

BAYLESS SCHOOL DISTRICT
2026 Elementary B HVAC Replacement

Statement of Intent

The Bayless School District (the “District”) is issuing this Request for Proposal (RFP) to invite qualified contractors to submit proposals for the Bayless Elementary B HVAC replacement project, consisting of rooftop unit replacement and controls integration at Bayless Elementary School. This project is intended to improve the reliability, efficiency, and functionality of the District’s HVAC infrastructure.

Vendors are strongly encouraged to carefully read the entire Request for Proposal. Qualified contractors are invited to submit proposals in accordance with the specifications, terms, conditions, and requirements set forth in this RFP.

Proposals must be received by the District at the location specified below on or before the stated due date and time. Only proposals received by the correct time and date will be recorded and considered. Proposals must be submitted in sealed envelopes.

BAYLESS SCHOOL DISTRICT
Attn: Jeff McManus
Elementary B HVAC Replacement
4530 Weber Road
St. Louis, MO 63123
jmcmanus@bayless.k12.mo.us

Award to a qualified and successful vendor will be determined based on demonstrated ability to best achieve District goals, as determined under the sole discretion of the Superintendent and Board of Education. The Bayless School District reserves the right to reject any and all bids and/or waive any informalities or irregularities.

Issue Date: 4/24/26

Phone #: 314-853-4768

Contact Person: Jeff McManus

E-mail: jmcmanus@bayless.k12.mo.us

BAYLESS SCHOOL DISTRICT
2026 Elementary B HVAC Replacement

The Proposer hereby declares understanding, agreement and certification of compliance to provide the items and/or services, at the prices quoted, in accordance with all terms and conditions, requirements and specifications of the original Request for Proposal (RFP) and as modified by any addenda thereto. **SIGNATURE REQUIRED ON THIS FORM**

Authorized Signature		Date
Printed Name		Title
Company Name		
Mailing Address		
City, State Zip		
Phone #:	Fax #:	E-Mail Address

IMPORTANT DATES

ISSUE DATE:	April 24, 2026
QUESTIONS DUE TO DISTRICT:	May 8, 2026
PRE-BID MEETING:	May 11, 2026 at 1:00 PM
PROPOSAL DUE DATE and TIME:	May 14, 2026 before 1:00 PM
PROPOSAL DELIVERY LOCATION:	Bayless Maintenance Office

All proposals submitted must be delivered to the Maintenance Office 4530 Weber Road, St. Louis, MO 63123 on or before the due date and time to be considered for evaluation. Proposals received after this time may not be accepted, may not be considered and may be returned to the vendor unopened.

STANDARD INSTRUCTIONS

A. PREPARATION OF PROPOSALS

- a. Bidders/Proposers are expected to examine the scope of services and all instructions of the Request for Proposal.
- b. Unless otherwise indicated, prices quoted shall be firm for acceptance for sixty (60) days from proposal opening and for the specified contract period.
- c. Bidders must clearly state the total proposal bid in terms of a lump sum bid for each item delineated on the bid sheet.
- d. This project is subject to the full scope of work and standard terms and conditions listed below.
- e. District will review all submitted proposals at the due date and time at the Bayless Maintenance Office - 4530 Weber Road. It is the Proposer's responsibility to assure that his proposal is delivered prior to the due date and time. Proposals, which for any reason are not so delivered, will not be considered.
- f. **A mandatory pre-bid meeting will be held on May 11, 2026 at 1:00 PM in the Bayless Maintenance Office - 4530 Weber Road.**
- g. **Complete, sign, and submit the District's Anti-Discrimination Against Israel Certification form.**
- h. **This project is not supported with Federal funds.**
- i. **A performance and payment bond is required on this project.**
- j. **This job is subject to applicable prevailing wage provisions.**

