

Wildwood Crest Board of Education
Work Session/ Regular Meeting
Crest Memorial School
Media Center
Tuesday, April 28, 2026

Work Session:

1. Meeting Called to Order
2. Flag Salute
3. Open Public Meeting Statement
 - a. In accordance with the New Jersey Open Public Meeting Law, Chapter 231, P.L. 1975, and Board of Education meeting schedule, with notice requirements have been satisfied as to the time, place, and date of holding this meeting by posting notice in the main office of Crest Memorial School, placement of advertisement in The Cape May County Herald July 2, 2025.
 - b. Administration of the Oath of Office
4. Roll Call -
 - Leonard Bernstein
 - Nicholas Holland
 - Bud Morey
 - Joseph Cusella
 - Eileen Gianakopoulos
5. Attendance - David Del Conte, Superintendent, James Lushok, Board Secretary/SBA
6. Committee Reports:
 - a. Curriculum
 - b. Facilities**
 - c. Extracurricular
 - d. Policy**
 - e. Finance**
 - i. Budget Presentation- Mr. Del Conte
 - f. Liaison to Wildwood Board of Education
 - g. Superintendent Spotlight**
 - i. Tuition Presentation- Dr. Lhulier
7. Correspondence
8. Public Comment on Agenda Items Only

All statements are limited to 3 minutes.

Statements addressing specific personnel or specific student(s) should not be raised in the public session but rather in private with the Superintendent. All questions should be addressed to the Board President.

Please state your name and address for the record.
9. Adjournment -
 - a. Motion to adjourn work session and begin regular session.

Regular Session:

1. Business Administrator's Report- see attached
2. Superintendent's Report- see attached
3. Closed Session (if necessary) -

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances;

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session;

NOW THEREFORE BE IT RESOLVED by the Wildwood Crest Board of Education that it is necessary to meet in executive session to discuss certain items involving:

- Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from public discussion;
- Any matter pertaining to student confidentiality;
- Any matter pertaining to personnel or negotiations;
- Any matter pertaining to litigation;
- X Confidential financial matters;
- Other: _____

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board will/ will not return to open session to conduct business at the conclusion of the executive session.

4. Public Comment

All statements are limited to 3 minutes.

Statements addressing specific personnel or specific student(s) should not be raised in the public session but rather in private with the Superintendent. All questions should be addressed to the Board President.

Please state your name and address for the record..

5. Board Comment
6. Adjournment

Business Administrator's Report

Any member of the Board of Education may have any of the items on the agenda removed for discussion merely by making a motion prior to the vote to be taken on the agenda.

Upon the recommendation of the Business Administrator, a motion was made by _____, seconded by _____ to approve the following agenda by roll call:

Leonard Bernstein -
 Nicholas Holland-
 William Morey-
 Joseph Cusella-
 Eileen Gianakopoulos-

BUSINESS ADMINISTRATOR'S CERTIFICATION

As Business Administrator, pursuant to Administrative Code, N.J.A.C. 6A:23A-16.10(c)(3), I certify that as of **March** no budgetary line item account had obligations and payments (contractual orders) which in total exceed the amount appropriated by the Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)(3), it is further certified that there are no changes in anticipated revenue amounts and sources for the month of **April**.

BOARD OF EDUCATION'S CERTIFICATION

Pursuant to Administrative Code, N.J.A.C. 6A:23A-16.10(c)(4), the Board of Education certifies that as of **March** and after review of the Business Administrator's monthly financial reports and upon consultation with the appropriate school district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)(1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

FINANCIAL REPORTS

To approve the financial reports of the Business Administrator's (A-148) and the Treasurer's (A-149), which are in agreement for **March**, no accounts are over-expended and no adjustments to the projected revenue are required.

APPROVE MINUTES

To approve and release minutes of the following meeting:
 Regular Meeting - **March 17, 2026**

APPROPRIATIONS TRANSFERS

No appropriations transferred met the threshold.

BILL PAYMENTS

To approve bill payments for **April 2026** as listed.

APPROVE USE OF FACILITIES

To approve the use of the soccer field for the Sebastien Le Toux Soccer Camp to be held Monday, July 6th through Thursday, July 9th. The use of facilities paperwork has been completed and the Certificate of Insurance (additional insured) has been provided.

APPROVE USE OF FACILITIES

To approve the use of the Crest Memorial kitchen for the Crest Cookie Company, LLC to prepare cookies beginning 5/13/2026 (bi-weekly) after school hours. This use of facilities will cease upon the successful completion and issuance of a Cottage Food Operator Permit to the operator. The use of facilities paperwork has been completed and the Certificate of Insurance (additional insured) has been provided.

