MATANUSKA-SUSITNA
BOROUGH SCHOOL DISTRICT

BID #B26-09

CUSTODIAL PRODUCTS FOR THE MSBSD

Due Date and Time: May 20, 2026 at 2:00 P.M.

Enclosed:

Bid
Documents
and
Affidavit

Matanuska-Susitna Borough School District

Purchasing Department
690 Cope Industrial Way
Palmer, AK 99645

P: (907) 861-5120 || F: (907) 861-5184
bids@matsuk12.us
www.matsuk12.us/bids

TABLE OF CONTENTS

TABLE OF CONTENTS . . . . . P. 1

ADVERTISEMENT FOR BID . . . . . P. 2

REQUEST FOR BID AND INSTRUCTIONS TO BIDDERS . . . . . P. 3

ATTACHMENT A: SCOPE OF SERVICES . . . . . P. 11

ATTACHMENT B: SPECIAL CONDITIONS . . . . . P. 14

ATTACHMENT C: BID FORM . . . . . P. 16

APPENDIX 1: ADDENDUM ACKNOWLEDGEMENT . . . . . P. 29

APPENDIX 2: NON-COLLUSION CERTIFICATE . . . . . P. 30

APPENDIX 3: INSURANCE . . . . . P. 31

APPENDIX 4: VENDOR PAPERWORK . . . . . P. 33

APPENDIX 5: PROPOSED SUBCONTRACTORS AND SUPPLIERS . . . . . P. 34

APPENDIX 6: SAMPLE LIST FORM. . . . . P. 35

APPENDIX 7: SCHOOL CALENDAR . . . . . P. 36

ADVERTISEMENT

	DATE OF ADVERTISEMENT
Frontiersman	May 1 and 8, 2026
Anchorage Daily News	April 26 and 29, 2026

Type of Ad: Classified / Public Notice

The material herein must be printed in its entirety on the dates shown above. Affidavit of publication is required prior to payment.

Matanuska-Susitna Borough School District Bid

BID #B26-09

CUSTODIAL PRODUCTS FOR THE MSBSD

Notice is hereby given that the Matanuska-Susitna Borough School District (MSBSD) will consider bids from qualified individuals and firms for the provision of:

CUSTODIAL PRODUCTS FOR THE MSBSD

Bids are due on or before May 20, 2026 at 2:00 P.M. Palmer, Alaska time. Sealed bids must be submitted and received by the MSBSD Purchasing Department, 690 Cope Industrial Way, Palmer, AK 99645, on or before said date and time designated for receipt of bids. All bids must be marked" BID #B26-09 ."

Bid documents can be viewed on the MSBSD website at www.matsuk12.us/bids and are also available at the MSBSD Purchasing Department, 690 Cope Industrial Way, Palmer, AK 99645. For more information, call (907) 861-5120.

The MSBSD reserves the right to accept or reject any or all bids and waive any minor technicalities, informalities, and/or irregularities as it deems appropriate.

4/22/2026	Requested By:	Erin Dwyer	Approved By:	B. Munson

MATANUSKA-SUSITNA
BOROUGH SCHOOL DISTRICT

CUSTODIAL PRODUCTS FOR THE MSBSD

BID #B26-09

INVITATION TO BID

THIS IS NOT A PURCHASE ORDER

The Matanuska-Susitna Borough School District (MSBSD) is requesting bids from qualified bidders to provide

CUSTODIAL PRODUCTS FOR THE MSBSD

as specific herein.

Bids will be accepted until	May 20, 2026	at	2:00 P.M.
Questions will be accepted until	May 5, 2026	at	4:00 P.M.

BIDDER USE ONLY

THIS PAGE MUST BE COMPLETELY FILLED IN, SIGNED, AND RETURNED WITH YOUR PACKET.

Company Name

Address

City | State | Zip

Telephone Number | Fax Number

State of Alaska Business License Number | Matanuska-Susitna Borough Business License Number

Authorized Signature | Printed Name | Date

INSTRUCTIONS TO BIDDERS

1. GENERAL INFORMATION:

The Matanuska-Susitna Borough School District (MSBSD) is soliciting bids from qualified bidders to provide the scope of services as specified in Attachment A, Scope of Services. Copies of the bid documents can be viewed in the Purchasing section of the MSBSD website at www.matsuk12.us/bids and can be obtained in the Purchasing Department at 690 Cope Industrial Way, Palmer, Alaska 99645 or by calling (907) 861-5120. Office hours are 7:00am - 4:30pm, Monday through Friday.

Bids must be fully executed, signed by each bidder, and enclosed in a sealed envelope with the bidder's name, address, and phone number clearly indicated on the outside, as per Section 8 of this Instructions to Bidders. Bids must be submitted to the MSBSD Purchasing Department at 690 Cope Industrial Way, Palmer, Alaska 99645. Signed bids must be in the office of the MSBSD Purchasing Department on or before the date and time designated for receipt of bids. **The MSBSD will not accept or consider bids that are oral, telephonic, telegraphic, faxed, e-mailed, or otherwise electronically transmitted.**

2. GENERAL STATEMENT:

In rendering the services hereunder, the selected bidder shall adhere to the following general terms and conditions. The term "selected bidder" refers to the bidder awarded a contract to provide services and/or products as required herein. The term "agreement" hereafter refers to this Invitation to Bid, any and all attachments and appendices, any and all addenda, and the bidder's response and acceptance by the MSBSD. A contract may be issued upon award of this bid.

3. PRE-BID CONFERENCE:

A pre-bid conference will not be held for this scope.

4. EXAMINATION OF BID DOCUMENTS:

A. Bidders shall carefully examine the bid documents before submitting a bid. The submission of a bid shall be an admission that the bidder has made such examination and is satisfied as to the conditions to be encountered in performing the work and as to the requirements and accuracy of the bid documents.

B. The MSBSD assumes no responsibility for any understanding or representations concerning conditions made by any of its officers, agents, or employees prior to the execution of the bid, unless such understanding or representations are expressly stated in the bid documents or addenda.

C. Bidders shall include in their bid sums sufficient to cover all items and services required by the bid documents, and shall rely entirely upon their own examination in making their bid. The submission of a bid shall be taken as prima facie evidence of compliance with this paragraph.

5. INTERPRETATION OR CORRECTION OF BID DOCUMENTS:

Bidders shall notify the Purchasing Department promptly of any error, omission, or inconsistency that may be discovered during examination of the bid documents. Requests from bidders for interpretation or clarification of the bid documents shall be made in writing to the Purchasing Department by

May 5, 2026 at 4:00 P.M. Palmer, Alaska time.

