SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

English Learner Committee (ELAC)

School: FRANKLIN ELEMENTARY SCHOOL
Date of ELAC meeting: 01/23/26
Room # 3- 9am – in person meeting

Members present: Sign in sheet is attached.

Parents: Vilma Latoze, Chiaki Okamoto, Mitra Safaeikhah, Kazuaki Okamoto
Staff: Natalie Burton, Florencia Rams

Mandated Topics: (Check the topic(s) covered)

X	1. Assist in the development of school-wide need assessment.
	2. Assist with efforts to make parents aware of the importance of regular school attendance.
	3. Advice the principal and staff in the development of a site plan for ELs and submit plan to the school council for consideration of inclusion in the Single Plan for Student Achievement(SPSA)
	4. Receive training to assist members in carrying out their legal responsibilities.
	5. Elect representative(s) for the District English Learner Advisory Committee

I The meeting started at 9:15am

II MEETING MINUTES: The parents read the minutes from October 24th 2025 meeting. Vilma Latoze made a motion to approve the minutes as presented and Chiaki Okamoto seconded this motion

III ELAC Mandated Topic(s):

The community liaison showed where to find the ELAC agendas and minutes in the Franklin Webpage

The principal talked about:

Designated English Language Development (ELD) program, which provides daily targeted support (20–30 minutes) for students learning English. This instruction focuses on all four language domains: **listening, speaking, reading, and writing**.

The program is:

- **Structured and scaffolded**, meeting students at their current level and building on what they already know (asset-based approach).
- **Aligned with classroom learning**, helping students access content in subjects like English Language Arts, science, and social studies.
- **Supportive of multilingualism**, encouraging students to use and build on their first language. Materials are available in multiple languages.
- **Interactive and personalized**, often delivered in small groups or one-on-one with the teacher.
- **Monitored through ongoing assessments** to track progress and adjust instruction.

Teachers are required by the state to provide this instruction daily, though scheduling can be challenging since students may miss other classroom activities during that time.

Parents are encouraged to: -Stay in communication with teachers about how their child feels about the program.
-Understand that this support is key for long-term academic success and reclassification.
-Reinforce language development and communication skills at home.

Parent: My son told me he is the only one in the class working with the Benchmark Express book. He's happy with the one-on-one time with the teacher, but he ends up missing going to the Library with the rest of the class because he is working in the Benchmark Express book. Perhaps the teachers could incorporate it into another activity.
Principal: maybe you should talk with the teacher to figure it out the best time of the day to do it. In many cases, there is only one English Learner per class, which makes it difficult to group them. What's important is that the student receives the required minutes of daily instruction with the teacher.

IV Other Presentations:

The Community Liaison shared that parents will receive the report card at the beginning of February. It's important that they review it, and if they have any questions, they should reach out to the teacher

V DELAC Report:

All ELAC representatives from the Santa Monica-Malibu School District meet once a month in a meeting called DELAC. It is not mandatory but we ask our representative to attend if possible. It is a good opportunity for reviewing the plan for English learners over the district. This meeting is open to the public. All parents are welcome.

Last Delac meeting on 11/13/25 was about the EL Parent Survey and the ELPAC

Next DELAC meeting will be on January 29, 2026 - via Zoom Special Meeting 9:00-11am\

VI Other presentation(s)*(Summary)*

VII Announcements: (Summary)

Dates for the next meeting: (in agenda) Friday, April 24 2026- 9am- Room # 3

The meeting was adjourned at: 10:06am

Respectfully submitted by Florencia Rams- Bilingual Community Liaison