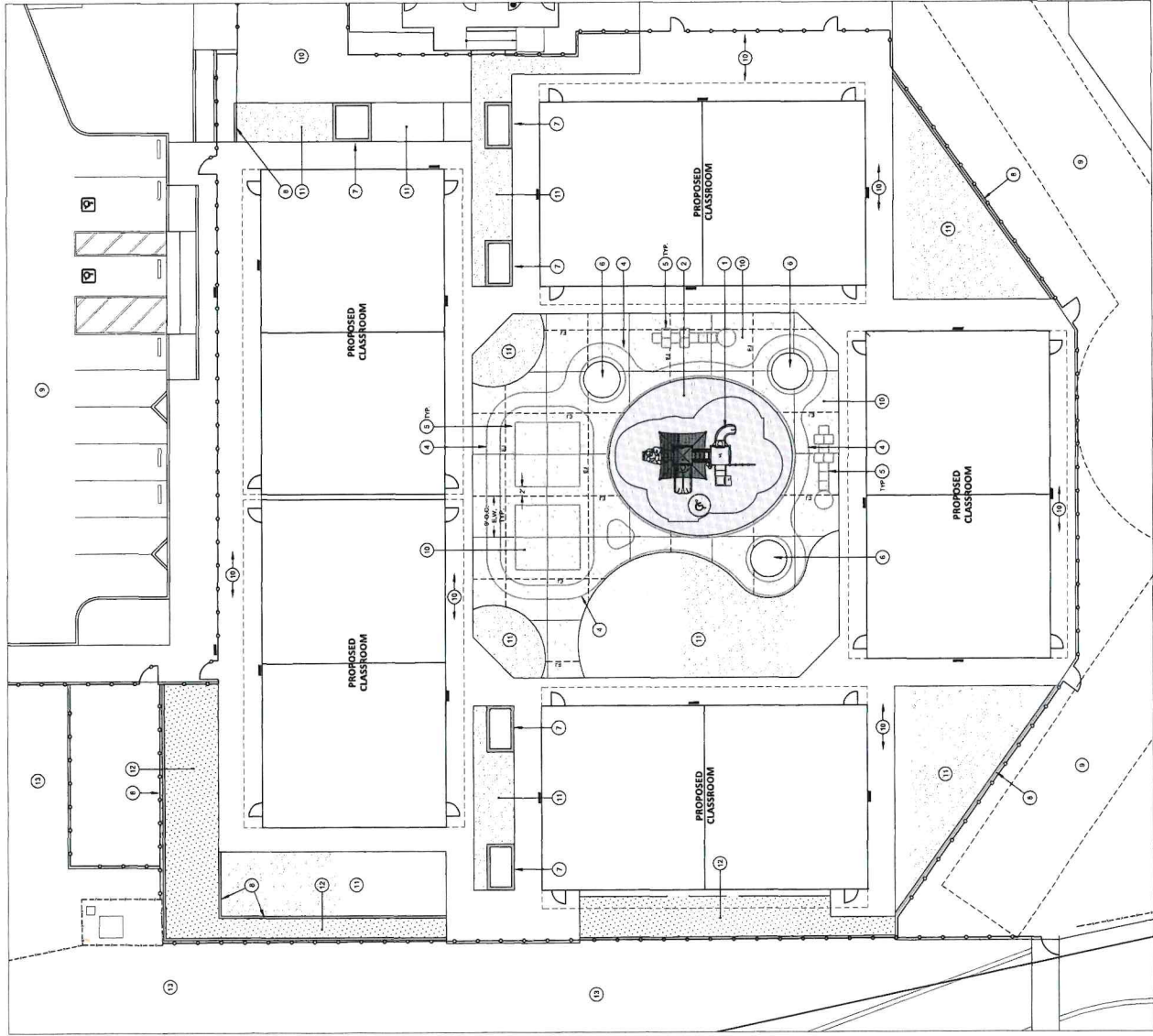
Reference A1.01, L1.01, L1.02, L2.01, L2.02, L3.01, L4.01, L4.02 & Spec. sect.
328000 & 329000

As per the District's request, attached are the revised landscape and irrigation scope of work at the south section of the new driveway entrance to the new parking lot.

ACTION TO BE TAKEN:

1. A price change request is made for the listed items. Do not proceed with the work until written approval is received.
2. A price change is confirmed for the described items. It is requested that the contractor proceed with the work. A change order will be prepared and issued.
3. Information for clarification only, is hereby submitted. A change in project cost or time is not anticipated.
4. All construction work associated with CCD – category type A requires DSA approval and shall not begin until all required documentation is submitted in accordance with PR13-01, IR A-6 and approved by DSA.

Joselito Lacson



CONSTRUCTION PLAN KEYNOTES

DESCRIPTION	REFERENCE
1. ALL EXISTING UTILITIES TO BE MAINTAINED AND PROTECTED. VERIFY ALL UTILITIES PRIOR TO CONSTRUCTION. VERIFY ALL UTILITIES WITH THE LOCAL UTILITY COMPANIES. VERIFY ALL UTILITIES WITH THE LOCAL UTILITY COMPANIES. VERIFY ALL UTILITIES WITH THE LOCAL UTILITY COMPANIES.	DETAIL 7, SHEET 1.01
2. RUBBERIZED SAFETY PAVEMENT SURFACING	DETAIL 3, SHEET 1.01
3. NOT USED	
4. TRUCKLE PAVEMENT SURFACING TO BE USED IN ALL AREAS INDICATED BY ARCH PLAN	
5. PAVING AND CURB FINISHING TO BE USED IN ALL AREAS INDICATED BY ARCH PLAN	
6. 1" X 1" TIE BARS TO BE USED IN ALL AREAS INDICATED BY ARCH PLAN	
7. NEW 4" WIDE CONCRETE WALKWAY	DETAIL 1, SHEET 1.02
8. NEW ASPHALT PAVING FOR DRIVEWAYS	DETAIL 1, SHEET 1.02
9. NEW ASPHALT PAVING FOR DRIVEWAYS	DETAIL 1, SHEET 1.02
10. NEW CONCRETE PAVING REFER TO ONE PLAN FOR DETAILS FOR ALL CONCRETE PAVING	DETAIL 2, SHEET 1.02
11. NEW SYNTHETIC TURF	DETAIL 4, SHEET 1.02
12. EXISTING LANDSCAPE TO REMAIN	
13. EXISTING LANDSCAPE TO REMAIN	

NOTE: THE INTENT OF THIS DRAWING IS TO INDICATE ONLY THE GENERAL LAYOUT OF THE PROPOSED CONSTRUCTION WORK. ALL DIMENSIONS AND MATERIALS SHALL BE AS SHOWN ON THE DRAWING. ANY CHANGES TO THE DRAWING SHALL BE INDICATED BY A REVISION. THIS DRAWING IS THE PROPERTY OF OASIS ASSOCIATES AND SHALL REMAIN UNCHANGED FOR THE USA APPROVED (445-19416 SET DATED 10-04-2024)



FLEWELLING & MOODY
ARCHITECTURE PLANNING INTERIORS

HEADQUARTERS OFFICE
11111 UNIVERSITY AVENUE
SUITE 100
SAN DIEGO, CA 92121
TEL: 619.594.9900
FAX: 619.594.9901
WWW.FLEWELLINGANDMOODY.COM



LAND VALLEY ASSOCIATES
LANDSCAPE ARCHITECTURE
3877 MICHIGAN COURT
SANTA ANA, CA 92701
TEL: 714.944.2222
F: 714.944.2223
WWW.LANDVALLEY.COM



OASIS ASSOCIATES
LANDSCAPE ARCHITECTURE
3877 MICHIGAN COURT
SANTA ANA, CA 92701
TEL: 714.944.2222
F: 714.944.2223
WWW.OASISASSOCIATES.COM

DATE:	DATE:
BY:	BY:
CHECKED:	CHECKED:
SCALE:	SCALE:
PROJECT:	PROJECT:
SHEET:	SHEET:

ADMINISTRATIVE UNIT 746 AND 746.5
WESTBANK ELEMENTARY SCHOOL
3800 IMPERIAL AVENUE
ROSELAND, CA 95068
SOUTHERN NEBRASKA SCHOOL DISTRICT

LANDSCAPE
CONSTRUCTION
PLAN

L1.01





OASIS ASSOCIATES
 LANDSCAPE ARCHITECTS

15277 ACACIA COURT
 LANTANA, CALIFORNIA 94020
 P: 415.453.8800
 F: 415.453.8801
 WWW: OASISLANDSCAPE.COM

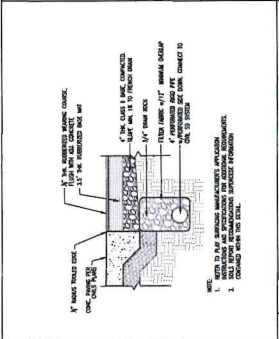
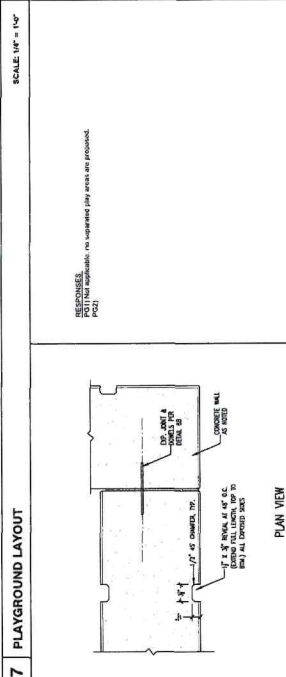
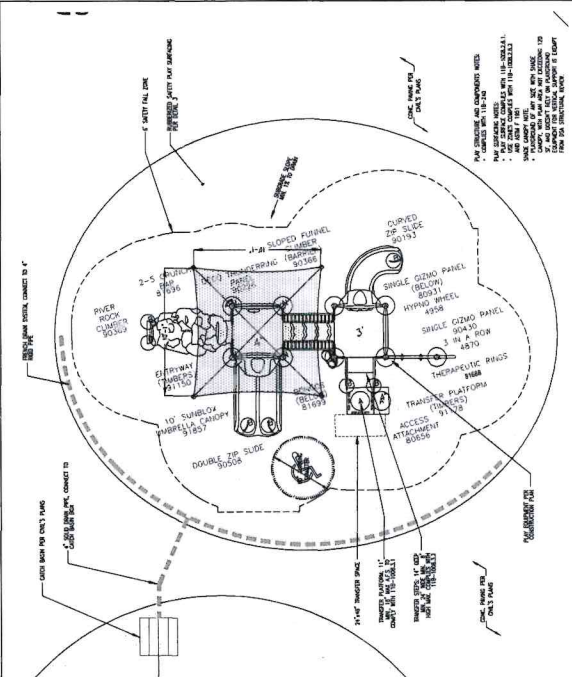
Project:	SDP
Client:	UCS
Phase:	
Scale:	
Date:	

APPROVED FOR THE CITY OF FOLSOM, CALIFORNIA
 WESTPARK ELEMENTARY SCHOOL
 3600 IMPERIAL AVENUE
 ROSAMOND, CA 91088

SOUTHERN KERN UNITED SCHOOL DISTRICT

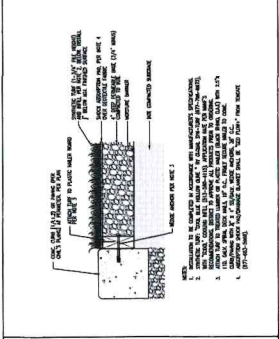
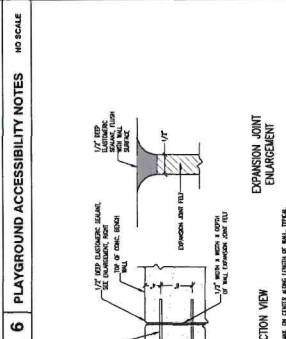
LANDSCAPE
 CONSTRUCTION
 DETAILS

L1.02

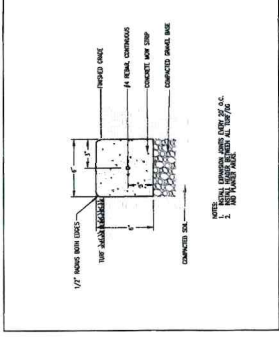
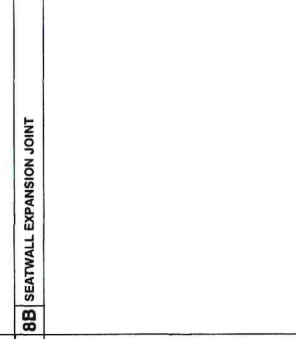
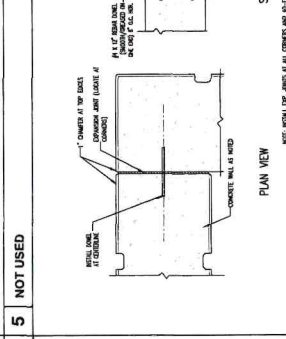


6 PLAYGROUND ACCESSIBILITY NOTES NOT TO SCALE

BACKGROUND ACCESSIBILITY NOTES:
 1. THIS PLAY EQUIPMENT IS RECOMMENDED FOR CHILDREN USES THROUGHOUT THE PLAYGROUND. THE APPLICANT SHALL SUBMIT A LETTER TO THE BUILDING DEPARTMENT FROM A PERSON AUTHORIZED BY THE MANUFACTURER THAT THE EQUIPMENT COMPLIES WITH THE MANUAL PLAYGROUND SAFETY REGULATIONS ADOPTED BY THE COUNTY OF LOS ANGELES, CALIFORNIA (HEALTH AND SAFETY CODE AND 2022 CSC INSTRUCTIONS).
 2. PLAYGROUND SAFETY SURFACING SHALL COMPLY WITH ASTM F 1292 AND SHALL BE INSTALLED TO THE MANUFACTURER'S RECOMMENDATIONS FOR PROTECTIVE EQUIPMENT.



