



Facilities Team Member Quakertown, PA

Job Details

Job Type: Part-Time and Full-Time opportunity available

Hours: To be discussed during hiring process. Hours vary depending on part-time or full-time status.

Compensation: Hourly

Faith Christian Academy exists to provide families with a Biblical education and excellence in a God-centered environment. We are currently looking for a qualified applicant to fill the following position: **Facilities Team Member**

Job Description:

FCA is looking for a dedicated Facilities Team Member to provide maintenance support to our campuses. To be successful, applicants should have a hard work ethic, positive outlook, and joyfully approachable disposition. The Facilities Team Member reports directly to the Facilities Manager.

Job Responsibilities:

- Perform basic maintenance and repair tasks on school buildings and grounds (i.e basic plumbing, basic electrical, basic carpentry, and painting).
- Assist with routine inspections of classrooms, restrooms, hallways, and common areas to ensure safety and cleanliness.
- Respond quickly to maintenance work orders and projects assigned to you by your supervisor and assist with troubleshooting issues.
- Set up and break down furniture and equipment for classrooms, events, and school functions.
- Maintain HVAC systems under supervision.
- Replace light bulbs, fixtures, filters, and minor hardware as needed.
- Support custodial staff with cleaning, floor care, and seasonal tasks when required.
- Maintain tools, equipment, and maintenance areas in a clean and organized manner.
- Follow safety procedures.
- Report any hazards, damaged equipment, or major repair needs to supervisor.
- Assist with grounds maintenance, including snow removal, lawn care, and minor outdoor repairs.
- Interact professionally with staff, students, and visitors.

Job Qualifications:

- Possess a personal relationship with Jesus Christ
- Possess ability to work independently
- Ability to lift, carry and perform physical tasks for extended periods.
- Strong problem-solving and communication skills
- Ability to use hand and power tools safely and efficiently.
- Basic knowledge of building maintenance or willingness to learn.
- Possess the ability to work effectively with colleagues and administration
- Provide PA State-mandated clearances
- Valid PA Drivers License