

SAFETY PROGRAM/RISK MANAGEMENT

CK
(REGULATION)

The Superintendent and the principals shall develop plans and procedures for acquainting students with safe conduct and behavior in a variety of conditions and circumstances, including play and recreation, fire, severe weather, use of bicycles and automobiles, and use of school transportation. Teachers and administrators shall promote these procedures among students as appropriate.

Note: Contact your insurance carrier for assistance with setting up a comprehensive safety program for your District.
[See CKA(EXHIBIT)]

COMPREHENSIVE
SAFETY PROGRAM

The general areas of responsibility in the Comprehensive Safety Program include, but are not limited to, the following:

EMERGENCY
STRATEGIES

1. Guidelines and procedures for responding to emergencies.

LOSS PREVENTION
STRATEGIES

2. Program activities intended to reduce the frequency of accident and injury, including:

- a. Inspecting work areas and equipment.
- b. Training frontline and supervisory staff.
- c. Establishing safe work procedures and regulations.
- d. Reporting, investigating, and reviewing accidents.
- e. Promoting responsibility for District property on the part of students, employees, and the community.

LOSS CONTROL
STRATEGIES

3. Program activities intended to reduce the ultimate cost of accidents and injuries through investigation and documentation.

LOSS FINANCING
STRATEGIES

4. Program activities that identify and develop prudent methods of financing loss costs on an annual basis, including the purchase of commercial insurance, self-insured retentions, and risk pooling.

VEHICULAR SAFETY
STRATEGIES

5. Driver education programs, when available.
6. Vehicle safety programs.
7. Traffic safety programs and studies related to employees, students, and the community.

INFORMATION
MANAGEMENT

The Superintendent or designee shall be responsible for the collection, storage, and analysis of relevant operational and historical data required to develop sound procedures for implementation and operation of the comprehensive safety program.

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STUDENT SAFETY

The District shall attempt to ensure student safety through supervision of students in all school buildings, at all school-sponsored events or activities, and on all school grounds through special attention to the following:

1. Maintaining a reasonably safe school environment. [See CK, CLB]
2. Observing safe practices in those areas of instruction or extracurricular activities that offer special hazards. [See CKB]
3. Developing age-appropriate safety programs and activities for students at each grade level.
4. Emphasizing safety education to students enrolled in laboratory courses in science, industrial arts, health, and physical education. [See CK]
5. Providing first aid for students in case of accident or sudden illness. [See FFAC]
6. Annually reviewing the adequacy of emergency procedures at each campus in the District and providing for staff training in such procedures. [See CKC]
7. Implementing appropriate crisis management procedures when emergencies occur. [See CKC]

TEXAS SCHOOL
SAFETY CENTER

Guidance on how to establish a school safety and security committee can be found at <http://www.txssc.txstate.edu/tools/emergency-management-toolkit/role-of-districts/committee-guidelines>. [See CK(LEGAL)]

TEXAS UNIFIED
SCHOOL SAFETY
AND SECURITY
STANDARDS

The Texas Unified School Safety and Security Standards can be found at <https://www.dropboxusercontent.com/u/156936438/Job-Aids/EM-Toolkit/Texas-Unified-School-Safety-and-Security-Standards.pdf> on the Texas School Safety Center website.

CONDUCTING
SAFETY AND
SECURITY AUDITS

The documents for conducting safety and security audits can be found at <http://www.txssc.txstate.edu/tools/emergency-management-toolkit/role-of-districts/audits/k12/conducting-audits>.

CHARLES A. DANA
CENTER

The Charles A. Dana Center at the University of Texas at Austin website at http://www.utdanacenter.org/sciencetoolkit/safety/texas_safety.php provides a guide to laws, rules, regulations, and safety procedures for classroom, laboratory, and field investigations for students in kindergarten through grade 12 in the area of science.

AMERICAN RED
CROSS

The American Red Cross website at <http://www.redcross.org/prepare/disaster-safety-library> provides

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tools and resources such as fact sheets, preparedness checklists, recovery guides, and other helpful information to assist in preparing the workplace/school in the event of a disaster or emergency.

TEXAS DEPARTMENT
OF INSURANCE

The Texas Department of Insurance website at <http://www.tdi.texas.gov/fire/fmschl.html> provides the report that is required each year for fire exit drills and fire prevention education in schools as well as information about requirements for school fire exit drills.