5 NOT USED



8A RAISED PLANTER SCALE: 1" = 1'-0"

NOTES: THE INTENT OF THIS DRAWING IS TO INDICATE ONLY THE REVISIONS SHOWN IN THE RED CIRCLED AREAS. ALL OTHER REVISIONS SHALL BE MADE BY THE ARCHITECT FOR THE DSA APPROVED (AND-1247) IS SET DATED 12-04-2024



FLEWELLING & MOODY
ARCHITECTURE PLANNING INTERIORS

HEADQUARTERS OFFICE:
1100 W. 14TH ST.
SAN ANTONIO, TX 78207
E:AM, F:AM@flewellling.com

ANTHONY VALLEY OFFICE:
10000 W. 10TH ST.
LITTLETON, CO 80120
E:AM, F:AM@flewellling.com



OFFICE OF THE CITY CLERK
CITY OF SAN ANTONIO
1500 N. BRUNNEN
SAN ANTONIO, TX 78201



OASIS ASSOCIATES
LANDSCAPE ARCHITECTS

3437 HIGHLAND COURT
SAN ANTONIO, TX 78201
P: 214-344-0025
F: 214-344-0025
WWW.OASISLANDSCAPE.COM

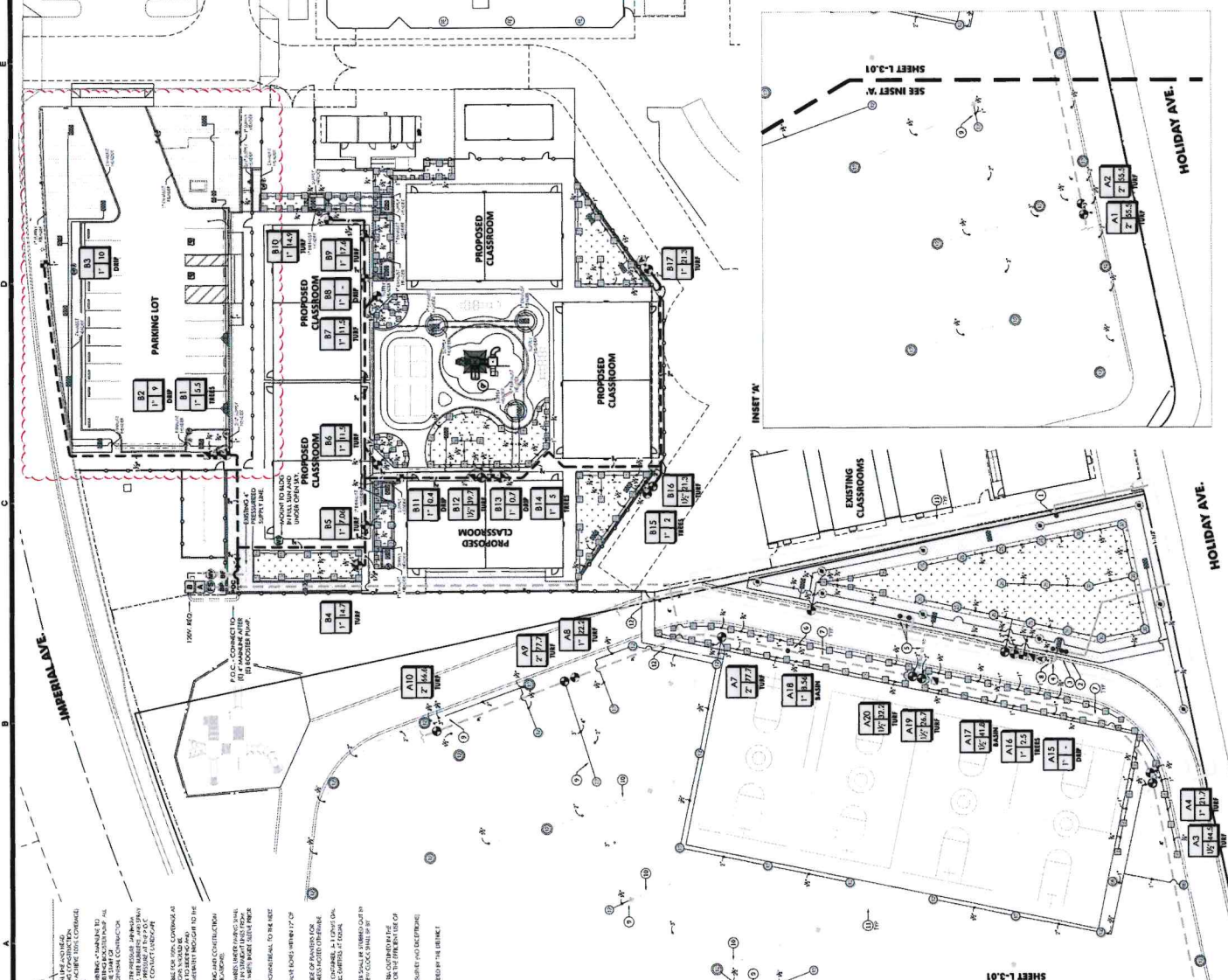
DATE: _____
SCALE: _____
DRAWN BY: _____
CHECKED BY: _____
DATE: _____

SYMBOL	DESCRIPTION	SYMBOL	DESCRIPTION	SYMBOL	DESCRIPTION
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2A	2A	2B	2B	2C	2C
3A	3A	3B	3B	3C	3C
4A	4A	4B	4B	4C	4C
5A	5A	5B	5B	5C	5C
6A	6A	6B	6B	6C	6C
7A	7A	7B	7B	7C	7C
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99A	99A	99B	99B	99C	99C
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IRRIGATION NOTES

1. IRRIGATION DESIGN IS BASED ON THE ASSUMPTIONS AND CONDITIONS LISTED IN THE IRRIGATION DESIGN REPORT. CONTRACTOR SHALL VERIFY ALL ASSUMPTIONS AND CONDITIONS BEFORE CONSTRUCTION.
2. CONTRACTOR SHALL VERIFY ALL ASSUMPTIONS AND CONDITIONS BEFORE CONSTRUCTION. CONTRACTOR SHALL VERIFY ALL ASSUMPTIONS AND CONDITIONS BEFORE CONSTRUCTION.
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IRRIGATION LEGEND

- SYMBOLS**
- VALVE
 - HEAD
 - PIPE
 - ...
- NOTES**
1. IRRIGATION DESIGN IS BASED ON THE ASSUMPTIONS AND CONDITIONS LISTED IN THE IRRIGATION DESIGN REPORT. CONTRACTOR SHALL VERIFY ALL ASSUMPTIONS AND CONDITIONS BEFORE CONSTRUCTION.
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IRRIGATION HEADS

NO.	DESCRIPTION	SIZE	MANUFACTURER	LOCATION
1
2
3
4
5
6
7
8
9
10

VALVE CALLOUT

NO.	VALVE NUMBER	VALVE SIZE	LOCATION
1
2
3
4
5
6
7
8
9
10

KEYNOTES

1. IRRIGATION DESIGN IS BASED ON THE ASSUMPTIONS AND CONDITIONS LISTED IN THE IRRIGATION DESIGN REPORT. CONTRACTOR SHALL VERIFY ALL ASSUMPTIONS AND CONDITIONS BEFORE CONSTRUCTION.
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10. CONTRACTOR SHALL VERIFY ALL ASSUMPTIONS AND CONDITIONS BEFORE CONSTRUCTION. CONTRACTOR SHALL VERIFY ALL ASSUMPTIONS AND CONDITIONS BEFORE CONSTRUCTION.

NOTE: THE INTENT OF THIS DRAWING IS TO INDICATE ONLY THE REVISIONS SHOWN IN THE RED CIRCLED AREAS. ALL OTHER REVISIONS ARE SHOWN IN THE GREEN CIRCLED AREAS. (REVISED 12-24-2024)



L3.01

IRRIGATION PLAN

ANTIOPE VALLEY OFFICE
 11000 S. 110th St.
 Livermore, CA 94550
 (925) 462-1000
 www.ovaloffice.com

OASIS ASSOCIATES
 LANDSCAPE ARCHITECTURE
 1800 S. 110th St.
 Livermore, CA 94550
 (925) 462-1000
 www.oasisassoc.com



FLEWELLING & MOODY
 CONSTRUCTION PLANNING SERVICES

SECTION 328000
LANDSCAPE IRRIGATION

1.00 GENERAL

1.01 SCOPE

- A. Drawings and general provisions of Contract, including General and Supplementary Conditions and Division I, Specification Sections apply to this Section.
- B. Includes furnishing all labor, materials, tools and equipment required to provide and install the irrigation system specified herein and required to complete the work per the Plans.
- C. Related work:
 - 1. Section 329000 – Landscape Planting;

1.02 REQUIREMENTS OF REGULATORY AGENCIES

- A. Comply with all local and state codes, ordinances, safety orders, and regulations of all legally constituted authorities having jurisdiction over this work.
- B. Obtain and pay for all necessary permits and all inspections required by authorities stated above.
- C. Notify the Landscape Architect in the event any equipment or methods indicated on the Drawings or in the specifications conflict with local codes, prior to installation. In the event this notification is not performed, the Contractor must assume full responsibility for revisions necessary.

1.03 PROTECTION

- A. Contractor shall call DIG ALERT, ((1) (800) 642-2444), a minimum of 48 hours prior to any excavation.
- B. Contractor shall check for located existing structures, electric cables or conduits, utility lines and other existing features or conditions above or below ground level that might be damaged as a result of this operation. Questions or conflicts arising out of such examination prior to or during operation shall be immediately directed to the attention of the Landscape Architect for necessary action or decisions before resuming operations. Contractor shall be responsible for repair or replacement, at no cost to District, for features or condition damaged through failure to comply with above procedures.

1.04 SUBMITTALS

- A. Record Drawings: Maintain information daily. Keep updated drawings onsite at all

times for review by the School District Representative(s).

1. The Contractor shall maintain on a daily basis a complete and accurate set of record drawings. These drawings must be kept up-to-date at all times with the progress of the work. The District shall furnish a set of drawings on which to record changed conditions.
2. The Contractor shall indicate clearly all work installed differently from that shown on the contract drawings. By dimensioning from two permanent points of reference (building corner, sidewalk or road intersections), show connection to existing water lines, connection to existing electrical power, gate valves, pressure supply pipe, control valves, control wiring, automatic controller, quick coupler valves, sleeve locations, and other related equipment as directed by the District's representative.
3. Use appropriate eradication methods for removing original lines and dimensions where changes are made. Completed reproducibles shall be equal to the original drawings. Mark record set(s) with red erasable pencil.
4. Submit 14 days prior to final inspection, one set of marked-up Contract drawings.
5. After approval, the Contractor shall obtain one (1) set of the contract drawings from the Landscape Architect, and all changes as noted on the redlined set shall be drawn on the new set with waterproof ink. The Contractor shall sign the transparencies as complete and accurate records of as-built work. This set of as-built drawings shall be delivered to the Landscape Architect for final approval, after which the Contractor shall make copies for the District, Landscape Architect, and other applicable parties.

B. Controller Charts

1. Record drawings shall be approved by the Landscape Architect before charts are prepared.
2. Provide one controller chart for each controller supplied.
3. The chart shall show each area controlled by automatic controller and shall be the maximum size controller door will allow.
4. The chart is to be a reduced drawing of the actual constructed system. However, in the event the controller sequence is not legible when the drawing is reduced, it shall be enlarged to a size that will be readable. This may involve providing more than one chart.
5. The chart will be a blackline print and a different color shall be used to show area of coverage for each station.

6. When completed and approved, the chart shall be hermetically sealed between two pieces of plastic, each piece being a minimum of 20 mils thick.
7. The chart shall be mounted using Velcro, or an approved equal type of tape. If the controller door is constructed with a pre-manufactured pocket for the controller chart, the Velcro mounting may be omitted.
8. These charts shall be completed and approved prior to final inspection of the irrigation system.

C. Checklist

1. Provide a signed and dated checklist and deliver to the School District's Representative prior to final review of the work. Use the following format.
 - Confirmation of service pressure: psi., by whom and date.
 - Plumbing permits: if none required, so note.
 - Materials furnished: received by and date.
 - Material approvals: approved by and date.
 - Pressure line tests: by whom and date.
 - Record drawings: received by and date.
 - Controller charts: received by and date.
 - Operations and maintenance manuals: received by and date.
 - System and equipment operation instructions: received by and date.
 - Manufacturer's warranties, if required: received by and date.
 - Written guarantee: received by and date.
 - Lowering of heads in natural turf areas; if complete, state so.

D. Manufacturers Catalogs

1. Submit for approval, manufacturer's catalogs on all material to be used on the project (scanned/PDF). These catalogs are to be submitted 30 days prior to the start of any work.

E. Additional Submittals

1. For any submittals which necessitate additional research on the part of the Landscape Architect, to prove the product is acceptable, the Contractor will be charged on an hourly basis for this additional work.

F. Approvals and Rejections

1. Equipment or materials furnished or installed without prior approval of the District's representative may be rejected and the Contractor required to remove and replace such materials from the site at no cost to the District.

1.05 DRAWINGS

- A. For purposes of legibility, sprinkler lines are essentially diagrammatic. Although size and location of irrigation equipment are drawn to scale wherever possible, the Contractor shall make use of all data in all of the contract documents and verify this information at construction site.
- B. Interpretations: Drawings and specifications are intended to be fully cooperative and to agree. However, if the Contractor observes that the drawings and specifications are in conflict, he shall promptly notify the Landscape Architect in writing (prior to bidding and/or construction). The specification calling for any higher quality material or workmanship shall prevail. Questions regarding interpretation of drawings and specifications shall be clarified by the Landscape Architect.

1.06 PERFORMANCE REQUIREMENTS

- A. Unless otherwise provided, irrigation system layout shown on the plan shall be considered schematic. With the Landscape Architect's approval, the Contractor may make adjustments where necessary to conform to actual field conditions. The irrigation system shall be operational, with uniform and adequate coverage of areas to be irrigated, prior to planting.
 - 1. Utility connections shall be as shown on the plan or designated by the utility company. The Contractor shall include in his bid all costs for such utility connections shown on the plans or designated by the utility company.
- B. Water Supply
 - 1. The sources of water supply shall be as indicated on the drawings as P.O.C., "Point of Connection".
- C. Contractor Responsibility
 - 1. The Contractor shall ensure full coverage of the irrigation system and shall make all approved modifications necessary to accomplish full coverage.
 - 2. Contractor shall not willfully install the plumbing or sprinkler system as indicated on the drawings when it is obvious in the field that there are obstructions, grade difference and/or discrepancies in area dimensions until such conditions are brought to the attention of the Landscape Architect.

1.07 PRE-CONSTRUCTION CONFERENCE

- A. The Contractor shall schedule with the Landscape Architect and Districts Representative a pre-construction conference at least seven (7) days before

beginning work under this section. Purpose of this conference will be:

1. Review Contractor's questions regarding this project.
2. Review administrative and inspection procedures that will occur during construction.
3. Review Contractor's work schedule for this project.
4. Verification of Contractor's C-27 License, Bonding and Insurance.

2.00 PRODUCTS

2.01 GENERAL

- A. All irrigation equipment: shall be new and unused prior to installation; and shall conform to the Irrigation Plan, Legend and Specifications.
- B. Irrigation equipment, which has been damaged in any way, shall be replaced by the Contractor at no additional cost to the District. If equipment has already been installed, it shall be removed and replaced by the Contractor at no additional cost to District.