Any questions received after this date and time will not be answered. Questions should reference the applicable bid number and title and can be submitted by mail, fax, or e-mail to the following:

Mail: MSBSD Purchasing Department; 690 Cope Industrial Way; Palmer, AK 99645
Fax: MSBSD Purchasing Department; (907) 861-5184
E-mail: bids@matsuk12.us

5. INTERPRETATION OR CORRECTION OF BID DOCUMENTS (CONT.):

Interpretations, corrections, responses to questions, and changes of the Bid Documents will be made by addenda. Interpretations, corrections, responses to questions, and changes of the Bid Documents made in any other manner will not be binding on the MSBSD and bidders shall not rely on them. All addenda issued shall become part of the agreement documents. It is the bidder's sole responsibility to ascertain that they have received all addenda issued by the Purchasing Department. Each addendum will be issued by both fax machine and U.S. mail. All addenda will also be posted in the Purchasing section of the MSBSD website at www.matsuk12.us/bids. **All addenda must be acknowledged in the space provided on Appendix 1 or the bid may be deemed non-responsive.**

6. PREPARATION AND SUBMISSION OF BIDS:

A. Each bid must be signed in longhand by the bidder with their usual signature. Bids submitted by partnerships must be signed with the partnership name by one of the partners, followed by the signature and designation of the partner signing. Bids submitted by corporations must be signed with the legal name of the corporation, followed by the name of the state of incorporation, and the signature of the president, secretary, or other person authorized to bind in the matter. The full name and address of each person signing shall be typed or printed below the signature.

B. Bids shall be submitted on the forms furnished and must be manually signed. Bids must be submitted in a sealed envelope and addressed as indicated in Section 8 of this Instructions to Bidders.

C. Bids shall specify a price, typed or written in ink, for each bid item called for. Bids may be rejected if they show an omissions, alteration of the forms, additions not called for, conditional or alternate bids not called for, qualified bids, or irregularities of any kind.

D. Bidders shall bear all costs directly or indirectly related to preparing a bid, preparing presentations or supplements, and/or clarifying a bid as may be required by the MSBSD in response to this solicitation.

7. SUBMITTAL REQUIREMENTS:

All of the following must be included with the bid or the bid may be considered non-responsive and be rejected:

A. Invitation to Bid signature page, signed by responsible party.

B. Bid Form, fully executed and signed.

C. Appendix 1, Addendum Acknowledgement, fully executed and signed.

D. Appendix 2, Non-Collusion Certificate, fully executed and signed.

E. Evidence of Insurance, as required in the Invitation to Bid and Appendix 3, will be required prior to an award to the successful bidder.

F. Appendix 4, Vendor Paperwork, fully executed.

G. Appendix 5, Proposed Subcontractors and Suppliers List, fully executed (if applicable)

H. Copies of Alaska Business License and all other licenses, certificates, or permits required by city, borough, state, and federal law as applicable.

I. Any additional submittal requirements per Attachment A: Scope of Services.

8. BIDS:

A. Signed bids **MUST** be in the MSBSD Purchasing Department office on or before

May 20, 2026 at 2:00 P.M. Palmer, Alaska time.

B. It is the responsibility of all bidders to ensure that their bids and associated documents are in the office of the Purchasing Department prior to the date and time designated for receipt of bids. Bids **MUST** be in **SEALED** envelopes clearly marked as follows:

Bid Number: BID #B26-09

Bid Title: CUSTODIAL PRODUCTS FOR THE MSBSD

Due: May 20, 2026 at 2:00 P.M.

8. BIDS (CONT.):

C. Bidders are cautioned that mailed bids which arrive after the date time designated for receipt of bids will not be opened or considered. Bidders are further cautioned not to rely on the U.S. Postal System or any other second party for timely delivery of their bid. It is the bidder's sole responsibility to ensure that their bid and associated documents are in the physical possession of the Purchasing Department prior to the date and time scheduled for receipt of bids.

D. All bids shall be submitted on the attached bid forms in the spaces indicated and must comply with these instructions. The bid must be completed and signed by an authorized representative of the firm submitting the bid.

E. Scheduled bid openings are open to the public and are located in the Purchasing Department.

9. WITHDRAWAL FROM CONSIDERATION:

Bids may be withdrawn upon written request delivered to the MSBSD Purchasing Department on or before the date and time designated for receipt of bids. However, no bidder shall withdraw or cancel their bid for a period of ninety (90) calendar days prior to the date and time designated for receipt of bids, nor shall the selected bidder withdraw, cancel or modify their bid after having been notified by the Purchasing Department that said bid has been accepted by the MSBSD.

10. MODIFICATION OF BIDS:

Prior to the date and time designated for receipt of bids, a bid may be modified or withdrawn by notice to the MSBSD at the place designated for receipt of bids. Such notice shall be in writing over the signature of the bidder. That notice shall be date and time stamped by the MSBSD on or before the date and time designated for receipt of bids. A modification must not reveal the amount of the original bid. A bid bond, if required, shall be in an amount sufficient for the bid as modified.

11. AWARD OF CONTRACT:

A. The MSBSD will award a contract to the lowest responsive and responsible bidder. This bid will be awarded on the basis defined in Attachment A, Scope of Services.

B. The MSBSD, as it deems appropriate, shall have the right to reject any and all bids. Bids may be rejected if they do not include a required bid bond or other data required by the bid documents. All responsive bids may be rejected if the MSBSD, in its sole judgment, considers them too costly.

C. The MSBSD has the right to accept Alternatives in any order or combination unless otherwise specifically provided in the Bid Documents, and to determine the low bidder on the basis of the sum of the Base Bid and Alternatives accepted.

D. In determining the lowest responsive and responsible bidder, the MSBSD may consider, in addition to price, at any point in the selection process, any of the following factors:

I. The ability, capacity, and skill of the bidder to perform the contract.
II. Whether the bidder can perform the contract within the time specified without delay or interference.
III. The character, integrity, judgment, experience, and efficiency of the bidder.
IV. The quality of performance by the bidder on previous contracts of a similar nature.
V. Whether the bidder is in arrears on any existing contract with the MSBSD or is in litigation, arbitration, or other legal dispute with the MSBSD.
VI. Previous compliance by the bidder with laws and regulations relating to the contract.
VII. The number and scope of conditions attached to the bid.
VIII. The number and scope of minor variations contained in the bid.
IX. If the contract is one which will require future maintenance or repairs, the availability of replacements, replacement parts, and maintenance service for any machinery, equipment, or other material proposed to be installed or supplied by the bidder.
X. The quality, availability, and adaptability of the supplier, equipment, or contractual services to the particular use required.
XI. Whether the bidder is prepared to furnish supplies, equipment, or contractual services which meet the specifications of the MSBSD.

E. The MSBSD reserves the right to make award within a ninety (90) calendar day award period from the date the bids are opened. Bids submitted must be firm for the award period and the contracted service period.

12. AVAILABILITY OF FUNDS:

A. The MSBSD reserves the right, at its sole discretion, to cancel this Invitation to Bid or any part thereof, at any time, prior to an award of contract issued under this Invitation to Bid.

12. AVAILABILITY OF FUNDS (CONT.):

B. Awards are contingent upon the appropriation of MSBSD budget funds.

13. REQUEST FOR ADDITIONAL INFORMATION:

A. The MSBSD reserves the right to request current audited financial statements; qualifications of management personnel, including project manager or field supervisors performance references; or other information deemed relevant at any time prior to bid award. Bidder agrees to provide such requested information within three (3) business days of the request.

