

STILLWATER TOWNSHIP BOARD OF EDUCATION
 Regular Meeting & Budget Public Hearing- 7:00 P.M.-All Purpose Room
 Agenda-April 27, 2026

A. **CALL TO ORDER** **Mrs. Galante**

In accordance with the New Jersey Open Public Meetings Law, the time, date and location of this meeting was provided to the New Jersey Herald & Star Ledger on January 7, 2026. The 2026-2027 advertised budget was posted on April 21, 2026 in accordance with law. Notices were posted in the Stillwater School, Town Hall, Stillwater Post Office, Swartswood Post Office and the Stillwater School Website.

B. **FLAG SALUTE** **Mrs. Galante**

C. **ROLL CALL** **Mrs. Metzgar**

BOARD MEMBERS	PRESENT	ABSENT
Dennis DeGroat		
Darrick Franek		
Margaret Frey		
Krista Galante		
Jennifer Kraft		
Karen Thibault		
Amy Valeich		
Christine Voris		
Cheryl Williver		

D. **BOARD BUSINESS** **Mrs. Galante**

1. Student Roundtable Winner 2025-2026 Presentation- Dr. Papa

That the following Board Business resolutions be approved:

2. Motion to approve the Regular Board of Education meeting minutes from March 30, 2026. (attachment)
3. Motion to approve the March 31, 2026 Board Secretary's and Treasurer's Reports which balanced in the amount of \$3,848,839.67 pursuant to N.J.A.C. 6A:23-16.10(c)3, we certify that as of March 31, 2026 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (attachment)

Moved By: _____ **Seconded By:** _____

Vote:

E. SUPERINTENDENT'S REPORT

Dr. Papa

F. CORRESPONDENCE

Mrs. Galante

G. PRESIDENT'S COMMENTS

Mrs. Galante

H. PUBLIC PARTICIPATION

Mrs. Galante

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I. ACTION ITEMS:

PERSONNEL

Mr. DeGroat

That the following Personnel resolutions be approved as recommended by the Superintendent:

1. Motion, upon the recommendation of the Superintendent, to approve attached professional days. (attachment)
2. Motion, upon the recommendation of the Superintendent, to approve the following substitute teacher/paraprofessional/main office secretary for the 2025-2026 school year:

-Dante Cornella-pending criminal history & background check

3. Motion, upon the recommendation of the Superintendent, to approve the following staff to attend summer 2026 IEP meetings as needed at a rate of \$34.00/hour, paid through IDEA Basic Funds Account number 20-250-200-104-011-000.

Michele Bird
Danielle Hoon

4. Motion, upon the recommendation of the Superintendent, to approve the following personnel for the summer program from July 6, 2026 - July 30, 2026 (16 days), funding source as listed:

IDEA B Teacher Account Number: 20-250-100-101-011-000
IDEA B Para Account Number: 20-250-100-106-011-000
IDEA B Bus Aide Account Number: 20-250-200-104-011-000
IDEA B Nurse Account Number: 20-250-200-104-011-000
IDEA PS Teacher Account Number: 20-251-100-101-011-000
IDEA PS Para Account Number: 20-251-100-106-011-000

Sarah Pittenger: Preschool- \$3,380 (IDEA-PS)
Michele Bird: Teacher- \$3,380 (IDEA-B)
Briana Deflippis: Teacher- \$3,380 (IDEA-B)
Gabriella Ayers: Teacher- \$3,380 (IDEA-B)
Colleen Hurley: Nurse- \$3,380 (IDEA-B)
Emily Perez: Bus Aide- \$280 (IDEA-B)
Emily Perez: Paraprofessional- \$1,150 (IDEA-PS)
Nicole Kerkhoven: Paraprofessional- \$1,150 (IDEA-PS)
Rebecca Casserta: Paraprofessional- \$1,150 (IDEA-B)
Nicole DiRienzo: Paraprofessional- \$1,150 (IDEA-B)
Sarah Corbisiero: Paraprofessional- \$1,150 (IDEA-B)

5. Motion, upon the recommendation of the Superintendent, to approve the following personnel for the summer CST work from July 1, 2026-August 31, 2026, funding source as listed:

IDEA B Account Number: 20-250-200-104-011-000
Jeanne Smetana: Social Worker- \$57.00/hour not to exceed \$3,440.
Brianne Dennis: School Psychologist- \$57.00/hour not to exceed 21 hours.