2.02 PLASTIC PIPE AND FITTINGS

A. Plastic Pipe

Shall be rigid, high impact, Type I, unplasticized polyvinyl chloride (PVC) extruded from virgin parent material Geon 8700A or Geon 8714. Contractor shall furnish for each shipment delivered, a statement from the manufacturer certifying use of virgin material only. The pipe shall be homogeneous throughout and free from visible cracks, holes, foreign materials, blisters, deleterious wrinkles or dents and shall conform to the following dimensions and physical properties:

1. All plastic pipe shall be continuously and permanently marked with the manufacturer's name, kind of pipe, material size, IPS NFS approval, schedule and type, and date of extrusion.
2. Plastic pipe shall be as manufactured by Lasco, Celanese, Pacific Western, John Manville, Brownline, Inc. or approved equal.

B. Main Line

1. Piping on the pressure side of irrigation control valves shall be PVC 1120-1220, Type 1, Grade 1, Sch.40 for pipe (≤ 2 "), and shall be Class 315, meeting ASTM-D2241, Type I, Grade I PVC-1120 Cell Class 12454-B specifications for pipe (2.5"-4").

C. Lateral Lines

1. Piping under intermittent pressure shall be PVC 1120-1220, Type 1, Grade 1, Sch.40 and shall conform to ASTM D1785.

D. Control Wire Conduit

1. Plastic pipe used as conduit for 24v. direct burial wire shall be PVC 1120-1220, Sch.40 and shall conform to ASTM D1785 (use gray Sch.80 wherever conduit is exposed, and sweep ells at all corners, above and below grade).

E. Fittings and Connections

1. Plastic PVC slip fittings shall be standard weight Schedule 40 (2" & smaller) and Schedule 80 (2.5" and larger) to meet ASTM D2466-73 and D2467-73.
2. All threaded nipples and fittings shall be standard weight Schedule 80 to meet ASTM 80 D2466-73 and D2467-73.
3. Polyethylene drip system connection shall be 5/8" insert or compression type fittings.

F. Inline Drip Irrigation (Sub-Surface)

1. Drip tubing under 30 PSI shall be non-cross link low-density polyethylene (PE) hose, 16 mm (5/8", or larger if specified).
2. Inline drip tubing shall be buried 5"-6" max. under finish grade (see details), have pressure-compensating emitters (see plan for emitter flow and spacing), and have 120 mesh filtration.

2.03 GALVANIZED PIPE AND FITTINGS

- A. Where indicated on the drawings, use galvanized steel pipe ASA Schedule 40 mild steel screwed pipe.
- B. Fittings shall be medium galvanized screwed beaded malleable iron. Galvanized couplings may be a merchant coupling.

2.04 WATER METER

- A. Existing to remain.

2.05 BACKFLOW PREVENTION

- A. Existing to remain (see drawings for more information).

2.06 SLEEVE MATERIAL

- A. For control wires: PVC Schedule 40 (of sufficient diameter for ease of pulling, with minimum 50% expansion area).
- B. For water lines: PVC Schedule 40 (minimum 2 times line diameter).
- C. For drip tubing: PVC Schedule 40 (minimum 2 times line diameter).

2.07 AUTOMATIC CONTROLLER

- A. The automatic controller shall be as noted on plans and installed per details and manufacturer's specifications.

2.08 CONTROL WIRING

- A. Connections between the automatic controllers and the electric control valves shall be made with direct burial wire AWG - U.F. No.14-600 volt (use No.12-600v. for all valves farther than 1000 feet from controller, and/or where specified on the plans). Install in accordance with valve manufacturer's specifications.
 - 1. Waterproof dry-splice connectors shall be 3M #DBR/Y-6 or approved equal.
 - 2. Common wires (use No.12-600v.) shall be white in color with a different color stripe for each controller.
 - 3. Pump start/master valve wires shall be No.12-600v. continuous from controller to pump.
 - 2. Flow sensor wires shall be communication cable as recommended by the flow sensor / controller manufacturers.
 - 3. For flow monitoring, with a flow sensor installed, Station #2 is programmed and used as activation circuit for a normally-open master valve instead of a regular station valve.
 - 4. For flow monitoring utilizing multiple controllers, a flow sensor isolation device shall be installed. Isolation device shall be Creative Sensor Technology ISO6 or approved equal.
 - 5. For flow monitoring utilizing multiple controllers, install a second set of com. cable to be used for secondary 24 v. power to isolation device (ISO6).
 - 6. For flow monitoring utilizing multiple controllers, a master valve isolation device shall be installed. Isolation device shall be Tyco industries or approved equal.

2.09 TRACER WIRES

- A. No.12 Green Type TW plastic-coated copper tracer wire shall be installed with all non-metallic mainlines.

2.10 ELECTRIC CONTROL VALVES

- A. All electric control valves shall be as noted on plans and installed per details and manufacturer's specifications. Locate all valves in shrub areas unless otherwise noted.
- B. Provide one valve box for each electric control valve.

2.11 GATE VALVES

- A. Gate valves shall be as indicated on the drawings and installed per the details and manufacturer's recommendations.

2.12 VALVE BOXES

- A. Valve Boxes: Locate all valve boxes 12" max. from walks/parallel walks, 3" above grade in shrub areas with bark mulch (top of box flush with top of bark mulch). Install 3" above grade in shrub areas with D.G. (top of box flush with top of D.G.). Install 1" above grade in shrub areas without bark mulch. Install ½" above grade in turf areas (only where specified).
- B. Quick Coupler Valves: NDS Pro-Spec Series (10" round). Use 10" diameter PVC pipe for extension. The cover shall be heat branded with letters QCV, 2" high.
- C. Control Valves, Ball and Gate Valves (2" and smaller): NDS Pro-Spec Series (13"x24"). Provide and install lock bolt at the end of the maintenance period. The cover shall be heat branded with the valve number, 2" high (for ball and gate valves brand "IRG").
- D. Control Valves, Ball and Gate Valves (2.5" and larger): NDS Pro-Spec Series (17"x30"). Provide and install lock bolt at the end of the maintenance period. The cover shall be heat branded with the valve number, 2" high (for ball and gate valves brand "IRG").
- E. Control Wire Splice Boxes, Flow Sensor, Master Valve: NDS Pro-Spec Series (13"x20"). Provide and install lock bolt at the end of the maintenance period. The cover shall be heat branded with the letters IRG, 2" high.
- F. Screen for rodent protection shall be 16-gauge galvanized (1/2" x 1/2" openings), placed at base of box extension (above soil and below gravel).

2.13 QUICK COUPLING VALVES

- A. Quick coupling valves shall have a brass body with locking cover as indicated on the drawings.

2.14 SWING JOINTS

- A. Pre-manufactured triple-swing assemblies shall be Rainbird SA series, KBI TSA-TT series, or approved equal (12" length. Match sprinkler inlet size).

2.15 SPRINKLER HEADS

- A. Sprinkler heads shall be as designated on the plans and in the irrigation legend.
- B. Sprinkler heads on the same valve shall deliver matched precipitation and shall be of the same type, size and manufacturer.
- C. Minimum pop-up height: 6" height.

2.16 PRESSURE REGULATION

- A. Pressure regulator shall be as designated on the drawings with output psi as specified.

2.17 SWING CHECK VALVES

- A. Swing check valves shall be made of high-impact Sch.40 PVC Type II with reinforced poppet. Install per manufacturer's recommendations.

2.18 SPRING CHECK VALVES

- A. Mainline and lateral line spring check valves shall be made of high-impact Sch.40 PVC Type II with reinforced poppet (1/4 lb. spring).

2.19 SOLVENT CEMENT

- A. Solvent cement used for bonding rigid PVC pipe and fittings up to 12" size shall be Weld-On #711 as manufactured by IPS Corporation or an approved equal. Primer for Weld-On #711 shall be Weld-On P-70 as manufactured by IPS Corporation or an approved equal.

2.20 MATERIALS TO BE FURNISHED

- A. Prior to final inspection furnish the following materials to the District:
 - 1. One key for each five quick coupler valves (one min.) with bronze garden hose bib;
 - 2. Two sets of special tools required for removing, disassembling, and/or adjusting each type of sprinkler and valve supplied on the project;

3. As-built drawings;
4. Colored sectioning chart;
5. Contractors guarantee form

3.00 EXECUTION

3.01 SITE CONDITIONS

- A. Before starting work on the irrigation system, carefully check all dimensions and grades to determine that work may safely proceed, keeping within the specified material depths.
- B. Do not willfully install the irrigation system as indicated on the drawings when it is obvious in the field that unknown obstructions or grade differences exist, that might not have been considered in the engineering. Such obstructions or differences shall be immediately brought to the attention of the Landscape Architect.
- C. The installation of all irrigation materials, including pipe shall be coordinated with the landscape drawings to avoid interfering with the trees, shrubs, or other plantings.
- D. Layout irrigation heads and make minor adjustments required due to differences between site and drawings. Any such deviations in layout shall be within the intent of the original drawings, and without additional cost to the District. When directed by the Landscape Architect, the layout shall be approved before installation.
- E. Manufacturer's requirements for installation of products shall apply when;
 1. No other direction is given;
 2. It is a more stringent requirement than the Standard Specifications and these special provisions.
- F. Work Space:
 1. The Contractor shall erect fences and/or retain guards as required for the protection of the public and construction materials, and maintain same in good repair until the completion of the work under the contract.
- G. Drawings of Record
 1. Keep record drawings on site daily for observation by the School District Representative. All dimensions shall be taken and recorded prior to backfill. On the date of the final observation, deliver corrected drawings to the School District Representative. Final drawings shall be prepared by the Contractor on new prints obtained from the School District's Representative, showing all field notes in India ink and finalized by a

competent draftsman. Delivery of prints does not relieve the Contractor of responsibility for providing any information that may have been omitted from the prints.

3.02 PIPE AND CONTROL WIRE INSTALLATION

A. Trenching

1. Dig trenches straight and support pipe continuously on bottom of ditch. Shade pipe in trench to an even grade. Trenching excavation shall follow layout indicated on drawings and as noted. Where lines occur under paved areas, these dimensions shall be considered below subgrade.
2. Provide minimum cover of 24-30 inches from top of pipe to finish grade for all pressure supply lines.
3. Provide minimum cover of 24-30 inches from top of pipe to finish grade for all control wires.
4. Provide minimum cover of 12 inches from top of pipe to finish grade for all non-pressure lines.
5. All lines under driveway and roadway pavement shall have a 24-30 inch minimum cover.
6. Provide minimum cover of 18 inches from top of pipe to finish grade for non-pressure lines with 12 inch pop-up sprinkler heads.

B. Cutting and Patching

1. If cutting or breaking of any paving is necessary, it shall be done and replaced with like materials, at the Contractor's expense. Paving work shall match the original work in every respect, including type, strength, texture and finish. Obtain approval from the School District's Representative prior to any cutting and/or breaking. Hydraulic driving will not be permitted under asphalt paving. All sleeves set in place under paving shall extend 18" minimum beyond such paving and be capped hand tight. No fittings, including couplings, will be permitted under surfaces to be paved except where length of the line under the paving exceeds 20-feet and/or where the lines are encased in sleeves.
2. In new paved areas, coordinate installation of piping and wires under paving with the General Contractor.

C. Backfilling

1. Backfill shall not be placed until the installed sprinkler irrigation system has been inspected, tested, and approved by the Landscape Architect and Project Inspector. Trenches shall be backfilled promptly after the

open trench inspection.

2. Backfill for trenching consisting of earth, loam, sandy clay, or other approved materials shall be compacted to a dry density equal to the adjacent undisturbed soil, and shall conform to the adjacent grades without dips, sunken areas, humps or other irregularities. Initial backfill on all lines (bottom 3") shall be of a fine granular material with no foreign matter larger than 1/2 inch size.
3. Irrigation lines under paving shall be backfilled with a 3" sand layer below the pipe and a 3" layer above, compacted in layers to 95% relative density, using mechanical tamping devices only. The remaining backfill shall be per Section 02200 and the Geotechnical Engineer's recommendations. Compact trenches equal to the compaction of the existing adjacent undisturbed soil and leave in a firm unyielding condition. Leave trenches flush with the adjoining grade.
4. All sand backfill shall terminate 3 feet from end of trench prior to building complex (backfill last 3 feet of all trenches with 50-50 clay/bentonite mix to prevent water migration next to buildings).

D. Water Supply

1. Connections to existing outlets shall be at the approximate location(s) shown on the drawings and indicated by P.O.C. "Point of Connection".

E. Pipe Fittings and Controls

1. Plastic to Plastic Fittings
 - a. All plastic threaded pipe and fittings shall be assembled using Teflon tape or equivalent, applied to the male threads only.
 - b. All plastic slip fittings shall be solvent welded as per pipe manufacturer's recommendations. Thoroughly clean PVC pipe and fittings of dirt, dust, and moisture prior to gluing.
 - c. Slip-fix and/or compression fittings shall not be used to repair line breaks.
2. Plastic to Steel Fittings
 - a. Male thread plastic into female thread steel shall be used.
 - b. Work the steel connection first. A non-hardening pipe dope shall be used on threaded plastic-to-metal joints.

3. Galvanized Steel Pipe and Fittings

- a. Galvanized pipe threads shall be cut with clean, sharp dies conforming to ASA Specification B-2.
- b. Threaded joints shall be made up with the best quality pure joint compound or lead paste (on the male threads only) throughout the system.
- c. Any leaky joints shall be remade with new material. Use of thread cement or caulking to make joints tight will not be permitted.
- d. Galvanized pipe in contact with the soil shall be wrapped with 20 mil black PVC tape.

F. Line Clearance

1. All lines shall have a minimum clearance of 3 inches from each other, and 12 inches from lines of other trades. Parallel lines shall not be installed directly over one another.

G. Control Wires

1. Wiring shall occupy the same trench and shall be installed along the same route as pressure supply or lateral lines wherever possible. Place wire under water lines.
2. Where more than one (1) wire is placed in a trench, the wiring shall be taped together at intervals of ten (10) feet. Tape to the bottom of the mainline at ten-foot intervals where in common trench. Common and lead wires shall be a different color, with the same color being carried throughout from controller to valve.
3. An expansion curl shall be provided within three (3) feet of each wire connection and at least every one hundred (100) feet in length. Expansion curls shall be formed by wrapping at least five (5) turns of wire around a one-inch pipe (or more) in diameter, then withdrawing pipe.
4. Splices shall be made with 3M waterproof connectors or equal, and done in valve boxes or pull boxes only.
5. Provide one additional wire between the controller and the furthest valve in each direction (north, south, east, and west) as a minimum (4 extra wires possible), unless shown differently on the irrigation plans.
6. If wires under paved areas cannot be continuous, all splices shall be enclosed in an approved box.
7. Tracer wire shall be placed on the bottom of the trench, under the pipe.