B. Prior to the final selection, bidders may be required to submit additional information, which the MSBSD may deem necessary to further evaluate the bids.

C. The MSBSD reserves the right to make investigations of the qualifications of the bidder as it deems appropriate, including but not limited to a background investigation conducted by proper authorities.

14. PUBLIC RECORDS CLAUSE:

This Invitation to Bid and the resulting bids received, together with copies of all documents pertaining to the award of a contract, will be kept by the Purchasing Department and made a part of the record which will be open to public inspection, unless restricted by the bidder and School Board Policy, once the Notice of Intent to Award has been issued. If a bid contains any information which is proprietary or confidential, each page of the confidential information must be clearly marked with a diagonal watermark that reads "CONFIDENTIAL"; such information will be kept confidential if appropriate and will not be released to the public. The MSBSD is not responsible for the release of any documents not marked in this manner. A confidential watermark is required. The bid tabulation sheet shall be open to public inspection as soon as practicable after the Notice of Intent to Award has been issued.

15. PROTEST OF AWARD:

The MSBSD has a process in place for an unsuccessful bidder to submit a written protest, requesting a review of the bid award.

A. An unsuccessful bidder must submit its protest within three (3) days of the date of the Notice of Intent to Award issued by the MSBSD's Purchasing Department.

B. The protest must be made in writing, delivered to the same location as the original bid, and must set forth in detail the reason(s) for the protest, with specific reference to the relevant provision of the Bid Documents.

C. Upon receipt of the protest, the Purchasing Department shall schedule an informal hearing to include the successful bidder, the protesting bidder, the Assistant Superintendent of Business and Operations, and a representative of the Purchasing Department. At such time, the bidder making protest can express his/her concerns with said award.

D. Following the informal hearing, the Assistant Superintendent of Business and Operations will send the MSBSD's decision on the protest to all involved parties.

E. If the contract award for the proposed project is required to be approved by the MSBSD School Board, the involved parties will be notified of the date and time of the applicable School Board meeting.

16. CONTRACT:

The contract between the MSBSD and the bidder shall consist of (1) the Invitation to Bid and any attachments and/or amendments and/or addenda thereto; (2) the bid submitted by the bidder in response to the Invitation to Bid; and (3) the actual written agreement or contract. In the event of a conflict in language between the documents referenced above, the provisions and requirements set forth and/or referenced in the bid documents shall govern.

17. INSURANCE:

It is specifically agreed between the parties executing this agreement that it is not intended by any of the provisions of this agreement to create in the public or any member thereof a third-party benefit hereunder, or to authorize anyone not a party to this agreement to maintain a suit for personal injuries or property damage pursuant to the terms or provisions of this agreement. The successful bidder shall procure and maintain minimum insurance requirements and shall provide all required documentation as per attached Appendix 3 to the MSBSD upon award of this agreement. Failure to furnish proper evidence of insurance, or the lapse of insurance required under the provisions of this agreement, may be grounds for termination. The duties required under this subsection shall survive the termination expiration of this agreement. **It is highly recommended that the**

17. INSURANCE (CONT.):
bidders confer with their respective insurance companies or brokers to determine if their insurance program complies with the MSBSD's insurance requirements, as per attached Appendix 3.

18. LICENSES:
All individuals or businesses conducting business within the State of Alaska and within the Matanuska-Susitna Borough are hereby advised that they must obtain both a State of Alaska and a Matanuska-Susitna Borough business license. For information on how to obtain the appropriate business license or see if any exemptions may apply, please visit the following websites.

State of Alaska:
https://www.commerce.alaska.gov/web/cpbl/BusinessLicensing/BusinessLicensingFormsFees.aspx

Matanuska-Susitna Borough
http://www.matsugov.us/business-licenses

19. INVOICES AND METHOD OF PAYMENT:
Billings for services must be verified by a responsible representative of the MSBSD before payment can be made. Payments shall be made to the bidder within thirty (30) calendar days after the MSBSD receives and approves a written request for payment or invoice. The request for payment or invoice may be submitted to the MSBSD, Attn: Accounting Department, 501 N. Gulkana St., Palmer, AK 99645, or invoices can be e-mailed to accounting@matsuk12.us.

20. FEDERAL EXCISE TAXES:
The MSBSD is exempt from Federal Excise Taxes. An Exemption Certificate will be furnished upon request.

21. MODIFICATIONS:
The MSBSD may, from time to time, require modifications in the scope of services to be performed under this agreement. However, it is expressly understood that this agreement shall not under any circumstances be modified without written authorization from the MSBSD. All modifications in the terms of this agreement, to include adding additional schools or sites, shall be incorporated by written amendments to this agreement executed by both parties.

22. INDEMNIFICATION:
A. Any and all employees of the bidder and other persons, while engaged in the performance of any work or services required by the bidder under this agreement, shall not be considered employees of the MSBSD.

B. Each party shall indemnify, defend, and hold the other party harmless from and against any claim of, or liability for, negligent acts, errors, and omissions of the other party under this agreement. However, a party is not required to indemnify, defend, or hold the other party harmless for a claim of, or liability for, the independent negligent acts, errors, and omissions of the other party. If there is a claim of, or liability for, a joint negligent act, error, or omission of both parties, the indemnification, defense, and hold harmless obligations of this provision shall be apportioned on a comparative fault basis. This indemnification shall survive the expiration or termination of this Agreement.

23. PROTECTION OF EQUIPMENT AND PROPERTY:
The bidder assumes full responsibility for and shall indemnify the MSBSD for any loss or damage to any MSBSD property resulting in whole or in part from the acts or omissions of the bidders, or any employee, agent or representative of the bidder.

24. BIDDER'S PERSONNEL REQUIREMENTS:
The MSBSD may, by serving written notice, require the bidder to promptly remove from the site of work any employee or worker the MSBSD deems incompetent, careless, or otherwise objectionable including, but not limited to, violation of MSBSD policies relating to alcohol, illegal drugs or firearms on MSBSD property.

25. EQUAL EMPLOYMENT OPPORTUNITY:
Bidders, in submitting bids, certify that if awarded a contract under this Invitation to Bid, they will not discriminate against any employee or applicant for employment because of race, color, religion, gender, age, national or ethnic origin, disability, marital status, change in marital status, pregnancy, parenthood, or any other basis prohibited by Alaska state or federal laws. The bidder will take affirmative action to ensure non-discrimination. Such action shall include but not be limited to the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. The bidder agrees to post in a conspicuous place, available to employees and applicants for employment, notices setting forth the provision of this non-discrimination clause.

26. DRUG, TOBACCO, AND ALCOHOL-FREE WORKPLACE:

The selected bidder agrees to comply with MSBSD School Board Policy (BP) 4020, Drug, Tobacco and Alcohol-Free Workplace. This policy states, in part: "In the interest of the health and safety of students and employees, it is a violation of this policy for students, staff, parents, visitors, contractors and all others to use, distribute or sell tobacco, any non-FDA-approved tobacco or nicotine delivery products or devices including but not limited to, cigarettes, cigars, dip, hookah pens, e-cigarettes, and dissolvable nicotine products on District premises, at school-sponsored activities on or off District premises and in District-owned, rented or leased vehicles."

