

**Monadnock Regional School District**  
**Orientation Committee**  
**April 21, 2026**  
**MRMHS Library, Swanzey, NH**

**Committee Members:** Lisa Steadman, Rachel Vogt, Kristen Noonan, Christina Pierce and Melissa Diven

**Administration Present:**

**1. Nomination of an Orientation Committee Chair: MOTION:** K. Noonan **MOVED** to nominate L. Steadman as the committee chair. **SECOND:** M. Diven. **VOTE:** Unanimous for those present. **Motion passes.**

**2. Committee Charter:** S. Peters presented the committee with a sample Committee Charter. The committee reviewed it and agreed with the following Committee Charter:

The purpose of the Orientation Committee is to develop and support the following initiatives:

1. To identify and document materials that are useful for training new board members, such as calendars, policies, state websites, and recorded trainings
2. To create a checklist document that identifies each training resource, including:
  - a. Recommended timing for training each concept throughout a new board member's first year
  - b. Links to fixed resources such as board policies or state websites
  - c. Descriptions of dynamic resources that may change from year to year, e.g. an NHSBA recorded video. Link to the most recent resource as example only
3. To train the 2026/27 new board members and strategic points in the year. **MOTION:** K. Noonan **MOVED** to accept the Orientation Committee Charter for 2026/27 and to forward it to the full Board. **SECOND:** R. Vogt. **VOTE:** Unanimous for those present. **Motion passes.**

**3. Committee Goals:** The committee began to discuss goals for the committee. The committee would like to build an Orientation packet. R. Vogt said that would be very helpful because she would like to know who to reach out to with questions. K. Noonan reminded the members about making sure the meetings are posted. There can be no illegal meetings. You cannot have a quorum when discussing Board or committee business in a non-meeting setting. K. Noonan would suggest that if the committee member wants to ask for information from an

administrator they must go through the Superintendent. The new Board Members received a link to the NHSBA Orientation Video. L. Steadman would like the new members to watch the NHSBA video by the next committee meeting. The committee prepared the Orientation Committee Goals and would like to move them forward to the Board. **MOTION:** K. Noonan **MOVED** to accept the Orientation Committee Goals as created by the committee and forward to the full Board. **SECOND:** M. Diven. **DISCUSSION:** R. Vogt commented that H. Blood felt it would be beneficial if when forming the new committees in March a member from the previous year attended the first meeting and gave guidance. M. Diven commented on committee training packets.

**4. Setting the next meeting and agenda:** May 19, 2026 at 5:30 PM. The committee will work on building an orientation packet.

**5. Public Comments:** There were no public comments.

**6. Motion to adjourn the meeting:** **MOTION:** R. Vogt **MOVED** to adjourn the Orientation Committee Meeting at 6:41 PM. **SECOND:** C. Pierce. **VOTE:** Unanimous for those present. **Motion passes.**

**Respectfully submitted,**

**Laura Aivaliotis**  
**Recording Secretary**