PART 1 - SCOPE OF WORK

A. PROJECT DESCRIPTION

- a. The project site is Bayless Elementary School, 4529 Weber Road, St. Louis, Missouri 63123.
- b. The project includes the replacement of forty-two (42) existing rooftop units, the connection and integration of one (1) newer existing forty-third (43rd) rooftop unit into the new controls network, and the furnishing and installation of a complete and operational building automation and controls system for all project units. The existing forty-third (43rd) rooftop unit is to be integrated into the controls system and is not part of the replacement scope.
- c. The Work is intended to be turnkey and includes all labor, supervision, materials, equipment, tools, rentals, permits, demolition, disposal, installation, startup, testing, commissioning, and incidentals necessary to complete the project. The general scope includes refrigerant recovery as

required; disconnecting, removing, and disposing of existing rooftop units; furnishing and installing new commercial-grade rooftop units; furnishing and installing curb adapters or making incidental curb modifications as required; evaluate structural; connecting to existing ductwork, gas piping, condensate drainage, and electrical service as required for a complete installation; furnishing and installing the required controls, control wiring, sensors, network hardware, and software; startup, testing, commissioning, and operational verification; cleanup and removal of debris; and provision of warranties and closeout documentation.

- d. The Work also includes furnishing and installation of a complete web-based building automation and controls system with a common front end for monitoring and control of all units included in the project, including the integrated existing forty-third (43rd) unit.
- e. All equipment and installation shall be suitable for use in an occupied school facility and shall comply with applicable federal, state, and local requirements.

B. EQUIPMENT SPECIFICATIONS: Preferred rooftop unit manufacturers are Trane, Carrier, AAON and York. All rooftop units shall be new, commercial-grade equipment suitable for commercial application in an occupied school facility. The proposed rooftop units shall meet or exceed the following minimum requirements:

- a. Furnish DX cooling, gas heat, economizer capability, and humidity-control features appropriate for school use.
- b. Match existing fuel type unless otherwise approved by the District.
- c. Meet current IECC and applicable Missouri energy code requirements.
- d. Include gas reheat dehumidification or comparable humidity-control capability generally consistent with the contractor's proposed design.
- e. Be fully compatible with the building automation and controls system required under this RFP.
- f. Contractor shall identify in its proposal, for each proposed replacement rooftop unit, at minimum:
 - i. Unit designation with room number or area served;
 - ii. Manufacturer and model;
 - iii. Tonnage, Cooling capacity; Heating capacity;
 - iv. Electrical characteristics and Fuel type;
 - v. Economizer, Dehumidification or reheat features;
 - vi. Efficiency ratings, including SEER, EER, and IEER as applicable; and
 - vii. Included factory-installed options.
- g. **EQUIPMENT ALTERNATE 1:** Furnish and install hail guards for all replacement rooftop units that are being replaced in accordance with the

RFP, plans and specifications.

C. BUILDING AUTOMATION SYSTEM (BAS)(minimum specifications):

- a. Shall be a complete, web-based building automation and controls system for this project.
- b. Provide a common BAS front end for monitoring and control of all forty-two (42) replacement rooftop units and the existing forty-third (43rd) rooftop unit being integrated into the controls network.
- c. Include graphical interface capability, user access controls, scheduling, setpoint adjustment, alarms, trends, and reports.
- d. Include all controllers, sensors, gateways, routers, network hardware, control wiring, and software required for a complete system.
- e. Include programming, graphics, startup, testing, commissioning, and owner training.
- f. Ensure that all units included in the project are visible and operable through the same BAS front end.
- g. The existing forty-third (43rd) rooftop unit is not being replaced, but shall be connected to and operable through the same BAS front end as the replacement units.

D. WARRANTY: The proposed warranty shall include, at minimum:

- a. A one (1) year parts and labor warranty for all rooftop units and associated installation work.
- b. A one (1) year parts and labor warranty for the controls system, including controllers, devices, integration, programming, and software configuration.
- c. The manufacturer's standard warranty on equipment and components. Manufacturer warranty coverage of at least five (5) years for parts and ten (10) years for compressors is preferred.
- d. Any manufacturer warranty extending beyond the minimum requirements stated above shall be in addition to, and not in lieu of, the required minimum warranties.

E. SPECIAL CONDITIONS

- a. All measurements provided by Bayless are approximate; Bidder to verify all measurements and dimensions in the field.
- b. Before submitting a proposal, Contractor shall verify existing field conditions, including roof access, crane access, curb conditions, duct connections, gas piping conditions, condensate routing, electrical service characteristics, disconnect requirements, utilities, measurements, and all other conditions affecting the Work. No additional compensation shall be due for conditions that could reasonably have been identified by pre-proposal field verification.