27. CODE OF ETHICS:

A. The selected bidder shall comply with MSBSD School Board Policy BP 4119.21, Code of Ethics.

B. The selected bidder shall also comply with BP 3515.7, Restrictions on Sex Offenders on Campus. This policy states, in part: "To protect the morals, health, and safety of students, it is the policy of the district to deny entrance onto the premises of any district school or any building used for school activities to registered sex offenders or persons required to register under the sex offender registration act of whom the district has knowledge."

C. The selected bidder shall take affirmative action to ensure that no contractor, employee, or subcontractor who will be working on MSBSD property has a criminal record of any conviction for child abuse or assault, be on the State of Alaska or any State Sexual Offender Registry, or has been convicted of a crime of moral turpitude. Any waiver of this section must be in writing, signed by the District's Superintendent. The MSBSD has the right to verify such records at any time during the life of the contract.

28. OCCUPATIONAL SAFETY AND HEALTH WARRANTY:

If awarded the agreement, the bidder warrants that the products sold or services rendered shall conform to the standards and/or regulations promulgated by the U.S. Department of Labor under the Occupational Safety and Health Act of 1970 (29 U.S.C. 651, OL 91-596) and all amendments thereto. In the event the product sold does not conform to the OSHA standards and/or regulations, the MSBSD may return the product for correction or replacement at bidder's option and at bidder's expense. Services performed by the bidder which do not conform to OSHA standards and/or regulations must be corrected by bidder at bidder's expense or by the MSBSD at bidder's expense in the event bidder fails to make the appropriate correction within a reasonable time.

29. COMPLIANCE:

A. The selected bidder shall comply with all state, federal and local laws, regulations or orders applicable to the purchase, manufacture, processing and delivery of the service.

B. General Conditions:

I. General Statement: The following conditions shall be followed by the selected bidder. These conditions shall be adhered to, relative to any project for which the selected bidder provides services. The MSBSD reserves the right to delete or alter the following terms and conditions or to add additional terms and conditions at its discretion. The selected bidder shall perform services and otherwise comply with all conditions as set forth in this Invitation to Bid including all attachments and appendices hereto and all additional requirements identified in the bid documents.

II. Governing Laws: The agreement shall be governed as to performance and interpretation in accordance with the laws of the State of Alaska.

III. Compliance with All Laws: The bidder shall comply with all applicable laws, ordinances, executive orders and regulations of the federal, state, and local government, which may in any manner affect the performance of the agreement and all applicable MSBSD policies, rules and procedures.

IV. Relationship of All Parties: It is expressly understood and agreed by the bidder and the MSBSD that the bidder's relationship to the MSBSD is that of an independent contractor.

30. CONFLICT OF INTEREST:

A. The contracting party expressly represents that the contract is not contrary to MSBSD School Board Policy BP 2300, Conflict of Interest and that the contracting party has read and understands BP 2300. If this representation is false, the Superintendent may terminate the contract without regard to partial performance and in the event of such a termination, the MSBSD will have no further liability or obligation to the contracting party.

B. Any employee and/or employee with immediate family members that may have a financial interest in the contract must file an annual BP 2300, Conflict of Interest Affidavit with MSBSD. The following definitions apply to this policy: Immediate family member means an employee's grandparent, parent, child, grandchild, brother, sister, spouse, child of a spouse, or regular member of the employee's household.

31. ASSIGNMENTS AND SUBCONTRACTORS:

A. The bidder shall not sell, assign, transfer, or convey any contract resulting from this bid, in whole or in part, without the prior written consent of the MSBSD.

B. The bidder shall ensure that subcontractors are appropriately licensed, insured and bonded, and qualified to meet all of the requirements of this Invitation to Bid. If a bid with subcontractors is selected, the bidder must provide the following information concerning each prospective subcontractor within five (5) working days of the written request by the MSBSD:

- The complete name and address of the subcontractor;
- The type and percentage of work the subcontractor will perform;
- Certificate of Insurance
- Other requested information relevant to the qualifications of the subcontractor.

C. Sub-contractors must comply with all licensing, indemnity, insurance limits, and insurance requirements imposed on the bidder.

32. TERMINATION FOR CAUSE:

A. If, through any cause, the bidder shall fail to fulfill in a timely and proper manner their obligation under this agreement, or if the bidder shall violate any of the covenants, agreements, or stipulations of any awarded contract, the MSBSD shall thereupon have the right to terminate this agreement by serving written notice to the bidder of such termination and specifying the effective date thereof, at least 30 (thirty) days before the effective date of such termination. However, if the MSBSD determines that the continuation of this agreement constitutes an imminent threat to the health and safety of its students and staff, this agreement may be terminated by the MSBSD effective immediately.

B. In the event it becomes necessary to terminate this agreement awarded as a result of this bid, regardless of the circumstances or time remaining on the contract, the bidder will be responsible for any and all expenses incurred by the MSBSD. These expenses can include, but are not limited to, cost of locating interim services, cost of re-issuing a bid, and any additional cost to the MSBSD by the new bidder greater than the current contract.

C. The bidder shall be entitled to receive just and equitable compensation for any satisfactory work completed in accordance with the payment provision as set forth under Section 18 of this bid document. Equitable compensation shall not exceed the amount reasonably billed for work actually done and expenses reasonably incurred. The MSBSD's contract administrator shall determine whether work completed is satisfactory.

33. TERMINATION FOR CONVENIENCE OF THE MSBSD:

A. The MSBSD may terminate any awarded contract or agreement at any time by serving written notice to the bidder of such termination and specifying the effective date of such termination at least 30 (thirty) days prior to the effective date of termination.

B. Upon termination of any awarded contract or agreement, the MSBSD shall pay the bidder any payments due at that time.

34. FAILURE OF FUNDING:

A. The MSBSD shall be excused from performance under the contract if funding is not appropriated.

B. The MSBSD may reduce the scope and amount of services provided under the contract to counteract a funding shortfall.

ATTACHMENT A:
SCOPE OF SERVICES

1. SCOPE

The Matanuska-Susitna Borough School District (MSBSD) is seeking bids from qualified contractors to provide Custodial Products as specified in Attachment C: Bid Form.

2. GENERAL REQUIREMENTS

A. Any and all changes to the quantity, unit of measure, description, etc. must be marked on the Bid Form. In the event a bidder does not specify their quantities and/or unit pack, the MSBSD will assume the bidder is bidding the quantity as specified in the bid and shall require delivery of the quantities specified.

B. If the bidder elects to specify a minimum order quantity, it shall be identified on Attachment C: Bid Form. The MSBSD may consider the minimum order quantity in the evaluation of bids and elect to accept or reject, as befits the best interest of the MSBSD.

C. Bidders must indicate the manufacturer's brand name and item number of the item bid in the appropriate column of the bid form (do not use "as specified" in responding to this requirement). Bids that do not show the information listed above may be considered non-responsive.

