

Highland Park ISD-Dallas County
057911

SPECIAL PROGRAMS
GIFTED AND TALENTED STUDENTS

EHBB
(EXHIBIT)

See the following pages for forms to be used by the student or parent to file an appeal under policy EHBB(LOCAL):

Exhibit A: Student/Parent Level One Appeal Form Regarding TAG Program Placement –
1 page

Exhibit B: Student/Parent Level Two Appeal Form Regarding TAG Program Placement –
2 pages

HIGHLAND PARK INDEPENDENT SCHOOL DISTRICT

7015 Westchester Drive Dallas, Texas 75205 (214) 780.3000

STUDENT/PARENT LEVEL ONE APPEAL FORM REGARDING TAG PROGRAM PLACEMENT

To file a formal complaint, please fill out this form completely and submit it to the campus principal by hand delivery, fax, or U.S. mail within fifteen business days of the decision giving rise to the complaint.

1. Student's name _____

Campus _____

Grade _____

2. Parent/ guardian name _____

Address _____

Telephone number (_____) _____

Email address _____

3. Please describe the reason for the Level One appeal. You may attach another page, if necessary.

4. What was the date of the decision or circumstances causing your complaint?

5. Please describe any additional information you wish the committee to consider.

Parent/ guardian signature _____

Date of filing _____

HIGHLAND PARK INDEPENDENT SCHOOL DISTRICT

7015 Westchester Drive Dallas, Texas 75205 (214) 780.3000

STUDENT/PARENT LEVEL TWO APPEAL FORM REGARDING TAG PROGRAM PLACEMENT

To appeal a Level One decision, please fill out this form completely and submit it to the District TAG Coordinator by hand delivery, fax, or U.S. mail within ten business days of the receipt of the Level One response to the complaint.

1. Student's name _____

Campus _____ Grade _____

2. Parent/ guardian name _____

Address _____

Telephone number (____) _____

Email address _____

3. Please identify the person(s) who will be attending the Level Two appeal on behalf of the student.

Name _____

Address _____

Telephone number (____) _____

Email address _____

Relationship _____

4. To whom did you present your complaint at Level One? _____

Date of Level One Appeal _____

Date you received a response to the Level One Appeal _____

5. Please explain how you disagree with the outcome at Level One.

6. Please provide any additional information for the committee to consider.

Parent/ guardian signature _____

Date of filing _____