- c. Contractor must provide for adequate safety measures and traffic control during the entire scope of the project.
- d. Contractor must schedule and perform work in a manner that minimizes disruptions in school operations. Under no circumstance may the contractor block access of emergency vehicles to the facilities.
- e. Contractor is responsible for all regulatory approvals, authorizations and/or permits which may be required for this project.
- f. Contractors can visit the site but must contact Jeff McManus with Bayless Schools at 314-853-4768 before doing so.
- g. A mandatory pre-bid meeting will be held on May 11, 2026 at 1:00 PM in the Bayless Maintenance Office - 4530 Weber Road.

PART 2 - SCHEDULE

- A. SUBMISSION DEADLINE:** All proposals must be submitted by 1:00 PM on May 14, 2026. Late submissions will not be considered.
- B. PROJECT START AND COMPLETION DATE:** The work schedule should be proposed by the contractor and carefully considered to avoid unnecessary delays and disruptions to school operations. **PROJECT WORK AREA AVAILABLE:** May 26, 2026. **REQUIRED PROJECT COMPLETION:** August 7, 2026
- C. SCHEDULING CONSTRAINTS:** The Bayless School District will return to regular session on Monday, August 10, 2026. Construction activities may occur after this date, however, careful coordination with the district will be required to maintain school operations during construction.

PART 3 - EVALUATION CRITERIA

The District will evaluate responsive proposals based on the following criteria and relative importance:

- Technical approach and compliance with the RFP - 20%
- Relevant construction experience and references. - 25%
- Ability to meet the identified schedule - 25%
- Price/total cost to the District - 30%

The District may make an award without discussions. If the District elects to use competitive negotiation, it may request clarifications, conduct interviews, seek additional information, enter discussions or negotiations with one or more selected proposers, and request best and final offers. Discussions or negotiations may address price, scope approach, schedule, qualifications, and other proposal terms.

Award will be made to the responsive and responsible proposer whose proposal provides the best value to the District under the stated evaluation criteria, subject to Board approval and execution of a written agreement.

The District reserves the right to reject any or all proposals, reject any portion of a proposal, waive minor informalities or irregularities, re-solicit, or make no award, as determined to be in the best interest of the District.

PART 4 - GENERAL TERMS AND CONDITIONS

The following terms and conditions shall govern the submission of proposals and any contract resulting from this solicitation.

Definitions

- **Request for Proposal, RFP, or solicitation** means a formal request issued by Bayless School District for sealed proposals.
- **Bidder, Offeror, Proposer, Contractor, Company, or Firm** means the entity submitting a proposal.
- **District, Bayless or Bayless School District** means Bayless Consolidated School District.
- **Board or Board of Education** means the governing body of the District.
- **Work** means the labor, materials, equipment, services, and incidentals required by the solicitation and any resulting contract.
- **Addendum** means a written clarification, revision, or supplement issued by the District to modify or explain the solicitation.
- **Competitive Negotiation** means a procurement process in which the District solicits proposals under stated scope, specifications, terms, conditions, and evaluation criteria, and may conduct discussions or negotiations with one or more responsive proposers prior to award.
- **Lowest or Best Offer** means the offer that best serves the District's interests under the evaluation criteria stated in the solicitation, which may include price, value, quality, qualifications, performance history, schedule, and other stated factors.

A. General

1. Bidders shall make all investigations necessary to thoroughly inform themselves regarding the requirements of the solicitation and the conditions affecting the Work. No plea of ignorance by the Bidder of conditions that exist or may hereafter exist as a result of failure to make necessary investigations will be accepted as a basis for varying from the requirements of the District or the compensation to the Bidder.

