



Job Requisition Form

Position Title	Department
The Early Years & Elementary Art Teacher	ELC & Elementary
Preferred Start Date	Hiring Manager
August 2026	LeeAnna Pikel/Alexis Shambaugh
New Position / Replacement	Budgeted / Non-budgeted
Replacement	
Requisition Reason	
<p>The Early Years & Elementary Art Teacher is responsible for fostering creativity, self-expression, and fine motor development through a diverse range of artistic media. This role involves designing and implementing an age-appropriate curriculum that introduces students to the elements of art while encouraging a lifelong love for visual culture. Working within an international framework, the Art Teacher creates a safe, inclusive, and vibrant studio environment, providing a robust American-style educational experience tailored to the developmental stages of young learners.</p> <p>Essential Duties:</p> <ul style="list-style-type: none"> ● Deliver comprehensive art instruction, covering core concepts such as color theory, line, shape, texture, form, and space. ● Lead and manage Art courses for students aged 2 to 10, ensuring curriculum alignment with National Core Arts Standards (NCAS) and preparation for secondary artistic study. ● Provide differentiated instruction to accommodate varying levels of fine motor skills, artistic experience, and cognitive development. ● Facilitate hands-on projects involving drawing, painting, ceramics, printmaking, and mixed media that prioritize process-based learning and creative problem-solving. ● Integrate Art History and global cultural awareness into lessons, introducing students to a diverse range of artists and movements. ● Adapt teaching materials and projects for a diverse range of learners, including English Language Learners (ELLs) and students requiring additional sensory or physical support. ● Assess student growth through portfolios, informal observations, and reflections, providing encouraging and constructive feedback aligned with American-style standards. ● Utilize Google Classroom as the primary Learning Management System (LMS) for sharing digital resources, documenting student work, and communicating with families. ● Maintain a well-organized and safe art studio, ensuring all materials (paints, clays, tools) are non-toxic, properly stored, and prepared for daily use. ● Organize school-wide art exhibitions and displays to celebrate student achievement and foster a culture of creativity. 	



Key Responsibilities:

Instructional Leadership & Differentiated Support:

- Develop structured yet flexible lesson plans that balance technical skill-building with open-ended creative exploration.
- **Implement Tiered Assignments and scaffolded instruction to ensure all students—from those exploring sensory play to those refining realistic techniques—are appropriately challenged.**
- **Prepare students for the rigors of American-style education by fostering the "Studio Habits of Mind," such as persistence, observation, and reflection.**

Studio & Resource Management:

- Establish a culture of respect, safety, and "beautiful mistakes" where young students feel confident taking creative risks.
- Manage the distribution and clean-up of art supplies, teaching students responsibility and care for their shared environment.
- **Organize and maintain digital portfolios within Google Classroom to track artistic development over the school year.**

Collaboration & Professionalism:

- Engage in the wider school community by collaborating with classroom teachers on interdisciplinary STEAM projects.
- Participate in professional learning communities (PLCs) to stay current with pedagogical trends in early childhood and elementary art education.
- Uphold professional ethics and maintain confidentiality in all interactions with the school community.

Qualifications

Education: Bachelor's degree in Fine Arts, Art Education, or Early Childhood Education. Valid teaching certification for elementary/early years education.

Experience: * Prior experience teaching art to young children (ages 2–10) is required.

- Proven track record of success in managing a high-energy art studio for various age groups.
- Extensive experience within an American-style educational system or international school following a U.S. curriculum is highly preferred.
- Experience in implementing differentiated instruction within a diverse, multi-age classroom setting.

Skills:



<ul style="list-style-type: none"> ● Mastery of various artistic techniques and the ability to demonstrate them in an age-appropriate manner. ● Expertise in differentiating content and sensory engagement based on student developmental readiness. ● High proficiency in Google Classroom and Google Workspace for Education for digital archiving. ● Strong organizational skills and the ability to manage high volumes of physical student work. ● Excellent classroom management skills with a focus on patience, enthusiasm, and student-centered learning. ● 	
Additional Notes	
Hiring Manager's Name	Hiring Manager's Signature
Date	
Head of School's Name	Head of School's Signature
Date	
HR Representative's Name	HR Representative's Signature
Date	Date

** Please include the current job description for the position with this form.*