D. The MSBSD reserves the right to maintain, add, and/or remove products listed on Attachment C: Bid Form.

E. The items described herein must be available and delivered within the guidelines set forth in this bid packet.

F. Safety Data Sheets (SDS) and other product information must be available for all applicable products.

3. SUBSTITUTIONS

A. Substitutions ("or equal" products) will be considered for the products listed on Attachment C: Bid Form with proof that such products meet the standard specification and are deemed equivalent with respect to quality, performance, and desired characteristics, as determined by the MSBSD.

B. If substitutions are proposed on Attachment C: Bid Form, the bidder must also include product information and specification sheets for the proposed substitution.

C. The MSBSD reserves the right to reject substitutions if it determines, in its sole discretion, that offered products are not equivalent to the stated specification. Rejection of substituted products may result in the bid being considered non-responsive for the applicable item.

D. In all cases, proposed substitutions must be approved by the MSBSD contract administrator (or designee) in writing as being equivalent to the specified product prior to finalization of order and delivery of such substitute products.

4. SAMPLES

A. The MSBSD reserves the right to request samples for use in evaluating bids for products submitted as "or equal" to the products specified on Attachment C: Bid Form. Each sample must be noted on the Sample List Form, Appendix 6, and the form included with each sample.

B. Samples will be evaluated by the MSBSD Custodial Department. Samples aren't approved until the bidder receives a Notice of Award for the substitute product from the MSBSD Purchasing Department.

C. Samples must be furnished to the MSBSD at no charge. Samples will not be returned.

D. If a manufacturer or broker is supplying samples, list the manufacturer or broker and identify the samples they are supplying.

E. Each sample shall be completely identified (i.e. manufacturer's name and product ID number) in the same format as the products on the Bid Form. Unidentified samples will not be considered.

F. Samples submitted directly by the manufacturers shall require the manufacturers to identify the samples as specified above.

G. Samples shall be shipped or delivered to:

MSBSD Custodial Department
Attn: John Geffken
690 Cope Industrial Way
Palmer, AK 99645

H. Coordinate sample delivery and testing for the MSBSD through the contract administrator.

I. Products that undergo a formulation change are no longer considered "approved" and must be tested. It is up to the manufacturer and broker to keep the MSBSD up to date.

5. ORDERING PROCEDURES

A. Orders will be placed with the vendor(s) by issuance of official Purchase Orders from the MSBSD.

B. Once current pricing has been confirmed, and an order placed, the vendor may not increase the prices on that order.

C. If the selected vendor elects to specify a minimum order quantity, it shall be identified on Attachment C: Bid Form. The MSBSD may consider the minimum order quantity in the evaluation of bids and elect to accept or reject, as befits the best interest of the MSBSD.

D. If the total quantity ordered cannot be delivered, the MSBSD may accept a partial delivery upon request. Any partial delivery must be authorized in advance by the MSBSD contract administrator (or designee). If a partial delivery is authorized, satisfactory arrangements must be made for delivery of the remaining order.

6. HAZARDOUS MATERIALS

Bidders must identify in their bid all line items containing hazardous materials and submit the applicable Safety Data Sheets (SDS) with the bid. Bidders, if awarded a contract, must include SDS on all hazardous materials. If the seller does not conform to the above requirements, the materials will not be accepted.

7. PERFORMANCE GUARANTEE

In the event it becomes necessary to purchase any item on the "open market" due to nonperformance as specified (delivery time, shortage, condition of product, substitution of product, etc.), the MSBSD may hold the awarded bidder responsible for any excess cost,

including costs related to procurement (such as labor and supplies). Continued instances of nonperformance may result in termination of the contract and render the awarded bidder ineligible for future solicitations, at the sole discretion of the MSBSD.

8. RECALL OF PRODUCT

The successful contractor must provide a current recall plan to the MSBSD in the event of a quality issue arising that involves a recall of any products.

9. CONTRACT AWARD

In general, the contract will be awarded to the lowest responsive, responsible bidder for each line item. However, the MSBSD reserves the right to group line items for the purposes of award if it is in the best interest of the MSBSD to do so.

10. CONTRACT TERM

The term of any contract resulting from this solicitation shall be for one (1) year beginning July 1, 2026 through June 30, 2027 The MSBSD reserves the right to renew the contract for four (4) additional one (1) year terms, upon mutual written agreement between the MSBSD and the contractor. The MSBSD may exercise this option by giving written notice to the contractor prior to the expiration of the then-existing term, if it is found to be in the MSBSD's best interest.

11. CONTRACT MANAGEMENT

At the commencement of any resulting contract, the MSBSD and the successful bidder shall each designate a contract administrator. Such persons shall be the respective party's single point of contact for purposes of management of the contract. The bidder's contract administrator shall assume responsibility for the coordination of all contract issues under the contract.

ATTACHMENT B:
SPECIAL CONDITIONS FOR SUPPLY BIDS

1. **GENERAL INFORMATION:**
   The following special conditions apply to bids of a supply nature.

2. **AWARD OF LINE ITEMS:**
   This bid may result in more than one award. Unless otherwise stated in the bidding documents, contracts, if awarded, shall be awarded to the lowest responsive, responsible bidder for each line item. Qualified bids that combine or group individual items for weight purposes, minimum dollar amounts, or manufacturer volumes, etc. may be considered if the bidder clearly indicates the qualifications on Attachment C, Bid Form.

3. **BRAND:**
   A. Bidders must bid on the brand names and numbers as specified. Brand names and manufacturer numbers furnished are the identification of the type of product and quality required. Unless explicitly stated otherwise, no other brands will be accepted.

   B. All bidders must indicate the manufacturer's brand name and item number of the item bid in the appropriate column of the bid form (do not use "as specified" in responding to this requirement). Bids that do not show the information listed above may be disqualified. The MSBSD reserves the right to decide what is an acceptable equal to any product in this bid.

   C. All products supplied from resulting contracts must be original, new, and the brand and product ID number originally bid. The product shall be readily identifiable as the brand and product ID number bid and shall be packaged in standard manufacturer's cartons, containers, and packages whenever possible. Unlabeled products are not acceptable.

4. **QUANTITIES:**
   A. The quantities listed herein are estimates only and are not intended to commit the MSBSD to purchase any specific quantity. In the event the MSBSD requirements do not result in the request for the full amount described herein, such occurrence shall not constitute the basis for price adjustments under this bid or any contract.

   B. Bidders must state in their bids any change of quantities or unit of issue, due to manufacturer's unit pack, that they are bidding. In the event a bidder does not specify the quantities and/or unit pack, the MSBSD will assume the bidder is bidding the quantity as specified in the bid and shall require delivery of the quantities specified.

   C. The MSBSD reserves the right to add related items to the contract at any time during the period of the contract. Any items that may need to be added to this price request shall exhibit similar mark-up percentage as all other existing/awarded products on the price request.

5. **DELIVERY:**
   A. The School District requires delivery within thirty (30) days ARO (after receipt of order).

   B. Delivering carrier must call 24 hours before making delivery, assuring District personnel will be available for unloading. Call (907) 861-5120 or (907) 861-5121 for delivery. No deliveries will be accepted after 3:00 p.m.