2. The solicitation, any resulting contract, and all related activities shall be construed in accordance with the laws of the State of Missouri.
3. Bidders shall state exactly what they propose to furnish to the District and shall clearly identify any variance from the terms, conditions, or requirements of the solicitation.
4. All practices, materials, supplies, equipment, and services shall comply with all applicable federal, state, and local laws, rules, regulations, codes, and ordinances, including applicable OSHA, ADA, and Missouri Department of Elementary and Secondary Education requirements. Bidder and its subcontractors shall also comply with all applicable District Board policies and administrative procedures, as amended from time to time, to the extent applicable to the Work and consistent with law.
5. While on District property or performing Work for the District, Bidder and its employees, agents, and subcontractors shall comply with the District's policies prohibiting illegal discrimination, harassment, and retaliation, and the District may remove, restrict, or prohibit from District property any such person for violations of those requirements.
6. If Bidder or any subcontractor is granted access to District technology resources, systems, networks, or data, such access shall be limited to authorized purposes and conditioned on compliance with District technology policies, procedures, and user agreement requirements.
7. Proposals and supporting materials submitted in response to this Request for Proposal shall become the property of the District and will not be returned. A Proposer claiming that any portion of its submission is confidential or proprietary shall clearly identify the material claimed to be protected and state the legal basis for the claimed exemption from disclosure. Any designation by a Proposer that materials are confidential, proprietary, or exempt from disclosure shall not be binding on the District. To the extent permitted by law, sealed proposals and related documents may be treated as closed records until a contract is executed or all proposals are rejected. The District shall make all disclosure determinations in accordance with applicable law, including the Missouri Sunshine Law, and may disclose submitted materials to the extent required by law.

B. Clarifications

1. Where there appears to be a variance or conflict between these General Terms and Conditions and the scope, specifications, or special conditions of the solicitation, the scope, specifications, or special conditions shall prevail.
2. Bidders with questions regarding the solicitation shall submit written requests for clarification to the District contact identified in the solicitation by the deadline stated in the solicitation.
3. The District shall not be responsible for verbal interpretations or oral instructions.

4. If the District determines that a clarification or revision is necessary, it will issue a written addendum. In the event of a conflict between the solicitation and any addendum, the addendum shall govern.

C. Pricing

1. Responses, prices, terms, and conditions shall remain firm for ninety (90) days from the proposal due date or until the District selects the successful company.
2. If the Bidder is awarded a contract, the prices proposed shall remain fixed and firm during the term of the contract unless otherwise approved in writing by the District. Any request for a price adjustment must be expressly authorized by the contract or by a written amendment executed by the District and supported by written documentation acceptable to the District.
3. Bidders shall not include federal, state, or applicable local excise or sales taxes in the bid prices, as the District is exempt from payment of such taxes. Exemption documentation will be provided upon request.
4. By submitting a proposal, the Bidder certifies that its proposal is made independently and without collusion, fraud, or other unlawful conduct.

D. Bid Preparation and Submission

1. Proposals must be received at the location and by the deadline stated in the solicitation. Late proposals may be rejected and returned unopened.,
2. Proposals must be typed or legibly printed in ink. Use of pencil or erasable ink is not permitted.
3. Proposals must contain the signature of an authorized agent of the Bidder. Failure to sign the proposal may render it non-responsive.
4. Proposals should be as thorough and detailed as possible so that the District may properly evaluate the Bidder's qualifications and ability to perform the Work.
5. Where there is a discrepancy between the unit price and the extension of prices, the unit price shall prevail.
6. Failure to provide required information, certifications, affidavits, representations, disclosures, or other documents required by the solicitation, applicable law, applicable District policy, or any applicable funding source may render a proposal non-responsive.
7. This solicitation does not commit the District to pay any cost incurred by the Bidder in the preparation or submission of a proposal or in making any studies or designs related to the proposal.
8. All proposals and supporting documents submitted in response to this solicitation shall become the property of the District and, except as otherwise provided by law, shall be subject to public disclosure.

E. Conflicts of Interest

1. Proposals shall be submitted independently and without collusion or improper coordination with any other bidder.
2. Bidders shall not assign, transfer, convey, sublet, or otherwise dispose of any proposal or any resulting agreement without the prior written consent of the District.
3. No salaried officer or employee of the District, and no member of the Board of Education, shall have a direct or indirect financial interest in any resulting contract. A violation of this provision shall render the contract void.
4. Bidder shall not use confidential or nonpublic information obtained through this solicitation or any resulting contract for financial gain or for any purpose unrelated to the Work.

F. Modifications or Withdrawal of Proposal

1. A proposal may be modified only by written notice on company letterhead, signed by an authorized representative of the submitting company, and received by the District prior to the proposal deadline.
2. A proposal may be withdrawn only by written notice on company letterhead, signed by an authorized representative of the submitting company, and received by the District prior to the proposal deadline.
3. Telephone modifications or withdrawals will not be accepted.
4. After the proposal deadline, proposals may not be modified except as permitted by law and expressly authorized by the District.