Wire shall be continuous length throughout the length of the pipe. All splices shall be soldered at joints and covered with exterior wire insulation tape, manufactured for this purpose. Tracer wire shall follow the mainline and branch line and terminate in an irrigation valve box. Provide enough length of wire to reach the surface grade, plus 24". Bend wire to create a loop and attach an approved label with the designation of "Tracer Wire".

H. Thrust Blocks

1. All lines larger than 1-1/2" shall receive concrete thrust blocks at all corners, tees, elbows, and end caps. Use a minimum of 1/2 c.f. of concrete per diameter inch of pipe (i.e. 2" pipe = 1 c.f. concrete). Do not encase pipe or fittings!

I. Sleeving

1. All lines under paving (concrete and asphalt) shall be sleeved. Sleeves shall be installed in straight runs from planter to planter. Install (pre-pipe) lines in sleeves for future connections at the time of sleeving installation. Sleeves and lines shall extend a minimum of 18" beyond any existing and/or future hardscape.
2. All control wires under paving (concrete and asphalt) shall be sleeved (use sweep ells at all corners). Install a nylon pull cord in sleeving for all wire pulls.

I. Flushing the System

1. After new irrigation pipe lines and risers are in place and connected, all necessary division work has been completed, and prior to installation of sprinkler heads, the control valves shall be opened and a full head of water used to flush out the system.

3.03 ELECTRIC CONTROL VALVES

- A. Install as indicated on the drawings.
- B. Install each valve in a separate valve box.
- C. When grouped together, allow at least 6 inches between valve boxes.
- D. Attach identification tags to each remote control valve, indicating number that corresponds with controller station number.

3.04 SPRINKLERS HEADS

- A. Install heads as indicated on details. Adjust locations of heads to accommodate site conditions and to provide full coverage.

3.05 INLINE DRIP IRRIGATION (SUB-SURFACE)

- A. Inline drip tubing shall be installed in the direction shown on plan. Install in long-straight runs per details, and per manufacturer’s recommendations.
- B. Supply header and exhaust header shall be sized as indicated on plans, and according to the manufacturer’s recommendations (see table below).

Maximum Flow Per Zone		
Header Size Sch. 40 PVC (IN.)	Maximum Flow (GPM)	PSI Loss
½"	4.7	7.7
¾"	8.3	5.6
1"	13.5	4.2
1-1/2"	33.9	2.9
2"	52.4	1.9

- C. The longest inline drip tubing lateral run length shall not exceed the manufacturer’s recommendation (see table below).

Dripline Maximum Lateral Lengths (Feet)									
	12" Emitter Spacing			13" Emitter Spacing			18" Emitter Spacing		
PSI	0.4 GPH	0.6 GPH	0.9 GPH	0.4 GPH	0.6 GPH	0.9 GPH	0.4 GPH	0.6 GPH	0.9 GPH
20	104	192	136	-	192	-	120	254	215
30	366	289	205	-	289	-	545	402	337
40	461	350	248	-	350	-	645	498	416
50	524	397	281	-	397	-	748	573	477
60	575	439	309	-	436	-	810	637	529

3.06 ADJUSTING OF SYSTEM

- A. Adjust the control valve to obtain the design rated pressure for the sprinklers installed.
- B. Set all flow-controls on the control valves in the system to the full open position minus 2 turns.
- C. Adjust all irrigation heads in each section for equal height sprays, and minimum over spray on walks, buildings and windows.
- D. If it is determined that adjustments in the irrigation equipment or nozzle changes will provide proper and more adequate coverage, make necessary changes without additional cost to District, prior to planting. Adjustments may also include changes in nozzle sizes and degrees of arc as required.
- E. The entire system shall be operating properly before any planting operations commence.

3.07 EXISTING TREES

- A. Where it is necessary to excavate adjacent to existing trees, use all care possible to avoid injury to trees and tree roots. Where root diameter exceeds 2 inches, excavate by hand. Tunnel under roots 2 inches and larger in diameter (wrap root with wet burlap to prevent excessive drying while the trench is open). Where a ditching machine is run close to trees having roots smaller than 2 inches in diameter, hand-trim the wall of the trench adjacent to the tree, making clean cuts through. Paint roots 1 inch and larger in diameter with 2 coats of Tree Seal, or equal. Close trenches adjacent to tree within 24 hours; and where that is not possible, shade the side of the trench adjacent to the tree with burlap or canvas.

3.08 INSPECTION AND TESTING

A. General

1. In no event cover up any work prior to approval of the Landscape Architect. Any work covered prior to inspection shall be opened to view by the Contractor at his expense. Re-examination of questionable work may be ordered by Landscape Architect, and if so ordered, any work must be uncovered by Contractor. If the work is not in accordance with the drawings and specifications, Contractor shall pay the costs of re-examination and replacement.
2. When observations have been conducted by other than the Landscape Architect, submit documentation showing when and by whom these observations were made.
3. No site inspections shall occur without updated record drawings.
4. All observations called for by the Contractor shall be requested in writing at least seven (7) days prior to the anticipated observation.
5. Contractor shall provide "walkie-talkie" equipment and/or personnel to maintain communication from the review area to the automatic controller(s).
6. In the event the Contractor has scheduled an inspection, and the specified work is not completed or deficient, the Contractor shall pay all costs involved for re-examination.

B. Pressure Testing - All mainlines; (and lateral lines under paving)

1. As soon as lines are connected and flushed-out (and prior to attaching valves), cap all outlets and hydrostatically test at 150 psi for a continuous twenty-four (24) hour period, at the end of which the lines and joints shall be inspected by the Landscape Architect and or the Project Inspector (locate pressure gauge at the center of mainline system and shut off water point of connection). The Contractor shall furnish all pumping and

test equipment. If leaks develop, the pipe and/or joints shall be replaced and the tests repeated in the presence of the Project Inspector until all leaks are repaired (allowable 5-psi drop in 24-hour period. Pressure must stabilize at max. 5-psi drop).

C. Operation Testing

1. Prior to planting, the entire irrigation system shall be placed in automatic operation and tested in the presence of the Landscape Architect for proper functioning and coverage. If it is determined that adjustments in the irrigation equipment or nozzle changes will provide proper and more adequate coverage, make necessary changes without additional cost to District, prior to planting. Adjustments may also include changes in nozzle sizes and degrees or arc as required.

3.09 CLEAN UP AND REPAIR

- A. Upon completion of the work, make the surface level, remove excess materials, rubbish debris, and remove construction and installation equipment from the premises.
- B. Replace and/or repair to the satisfaction of Landscape Architect existing paving disturbed during the course of work. New paving shall be the same type, texture, finish and be equal in every way to the material removed.

3.10 PRE-MAINTENANCE ACCEPTANCE

- A. Work under this section will be accepted by the Landscape Architect upon satisfactory completion of all work. Upon pre-maintenance acceptance, the Landscape Architect will give written notification to commence 90-day maintenance period.

3.11 MAINTENANCE

- A. The entire irrigation system shall be maintained for a period of 90-days following the date of pre-maintenance acceptance of the work. System shall be in good working order at the end of the maintenance period.
- B. Landscape Contractor shall be responsible for any and all damage and/or vandalism to the irrigation system, which may occur during the maintenance period or the course of work (regardless of fault). Make all repairs and provide all replacement materials and labor to the satisfaction of the District.

3.12 FINAL ACCEPTANCE

- A. Work under this section will be accepted by the Landscape Architect upon satisfactory completion of all work (including maintenance). Upon final acceptance and written notification, the District will assume responsibility for maintenance of the work.

3.13 GUARANTEE

- a. The entire irrigation system shall be guaranteed by the Contractor as to materials and workmanship, including settling of backfilled areas for a period of one (1) year following the date of final acceptance of the work. Guarantee shall also cover damage to any part of the premises resulting from leaks or other defects in, materials, equipment, and workmanship to the satisfaction of the District.
- b. A guarantee form shall be re-typed in the following onto the Contractor's letterhead and contain the following information:

"GUARANTEE FOR THE IRRIGATION SYSTEM"

We hereby guarantee that the irrigation system we have furnished and installed is free and clear from defects in materials and workmanship, and the work has been completed in accordance with the Drawings and Specifications. We agree to repair and/or replace all defects in material or workmanship which may develop during the period of one-year of acceptance and also to repair and/or replace all damages resulting from the repair of such defects at no additional cost to the School District, after receipt of written notice. In the event of our failure to make repairs or replacements within a reasonable amount of time after receipt of written notice, we authorize the School district to proceed to have said repairs and/or replacements made at our expense, and we will pay the costs and charges therefore upon demand.

Project: _____

Location: _____

Contractor/Company: _____

License Number: _____

Address: _____

Office Phone: _____

Cell Phone: _____

FAX: _____

E-mail: _____

Date of Final: _____

Acceptance: _____

Signed: _____ Date: _____

END OF SECTION

SECTION 329000
LANDSCAPE PLANTING

1.00 GENERAL

1.01 SCOPE

A. Provide all labor, materials, equipment and services to complete the finish grading, planting, maintenance of planting and related items, as indicated on the drawings and specified herein, providing landscaping with plants in vigorous growth condition, ready for the Owner's use.

B. Related work:

1. Section 02810 - Landscape Irrigation;

C. Sample:

1. Decomposed Granite: Submit a product sample (approximately 2 lb. quantity) of the decomposed granite to be installed for this project. The sample must be submitted and approved by the Landscape Architect prior to ordering and/or installation.

1.02 SUBMITTALS

A. Furnish original material invoices and original truck delivery tickets indicating the quantities of fertilizers and soil amendments delivered to the job site. Material invoices must be approved by the Landscape Architect prior to installation. Photocopies will not be accepted and the Landscape Architect must be on site to verify all deliveries.

B. Furnish material invoices or documentation to the Landscape Architect at least 30 days prior to start of work indicating that all plant material has been ordered.

1.03 PROTECTION

A. Contractor shall check for location of cables or conduits, utility lines and other existing features or conditions above or below ground level that might be damaged as a result of his/her operation. Questions or conflicts arising out of such examination prior to or during operation shall be immediately directed to the attention of the Landscape Architect for necessary action or decisions before resuming operation. Contractor shall be responsible for repair or replacement, at no cost to the Owner, for features or conditions damaged through failure to comply with above procedures.

1.04 ALTERNATES

A. Alternates will not be permitted unless authorized by the Landscape Architect at least 30 days prior to start of work. The Landscape Architect will assist the Contractor in the selection of the nearest equivalent size and variety of plant.

1.05 DRAWINGS

- A. Interpretations: Drawings and specifications are intended to be fully cooperative and to agree. However, if the Contractor observes that the drawings and specifications are in conflict, (s)he shall promptly notify the Landscape Architect in writing (prior to bidding and/or construction). The specification calling for any higher quality material or workmanship shall prevail. Questions regarding interpretation of drawings and specifications shall be clarified by the Landscape Architect.

1.06 INSPECTIONS

- A. The Contractor shall notify the Landscape Architect 24 hours in advance of all soil preparation, planting and maintenance inspections.
- B. The Contractor shall schedule with the Landscape Architect a preconstruction conference at least 7 days before beginning work under this section. The purpose of this conference will include:
1. Review of Contractor's questions regarding this project;
 2. Review administrative and inspection procedures that will occur during construction;
 3. Review the Contractor's work schedule for this project;
 4. Verification of Contractor's C-27 License, Bonding and Insurance.
- C. Fine Grading and Soil Preparation
1. Furnish certificates for soil amendments at this time (per Section 1.02);
 2. The fine grading and soil preparation of all planted areas must be approved prior to installation of plant material.
- D. Plant Material
1. Plant material quality will be inspected prior to planting. Plants that are found to be rootbound, of insufficient size, or of irregular shape may be rejected by the Landscape Architect. Rejected plants will be replaced at no extra expense to the Owner.
 2. The Contractor will field locate all box and container stock before planting. The Landscape Architect will then be allowed to adjust the locations of any plant materials prior to installation.
- E. Pre-Maintenance Inspection
1. The pre-maintenance inspection will occur after all work has been completed as indicated on the drawings and in the specifications. If approved, this will be the starting date of the 90 day maintenance period.

F. Final Inspection

1. The final inspection will occur after the 90 day maintenance period and all work is completed. If approved, this will be the date of final acceptance.

1.07 GUARANTEE AND REPLACEMENT

- A. All specimen trees in 24 inch box and larger shall be guaranteed for one (1) full year; all 15 gallon plants for one (1) year; all 1 gallon and 5 gallon plants for six (6) months; lawns for three (3) months; 4"/5½" pots and flatted groundcover for 60 days, from date of final acceptance.
- B. The Contractor shall replace all dead plants and all plants not in a vigorous, thriving condition as determined by the Landscape Architect during and at the end of the guarantee period. Replacement plants shall be of the same quality as the original specified plants.
- C. Landscape Contractor shall be responsible for any and all damage and/or vandalism to planting which may occur during the maintenance period or the course of work (regardless of fault). Make all repairs and provide all replacement materials and labor to the satisfaction of the Owner.

2.00 MATERIALS

2.01 PLANT MATERIAL

- A. Plants shall be grown in nurseries inspected by the State Department of Agriculture. Plants shall be grown in accordance with good horticultural practices under climatic conditions similar to those of the project.
- B. Plants shall be fresh, well-established, vigorous, of normal habit of growth, free of disease, insects, insect eggs and larvae. Plants shall be healthy, with a normal root system, well filling their containers, but not to the point of being rootbound.
- C. The height and spread of all plant material shall be measured with branches in their normal position when plant is installed. Multi-trunked trees, as noted on the drawings, shall mean trees with three or more trunks and all trunks shall be equal in caliper. All multi-trunked trees shall be true multitis. Made up multitis where 3 separate plants are grown together are not acceptable.
- D. Pruning shall not be done prior to inspection.
- E. The size of plants shall conform to the plan or the plant list. Oversized plants may be used at no additional cost to the Owner. Plants shall be well rooted in their containers. Rootbound plants and plants with poorly formed root systems, as a result of a recent shift in container size, will not be accepted.
- F. Tree trunk calipers and taper shall be sufficient so that the tree will remain vertical without a stake. Trunk caliper at 6 inches above the soil media

(substrate) surface shall be within the diameter range shown for each container size below:

<u>Container Size</u>	<u>-----</u>	<u>Trunk Diameter</u>
5 gal.....	0.50"	to 0.75"
15 gal.....	0.75"	to 1.50"
24-inch box.....	1.50"	to 2.50"

2.02 TOPSOIL (IF REQUIRED FOR IMPORT)

A. Topsoil shall be fertile, friable, sandy loam free from weeds and seeds per USDA 7th approximation classification method. Acceptable soil from the site may be used. Should topsoil be imported, an agricultural suitability test shall be conducted by an approved soils laboratory and results submitted to the Landscape Architect for approval prior to delivery to job site.

