

EMPLOYMENT REQUIREMENTS AND RESTRICTIONS  
CONFLICT OF INTEREST

DBD  
(EXHIBIT)

NONSCHOOL EMPLOYMENT DISCLOSURE

Board policy DBD(LOCAL) requires an employee to disclose in writing certain types of nonschool employment.

Please complete this form and submit to your immediate supervisor if you are currently employed or expect to be employed by a person or organization other than the District, and:

- You are providing private tutoring to one or more District students for pay; or
- You are engaged in employment that may create a potential conflict of interest with the proper discharge of your assigned duties and responsibilities or with the best interest of the District.

---

Employee's name: \_\_\_\_\_

Campus/Department: \_\_\_\_\_

Position with the District: \_\_\_\_\_

Date tutoring or outside employment began or will begin: \_\_\_\_\_

Type of tutoring or outside employment (*please describe*): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Employee's signature: \_\_\_\_\_

Date: \_\_\_\_\_

Approved by: \_\_\_\_\_

Campus/Department: \_\_\_\_\_

Position in the District: \_\_\_\_\_

Date: \_\_\_\_\_