APPROVE ATTENDANCE TO INSURANCE CONFERENCE

To approve James Lushok, Business Administrator, to attend the annual New Jersey Association of Business Officials (NJASBO) in Atlantic City from Tuesday June 2nd through Friday June 5th. The cost is \$500 for the conference and \$358.26 for the lodging.

Business Administrator's Fiscal - Motions

Any member of the Board of Education may have any of the items on the agenda removed for discussion merely by making a motion prior to the vote to be taken on the agenda.

Upon the recommendation of the Business Administrator, a motion was made by _____, seconded by _____ to approve the following agenda by roll call:

Leonard Bernstein -
 Nicholas Holland-
 William Morey-
 Joseph Cusella-
 Eileen Gianakopoulos-

TO ADOPT THE 2026-2027 BUDGET

On the recommendation of the Superintendent and the Business Administrator, that the following Resolution be approved:

BE IT RESOLVED, to approve the 2026-2027 school district budget.

General Fund	\$11,702,839
Special Revenue Fund	\$ 1,332,451
Debt Service Fund	\$ _____ 0
Total Base Budget	\$13,035,290

WHEREAS, the Wildwood Crest Board of Education adopted a tentative budget on March 26th, 2026 and submitted it to the Executive County Superintendent of Schools for approval, and

WHEREAS, the tentative budget was approved by the Executive County Superintendent of Schools on April 6th, 2026 and

WHEREAS, the final budget was advertised in the legal section of the Cape May County Herald on April 22nd, 2026 and

WHEREAS, the final budget was presented to the public during a meeting held in the media room of Crest Memorial School at 9100 Pacific Ave, Wildwood Crest, NJ, on April 28th, 2026.

WHEREAS, the Wildwood Crest BOE recognizes school staff and Board Members will incur travel expenses related to and within the scope of their

current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district, and

WHEREAS, N.J.A.C. 6A:23A-7.3 et seq. requires Board Members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent and a majority off the full voting membership of the Board, and

WHEREAS, the Wildwood Crest BOE established \$5,000 as the maximum travel amount for the current school year and has expended \$1,253 dollars as of this date; now

THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3, to a maximum expenditure of \$5,000 for the 2026-2027 school year.

BE IT FURTHER RESOLVED, that included in the general fund appropriations is a withdrawal from the Capital Reserve in the amount of \$563,017 for the fourth payment of the five year loan on the HVAC project that costs \$2,531,116 and a withdrawal of \$801,845 for the completion of the media library upgrades. This represents a grand total of \$1,364,862 from Capital Reserve, which represents expenditures for construction elements or projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the New Jersey Student Learning Standards.

BE IT FURTHER RESOLVED, that the district generated a maximum of **\$189,674** in an adjustment for health care costs for the 2026-2027 school year. The District is not utilizing any of this amount in the budget for the 2026-2027 school year and will allow this to accumulate as Bank Cap.

Open To Public: 1st - 2nd - Roll Call -

Open meeting to Public Comment regarding the 2026-2027 Budget only:

Close to Public: 1st - 2nd - Roll Call -

**WILDWOOD CREST SCHOOL DISTRICT
TUESDAY, APRIL 28, 2026
SUPERINTENDENT'S REPORT**

Any member of the Board of Education may have any of the items on the agenda removed for discussion merely by making a motion prior to the vote to be taken on the agenda.

Upon the recommendation of the Superintendent, a motion was made by _____, seconded by _____ to approve the following agenda by roll call:

Leonard Bernstein -
Nicholas Holland-
William Morey-
Joseph Cusella-
Eileen Gianakopoulos-

APPROVALS:

A. ENROLLMENT:

Crest Memorial School (In District)	Prek-8th Grade	193
Out of District	Prek-8th Grade	8

*Grade level enrollment is attached

B. PRACTICE SECURITY AND FIRE DRILL:

The lockdown and fire drill for March 25th and 27th respectfully.

C. FIELD TRIPS:

To approve the following field trips for the 2025/2026 school year.:

May 27, 2026	Wildwood Bowl	8th Grade
June 4, 2026	Boardwalk Tram Car Trip	Preschool 3&4

D. HIB: 1 Investigated/ 0 Confirmed/ 1 Unfounded

E. GUIDANCE SERVICES AND PROGRAM:

To approve the Guidance Services and Programs for the 2026/2027 school year.