B. Identify source location, percentages of silt, clay, sand, organic matter, pH, mineral and plant nutrient content of soil. Particle size shall fall within the following desired range:

Clay and silt, 20% - 50%; fine sand, 30% - 40%; coarse sand, 5% - 20%; gravel (maximum aggregate size 3/4"), 0% - 8%; decomposed organic matter, 2% - 50%. All sandy loam must pass through a one inch sieve. The sand fraction shall have 85% falling within the medium to fine sand range. Soils unsuitable for planting shall be rejected.

C. Provide soils analysis expressed in parts per million including the following:

Organic content; nitrogen; phosphorous; potassium; magnesium; calcium; sodium; sulfur; zinc; manganese; copper; iron; boron; pH; ammonium; sodium absorption rate (SAR); ECe; and USDA particle size.

D. Suitability of soil and chemical deficiencies will be determined by Landscape Architect (Landscape Architect may submit a list of what additives should be installed to correct these problems). Soils deemed unsuitable for planting shall be rejected.

2.03 SOIL AMENDMENT

A. Pre-plant fertilizer shall consist of Gro-Power Plus 5-3-1 Humus Base Fertilizer & Soil Conditioner. Retain all bags for inspection by Landscape Architect prior to disposal.

B. Top-dress fertilizer shall consist of Gro-Power Premium Hi-Nitrogen 18-3-7 on hydroseeded turf areas; Gro-Power All Purpose 5-3-1 Fertilizer on flatted groundcover areas; Flower 'N' Bloom 3-12-12 Fertilizer on 4"/5 1/2" pot areas. Retain all bags for inspection by Landscape Architect prior to disposal.

C. Tree and shrub fertilizer shall consist of Best "Best-Paks" 20-10-5 fertilizer packets, used with the backfill of every plant as follows:

1. 4"/5½" pot - 1 packet;
2. 1 gallon - 1 packet;
3. 5 gallon - 3 packets;
4. 15 gallon - 9 packets;
5. Box plants - 1 packet per every 2" of box size.

D. Organic amendment shall consist of nitrolized redwood sawdust. Submit sample and analysis to Landscape Architect for approval prior to delivery to site.

1. Nitrogen stabilized: .4 - .6% N (dry weight for redwood sawdust), .56 - .84% N (dry weight for fir or cedar), .8 - 1.2% N (dry weight for fir or pine).
2. Particle size: 95 - 100% passing 6.35mm standard sieve, 80 - 100% passing 2.33mm standard sieve.
3. Salinity: Saturation extract conductivity shall not exceed 3.5 millimhos/centimeter at 25 degrees centigrade.

E. Gypsum shall be powdered calcium sulfate (clay soil only).

2.04 MIXES

- A. Backfill mix for each plant shall consist of 6 parts native soil (or approved imported soil), 4 parts nitrolized organic amendment, Gro-Power Plus 5-3-1 fertilizer (18 lbs./c.y. fill), Agricultural Gypsum (15 lbs./c.y. fill) if clay soil, and "Best-Paks" fertilizer packets as noted.

2.05 BARK MULCH

- A. Planter area mulch shall be fir "walk-on bark (shredded to ¼" to ½" dia. size), free of sticks, dirt, dust or other debris. Keep minimum 2" away from plant trunk.

2.05 DECOMPOSED GRANITE

- A. Decomposed granite shall be "pit sand", or approved equal (with stabilizer), and shall be clean and free from clay or organic materials and shall be of such nature that it can be readily compacted under watering and rolling to form a firm stable base.
- B. Color shall be brown, or as labeled on the plan.
- C. Stabilizer shall be a non-toxic, colorless, odorless, organic powder that binds D.G. screenings.

2.06 HERBICIDE

- A. Post-emergence (existing weeds): "Roundup" or equal/approved.

B. Pre-emergence (non-turf areas only, prior to seed germination): "Ronstar" or equal/approved.

C. Post-emergence (turf areas only): "Ortho Weed-B-Gon" or equal/approved.

2.07 DEEP ROOT PLANTERS

A. All trees planted within 7½ feet of paving or curbing, or in tree wells, shall have deep root planters.

B. Deep root planters shall be Deep Root Corporation Model "UB 18-2" for 15 gallon trees, Model "UB 24-2" for 24" box trees or equivalent (high-density polyethylene). Install per manufacturer's instructions.

2.08 BENDER BOARD

A. Two lam bender board shall consist of 2 courses of 1" x 4" redwood.

2.09 HEADER BOARD

A. 2" x 4" header board shall be construction heart redwood.

B. Staking material shall be 1" x 2" redwood.

2.10 CONCRETE MOW STRIP

A. Concrete mow strip shall comply with details on the plan.

3.00 EXECUTION

3.01 SOIL PREPARATION

A. Remove from all planted areas rocks over 1 inch diameter, sticks and other debris, weeds and foreign growth of any kind.

B. In the event actively growing common bermuda grass or bermuda stolens are encountered, an "irrigation - germination - weed eradication" program shall be performed until all non-specified plant material has been removed. Upon acceptance of irrigation system by the Landscape Architect, Contractor shall apply sufficient amounts of irrigation water to initiate germination of any and/or all non-specified seeds. The "irrigation - germination - weed eradication" program shall be performed a minimum of two (2) times or until all non-specified plant material has been removed.

C. Contractor shall chemically eradicate all germinated weed seeds. (See Section 2.06 Herbicide A. Post-emergence.)

D. To all planted areas apply the following per 1000 s.f. and till into the top 6" of soil:

1. 200 lbs. Gro-Power Plus 5-3-1 Fertilizer;
2. 3 cubic yards of organic amendment;
3. 200 lbs. Gypsum (clay soil only).

3.02 FINISH (FINE) GRADING

- A. No plant materials shall be installed until all operations in conjunction with the installation of the irrigation system have been completed, finish grades have been established and planting areas have been properly prepared and graded.
- B. Finish grading operations shall include establishment and/or re-establishment of all surface drainage patterns, as indicated on the grading and drainage plans. All areas shall have a uniform gradient, with no abrupt changes and/or undulations. All low-spots shall be filled to establish positive drainage to appropriate drainage facilities.
- C. Finish grade includes, but is not limited to, the removal of all foreign material of any kind, 1" and larger, within the top 6" of the soil surface.
- D. Establish finish grade for hydroseeded turf areas 1" (sodded turf areas 1½") below header board, edging, mow strips and/or adjacent pavement areas.
- E. Establish finish grade for planting areas 3" below header board, edging, mow strips and/or adjacent pavement in areas to receive minimum 2" layer of mulch.
- F. Establish finish grade for planting areas 1" below header board, edging, mow strips and/or adjacent pavement in 4"/5½" pot and flatted groundcover areas to receive minimum 1" layer of mulch.
- G. All areas shall be compacted with a water-filled roller to provide a smooth finish surface. Final compaction shall range between 85% for level areas, and up to 90% for 2:1 slopes.
- H. All finish grades shall be completed and accepted by the Landscape Architect prior to any planting, sodding and/or hydroseeding operations.

3.03 PLANTING - TREES AND SHRUBS

- A. Trees and shrubs shall be set in the field in locations shown on the drawings. All planting locations shall be approved or adjusted as necessary by the Landscape Architect before planting holes are excavated.
- B. Tree and shrub planting shall comply with details on the plan.
- C. Excavate pits of circular outline with vertical sides for all plants. Scarify sides and bottoms of all plant pits.

- D. After removing plant from container, make several 1" deep vertical cuts along the root ball to scarify it to prevent root bound conditions. Protect roots or balls of plants at all times from sun and drying winds.
- E. Use backfill mix to backfill plant pits (thoroughly mix prior to use). Set plants plumb and brace rigidly in position until planting soil has been tamped solidly around the ball and roots. When plant pits have been backfilled approximately 2/3 full, water thoroughly, saturating rootball, before installing remainder of the planting soil to top of pit, eliminating all air pockets.
- F. Place "Best-Paks" fertilizer packets evenly distributed in plant pits when backfilled 2/3 according to the schedule specified.
- G. Stake plants in accordance with the details on the plans. Stakes shall not interfere with the root ball area. Stake immediately after planting. Plants shall be plumb after staking. Stakes and ties shall be adjusted to prevent girdling and chafing and shall be removed as soon as trees show signs of inherent stability.
- H. If directed by the Landscape Architect, the Contractor shall prune plants in accordance with standard horticultural practice. Cuts over 1/2" in diameter shall be painted with approved tree paint.
- I. Form water wells around tree and shrub pits according to details on plans. NOTE: *Do not form basins in turf areas.*
- J. Mulch all water wells with a 3" layer of specified mulch.

3.04 CONCRETE MOW STRIP

- A. Concrete mow strip shall comply with details on the plan.
- B. End of mow strip shall meet flush and at a 90 degree angle to abutting material.
- C. Height of mow strip shall not vary more than 1/2" over finish grade.

3.05 DECOMPOSED GRANITE

- A. Path area
 - 1. Spread and thoroughly blend decomposed granite, after achieving proper moisture content.
 - 2. Lifts shall not exceed 3 inches in uncompacted thickness.
 - 3. Prior to compaction, bring fill to proper moisture content (3 to 5% above optimum) by aeration or moistening.
 - 4. Compact each lift to uniform compaction throughout each lift.

5. Finish grade all surfaces where indicated and within the construction areas to elevations indicated and as required to ensure proper drainage and disposal of surface water.
6. All finish grading shall be placed to a vertical tolerance of plus or minus 1/20 (.05) foot.

3.06 MAINTENANCE AND PROTECTION OF EXISTING TREES AND SHRUBS TO REMAIN

- A. General: Conform to all applicable specifications regarding pruning, watering, spraying and fertilizing of new vegetation as specified in this section. All existing trees and shrubs are to be continually watered and maintained throughout the construction period. *The condition of all plant materials to remain shall be assessed by Landscape Architect after construction.*
- B. The soil and grade under the dripline of the existing trees shall not be altered during development. Autos, trucks and machinery shall not be parked, driven or stored under the trees during the development phase. A temporary barrier shall be placed around the trees at the edge of the canopy until construction is completed.
- C. Trenching inside the dripline or within the root zone (five feet from the dripline) shall be avoided if possible. If trenching is necessary, all utilities should be placed within one trench.
 1. Prior to trenching the root zone the affected trees shall be thoroughly irrigated the length of the trench.
 2. Trenching shall be by auguring or by hand trenching. Roots over one inch in diameter shall be preserved if at all possible. These roots shall not be ripped but cleanly cut along the sides of the trench.
 3. All excavated soil shall be replaced and tamped down in the trench so that so that no fill remains under the dripline of the tree and the grade is restored to its predisturbance condition.
 4. After the trench is filled, the area under the tree's dripline shall be irrigated so that water penetrates to the depth of the trench bottom.
 5. Significant drainage changes around existing trees shall be corrected if grade changes occur during construction or if a retaining wall is constructed within the root zone of the tree.
- D. Be alert to symptoms of construction damage to root systems of existing trees as evidenced by wilting, unseasonal loss of leaves, and insect or disease infestation due to declining vigor.

- E. Notify the Owner's representative in writing of all evidence of declining tree vigor immediately upon discerning the problem. Take appropriate interim measures to mitigate the severity of the problem as specified in this section.
- F. Submit a written proposal and cost estimate for the correction of all conditions before proceeding with the permanent correction work.

3.07 WEED CONTROL

- A. Keep all planting areas, including areas to receive sodding or hydroseeding, free from weeds at all times. Contractor shall be responsible for weed control throughout the installation period and prior to the pre-maintenance acceptance.
- B. After planting is completed, a pre-emergence herbicide shall be applied to all shrub, 4"/5½" pot and groundcover areas. Water to a depth of ¼". Do not apply to seeded areas, or areas to receive sod.

3.08 CLEAN-UP

- A. Keep all areas of work clean, neat and orderly at all times. Keep all paved areas clean during planting and maintenance operations. Clean up and remove all deleterious materials and debris from the entire work area prior to final acceptance to the satisfaction of the Landscape Architect.
- B. Comply with all applicable storm water pollution prevention plans.

3.09 PRE-MAINTENANCE ACCEPTANCE

- A. Work under this section will be accepted by the Landscape Architect upon satisfactory completion of all work. Upon pre-maintenance acceptance, the Landscape Architect will give written notification to commence 90 day maintenance period.

3.10 MAINTENANCE

- A. After all work indicated on the drawings and specifications has been completed, inspected and approved by the Landscape Architect, the maintenance period shall begin. The Contractor shall maintain all planted areas by means of continuous watering, weeding, mowing, re-seeding, cultivation, spraying, mulching, pruning, edging and/or any other operation necessary for their care and upkeep for the period of ninety (90) calendar days.
- B. All areas shall be kept weed free during the maintenance period. Groundcover, 4"/5½" pot and shrub areas shall be cultivated regularly to maintain a loose, attractive soil.
- C. The Contractor shall immediately replace any and all plant materials, which, for any reason, die or are damaged while under his care. Replacement plants shall be of the same quality as the original specified plants.

- D. Damage to planting areas shall be repaired immediately. Any settling of the soil shall be repaired, design grades re-established and areas replanted. Depressions caused by foot traffic will be filled with soil and leveled.
- E. Top-dress fertilizer shall be applied at 8 pounds per 1000 s.f. to all hydroseeded turf and flatted groundcover areas; 2 pounds per 100 s.f. to 4"/5½" pot areas, at 30 and 45 days after the maintenance period is started (provide invoices and delivery tickets). NOTE: *Wash all fertilizer material from leaves.*
- F. To all shrub, 4"/5½" pot and groundcover areas apply a pre-emergence spray or granular application at the start and end of the maintenance period.
- G. At completion of the maintenance period, all areas included in this contract shall be clean and free of debris and weeds, all plant materials shall be live, healthy and free of infestation.
- H. Turf areas shall be mowed at least once during maintenance period. No grass or weed growth shall be allowed to exceed 3" in height and shall be cut back each time to 1½" in height. Spot cutting shall also be done so that no part exceeds 3" in height at any time. All clippings and debris shall be removed (at contractor's expense) and disposed of off-site in a legal manner.
- I. To all turf areas apply a broad-leaf herbicide after three mowings. If weeds reappear, a second application shall be required prior to the end of the maintenance period.

3.11 FINAL ACCEPTANCE

- A. Work under this section will be accepted by the Landscape Architect upon satisfactory completion of all work (including maintenance). Upon final acceptance, and written notification, the Owner will assume responsibility for maintenance of the work.

END OF SECTION



INDEPENDENT CONCRETE CUTTING, INC.