   C. Vendor may become ineligible for future bids unless all items are delivered within the specified time. Extenuating circumstances will be given consideration in all terms listed above.

6. **PRICING:**
   A. When unit prices are requested, unit prices will prevail. In the event an error exists in the extension, or total, the unit price shall prevail.

   B. Prices should be stated in units of quantity specified with packing included.

   C. When practicable, orders shall be made by the pallet. However, not all products and/or quantities may be ordered at one time.

   D. Bids shall be F.O.B. Palmer, Alaska.

7. PRICE ESCALATION/DE-ESCALATION:

Prices submitted in response to this bid solicitation must be firm for 3 (three) months. The seller may pass on to the MSBSD verifiable increases or decreases in its suppliers' prices every July 1st, October 1st, January 1st, and April 1st, thereafter for the life of the contract. All price changes must be reported by the submission of written notification and the seller must be prepared to provide the MSBSD documentary evidence to support any price changes. Once an order has been placed, the seller shall not increase the prices on that order.

A. The MSBSD reserves the right to terminate this contract, in whole or in part, without prejudice if the seller increases prices.

B. The MSBSD reserves the right to terminate this contract, in whole or in part, if there is a reduction in price for items in this contract in the general market and the seller's price does not reflect this reduction.

C. The MSBSD reserves the right, at its option, to audit the seller's financial records as they pertain to the administration of this clause.

8. REBATES:

If the manufacturer rebates are allowed or offered, they will be paid to the MSBSD.

9. CASH DISCOUNTS:

All bid prices must be net. Cash discounts quoted for prompt payment of invoices will not be considered as a factor in awarding of bids.

Item No.	Est. Annual Qty.	Unit	MSDSD ID #	Description		No $ sign / No all caps	
1	**1400**	**Case**	**210001**	**Toilet Tissue, Jumbo Roll**	**Unit Price:**		**Case**
				GP 13728 or equal, 2 ply	Brand:		
				Must fit Georgia Pacific dispenser 59209	Product ID No:		
				1000 feet per roll	Sq. Ft. per roll		
				8 rolls per case	Delivery Time ARO:		
2	**50**	**Case**	**210014**	**Sani Sac Liners**	**Unit Price:**		**Case**
				Rochester Midland 25025088 or equal	Brand:		
				500 bags/case	Product ID No:		
					Pack Size:		
					Delivery Time ARO:		
3	**70**	**Pkg**	**210015**	**Sani Seat Covers**	**Unit Price:**		**Pkg**
				250 covers per package	Brand:		
				20 packages per case	Product ID No:		
					Pack Size:		
					Delivery Time ARO:		
4	**85**	**Pkg**	**210016**	**Urinal Screen**	**Unit Price:**		**Pkg**
				12 screens per package	Brand:		
					Product ID No:		
					Pack Size:		
					Delivery Time ARO:		
5	**2800**	**Case**	**210020**	**Towels, Roll**	**Unit Price:**		**Case**
				Universal 8" roll	Brand:		
					Product ID No:		
					Sq. Ft. per roll		
					Delivery Time ARO:		
6	**1400**	**Case**	**220001**	**Liners for 32 gal can**	**Unit Price:**		**Case**
				1.3 mil or greater, 40" x 46"	Brand:		
				100 per case	Product ID No:		
					Pack Size:		
					Delivery Time ARO:		
7	**1000**	**Case**	**220002**	**Liners for 4 gal can**	**Unit Price:**		**Case**
				0.9 mil or greater, 24" x 32"	Brand:		
				500 per case	Product ID No:		
					Pack Size:		
					Delivery Time ARO:		
8	**10**	**Each**	**220005**	**Container, Trashcan, 32 gal**	**Unit Price:**		**Each**
				Rubbermaid 263200GY or equal	Brand:		
				Molded Handles	Product ID No:		
					Pack Size:		
					Delivery Time ARO:		
9	**5**	**Each**	**220006**	**Lids, Flat, Trashcan, 32 gal**	**Unit Price:**		**Each**
				Rubbermaid 263100GY or equal	Brand:		
					Product ID No:		
					Pack Size:		
					Delivery Time ARO:		

Item No.	Est. Annual Qty.	Unit	MSDSD ID #	Description		No $ sign / No all caps	
10	**5**	**Each**	**220008**	**Dolly, Trashcan Mover**	**Unit Price:**		**Each**
				DOLLY2640	Brand:		
				Round, 20-55G	Product ID No:		
					Pack Size:		
					Delivery Time ARO:		
11	**30**	**Each**	**220009**	**Wastebasket, 28 Quart**	**Unit Price:**		**Each**
				Rubbermaid 2543 or equal	Brand:		
				Fire Resistant, Black	Product ID No:		
					Pack Size:		
					Delivery Time ARO:		
12	**10**	**Each**	**220014**	**Gloves, Dishwashing/Chemical, Small**	**Unit Price:**		**Each**
				SEA 620S or Equal	Brand:		
					Product ID No:		
					Pack Size:		
					Delivery Time ARO:		
13	**40**	**Each**	**220015**	**Gloves, Dishwashing/Chemical, Medium**	**Unit Price:**		**Each**
				SEA 620M or Equal	Brand:		
					Product ID No:		
					Pack Size:		
					Delivery Time ARO:		
14	**40**	**Each**	**220016**	**Gloves, Dishwashing/Chemical, Large**	**Unit Price:**		**Each**
				SEA 620L or Equal	Brand:		
					Product ID No:		
					Pack Size:		
					Delivery Time ARO:		
15	**50**	**Each**	**220017**	**Gloves, Dishwashing/Chemical, X-Large**	**Unit Price:**		**Each**
				SEA 620XL or Equal	Brand:		
					Product ID No:		
					Pack Size:		
					Delivery Time ARO:		
16	**250**	**Box**	**220030**	**Gloves, Nitrile, Small**	**Unit Price:**		**Box**
				Non powder	Brand:		
				100 gloves per box	Product ID No:		
				10 boxes/case	Pack Size:		
					Delivery Time ARO:		
17	**700**	**Box**	**220031**	**Gloves, Nitrile, Medium**	**Unit Price:**		**Box**
				Non powder	Brand:		
				100 gloves per box	Product ID No:		
				10 boxes/case	Pack Size:		
					Delivery Time ARO:		
18	**1000**	**Box**	**220032**	**Gloves, Nitrile, Large**	**Unit Price:**		**Box**
				Non powder	Brand:		
				100 gloves per box	Product ID No:		
				10 boxes/case	Pack Size:		
					Delivery Time ARO:		