F. NURSING SERVICES PLAN:

To approve the Nursing Plan for the 2026/2027 school year.

G. SCHOOL POLICY:

To approve the School Policy Manual for the 2026/2027 school year.

H. JOB DESCRIPTIONS:

To approve the Job Descriptions for the 2026/2027 school year.

I. MANDATED AND PERMITTED PUPIL RECORDS:

To approve that the district will comply with the mandated and permitted pupil records it is directed to compile as outlined in NJAC 6:3-6.3(a)2.

J. SUBSTANCE ABUSE PREVENTION PROGRAM:

To approve the Substance Abuse Prevention Program for the 2026/2027 school year.

K. WRITTEN HAZARD COMMUNICATION PROGRAM:

To approve the Written Hazard Communication Program for the 2026/2027 school year.

L. ASBESTOS MANAGEMENT PLAN:

To approve the AHERA Asbestos Management Plan for the 2026/2027 school year.

M. DATA COMMUNICATION PLAN:

To approve the data communication plan for the 2026/2027 school year.

N. CDS UPDATES:

To approve that all roles and responsibilities are updated and approved in the CDS System on NJ Homeroom.

O. IPM PLAN:

To approve the Integrated Pest Management (IPM) Plan for the 2026/2027 school year.

P. EQUITY TRAINING FOR ALL STAFF:

To approve the Affirmative Action Office (AAO) to conduct yearly equity training for all staff.

Q. COMPREHENSIVE EQUITY PLAN SOA: 2026/2027:

To approve the Comprehensive Equity Plan Statement of Assurance for the 2026/2027 School Year.

R. RHODE ISLAND OBSERVATION MODEL:

To approve the Rhode Island Observation Model to be used for teacher observations for the 2026/2027 School Year.

S. MARZANO PRINCIPAL OBSERVATION MODEL:

To approve the Marzano Principal Observation Model for the 2026/2027 School Year.

T. BOARD MEETING DATE CHANGE:

To approve changing the date of the May Board of Education meeting from May 19th to May 21st, 2026.

U. POLICIES/REGULATIONS POLICY ALERT 236: FIRST READING:

To approve following policies and regulations from Policy Alert 236.

Policy Number	Policy Name	Mandated	New	Revised	Abolished
P 0142.1	Nepotism (M)	X		X	
P 1220	Employment of Chief School Administrator (M)	X		X	
P 1552	Sexual Harrasment (Staff) (M)	X	X		
P 2530	Resource Materials			X	
P 2535	Library Material (M)	X	X		
P 3362	Sexual Harrasment (M)				X
P 4352	Sexual Harrasment (M)				X
P 9130	Public Complaints			X	

APPROVE THE FOLLOWING REGULATIONS:

Regulation Number	Policy Name	Mandated	New	Revised	Abolished
R 1552	Sexual Harrasment-Staff (M)		X		
R 2530	Resource Materials			X	
R 2535	Library Material (M)	X	X		
R 3362	Sexual Harassment of Teaching Staff Members Complaint Procedure				X
R 4352	Sexual Harassment of Support Staff Members Complaint Procedure				X
R 9130	Public Complaints			X	

PERSONNEL

Upon the recommendation of the Superintendent, a motion was made by _____, seconded by _____ to approve the following agenda by roll call:

A. APPROVAL OF FULL TIME PARAPROFESSIONAL:

To approve, GeyaVonna DiGennaro, as a Full time paraprofessional at Step 1, \$24,624 (Pro-rated) for the remainder of the 2025-2026 school year.

B. APPROVAL OF 1:1 AIDE:

To approve, GeyaVonna DiGennaro, as a 1:1 Aide (\$2,750/prorated days worked) for the remainder of the 2025-2026 school year.

C. PROFESSIONAL STAFF EMPLOYMENT:

To approve the hiring of the professional staff for the 2026/2027 school year as listed at the following salaries according to the WCEA 2024-2029 Contract.