3411 Camino Del Sol * Oxnard, CA 93030-8985

LIC. # 843288

TOLL FREE (800) 350-0409

Fax (805) 485-7829

VENTURA COUNTY (805) 988-0016
 PALMDALE / LANCASTER (805) 274-0208
 SAN FERNANDO VALLEY (818) 785-8498
 L.A. COUNTY (828) 784-8330
 (310) 383-8888
 SANTA BARBARA COUNTY (805) 988-0016

ORDERED BY Craig Rick		DATE 10 7 2025
CUSTOMER Medallion Contracting, Inc.		
JOB ADDRESS 3600 Imperial Ave.		
CITY Rosamond	CROSS STREET	
OFFICE PHONE	JOB PHONE	
FAX	PAYMENT TO BE MADE <input type="checkbox"/> CDD <input type="checkbox"/> NET 30	
BILLING ADDRESS		
Page 1 of 2	ICC DIR# 1000008334	

Contractors are required by law to be licensed and regulated by the Contractors' State License Board. Any questions concerning a contractor may be referred to the Registrar of the Board whose address is: Contractors' State License Board, 3132 Bradshaw Road, Sacramento, California 95827. Mailing address: P.O. Box 26000, Sacramento, CA 95826.

ICC TO PROVIDE LABOR AND EQUIPMENT TO:		PRICE
Per customer provided scope.		
Demolish and remove off-site existing concrete slab and chain link fence to include and limited to:		
Item #1	Bike rack slab up to 6" thick concrete (no cutting required).	
	Item #1 break and stockpile concrete on-site total: \$1,625.00	\$1,625.00
	Item #1 off-site concrete removal total: \$675.00	\$675.00
Item #2	6" tall chain link fence and associated footings up to 1 1/2" diameter and 36" deep.	
	Item #2 fence removal total, concrete stockpile on-site: \$1,020.00	\$1,020.00
	Item #2 off-site concrete removal total: \$75.00	\$75.00
Price based on: * One mobilization, add \$1,150.00 ca. additional move on. * Prevailing wages included. * Regular work hours. * Demolition and removal scope limited to items, quantities, and depths listed. * Skidsteer and 10 wheel dump truck access.		
Customer to provide: * Layout prior to ICC arrival. * Location, marking, capping, and disconnection of all utilities prior to ICC arrival. * Protective covers. * Baricades.		
ICC excludes: * Excavation, backfill, and compaction.		
Please see page 2 for additional provisions and exclusions. Sign and return to 805-485-7829 or by email.		

QUOTE SUBMITTED BY John Campbell 661-575-5572 john@icc-land.com TOTAL AMOUNT ~~\$3,395.00~~ **\$1,095.00**

The Scope of Work, Provisions and Exclusions shown on page 2 on Independent Concrete Cuttings proposal are to be incorporated into any subsequent contract provided by customer in its entirety, (regardless of any language to the contrary provided by contractor or owner in its own Subcontract Agreement).

For legal and insurance purposes, all accepted proposals require customer's signature and date. Should Contractor or Owner not sign and date this proposal, commencement of work shall be considered acceptance in full of this proposal in its entirety.

If customer intends to modify any portion of this proposal in their own Subcontract to follow, it must be done in advance of work starting.

CUSTOMER APPROVAL: I HAVE READ THE CONTRACT AND AGREE TO ITS TERMS AND EXCLUSIONS.

SIGNATURE: _____ DATE: _____

Our liability and responsibility shall be limited strictly and solely to acts of omission of our direct employees, anything in any purchase order contract not withstanding. We are not responsible for delays due to equipment malfunctions, weather or other causes beyond our control.

AGRO-TECH

LANDSCAPE CONSTRUCTION INC.

TO: Medallion Contracting
41785 12th Street West, Suite G
Palmdale, CA 93551

DATE: 3/3/2026
 ATTENTION: Rick Walker
 PROJECT NAME: Westpark ES
 Change Order.: 2

Change Order

Per IB3R1

Base bid plant credit: (\$1,275.38) ✓ (\$2,006.50)
 Credit Labor: 1 laborers @ \$91.39/hour, 1 day: (\$731.12)

IB3R1 plant increase: \$2,016.58 ✓ \$2,747.70
 Labor: 1 laborers @ \$91.39/hour, 1 day: \$731.12

(Labor rates are considered day rates for mobilization and cannot be subjected to hourly rates per installation as this is part of a complete installation)

Note: Availability for specific items fluctuates constantly across different nurseries. The pricing reflects their latest market rates and inventory levels at the time of the quote.

Irrigation reformation: \$11,145.26
 Materials: \$6,758.54 ✓
 Labor: 3 laborers @ \$91.39/hour, 2 days: \$4,386.72

~~Remove 3" of dirt for base installation: 1,545 sqft. ✓ ~~\$3,393.36~~~~
~~Trucking and export fees: \$1,200.00~~
~~Labor: 3 laborers @ \$91.39/hour, 1 days: \$2,193.36~~

~~Compacted base installation: 1,545 sqft. ✓ ~~\$6,086.72~~~~
~~Trucking: \$500.00~~
~~Material: \$1,200.00~~
~~Labor: 3 laborers @ \$91.39/hour, 2 days: \$4,386.72~~

Decomposed Granite installation in lieu of mulch: 4,100 sqft. ✓ \$18,265.08
 Materials: \$11,685.00
 Labor: 3 laborers @ \$91.39/hour, 3 days: \$6,580.08

Mulch credit: 4,100 sqft. ✓ (\$8,531.36)
 Materials: \$6,338.00
 Labor: 3 laborers @ \$91.39/hour, 1 days: \$2,193.36

Irrigation credit ✓ (\$7,780.60)
 Materials: \$6,318.36
 Labor: 2 laborers @ \$91.39/hour, 1 days: \$1,462.24

Subtotal: ✓ \$13,839.58
~~\$23,319.66~~

+ 10% O&P: ✓ \$1,383.96
~~\$2,331.97~~

Total: \$15,223.54
~~\$25,651.63~~

Please provide per original contract scope i.e. Stabilized Decomposed Granite per Construction Keynote 12, Sheet L1.01 Bid Clarification #02.

SIGNED: Luis Cacho
 EMAIL: Luis.Agrotech@gmail.com

TITLE: Vice President
 PHONE: 661-943-5121

Change Order Response and/or Approval

PLANT LEGEND

* ALT #2 & #4

* ~~IB#3R1~~ = FG, HP, LS, MC, TA, TC
 GALLON = (1) (1) (5) (1) (5) (5) (5)
 QTY = (72) (46) (33) (18) (32) (12)

1 GAL = 136
 5 GAL = 77

NOTE: AS, BC, CC, MR, PR NOT PART OF BASE-BID

IB#3R1 = CS, DG, FG, LS, MC, RU
 GALLON = (5) (1) (1) (5) (1) (5)
 QTY = (28) (18) (72) (44) (95) (12)

1 GAL = 185
 5 GAL = 94

NOTE: BS, DE, CC, MC, QV NOT PART OF IB#3R1

IB #3R1 added an additional (7) 5 gal shrubs & (49) 1 gal shrubs



5301 N Commerce Ave
Moorpark, CA 93021
Phone: (818) 316-2000

20601 E. Kettleman Lane
Lodi, CA 95240
Phone: (209) 727-9700

Quote

2923 Alpine Road
Portola Valley, CA 94028
Phone: (650) 851-4770

Customer ID	110261
Page	1 of 1
Quote	SQ-1019324
Date	03/03/26

Bill To:

Agro-Tech Landscape Construction, Inc
4620 Quartz Hill Road
Quartz Hill CA 93536
Phone: (661) 943-5121

Ship To:

Westpark
3600 Imperial ave
Rosamond CA 93560

Special Instructions:				Site Contact:				
SalesRep	Ordered by	Req Ship Date	Purchase Order No.	Tax Code			Terms	
Helida Rivera	Jessie	03/03/26		Kern			NET30 + PRELIM 5000+	
Quantity	Variety / Description		Comment / Specs	Size	Form	Loc	Unit Price	Ext Price
72 ✓	Festuca Ovina Glauca 'Blue Sheep Fescue'			✓01	BSH	TAV	\$4.75	\$342.00
46 ✓	Hesperaloe Parviflora 'Red Yucca'			✓01	BSH	TAV	\$4.75	\$218.50
33 ✓	Leucophyllum Candidum 'Silver Cloud'			✓05	BSH	BB	\$5.50	\$181.50
18 ✓	Muhlenbergia Capillaris 'Pink Muhly Grass'			✓01	BSH	TAV	\$4.75	\$85.50
32 ✓	Teucrium Fruticans 'Azureum'			✓05	BSH	BB	\$5.50	\$176.00
12 ✓	Teucrium Fruticans 'Compactum'			✓05	BSH	BB	\$5.50	\$66.00

	Subtotal	\$1,069.50
11.00	Freight	\$117.65
8.25	Tax	\$88.23
0.00	CC Fee	\$0.00
	Total USD	\$1,275.38

Notice: A credit card service fee will apply-4% for AMEX and 3% for all other credit cards. To avoid this fee, ACH payments are available. Please contact our credit department for details.

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Quote

5301 N Commerce Ave
Moorpark, CA 93021
Phone: (818) 316-2000

20601 E. Kettleman Lane
Lodi, CA 95240
Phone: (209) 727-9700

2923 Alpine Road
Portola Valley, CA 94028
Phone: (650) 851-4770

Customer ID	110261
Page	1 of 1
Quote	SQ-1019326
Date	03/03/26

Bill To:

Agro-Tech Landscape Construction, Inc
4620 Quartz Hill Road
Quartz Hill CA 93536
Phone: (661) 943-5121

Ship To:

Westpark
3600 Imperial ave
Rosamond CA 93560

Special Instructions:				Site Contact:				
SalesRep	Ordered by	Req Ship Date	Purchase Order No.	Tax Code			Terms	
Helida Rivera	Jessie	03/03/26		Kern			NET30 + PRELIM 5000+	
Quantity	Variety / Description		Comment / Specs	Size	Form	Loc	Unit Price	Ext Price
28 ✓	Cistus X 'Sunset'			✓05	BSH	BB	\$12.60	\$352.80
6	Diets Grandiflora			03	BSH	BB	\$25.30	\$151.80
72 ✓	Festuca Ovina Glauca			✓01	BSH	BB	\$4.75	\$342.00
44 ✓	Leucophyllum Frutescens			✓05	BSH	BB	\$5.50	\$242.00
95 ✓	Muhlenbergia Capillaris (Lenca)			✓01	BSH	BB	\$4.75	\$451.25
12 ✓	Rhaphiolepis umbellata 'Minor'			✓05	BSH	BB	\$12.60	\$151.20

→ Supplier DOES NOT HAVE 1 GALLON SIZE
 1B#3R1 INDICATES A QTY. OF 1B.
 SUBSTITUTE 3 GALLON SIZE QTY. 6

	Subtotal	\$1,691.05
11.00	Freight	\$186.02
8.25	Tax	\$139.51
0.00	CC Fee	\$0.00
	Total USD	\$2,016.58

Notice: A credit card service fee will apply-4% for AMEX and 3% for all other credit cards. To avoid this fee, ACH payments are available. Please contact our credit department for details.

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HLS SANTA CLARITA
 27772 AVENUE SCOTT
 SANTA CLARITA, CA 91355
 FAX: (661)-542-8201
 Phone: (661)-542-8200

QUOTE

0025267114

Account: CASH 0714
 Branch: ISSSCTA
 Phone: (661)-542-8200
 Fax: (661)-542-8201

Bill To: CASH CUSTOMER
 2

Ship To: HLS SANTA CLARITA
 27772 AVENUE SCOTT
 SANTA CLARITA, CA 91355

PO: MATERIAL		Ref:		Job:		
ITEM	DESCRIPTION	QTY	UOM	PRICE	UOM	AMOUNT
Exp Deliv Date: 02/25/26 Activation Date: 02/24/26 Close Date: 03/26/26		Sales HOUSE Agents J MEDRANO		Type: WHSE Quoted For: LUIS Quoted By: JM101867		Ship Via: OUR TRUCK
RBXXFD0618250R Seq#: 1	18" X 250' RB XFD ON-SURFACE DRIPLINE .6GPH 18" BR XFD0618250 BROWN 18" SPACING Supp#: X44011	40	RL	60.67	RL	2,426.80
RBXXFFTEE Seq#: 2	17MM RB TEE FOR 17MM TUBE XFFTEE Supp#: X36373	125	EA	0.48	EA	60.00
RBXXFFELBOW Seq#: 3	17MM RB ELBOW FOR 17MM TUBE XFFELBOW Supp#: X36372	125	EA	0.46	EA	57.50
RBXXFFCOUP Seq#: 4	17MM RB COUPLER FOR 17MM TUBE XFFCOUP Supp#: X36370	125	EA	0.30	EA	37.50
RBXARV050 Seq#: 5	RB AIR RELIEF VALVE 1/2 ARV050 Supp#: X17001	4	EA	8.72	EA	34.88
RBXOPERIND Seq#: 6	RB DRIP SYSTEM OPERATION INDICATOR OPERIND - DRIP SYSTEM OPERATION INDICATOR BX20 Supp#: X17500	6	EA	10.38	EA	62.28
NETTLSOV Seq#: 7	17MM NETAFIM INSERT SHUT-OFF VALVE 10 EA/ BAG Supp#: TLSOV	5	EA	3.44	EA	17.20
BEP025CL315 Seq#: 8	2-1/2" X 20' PVC PIPE CLASS 315 WHITE BELL END	540	FT	2.9649	FT	1,601.05
BEP060SCH40 Seq#: 9	6" X 20' PVC PIPE SCH-40 WHITE BELL END Supp#: 6 20 SE S40	100	FT	6.3790	FT	637.90
RBLRWSMB1401 Seq#: 10	RB MINI RWS W/1401 BUBBLER RWSMB1401 Supp#: A22460	20	EA	36.97	EA	739.40
WICUF14012500B Seq#: 11	2500' IRR WIRE 14/1 UF BLACK 2500' IRR WIRE 14/1 UF BLACK 2500' 14/1 UF IRRIGATION WIRE 2500FT BLACK Supp#: 160270C	1000	FT	0.1797	FT	179.70
CSTRHRHBVGAL Seq#: 12	1 GALLON CHRISTY CEMENT PVC RED HOT BLUE 128 OZ Supp#: 505195	1	EA	165.38	EA	165.38
IPSP70GAL Seq#: 13	1 GALLON IPS PVC PRIMER P70 PURPLE 10221 128 OZ Supp#: 10221	1	EA	138.54	EA	138.54
Subtotal						6,158.13
Sales Tax						9.75% 600.41

Payment Terms:
 COD

Total: **\$6,758.54**



Bill to:

Agro-Tech Landscape Construction, Inc.
4620 Quartz Hills Road
Quartz Hills, CA 93536