Moved By: _____ **Seconded By:** _____

Roll Call Vote:

TRANSPORTATION

Mrs. Voris

1. Motion to approve transportation with Stocker Bus for the following field trip for the 2025-2026 school year:

Date	Location	Grade	Cost
May 4, 6, 11, 13 2026	Fairview Lake YMCA	Grade 6 SEEK	\$91.68/trip=\$366.72 Paid through Title IV 20-280-200-500

BUDGET & FINANCE

Mrs. Thibault

PUBLIC HEARING 2026-2027 BUDGET PRESENTATION

2026-2027 Budget Presented by Dr. Papa & Mrs. Metzgar

PUBLIC PARTICIPATION ON THE 2026-2027 BUDGET

*This public session is designed for members of the public to speak on items regarding the 2026-2027 Budget. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Members of the public are asked to state their name and address for the record. ***Members of the public are requested to keep their comments to a maximum of 5 minutes. ***

That the following Budget & Finance resolution be approved:

1. WHEREAS, the Stillwater Township Board of Education adopted a tentative budget on March 18, 2026, and submitted it to the Executive County Superintendent of Schools for approval, and changes are required for the adoption of the final 2026-2027 budget;
 WHEREAS, preschool expenditures in the amount of \$45,000 for a shared educational consultant (PIC/PIRS) have been appropriated to different special revenue fund expense accounts in the amount of \$45,000;
 WHEREAS, the tentative budget was approved by the Executive County Superintendent of Schools on March 20, 2026, and
 WHEREAS, the tentative budget was advertised on the Stillwater School Website Legal Notices section in accordance with law on April 21, 2026 and,
 WHEREAS, the final budget was presented to the public during a hearing held in the Stillwater School All Purpose Room on April 27, 2026.

NOW THEREFORE BE IT RESOLVED to adopt the 2026-2027 school district budget as follows:

	<u>Budget</u>	<u>Tax Levy</u>
General Fund	\$7,240,895	\$6,156,870
Special Revenue	\$1,508,924	\$0
Debt Service	<u> \$0</u>	<u> \$0</u>
Total Base Budget	\$8,749,819	\$6,156,870

Be it resolved, as per NJAC 6A:23A-7.3, the proposed budget provides for a maximum expenditure amount that may be allotted for travel and expense reimbursement. The maximum amount of travel and expense reimbursement for the 2025-2026 budget was \$11,546. As of March 1, 2026 the amount spent to date is \$6,008.39. The 2026-2027 tentative budget includes a maximum travel appropriation of \$11,572. The School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded. Included in the 2026-2027 proposed budget is a maximum regular business travel amount of \$1,500 per employee.

Further be it resolved, the Stillwater Township Board of Education approves the use of \$111,353 in Enrollment Adjustment, which will support instructional costs in the 2026-2027 fiscal year budget.

Further be it resolved, that included in line 630, Budgeted Withdrawal from Maintenance Reserve is \$40,000 for general maintenance costs.

This proposed budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the New Jersey Student Learning Standards, and is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A.

Moved By: _____ **Seconded By:** _____

Roll Call Vote:

That the following Budget & Finance resolutions 2-7 be approved:

- Motion to approve the following checks from March 31, 2026-April 27, 2026 as attached: (attachment)

Account	Check Numbers	Amount
Funds 10, 11, 12, 20	30765-30820, N0331 & N0415 Void ck #30717 & 30806	\$587,734.53
Capital Reserve	N/A	\$0
Student Activities	N/A	\$0
Cafeteria	2763-2765, void ck#2749	\$17,708.85
Grand Total		\$605,443.38

3. Motion to approve the attached list of purchase orders over \$1,000 for the 2025-2026 school year. (attachment)
4. Motion to approve monthly travel as attached. (attachment)
5. Motion to approve transfers from March 1, 2026 to March 31, 2026 as attached. (attachment)
6. Motion to approve the transfer from capital reserve to general fund in the amount of \$111,450 for architect & engineering fees for the 1988 wing project.
7. Motion to approve the transfer from capital reserve to general fund in the amount of \$500,400 for construction costs and legal fees for the 1941/56 boiler project.