<u>Teacher Name</u>	<u>Position</u>	<u>26/27 Step</u>	<u>26/27 Salary</u>
<u>Buildings and Grounds</u>			
Gutierrez, Pete	B&G Supervisor	OG	\$87,805
Fecca, Carrie	Custodial Staff	4	\$41,568
Gallagher, John	Custodial Staff	4	\$41,568
McGahan, Bernard	Custodial Staff	6	\$42,768
Rios, Ruben	Custodial Staff	OG1	\$55,067
<u>Information Technology</u>			
Tridente, Giovanni	IT Specialist		\$86,319
<u>Nurse</u>			
Sorensen, Kimberly	School Nurse	15MA+15	\$96,259
<u>Secretary</u>			
Jaskel, Mary	Secretary	OG	\$59,599
Teeney, Margaret	Secretary	OG1	\$65,748

<u>Social Worker</u>			
Kurkowski, Morgan	Social Worker	4MA	\$68,790
<u>Teachers</u>			
Aristizibal, Abbie	Teacher	11BA	\$81,730
Benson, Stephanie	Teacher	14BA	\$89,530
Billos, Anna	Teacher	9BA+30	\$78,380
Brennan, Maureen	Teacher	15BA	\$95,459
Carannante, Sherri	Teacher	15BA	\$95,459
Cleffi, Barbara	Teacher	15BA	\$95,859
Czyzewski, Rebecca	Teacher	15MA	\$95,659
Domanowski, Leigh	Teacher	15BA	\$93,259
Ennis, Linda	Teacher	14MA	\$91,930
Fisher, Marissa	Teacher	2BA+15	\$65,990
Fremman, Cameron	Teacher	2BA	\$65,390
Gentzow, Claudia	Teacher	15BA+30	\$96,659
Gingrich, Courtney	Teacher	6BA	\$70,590
Hackney, Brian	Teacher	12MA+30	\$87,830
Haury, Abigail	Teacher	3BA	\$65,890
Kerr, Darcy	Teacher	14BA	\$89,530
Kilroy, Casey	Teacher	12BA+15	\$84,830
Mallon, Andrea	Teacher	13BA	\$86,830
Mason, Scott	Teacher	13BA	\$86,830
McDevitt, Dianne	Teacher	11MA+15	\$84,730
McGonigle, Meredith	Teacher	8BA	\$74,930
Mingee, Steven	Teacher	10MA	\$81,830
Ostrander, Amie	Teacher	13BA	\$86,830
Pruszinski, Jennifer	Teacher	15MA+30	\$96,859
Rauenzahn, Dustin	Teacher	15MA	\$95,659
Stocker, Melissa	Teacher	15MA	\$93,259
Ziamba, Dina	Teacher	15MA+30	\$99,459

Zimmerman, Nicholas	Teacher	6BA+15	\$71,190
Procaccino, Karin	Teacher	15MA	\$95,659
<u>Paraprofessionals</u>			
DiGennaro, Geyavonna	Paraprofessional (10 Month)	2	\$25,695
Drake, Maryann	Paraprofessional (10 Month)	OG1	\$32,956
Gillen, Jacqueline	Paraprofessional (10 Month)	OG2	\$35,490
Ksiazek, Hilari	Paraprofessional (10 Month)	OG1	\$32,956
Raucci, Melissa	Paraprofessional (10 Month)	OG1	\$32,954
Ciccarone, Lisa	Paraprofessional (10 Month)	10	\$30,362
<u>Treasurer</u>			
McGrath, Theresa	School Doctor		\$5,000
Young, Neil	Treasurer		\$3,000

APPOINTMENTS FOR THE 2026/2027 SCHOOL YEAR:

Upon the recommendations of the Superintendent, a motion was made by _____,
seconded by _____ to approve the following agenda by consensus:

Record Custodian/OPRA	James Lushok
Public Agency Compliance Officer (PACO)	James Lushok
Affirmative Action Officer (AAO)	James Lushok
Truant/Domicile Officer	Lawrence Lhulier
American Disabilities Act Officer	Lawrence Lhulier
Section 504 Compliance Officer	Mario Tridente
Substance Abuse Coordinator	Kimberly Sorensen

David J. Del Conte, Jr.
Superintendent

<u>CMS April 2026 Enrollment Totals</u>	
PreSchool 3 Bren	13
PreSchool 4 Gent	14
Kindergarten B/M	15
First Grade H/O	13
Second Grade C	8
Second Grade M	8
Third Grade D/M	13
Fourth Grade C	10
Fourth Grade Z	9
Fifth Grade G	11
Fifth Grade S	10
Sixth Grade A	9
Sixth Grade M	11
Seventh Grade K	16
Seventh Grade P	14
Eighth Grade H	10
Eighth Grade M	9
TOTAL IN DISTRICT	193
TOTAL PREK-8 OOD	8
<i>WWH</i>	25
<i>CMTECH</i>	14
<i>MIDDLE</i>	11
<i>LOWER TOWNSHIP</i>	2
TOTAL	253