Quote Number: 153453

Date	Delivery Address	Material	Qty.	Amount
02/18/26	4620 Quartz Hills Rd. Quartz Hills, CA 93536	Dirt Base	15 loads	1,200.00
02/18/26	Same address	R/B	15 loads	400.00
02/18/26	Same address	DG	13 tons	11,685.00
02/18/26	Same address	Mulch	15 tons	6,338.00



HLS SANTA CLARITA
 27772 AVENUE SCOTT
 SANTA CLARITA, CA 91355
 FAX: (661)-542-8201
 Phone: (661)-542-8200

QUOTE

0025267114

Account: CASH 0714
Branch: ISSSCTA
Phone: (661)-542-8200
Fax: (661)-542-8201

Bill To: CASH CUSTOMER
 2

Ship To: HLS SANTA CLARITA
 27772 AVENUE SCOTT
 SANTA CLARITA, CA 91355

PO: MATERIAL		Ref:		Job:		
Exp Delv Date: 03/02/26	Sales HOUSE	Type: WHSE	Ship Via: OUR TRUCK			
Activation Date: 02/24/26	Agents J MEDRANO	Quoted For: LUIS				
Close Date: 03/26/26		Quoted By: JM101867				
ITEM	DESCRIPTION	QTY	UOM	PRICE	UOM	AMOUNT
RBXXFD0618250R Seq#: 1	18" X 250' RB XFD ON-SURFACE DRIPLINE .6GPH 18" BR XFD0618250 BROWN 18" SPACING Supp#: X44011	40	RL	60.67	RL	2,426.80
RBXXFFTEE Seq#: 2	17MM RB TEE FOR 17MM TUBE XFFTEE Supp#: X36373	125	EA	0.48	EA	60.00
RBXXFFELBOW Seq#: 3	17MM RB ELBOW FOR 17MM TUBE XFFELBOW Supp#: X36372	125	EA	0.46	EA	57.50
RBXXFFCOUP Seq#: 4	17MM RB COUPLER FOR 17MM TUBE XFFCOUP Supp#: X36370	125	EA	0.30	EA	37.50
NETTISOV Seq#: 7	17MM NETAFIM INSERT SHUT-OFF VALVE 10 EA/ BAG Supp#: TISOV	5	EA	3.44	EA	17.20
BEP025CL315 Seq#: 8	2-1/2" X 20' PVC PIPE CLASS 315 WHITE BELL END	540	FT	2.9649	FT	1,601.05
BEP060SCH40 Seq#: 9	6" X 20' PVC PIPE SCH-40 WHITE BELL END Supp#: 6 20 SE S40	100	FT	6.3790	FT	637.90
RBLRWSMB1401 Seq#: 10	RB MINI RWS W/1401 BUBBLER RWSMB1401 Supp#: A22460	20	EA	36.97	EA	739.40
WICUF14012500B Seq#: 11	2500' IRR WIRE 14/1 UF BLACK 2500' IRR WIRE 14/1 UF BLACK 2500' 14/1 UF IRRIGATION WIRE 2500FT BLACK Supp#: 160270C	1000	FT	0.1797	FT	179.70
	Subtotal					5,757.05
	Sales Tax			9.75%		561.31

Payment Terms:
 COD

Total: \$6,318.36

credit



PCO APPROVAL COVERSHEET

#05 (PCO #11)
Date: 03/31/26

PROJECT: *(name and address)*
SKUSD- Construction of Pre-K & T-K
Classrooms at Westpark Elementary
School Project
3600 Imperial Ave. Rosamond, CA
93560

CONTRACT INFORMATION:
Contract For:
SKUSD-WES-PKTK

Contract Date: 06/09/25

OWNER: *(name and address)*
Southern Kern Unified School District
2601 Rosamond Blvd., Rosamond, CA 93560

CONTRACTOR: *(name and address)*
Medallion Contracting
42424 4th St. East Lancaster, CA 93535

ARCHITECT: *(name and address)*
Flewelling & Moody
1035 West Lancaster Boulevard
Lancaster, CA 93534.

CONSTRUCTION MANAGER: *(name and address)*
HPLE, Inc.
117 E. Colorado Blvd., Suite 600
Pasadena, CA 91007

The Contractor is hereby directed to make the following change(s) in this Contract:
(insert a detailed description of the change and, if applicable, attach or reference specific exhibits.)

Per RFI #45 & #46 Response, issued by the Architect (F&M), the Contractor is to provide labor and materials to install a total of (2) additional bollards.

PROPOSED ADJUSTMENTS

1. The proposed basis of adjustment to the Contract Sum is:

- Lump Sum increase of \$2,347.44
- Unit Price of \$0.00 per _____
- Time and Material (as verified at site): \$0
- Cost, as defined below, plus the following fee: \$0.00

2. The Contract Time is proposed to --- be adjusted.

The proposed adjustment, if any, is + 0 Days

NOTE: The Owner, Construction Manager, Architect, and Contractor should execute a Change Order to supersede this Construction Change Directive to the extent they agree upon adjustments to the Contract Sum, Contract Time, or Guaranteed Maximum price for the change(s) described herein.

When signed by the Owner, Construction Manager and Architect and received by the Contractor, this document becomes effective IMMEDIATELY, and the Contractor shall proceed with the change(s) described above.

Southern Kern Unified School District
OWNER *(Firm name)*

HPLE, Inc.
CONSTRUCTION MANAGER *(Firm name)*

Flewelling and Moody
ARCHITECT *(Firm name)*

SIGNATURE

SIGNATURE

SIGNATURE

PRINTED NAME AND TITLE

PRINTED NAME AND TITLE

PRINTED NAME AND TITLE

DATE

DATE

DATE

Deepika Arora

[Signature]

Deepika Arora

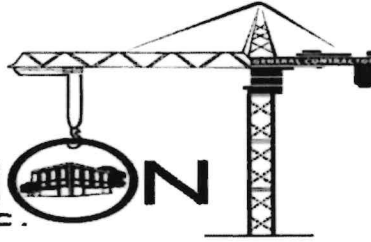
Matt Buchanan

4/17/2026

3/31/26

MEDALLION

CONTRACTING, INC.



PH# 661-949-3205

FAX# 661-949-3235

CONTRACTORS LICENSE #567084

ARCHITECT: Flewelling & Moody, Joselito Lacson

OWNER: Southern Kern Unified School District

Construction Manager: HPLE, Deepika Arora

PCO: 11

DATE: 3/20/2026

JOB #: 3045/WES-PKTK

DESCRIPTION: Per RFI #45 & #46 response, provide & install a total of (2) additional bollards

PROJECT: Westpark Elementary

LABOR		
LABOR BURDEN		
EQUIPMENT		
MATERIALS		
CLEAN UP	Export Soil	\$ 50.63
SUBTOTAL G.C.		\$ 50.63
MARK-UP	10%	\$ 5.06
G.C. SUBTOTAL		\$ 55.69
SUBCONTRACTOR:	Ca Fence	\$ 1,560.00
SUBCONTRACTOR:	Cali Painting	\$ 500.00
SUBCONTRACTOR:		
SUBCONTRACTOR:		
SUBCONTRACTOR:		
SUBTOTAL SUBCONTRACTORS		\$ 2,060.00
GENERAL LIABILITY	1.25%	\$ 25.75
SUBCONTRACTOR SUBTOTAL		\$ 2,085.75
MARK-UP ON SUB	10%	\$ 206.00
G.C. SUBTOTAL		\$ 55.69
TOTAL (GC SUBTOTAL + SUBCONTRACTOR SUBTOTAL)		\$ 2,347.44

SUBMITTED BY: Craig Fries

APPROVED BY: _____



Request for Information

Project: Westpark Elementary School Date: _____ 3-12-26 _____ RFI #45 _____

From: Medallion Contracting, Inc. Rick Walker, Rick@medallioncontractinginc.com: Cell #661-810-3282
PH#661-949-3205/FAX#661-949-3235

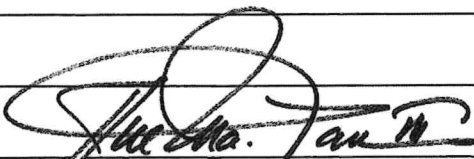
To: Flewelling & Moody, Attn: Joselito L.

Action Requested: Clarification: _____ Direction: XX _____ Approval: _____

Information Needed: After review of sheet A1.02 note 7 which refers us to C5.01/I, we are unable to achieve the required dimensions based off of the notes on detail I/C5.01. See attached drawings and pictures to help clarify. The existing switch gear is too big to achieve (5) bollards and maintain the required 4'-0" from pipe bollard to pipe bollard. We propose to add (2) pipe bollards to help with the dimensions to achieve a tighter space. If we add 1 bollard to the west of switchgear we can achieve spacing 5'-6" +/- and if we add 1 bollard to the north we can achieve less than 4'-0". Please note, the pipe bollards to the south we can achieve approximately 9'-0" if we do not add a pipe at this location.

_____ Add one additional bollard at the relocated switchgear as discussed during the site meeting held on Mar. 17, 2026.

Response: _____



03-18-2026



Request for Information

Project: Westpark Elementary School Date: _____ 3-12-26 _____ RFI #46 _____

From: Medallion Contracting, Inc. Rick Walker, Rick@medallioncontractinginc.com: Cell #661-810-3282
PH#661-949-3205/FAX#661-949-3235

To: Flewelling & Moody, Attn: Joselito L.

Action Requested: Clarification: _____ Direction: XX Approval: _____

Information Needed: After review of A1.02 and C5.01/l, we confirmed that the (4) pipe bollards shown around the existing gas meter will not allow the 4'-0" Max. spacing as indicated on I/C5.01. See attached drawing and picture to help clarify. We propose to add (1) to the north of gas meter along the parking lot entry to help maintain the 4'-0" Max. spacing. Please advise.

Response: Add one additional bollard at the existing gas meter as discussed during the site meeting held on Mar. 17, 2026.

03-18-2026

California Fencing, Inc.

41918 Firenze Street
Lancaster, CA 93536
Office (661)-948-8860
Fax (661) - 427 - 0888
License # 898483
DIR # 1000007315
SB # 1548000

DATE: 3/19/2026

Name: Medallion

Job Contact:

Phone Number:

Email:

Billing Contact:

Phone Number:

Email:

Job Address: West Park

<u>Description</u>	<u>Units</u>	<u>Unit Price</u>	<u>Total</u>
Furnish and Install (2) new bollards at gas line and electrical vault	1	\$ 1,560.00	\$ 1,560.00
			\$ -
			\$ -
<u>All the above work to be completed for the sum of:</u>			\$ 1,560.00

Labor Material Break Down

Forman	4	\$ 103.49	\$ 413.96
Labor	4	\$ 90.99	\$ 363.96
Apprentice	4	\$ 70.15	\$ 280.60
Materials	1	\$ 359.66	\$ 359.66
Equipment	1		\$ -
Profit and over head	10%	\$ 1,418.18	\$ 141.82

All the above work to be completed for the sum of: \$ 1,560.00

California Fencing, Inc. is not responsible for any pipes, utilities, or anything underground.

This proposal is void if not accepted within 30 days. Any alteration or deviation from the above involving extra cost of material or labor will be executed only on written order for same and will become an extra charge over the sum mentioned above. Agreements must be in writing. In the event that it becomes necessary to institute suit or to employ an attorney to collect any payment or payments due to California Fencing, Inc. for labor or materials furnished under this agreement or any modification thereof, then you shall be liable to California Fencing, Inc. for court cost and attorney fees; said attorney fees shall be in an amount for which recover is paid, equal to ~~that~~ fully submitted By: Jared Queen Cell 661-317-8427

Terms of payment shall be as follows: Payment in full upon completion

You are hereby authorized to furnish all materials and labor required to complete the work mentioned in the above proposal for

which: _____ agrees to pay the amount mentioned in said proposal and accordance with the terms thereof.

Accepted and authorized by: Signed: _____ Date: _____



27720 Spandau Drive
Saugus, CA 91350
DIMITRIOS@CALIPAINTING.COM

(661) 965-9072
(661)252-0221
(661)252-9098 FAX

Certification: C-33 Paint Contractor, License #834375 – Exp. 2/28/2027
Lead Certified, ID #13635

DATE 03/20/2026

PROPOSAL

**TO: PROJECT COORDINATOR: CRAIG FRIES
MEDALLION CONTRACTING, INC.
42424 4TH ST. EAST
LANCASTER, CA. 93535
(661) 949-3205 OFFICE
(661) 949-3235 FAX**

**PROJECT WESTPARK ELEMENTARY
TWO BOLLARDS
3600 IMPERIAL AVENUE
ROSAMOND, CA 93560**

QUOTED SUM INCLUDES:

**CALI PAINTING, INC. PROPOSES TO FURNISH ALL LABOR, SUPERVISION,
MATERIAL, & EQUIPMENT FOR THE PAINTING OF THE FOLLOWING:**

**PAINTING OF TWO BOLLARDS
PREP, PRIME, TWO COATS OF FINISH**

TOTAL \$ 500.



PCO APPROVAL COVERSHEET

#06 (PCO #13R)
Date: 04/14/26

PROJECT: *(name and address)*
SKUSD- Construction of Pre-K & T-K
Classrooms at Westpark Elementary
School Project
3600 Imperial Ave. Rosamond, CA
93560

CONTRACT INFORMATION:
Contract For:
SKUSD-WES-PKTK

Contract Date: 06/09/25

OWNER: *(name and address)*
Southern Kern Unified School District
2601 Rosamond Blvd., Rosamond, CA 93560

CONTRACTOR: *(name and address)*
Medallion Contracting
42424 4th St. East Lancaster, CA 93555

ARCHITECT: *(name and address)*
Flewelling & Moody
1035 West Lancaster Boulevard
Lancaster, CA 93534

CONSTRUCTION MANAGER: *(name and address)*
HPLE, Inc.
117 E. Colorado Blvd., Suite 600
Pasadena, CA 91007

The Contractor is hereby directed to make the following change(s) in this Contract:
(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits.)

Per IB #10 Response, issued by the Architect (F&M), the Contractor is to provide labor and materials to install (2) additional conduits (without CAT6 Cabling) from Building 702 to both parking lot light fixtures.

PROPOSED ADJUSTMENTS

1. The proposed basis of adjustment to the Contract Sum is:

- Lump Sum increase of \$13,629.38
- Unit Price of \$ 0.00 per _____
- Time and Material (as verified at site): \$0
- Cost, as defined below, plus the following fee: \$0.00

2. The Contract Time is proposed to --- be adjusted.

The proposed adjustment, if any, is + 0 Days

NOTE: The Owner, Construction Manager, Architect, and Contractor should execute a Change Order to supersede this Construction Change Directive to the extent they agree upon adjustments to the Contract Sum, Contract Time, or Guaranteed Maximum price for the change(s) described herein.