Item No.	Est. Annual Qty.	Unit	MSDSD ID #	Description		No $ sign / No all caps	
19	**600**	**Box**	**220033**	**Gloves, Nitrile, Extra-Large**	**Unit Price:**		**Box**
				Non powder	Brand:		
				100 gloves per box	Product ID No:		
				10 boxes/case	Pack Size:		
					Delivery Time ARO:		
20	**New Item**	**Box**		**Gloves, Nitrile, 2XL**	**Unit Price:**		**Box**
				Non powder	Brand:		
				100 gloves per box	Product ID No:		
				10 boxes/case	Pack Size:		
					Delivery Time ARO:		
21	**600**	**Pkg**	**230002**	**Bags, Vacuum Proteam/Coach**	**Unit Price:**		**Pkg**
				100331	Brand:		
				10 bags per pack	Product ID No:		
				Circular Proteam Type	Pack Size:		
					Delivery Time ARO:		
22	**25**	**Pkg**	**230009**	**Bags, Vacuum Versamatic**	**Unit Price:**		**Pkg**
				VS14 10	Brand:		
					Product ID No:		
					Pack Size:		
					Delivery Time ARO:		
23	**20**	**Pkg**	**230010**	**Bags, Vacuum Pacer 30**	**Unit Price:**		**Pkg**
				574915	Brand:		
					Product ID No:		
					Pack Size:		
					Delivery Time ARO:		
24	**35**	**Pkg**	**230015**	**Bags, Vacuum NuWave**	**Unit Price:**		**Pkg**
				140949	Brand:		
				10 bags per pack	Product ID No:		
					Pack Size:		
					Delivery Time ARO:		
25	**60**	**Pkg**	**230016**	**Bags, Vacuum Hoover Hush Tone**	**Unit Price:**		**Pkg**
				AH10143	Brand:		
				For Upright Vacuum	Product ID No:		
					Pack Size:		
					Delivery Time ARO:		
26	**60**	**Pkg**	**230017**	**Bags, Vacuum Proteam/Coach**	**Unit Price:**		**Pkg**
				107313	Brand:		
				10 bags per pack	Product ID No:		
				Triangular Proteam Type	Pack Size:		
					Delivery Time ARO:		
27	**450**	**Doz**	**230029**	**Towels, Microfiber**	**Unit Price:**		**Doz**
				80% Polyester/20% Polyamide, Split	Brand:		
				Microfiber, All Purpose	Product ID No:		
					Pack Size:		
					Delivery Time ARO:		

Item No.	Est. Annual Qty.	Unit	MSDSD ID #	Description		No $ sign / No all caps	
28	**100**	**Doz**	**230030**	**Towels, Cotton Rags**	**Unit Price:**		**Doz**
				Bar Mop, White, Ribbed, 17"x20"	Brand:		
				23T302 or Equal	Product ID No:		
				1 dozen	Pack Size:		
					Delivery Time ARO:		
29	**200**	**Each**	**230031**	**Brush, Toilet (mop-style)**	**Unit Price:**		**Each**
					Brand:		
					Product ID No:		
					Pack Size:		
					Delivery Time ARO:		
30	**New Item**	**Each**		**Brush, Toilet (bristle-style)**	**Unit Price:**		**Each**
					Brand:		
					Product ID No:		
					Pack Size:		
					Delivery Time ARO:		
31	**500**	**Each**	**230035**	**Trigger Spray Only**	**Unit Price:**		**Each**
					Brand:		
					Product ID No:		
					Pack Size:		
					Delivery Time ARO:		
32	**250**	**Each**	**230036**	**Spray Bottle w/o Trigger, 32 oz.**	**Unit Price:**		**Each**
					Brand:		
					Product ID No:		
					Pack Size:		
					Delivery Time ARO:		
33	**30**	**Each**	**230040**	**Handle Straight Microfiber**	**Unit Price:**		**Each**
				Rubbermaid	Brand:		
					Product ID No:		
					Pack Size:		
					Delivery Time ARO:		
34	**5**	**Each**	**230041**	**Handle Ergo Microfiber**	**Unit Price:**		**Each**
				Rubbermaid	Brand:		
					Product ID No:		
					Pack Size:		
					Delivery Time ARO:		
35	**80**	**Each**	**230042**	**Holder, Pad 18" Microfiber**	**Unit Price:**		**Each**
				Rubbermaid Q560 or equal	Brand:		
					Product ID No:		
					Pack Size:		
					Delivery Time ARO:		
36	**15**	**Each**	**230043**	**Holder, Pad 24" Microfiber**	**Unit Price:**		**Each**
				Rubbermaid Q570 or equal	Brand:		
					Product ID No:		
					Pack Size:		
					Delivery Time ARO:		

Item No.	Est. Annual Qty.	Unit	MSDSD ID #	Description		No $ sign / No all caps	
37	**10**	**Each**	**230044**	**Holder, Pad 48" Microfiber**	**Unit Price:**		**Each**
				Rubbermaid Q590 or equal	Brand:		
					Product ID No:		
					Pack Size:		
					Delivery Time ARO:		
38	**New Item**	**Each**		**Handle, Dust, Heavy Duty 360**	**Unit Price:**		**Each**
				Swiffer 360 or equal	Brand:		
					Product ID No:		
					Pack Size:		
					Delivery Time ARO:		
39	**New Item**	**Each**		**Sleeve, Dust, Heavy Duty 360 Microfiber**	**Unit Price:**		**Each**
				Swiffer 360 refill or equal	Brand:		
					Product ID No:		
					Pack Size:		
					Delivery Time ARO:		
40	**200**	**Each**	**230047**	**Scouring Stick, Pumice**	**Unit Price:**		**Each**
					Brand:		
					Product ID No:		
					Pack Size:		
					Delivery Time ARO:		
41	**300**	**Pkg**	**230048**	**Glue Trap**	**Unit Price:**		**Pkg**
				4 per package	Brand:		
					Product ID No:		
					Pack Size:		
					Delivery Time ARO:		
42	**25**	**Each**	**240002**	**Dispenser, TP Roll Saver Vista**	**Unit Price:**		**Each**
				GP	Brand:		
				59209	Product ID No:		
					Pack Size:		
					Delivery Time ARO:		
43	**75**	**Each**	**240004**	**AERO (DEB) Soap Dispenser**	**Unit Price:**		**Each**
					Brand:		
					Product ID No:		
					Pack Size:		
					Delivery Time ARO:		
44	**60**	**Each**	**240005**	**Dispenser, Paper Towel, Universal**	**Unit Price:**		**Each**
					Brand:		
					Product ID No:		
					Pack Size:		
					Delivery Time ARO:		
45	**15**	**Pkg**	**240006**	**Dust Cloth, Yellow, Package**	**Unit Price:**		**Pkg**
					Brand:		
					Product ID No:		
					Pack Size:		
					Delivery Time ARO:		