G. Evaluation of Proposals and Competitive Negotiation

1. The District reserves the right to reject any or all proposals or parts thereof, waive informalities, irregularities, or technicalities, request clarifications or additional information, conduct interviews or presentations, request best and final offers, re-advertise the solicitation, postpone or cancel the solicitation process, and make such award or awards as are deemed to be in the best interest of the District.,
2. A proposal may not be accepted from any person or firm that is in arrears to the District, is a defaulter upon any obligation to the District, or has failed to perform faithfully on a previous contract where the District determines such history affects the bidder's responsibility.
3. Award may be made without discussions. If the District elects to conduct discussions or negotiations, it may do so only with one or more selected or highest-ranked Offerors, in the District's sole discretion.,
4. Discussions or negotiations may address price, terms, conditions, scope approach, methodology, schedule, and other features of a proposal. Mandatory requirements of the solicitation shall remain non-negotiable unless modified by written addendum or unless the District determines through its approval process that a change is in the best interest of the District.,

5. Award will be made to the bidder whose proposal best meets the needs and interests of the District under the evaluation criteria stated in the solicitation. Price is not necessarily determinative. The District shall be the sole judge of responsiveness, responsibility, and the proposal that best serves the District's interests.,
6. No bidder shall offer or give any gratuity, favor, or anything of monetary value to any officer, employee, agent, or Board of Education member of the District for the purpose of influencing the procurement process. Any such conduct may result in disqualification.
7. For any procurement funded in whole or in part with federal funds, any contractor that develops or drafts specifications, requirements, statements of work, or invitations for bids or proposals for the District shall be excluded from competing on that procurement.
8. For any procurement funded in whole or in part with federal funds, the District encourages bids and proposals from minority businesses, women's business enterprises, service-disabled veteran businesses, and labor surplus area firms.
9. If this procurement is funded in whole or in part with federal funds, the solicitation and any resulting contract shall also be subject to District Policy DJFA and all other applicable federal procurement requirements.

H. Award of Contract

1. No contract shall be formed, and the District shall not be bound, unless and until a final written agreement is approved by an affirmative vote of a majority of the whole Board of Education and fully executed by authorized representatives.
2. The solicitation, these General Terms and Conditions, the scope of work, specifications, special conditions, addenda, and the successful proposal shall constitute the contract documents. The contract documents are subject to all applicable District Board policies and administrative procedures, and in the event of a discrepancy, applicable Board policies and administrative procedures shall take precedence to the extent required by law.
3. In the event of a discrepancy between the contract documents and applicable District Board policies or administrative procedures, the applicable Board policies and administrative procedures shall take precedence to the extent required by law.
4. The District reserves the right to make no award, a partial award, or multiple awards, as determined to be in the best interest of the District.
5. Missouri's Anti-Discrimination Against Israel Act, Mo. Rev. Stat. § 34.600, requires a public entity contract to include a written certification that the company is not currently engaged in, and will not for the duration of the contract engage in, a boycott of Israel, subject to exceptions for contracts with a total potential value under \$100,000 and contractors with fewer than ten employees. If applicable under Mo. Rev. Stat. § 34.600, Bidder shall complete, sign, and submit the District's Anti-Discrimination Against Israel Certification form, and the executed

certification is incorporated into this solicitation and any resulting contract by reference.

I. Prevailing Wage and Labor Compliance

1. To the extent applicable by law, including for public works or construction work, Bidder shall comply with Chapter 290, Revised Statutes of Missouri, including Sections 290.210 through 290.340, and all other applicable labor requirements, and shall pay not less than the prevailing hourly wage rate set forth in the applicable wage order to each worker performing the Work.
2. Bidder shall make all postings, maintain all records, and furnish payroll records, certified payrolls, affidavits, and other compliance documentation required by law or requested by the District. Prior to final payment, Bidder shall submit an affidavit stating that it has fully complied with the Prevailing Wage Law. Bidder shall require all subcontractors of every tier to comply with this Section and shall provide payroll, classification, and other labor-compliance records to the District upon request.
3. Bidder shall forfeit as a penalty to the District One Hundred Dollars (\$100.00) for each worker employed, for each calendar day or portion thereof, that such worker is paid less than the applicable prevailing wage rate. The District may withhold and retain sums due as permitted by law for violations of prevailing wage requirements.
4. To the extent applicable, Bidder and its subcontractors shall require all on-site employees to complete the ten (10) hour construction safety training program required by Missouri law. Bidder shall forfeit a penalty of \$2,500.00, plus One Hundred Dollars (\$100.00) for each employee employed without the required training for each calendar day or portion thereof.
5. Bidder shall comply with applicable E-Verify and work authorization requirements and, where required, shall provide an affidavit and supporting documentation confirming participation in a federal work authorization program and confirming that Bidder does not knowingly employ any unauthorized alien in connection with the Work.
6. All employees of Bidder and its subcontractors shall remain employees of Bidder or its subcontractors and not of the District. The District reserves the right to require criminal background screening for personnel assigned to school property or around students. Bidder shall not use any employee or subcontractor who is a registered sex offender or otherwise prohibited by law from being present on school property.