When signed by the Owner, Construction Manager and Architect and received by the Contractor, this document becomes effective IMMEDIATELY, and the Contractor shall proceed with the change(s) described above.

Southern Kern Unified School District
OWNER *(Firm name)*

HPLE, Inc.
CONSTRUCTION MANAGER *(Firm name)*

Flewelling and Moody
ARCHITECT *(Firm name)*

SIGNATURE

SIGNATURE

SIGNATURE

PRINTED NAME AND TITLE

PRINTED NAME AND TITLE

PRINTED NAME AND TITLE

DATE

DATE

DATE

4/17/2026

4/14/26



FLEWELLING & MOODY

INSTRUCTIONAL BULLETIN

Pasadena Office
99 South Lake Ave., Suite 300
Pasadena, CA 91101
323.543.8300

Lancaster Office
1035 West Lancaster Boulevard.
Lancaster, CA 93534
661.949.0771

IB No. 010

Project: Westpark PK/TK Expansion Project

Job Number: 3045.000

Send to: Medallion Contracting Inc.

Date: March 31, 2026

Reference E1.00

As per the District's request, provide labor and material for (2) 1" conduit from the new parking lot light fixtures to the box located near Bldg. 702. Provide (2) CAT-6 cable per pull.

ACTION TO BE TAKEN:

- A price change request is made for the listed items. Do not proceed with the work until written approval is received.
- A price change is confirmed for the described items. It is requested that the contractor proceed with the work. A change order will be prepared and issued.
- Information for clarification only, is hereby submitted. A change in project cost or time is not anticipated.
- All construction work associated with CCD – category type A requires DSA approval and shall not begin until all required documentation is submitted in accordance with PR13-01, IR A-6 and approved by DSA.

Joséllito Lacson

MEDALLION

CONTRACTING, INC.



PH# 661-949-3205

FAX# 661-949-3235

CONTRACTORS LICENSE #567084

ARCHITECT: Flewelling & Moody, Joselito Lacson

PCO: 13r

OWNER: Southern Kern Unified School District

DATE: 4/6/2026

Construction Manager: HPLE, Deepika Arora

JOB #: 3045/WES-PKTK

DESCRIPTION: Per IB #10 provide and install (2) 1" conduits from 702 to both parking lot light fixtures

PROJECT: Westpark Elementary

Excludes: Cat6 Cabling

LABOR		
LABOR BURDEN		
EQUIPMENT		
MATERIALS		
CLEAN UP	export 1 cu yd	\$ 40.00
SUBTOTAL G.C.		\$ 40.00
MARK-UP	<u>10%</u>	\$ 4.00
G.C. SUBTOTAL		\$ 44.00
SUBCONTRACTOR:	KGG Electric	\$ 12,211.58
SUBCONTRACTOR:		
SUBCONTRACTOR:		
SUBCONTRACTOR:		
SUBCONTRACTOR:		
SUBTOTAL SUBCONTRACTORS		\$ 12,211.58
GENERAL LIABILITY	<u>1.25%</u>	\$ 152.64
SUBCONTRACTOR SUBTOTAL		\$ 12,364.22
MARK-UP ON SUB	<u>10%</u>	\$ 1,221.16
G.C. SUBTOTAL		\$ 44.00
TOTAL (GC SUBTOTAL + SUBCONTRACTOR SUBTOTAL)		\$ 13,629.38

SUBMITTED BY: Craig Fries

APPROVED BY: _____



PCO APPROVAL COVERSHEET

#07 (PCO #6R)
Date: 04/14/26

PROJECT: *(name and address)*
SKUSD- Construction of Pre-K & T-K
Classrooms at Westpark Elementary
School Project
3600 Imperial Ave, Rosamond, CA
93560

CONTRACT INFORMATION:
Contract For:
SKUSD-WES-PKTK

Contract Date: 06/09/25

OWNER: *(name and address)*
Southern Kern Unified School District
2601 Rosamond Blvd., Rosamond, CA 93560

CONTRACTOR: *(name and address)*
Medallion Contracting
42424 4th St. East Lancaster, CA 93535

ARCHITECT: *(name and address)*
Flewelling & Moody
1035 West Lancaster Boulevard
Lancaster, CA 93534.

CONSTRUCTION MANAGER: *(name and address)*
HPLE, Inc.
117 E. Colorado Blvd., Suite 600
Pasadena, CA 91007

The Contractor is hereby directed to make the following change(s) in this Contract:
(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits.)

Per districts request, the Contractor is to provide labor and materials to install temporary fencing around existing asphalt due to crane damage, and place concrete walkway and demo and patch existing AC paving.

PROPOSED ADJUSTMENTS

1. The proposed basis of adjustment to the Contract Sum is:

- Lump Sum increase of \$19,648.73
- Unit Price of \$ 0.00 per _____
- Time and Material (as verified at site): \$0
- Cost, as defined below, plus the following fee: \$0.00

2. The Contract Time is proposed to --- be adjusted.

The proposed adjustment, if any, is + 0 Days

NOTE: The Owner, Construction Manager, Architect, and Contractor should execute a Change Order to supersede this Construction Change Directive to the extent they agree upon adjustments to the Contract Sum, Contract Time, or Guaranteed Maximum price for the change(s) described herein.

When signed by the Owner, Construction Manager and Architect and received by the Contractor, this document becomes effective IMMEDIATELY, and the Contractor shall proceed with the change(s) described above.

Southern Kern Unified School District
OWNER *(Firm name)*

SIGNATURE

PRINTED NAME AND TITLE

DATE

HPLE, Inc.

CONSTRUCTION MANAGER *(Firm name)*

SIGNATURE

PRINTED NAME AND TITLE

DATE

Deepika Arora

Deepika Arora

4/17/2026

Flewelling and Moody

ARCHITECT *(Firm name)*

SIGNATURE

PRINTED NAME AND TITLE

DATE

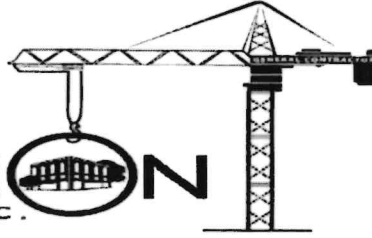
[Signature]

Matt Buchanan

4/14/26

MEDALLION

CONTRACTING, INC.



PH# 661-949-3205

FAX# 661-949-3235

CONTRACTORS LICENSE #567084

ARCHITECT: Flewelling & Moody, Joselito Lacson

OWNER: Southern Kern Unified School District

Construction Manager: HPLE, Deepika Arora

PCO: 6r

DATE: 3/23/2026

JOB #: 3045/WES-PKTK

DESCRIPTION: Temp Fence around (E) Asphalt due to crane damage, and Grade/Place concrete walk and demo portion of (E) AC paving Patch small section of AC Paving

PROJECT: Westpark Elementary

LABOR		
LABOR BURDEN		
EQUIPMENT	120 LF Temp Fence Panels	\$ 1,800.00
MATERIALS		
CLEAN UP		
SUBTOTAL G.C.		\$ 1,800.00
MARK-UP	10%	\$ 180.00
G.C. SUBTOTAL		\$ 1,980.00
SUBCONTRACTOR:	Genuine	\$ 5,022.00
SUBCONTRACTOR:	ANM	\$ 7,920.00
SUBCONTRACTOR:	ANM	\$ 2,940.00
SUBCONTRACTOR:		
SUBCONTRACTOR:		
SUBTOTAL SUBCONTRACTORS		\$ 15,882.00
GENERAL LIABILITY	1.25%	\$ 198.53
SUBCONTRACTOR SUBTOTAL		\$ 16,080.53
MARK-UP ON SUB	10%	\$ 1,588.20
G.C. SUBTOTAL		\$ 1,980.00
TOTAL (GC SUBTOTAL + SUBCONTRACTOR SUBTOTAL)		\$ 19,648.73

SUBMITTED BY: Craig Fries

APPROVED BY: _____

Invoice

43824 20th Street West,
Unit 8994
Lancaster, CA 93539

Date	Invoice #
12/5/2025	21730

Bill To
Medallion Contracting Inc 42424 4th Street East Lancaster, CA 93535

License # 967779		P.O. No.	Terms	Project
Quantity	Description		Net 30	Westpark repair
	Grade set and pour 13'X10' walkway due to damaged asphalt section work preformed 11/26/2025		5,022.00	5,022.00
		Fax #	E-mail	Total
		661-802-7578	genuineconcrete@att.net	\$5,022.00

ANM Construction and Engineering, Inc.
 151 East H-8 Lancaster Ca, 93535
 Phone 661-729-6200***Fax 661-729-6220
 License # 663054

Change Order Proposal

Owner: Medallion Contracting, Inc. **Date:** 03/28/26
Address: 41765 12th St. West, Suite G
City/State: Palmdale, Ca 93551
Contact: Craig **Phone:** 661-949-3205 **Fax:** 661-949-3235

We are pleased to submit the following bid: **PAYMENT TERMS:** _____

Job Location: Westpark Elementary
Job Description: Asphalt Repair Improvements

NOTE: REVISED WORK PROPOSAL.

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	
1	Demo Existing Asphalt and Base Section and Haul Offsite To Dump.	1,600	SF	1LS	\$7,200.00
2	ANM MARKUP		10%		\$720.00
				TOTAL	\$7,920.00

THIS PRICE IS VALID FOR 30 DAYS

GENERAL CONDITIONS

- 1 Proposal is based on both parties reaching mutually agreeable terms and conditions prior to the start of work.
- 2 Owner/General Contractor must provide to ANM Construction the legal description of project property and the names and addresses of all contacts and lenders associated with the project.
- 3 A "Preliminary Lien Notice" will be issued on all projects. This is a legal precaution and is not a lien.
- 4 ANM Construction & Engineering will not guarantee drainage on asphalt with a slope of less than 1%.
- 5 Asphalt paving may experience "scuffing" due to vehicle movement in confined areas.
- 6 The language and conditions of this proposal must be included in any subsequent contracts.
- 7 Owner/General Contractor shall pay to ANM Construction all costs of collection, including but not limited to attorney's fees, court costs and filing fees in the event legal action or collection proceedings are brought pursuant to this proposal.
- 8 Unless otherwise agreed in writing by ANM Construction, all sums due under this Proposal are payable within 10 days of completion. Finance charges of 1.5% per month shall accrue and be payable by Owner/General Contractor on all unpaid amounts beginning 30 days after completion.

GENERAL EXCLUSIONS

- 1 Permits, fees, or bond premiums unless specifically noted in this proposal.
- 2 Surveying, staking, testing or engineering.
- 3 2 Coat Seal Coat, Slurry Seal Type I or II,
- 4 Asphalt Overlay, Complete Asphalt Removals,
- 5 Petromat, Herbicide, Thermoplastic,
- 6 Bumper Blocks, Irrigation, Landscape Work,
- 7 Dry or Wet Utility Work, Rubber Playground Mat,
- 8 Water Buy, Concrete Work, Relocation of Utility's,
- 9 Playground Equipment, Night WORK,
- 10 Holiday Work,
- 11
- 12
- 13
- 14
- 15

ACCEPTANCE OF PROPOSAL

THE ABOVE PRICES, SCOPE OF WORK AND CONDITIONS ARE HEREBY ACCEPTED. I AGREE TO THE PAYMENT TERMS

 Abraham Martinez
 ANM CONSTRUCTION & ENGINEERING

 AUTHORIZED SIGNATURE AND DATE

ANM Construction and Engineering, Inc.
 151 East H-8 Lancaster Ca, 93535
 Phone 661-729-6200***Fax 661-729-6220
 License # 663054

CHANGE ORDER PROPOSAL

Owner: Medallion Contracting, Inc. **Date:** 01/27/26
Address: 41765 12th St. West, Suite G
City/State: Palmdale, Ca 93551
Contact: Craig **Phone:** 661-949-3205 **Fax:** 661-949-3235

We are pleased to submit the following bid: **PAYMENT TERMS:** _____

Job Location: Westpark Elementary
Job Description: Asphalt Patch Improvements

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	
1	Construct Asphalt Patch Repair.	54	SF	1LS	\$2,673.00
2	ANM MARKUP		10%		\$267.00
THIS PRICE IS VALID FOR 30 DAYS					
TOTAL					\$2,940.00

GENERAL CONDITIONS

- 1 Proposal is based on both parties reaching mutually agreeable terms and conditions prior to the start of work.
- 2 Owner/General Contractor must provide to ANM Construction the legal description of project property and the names and addresses of all contacts and lenders associated with the project.
- 3 A **"Preliminary Lien Notice"** will be issued on all projects. This is a legal precaution and is not a lien.
- 4 ANM Construction & Engineering will not guarantee drainage on asphalt with a slope of less than 1%.
- 5 Asphalt paving may experience "scuffing" due to vehicle movement in confined areas.
- 6 The language and conditions of this proposal must be included in any subsequent contracts.
- 7 Owner/General Contractor shall pay to ANM Construction all costs of collection, including but not limited to attorney's fees, court costs and filing fees in the event legal action or collection proceedings are brought pursuant to this proposal.
- 8 Unless otherwise agreed in writing by ANM Construction, all sums due under this Proposal are payable within 10 days of completion. Finance charges of 1.5% per month shall accrue and be payable by Owner/General Contractor on all unpaid amounts beginning 30 days after completion.

GENERAL EXCLUSIONS

- 1 Permits, fees, or bond premiums unless specifically noted in this proposal.
- 2 Surveying, staking, testing or engineering.
- 3 Engineered traffic control plans.
- 4 Temp Fencing, Landscape Work, Tree Demo,
- 5 Irrigation Repairs or relocations, SWPP Management or Materials, BMPS MANAGEMENT OR MATERIALS,
- 6 Compaction testing, Survey, Water Buy, Landscape Work, Wet or Dry Utility Work,
- 7 Concrete, Slurry, Soil Treatment,
- 8 Existing Fence Repairs or Irrigation,
- 9 Catch Basin Pipe Work, Dry or Wet Utility Work,
- 10 Dig for Footings, Concrete Work, Block Wall,
- 11 Night work, Saturday Work, Holiday Work,
- 12 Wood Header, Trench Digging, Trench Subgrade Compaction,
- 13 Moisture Barrier Material, Concrete Ramp Work, Fence Work, Hand Rails,
- 14 Modularity, Demo Fence, Demo Fence Posts, Demo Gates,
- 15 ada path of travel to street, Basket ball poles/backboards, Tennis poles/nets, Play Equipment,

ACCEPTANCE OF PROPOSAL

THE ABOVE PRICES, SCOPE OF WORK AND CONDITIONS ARE HEREBY ACCEPTED. I AGREE TO THE PAYMENT TERMS

Abraham Martinez, Jr

ANM CONSTRUCTION & ENGINEERING

AUTHORIZED SIGNATURE AND DATE