Moved By: _____ **Seconded By:** _____

Vote:

That the following Budget & Finance resolutions 8-15 be approved:

8. Motion to approve the following resolution approving health benefit consultants:

WHEREAS, N.J.S.A. 18A:18A-5(a)(10) authorizes the Board to award a contract for insurance health benefit broker services, in accordance with the procedures established for an extraordinary unspecifiable service (hereinafter referred to as "EUS"), pursuant to N.J.S.A. 18A:18A-5(a)(2); and

NOW, THEREFORE, BE IT RESOLVED that Treadstone Risk Management, LLC shall be appointed to provide Health Benefit Broker services and that a contract for such services shall be awarded for the following reasons:

1. The fee structures proposed are most advantageous to the Board, price and other factors considered.
2. Experience and resources necessary to perform the contract have been demonstrated.
3. Reputation and responsibility of the Health Benefit Broker are satisfactory.

9. Motion to approve the following resolution approving Property Liability/Casualty, Dental, & Student Accident Insurance Broker & Risk Management Consultant:

WHEREAS, N.J.S.A. 18A:18A-5(a)(10) authorizes the Board to award a contract for Property Liability/Casualty, Dental, & Student Accident Insurance Broker & Risk Management Consultant, in accordance with the procedures established for an extraordinary unspecifiable service (hereinafter referred to as "EUS"), pursuant to N.J.S.A. 18A:18A-5(a)(2); and

NOW, THEREFORE, BE IT RESOLVED that Treadstone Risk Management, LLC, shall be appointed to provide Property Liability/Casualty, Dental, & Student Accident Insurance Broker & Risk Management Consultant services and that a contract for such services shall be awarded for the following reasons:

1. The fee structures proposed are most advantageous to the Board, price and other factors considered.
 2. Experience and resources necessary to perform the contract have been demonstrated.
 3. Reputation and responsibility of the Risk Management Broker are satisfactory.
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10. Motion to authorize the submission of the SRSA REAP Grant application for FY2026, and accept the grant award of these funds upon subsequent approval of the FY2026 application in the estimated amount of \$38,202.
 11. Motion to accept the grant award of \$2,000 from the NJ Farm to School Procurement Initiative (NJF2SPI) for the cafeteria to be used in the 2025-2026 school year.
 12. Motion to accept the grant award of \$2,000 from Sustainable New Jersey for Schools grant.
 13. Motion to approve submission of the FOCUS Continuation grant for the 2026-2027 school year in the amount not to exceed \$1,176.
 14. Motion to approve the Business Administrator/Board Secretary to submit the 2026-2027 Extraordinary Aid application and accept funds if awarded.
 15. Motion to approve 4th year cost reimbursable contract renewal with Maschio's Food Service Inc. as the cafeteria food service vendor for the 2026-2027 school year. The management fee will be \$10,260.84 and the Guaranteed Return of \$1,000 from July 1, 2026 through June 30, 2027, at a total cost of the contract at \$148,602.56 as stated on Form 23.

Moved By: _____ Seconded By: _____

Roll Call Vote:

J. LEGISLATION

Mrs. Kraft

K. **COMMUNITY RELATIONS**

Mrs. Voris

L. **UNFINISHED BUSINESS**

Mrs. Galante

1. Board member required training- Due December 31, 2026
2. Board member Ethics/Financial Disclosure Forms-Due April 30, 2026

M. **NEW BUSINESS**

Mrs. Galante

1. Upcoming Sussex County School Boards Meeting:
May 7, 2026- Hybrid Meeting, Newton Country Club at 6:00 pm, Topic: County Teacher of the Year and Celebrations.

N. **PUBLIC PARTICIPATION**

Mrs. Galante

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O. **EXECUTIVE SESSION**

Mrs. Galante

P. **ADJOURN**