J. Indemnification

1. To the fullest extent permitted by law, Contractor shall defend, indemnify, and hold harmless Bayless School District, its Board of Education, officers, employees, agents, and representatives from and against claims, demands,

suits, damages, losses, liabilities, costs, and expenses arising out of or resulting from the Contractor's performance of the Work.

2. Nothing in this section shall be construed to require Contractor to indemnify the District for the District's own negligence to the extent prohibited by law.
3. Contractor shall indemnify, defend, and hold Bayless School District harmless from and against any and all losses, claims, demands, actions, suits, damages, expenses, and costs arising out of or due to: (a) any contamination of the Premises occurring during the project to the extent caused by the release of a Hazardous Substance by Contractor or anyone under Contractor's control; or (b) Contractor's failure to materially comply with any Environmental Law.
4. The obligations of this section shall survive completion of the Work and termination of any resulting contract.,

K. Insurance

Contractor shall procure and maintain throughout the term of the Work insurance coverages not less than the following:

- **General Liability**
 - General Liability: \$2,000,000 aggregate
 - Products & Completed Operations: \$1,000,000 per occurrence
 - Personal and Advertising Injury: \$1,000,000 per occurrence
- **Automobile Liability**
 - For all owned, hired, or scheduled autos: \$1,000,000 per occurrence
- **Excess Liability**
 - Umbrella form: \$1,000,000
- **Workers Compensation**
 - Workers Compensation covering medical cost, lost wages, and lump sum payment due to lost or diminished ability to earn a livelihood, as required by law.

Contractor shall supply the Owner with a Certificate of Insurance showing compliance with the above-required minimum limits prior to arrival on the jobsite.

Where a conflict exists between the coverages requested by these documents and those requested by the Owner, the greater of the two shall govern.

L. Payment

To be eligible for payment, all supplies and services covered by Contractor's invoice must be properly completed and accepted by the District.

The Contractor shall provide accurate, legible, and timely invoices and supporting documentation as requested by the District. Payment shall be due only after receipt of a properly submitted invoice and the District's inspection and approval of the goods and/or services.

In the event of a bona fide dispute, the District may withhold the amount in dispute pending resolution. No interest penalty or late fee shall accrue on amounts withheld in good faith because of disagreement regarding quantity, quality, time of delivery, noncompliance with contract requirements, or the accuracy or correctness of any invoice.

M. Termination, Governing Law, and Venue

1. If the District is not satisfied with the performance of the Contractor, the District may provide written notice specifying the deficiency and an opportunity to cure within thirty (30) days, or such other period as may be stated in the notice. If the deficiency is not timely cured, the District may terminate the agreement for cause.
2. In the event of default or termination for cause, the District reserves the right to obtain substitute performance, enter into a contract with another bidder, and pursue any other remedy available at law or in equity.
3. The District reserves the right to reduce the scope of services or terminate the agreement without penalty if funding is unavailable or if the District determines such action to be in its best interest. In that event, the Contractor shall be entitled only to payment for acceptable work performed through the effective date of the reduction or termination.
4. The contract shall be governed by the laws of the State of Missouri. The sole and exclusive venue for any dispute arising out of the solicitation or any resulting contract shall be St. Louis County, Missouri. Under no circumstances shall the District be obligated to pay attorney fees or costs associated with any legal action initiated by the Contractor unless required by applicable law or final court order.

