

COMMUNITY RELATIONS
VISITORS TO THE SCHOOLS

GKC
(EXHIBIT)

The following exhibits are used by the District:

Exhibit A: Sex Offender Visitation Request — 2 pages

Exhibit B: Sex Offender Visitation Registration Form — 1 page

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EXHIBIT A

SEX OFFENDER VISITATION REQUEST

If you are a registered sex offender, you must seek permission to visit District property or a school-sponsored or school-related event by completing this form and submitting it for approval five school days in advance of the requested date to the Superintendent's office, HPISD Administration Building, 7015 Westchester Drive, Dallas, Texas 75205, Fax No. (214) 780-3014. You will receive a written decision notifying you of whether the Superintendent's office has approved your request. A copy of that decision will be kept in the District administration offices, as well as in the office of the campus you wish to visit.

Permission to visit District property or a school-sponsored or school-related event may only be granted for the purpose of:

- Transporting your child to or from school;
- Picking up your child's assignments from the campus administrative office;
- Attending scheduled meetings or conferences with school personnel to discuss matters related to your child;
- Attending ceremonies, competitions, or performances in which your child is participating.

Please attach to this request a copy of your driver's license and a copy of written permission granted by your parole officer and your offender's sex offender treatment advisor, obtained pursuant to Article 42.12 of the Texas Code of Criminal Procedure §13B(2)(f), if applicable.

NOTICE: Until written permission is received, you may not visit District property.

Name (please print)

Signature

Address

Today's Date

Campus or Visit Location

Date of Requested Visit

Parole Officer

Chaperone

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I request permission to be on HPISD property on the date requested above for the following reasons (please be specific):

THIS SECTION TO BE COMPLETED BY DISTRICT PERSONNEL:

- ☐ Permission granted
☐ Permission denied

Superintendent

Date

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EXHIBIT B

SEX OFFENDER VISITATION REGISTRATION FORM

Upon receiving written permission from the District's Superintendent's office to visit Highland Park ISD (HPISD) property, you are required to complete the following registration form upon arrival at the principal's office of the school you are visiting. Your signature below indicates that you are aware of the following rules for visiting HPISD property and that you agree to abide by them.

Upon arrival at school, you must:

- **Be prepared to promptly show the letter granting written permission from the Superintendent or designee;**
- **Go directly to the campus administrative office for visitor registration;**
- **Complete this visitor registration form;**
- **Be escorted and directly supervised by school personnel for the duration of the visit; and**
- **Sign out at the campus administrative office upon departure.**

I am registering to be on HPISD property on this date for the following reason (please be specific):

Name (please print)

Signature

Address

Today's Date

Campus or Visit Location

Date of Visit

Parole Officer

Chaperone

My signature above indicates that I am aware of the rules for visiting HPISD property set forth above, and that during my visit I agree to abide by those rules and by all applicable HPISD policies.