Part 5 - Attachments and Exhibits

Subject Area - 4529 Weber Road

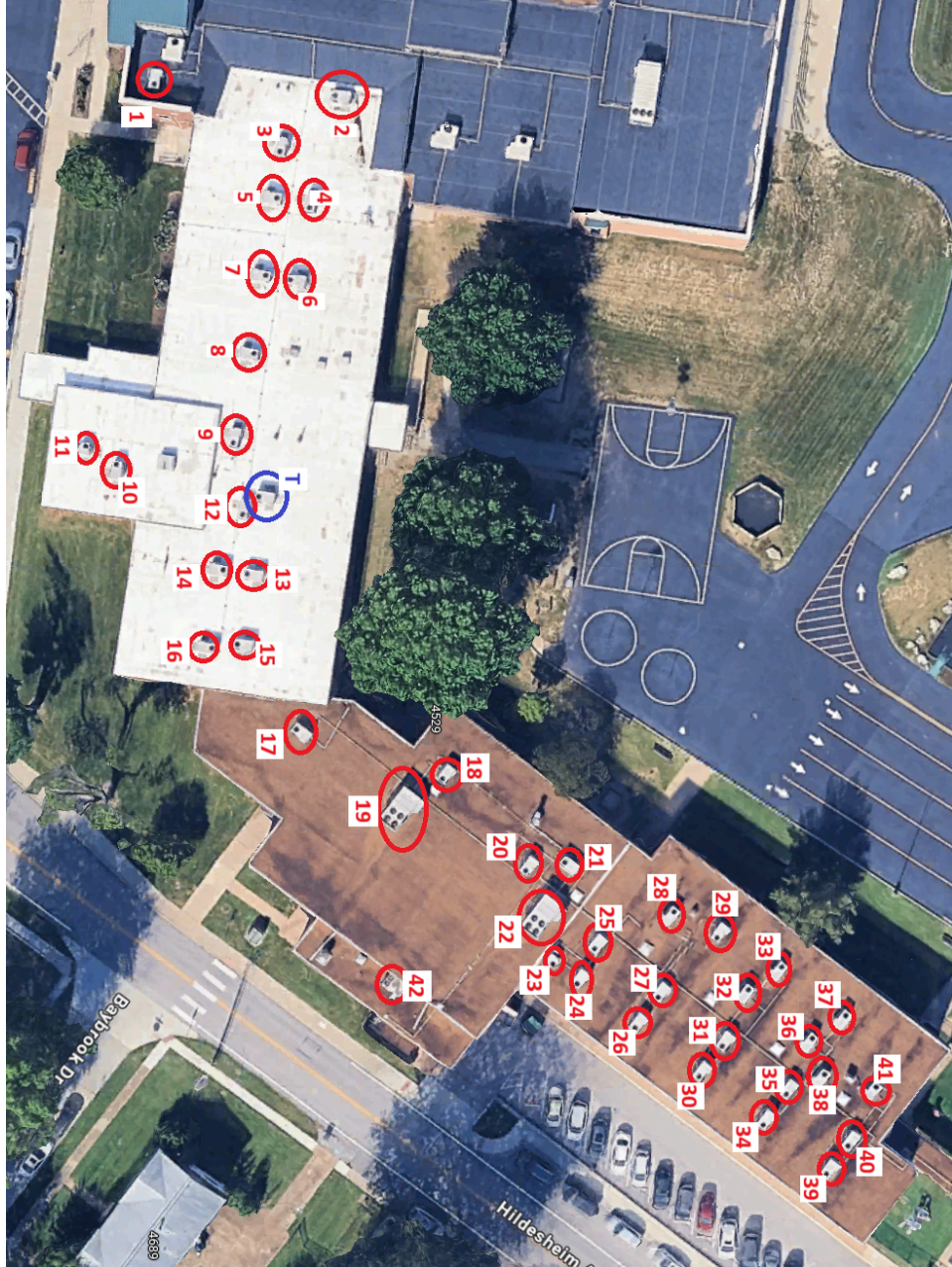


EXHIBIT A

FEDERAL WORK AUTHORIZATION PROGRAM (“E-VERIFY”) ADDENDUM

Pursuant to Missouri Revised Statute 285.530, all business entities awarded any contract in excess of five thousand dollars (\$5,000) with a Missouri public school district must, as a condition to the award of any such contract, be enrolled and participate in a federal work authorization program with respect to the employees working in connection with the contracted services being provided, or to be provided, to the District (to the extent allowed by E-Verify). In addition, the business entity must affirm the same through sworn affidavit and provision of documentation. In addition, the business entity must sign an affidavit that it does not knowingly employ any person who is an unauthorized alien in connection with the services being provided, or to be provided, to the District.

Accordingly, your company:

agrees to have an authorized person execute the attached “Federal Work Authorization Program Affidavit” attached hereto as Exhibit A and deliver the same to the District prior to or contemporaneously with the execution of its contract with the District;

affirms it is enrolled in the “E-Verify” (formerly known as “Basic Pilot”) work authorization program of the United States, and is participating in E-Verify with respect to your employees working in connection with the services being provided (to the extent allowed by E-Verify), or to be provided, by your company to the District;

affirms that it is not knowingly employing any person who is an unauthorized alien in connection with the services being provided, or to be provided, by your company to the District;

affirms you will notify the District if you cease participation in E-Verify, or if there is any action, claim or complaint made against you alleging any violation of Missouri Revised Statute 285.530, or any regulations issued thereto;

agrees to provide documentation of your participation in E-Verify to the District prior to or contemporaneously with the execution of its contract with the District (or at any time thereafter upon request by the District), by providing to the District an E-Verify screen print-out (or equivalent documentation) confirming your participation in E-Verify;

agrees to comply with any state or federal regulations or rules that may be issued subsequent to this addendum that relate to Missouri Revised Statute 285.530; and

agrees that any failure by your company to abide by the requirements a) through f) above will be considered a material breach of your contract with the District.

By: _____(signature)

Printed Name and Title: _____

For and on behalf of: _____(company name)

FEDERAL WORK AUTHORIZATION PROGRAM AFFIDAVIT

I, _____, being of legal age and having been duly sworn upon my oath, state the following facts are true:

I am more than twenty-one years of age; and have first-hand knowledge of the matters set forth herein.

I am employed by _____ (hereinafter "Company") and have authority to issue this affidavit on its behalf.

Company is enrolled in and participating in the United States E-Verify (formerly known as "Basic Pilot") federal work authorization program with respect to Company's employees working in connection with the services Company is providing to, or will provide to, the District, to the extent allowed by E-Verify.

Company does not knowingly employ any person who is an unauthorized alien in connection with the services Company is providing to, or will provide to, the District.

FURTHER AFFIANT SAYETH NOT.

By: _____ (individual signature)

For _____ (company name)

Title: _____

Subscribed and sworn to before me on this _____ day of _____, 202__.

NOTARY PUBLIC

My commission expires:

**BAYLESS SCHOOL DISTRICT
2026 ELEMENTARY B HVAC REPLACEMENT
BID SHEET**

Contractor _____ Date _____

Base Bid

FURNISH ALL LABOR, MATERIALS, EQUIPMENT, TOOLS, RENTALS, PERMITS, CRANE, DEMOLITION, DISPOSAL, INSTALLATION, STARTUP, TESTING, COMMISSIONING, CONTROLS INTEGRATION, AND INCIDENTALS NECESSARY TO REPLACE FORTY-TWO (42) EXISTING ROOFTOP UNITS, INTEGRATE ONE (1) EXISTING FORTY-THIRD (43RD) ROOFTOP UNIT INTO THE CONTROLS NETWORK, AND PROVIDE A COMPLETE BUILDING AUTOMATION SYSTEM, ALL IN ACCORDANCE WITH THE RFP, PLANS, AND SPECIFICATIONS.

\$ _____

Bid Alternate 1

FURNISH AND INSTALL HAIL GUARDS FOR ALL REPLACEMENT ROOFTOP UNITS IN ACCORDANCE WITH THE RFP, PLANS, AND SPECIFICATIONS.

\$ _____

Acknowledgment of Addenda (if any): No. _____ No. _____ No. _____ No. _____

The Proposer hereby declares understanding, agreement, and certification of compliance to provide the items and/or services, at the prices quoted, in accordance with the Request for Proposal and any addenda thereto.

Authorized Signature		Date
Printed Name		Title
Company Name		
Mailing Address		
City, State Zip		
Phone #:	Fax #:	E-Mail Address