Item No.	Est. Annual Qty.	Unit	MSDSD ID #	Description		No $ sign / No all caps	
46	**5**	**Each**	**240007**	**Dispenser, Toilet Seat Cover**	**Unit Price:**		**Each**
					Brand:		
					Product ID No:		
					Pack Size:		
					Delivery Time ARO:		
47	**25**	**Each**	**240008**	**Disposal Unit, Sanitary Napkins**	**Unit Price:**		**Each**
					Brand:		
					Product ID No:		
					Pack Size:		
					Delivery Time ARO:		
48	**15**	**Each**	**240011**	**J-Fill Dispenser**	**Unit Price:**		**Each**
					Brand:		
					Product ID No:		
					Pack Size:		
					Delivery Time ARO:		
49	**150**	**Case**	**240019**	**Pads, Magic Eraser**	**Unit Price:**		**Case**
				Melamine Foam	Brand:		
				Case of 30	Product ID No:		
					Pack Size:		
					Delivery Time ARO:		
50	**20**	**Case**	**240024**	**Pads, Floor, 20", White**	**Unit Price:**		**Case**
				5/case	Brand:		
					Product ID No:		
					Pack Size:		
					Delivery Time ARO:		
51	**20**	**Case**	**240025**	**Pads, Floor, 20", Red**	**Unit Price:**		**Case**
				5/case	Brand:		
					Product ID No:		
					Pack Size:		
					Delivery Time ARO:		
52	**5**	**Case**	**240026**	**Pads, Floor, 20", Blue**	**Unit Price:**		**Case**
				5/case	Brand:		
					Product ID No:		
					Pack Size:		
					Delivery Time ARO:		
53	**10**	**Case**	**240027**	**Pads, Floor, 20", Hi-Pro**	**Unit Price:**		**Case**
				Stripping	Brand:		
				5/case	Product ID No:		
					Pack Size:		
					Delivery Time ARO:		
54	**10**	**Box**	**240028**	**Pads, Scrub, 6x9, White**	**Unit Price:**		**Box**
				Premier or equal	Brand:		
				12/box	Product ID No:		
					Pack Size:		
					Delivery Time ARO:		

Item No.	Est. Annual Qty.	Unit	MSDSD ID #	Description		No $ sign / No all caps	
55	**25**	**Box**	**240029**	**Pads, Scrub, 6x9, Green**	**Unit Price:**		**Box**
				Scotchbrite or equal	Brand:		
				12/box	Product ID No:		
					Pack Size:		
					Delivery Time ARO:		
56	**5**	**Box**	**240030**	**Pads, Doodle Bug, White**	**Unit Price:**		**Box**
				5/box	Brand:		
					Product ID No:		
					Pack Size:		
					Delivery Time ARO:		
57	**5**	**Box**	**240031**	**Pads, Doodle Bug, Blue**	**Unit Price:**		**Box**
				5/box	Brand:		
					Product ID No:		
					Pack Size:		
					Delivery Time ARO:		
58	**5**	**Box**	**240032**	**Pads, Doodle Bug, Brown**	**Unit Price:**		**Box**
				5/box	Brand:		
					Product ID No:		
					Pack Size:		
59	**400**	**Each**	**240034**	**Pads, Scrub, Micro-Fiber, 18" Blue**	**Unit Price:**		**Each**
				Rubbermaid Q410 or equal	Brand:		
					Product ID No:		
					Pack Size:		
					Delivery Time ARO:		
60	**100**	**Each**	**240035**	**Pads, Scrub, Micro-Fiber, 18" Green**	**Unit Price:**		**Each**
				Rubbermaid Q410 or equal	Brand:		
					Product ID No:		
					Pack Size:		
					Delivery Time ARO:		
61	**250**	**Each**	**240036**	**Pads, Finish, Micro-Fiber, 18" Blue Stripe**	**Unit Price:**		**Each**
				Rubbermaid Q800 or equal	Brand:		
					Product ID No:		
					Pack Size:		
					Delivery Time ARO:		
62	**30**	**Each**	**240037**	**Pads, Dust, Micro-Fiber, 24", Green**	**Unit Price:**		**Each**
				Rubbermaid Q424 or equal	Brand:		
					Product ID No:		
					Pack Size:		
					Delivery Time ARO:		
63	**15**	**Each**	**240038**	**Pads, Dust, Micro-Fiber, 48", Green**	**Unit Price:**		**Each**
				Rubbermaid Q449 or equal	Brand:		
					Product ID No:		
					Pack Size:		
					Delivery Time ARO:		

Item No.	Est. Annual Qty.	Unit	MSDSD ID #	Description		No $ sign / No all caps	
64	**5**	**Case**	**240039**	**Pads, Floor, 13", Black**	**Unit Price:**		**Case**
				5/case	Brand:		
					Product ID No:		
					Pack Size:		
					Delivery Time ARO:		
65	**New Item**	**Case**		**Pads, Floor, 14", Red**	**Unit Price:**		**Case**
				3M 5100 or equal	Brand:		
				5/case	Product ID No:		
					Pack Size:		
					Delivery Time ARO:		
66	**10**	**Box**	**240042**	**Pads, Doodle Bug, Black, Hi-Pro**	**Unit Price:**		**Box**
				3M 8550	Brand:		
				10/box	Product ID No:		
					Pack Size:		
					Delivery Time ARO:		
67	**30**	**Box**	**240043**	**Pads, Rectangular, 14"x32", White**	**Unit Price:**		**Box**
					Brand:		
					Product ID No:		
					Pack Size:		
					Delivery Time ARO:		
68	**30**	**Box**	**240044**	**Pads, Rectangular, 14"x32", Red**	**Unit Price:**		**Box**
					Brand:		
					Product ID No:		
					Pack Size:		
					Delivery Time ARO:		
69	**5**	**Box**	**240045**	**Pads, Rectangular, 14"x32", Blue**	**Unit Price:**		**Box**
					Brand:		
					Product ID No:		
					Pack Size:		
					Delivery Time ARO:		
70	**5**	**Box**	**240046**	**Pads, Rectangular, 14"x32", Black**	**Unit Price:**		**Box**
				Tomcat Edge 5001	Brand:		
					Product ID No:		
					Pack Size:		
					Delivery Time ARO:		
71	**5**	**Each**	**240050**	**Bucket, Disinfecting, Microfiber**	**Unit Price:**		**Each**
				Rubbermaid Q900-88	Brand:		
					Product ID No:		
					Pack Size:		
					Delivery Time ARO:		
72	**5**	**Each**	**240051**	**Bucket/Wringer, Regular Mop**	**Unit Price:**		**Each**
				Rubbermaid Down Press	Brand:		
					Product ID No:		
					Pack Size:		
					Delivery Time ARO:		

Item No.	Est. Annual Qty.	Unit	MSDSD ID #	Description		No $ sign / No all caps	
73	**25**	**Each**	**240052**	**Bucket, Plastic, 10 Qt, Red**	**Unit Price:**		**Each**
				with handle and spout	Brand:		
					Product ID No:		
					Pack Size:		
					Delivery Time ARO:		
74	**25**	**Each**	**240053**	**Bucket, Plastic, 10 Qt, Gray**	**Unit Price:**		**Each**
				with handle and spout	Brand:		
					Product ID No:		
					Pack Size:		
					Delivery Time ARO:		
75	**30**	**Each**	**240061**	**Scrub Brush**	**Unit Price:**		**Each**
				Iron Style	Brand:		
				Waxie 060335 or equal	Product ID No:		
					Pack Size:		
					Delivery Time ARO:		
76	**10**	**Each**	**240062**	**Doodle Bug Pad Holder**	**Unit Price:**		**Each**
				3M 6472	Brand:		
					Product ID No:		
					Pack Size:		
					Delivery Time ARO:		
77	**5**	**Each**	**240063**	**Doodle Bug Hand Block**	**Unit Price:**		**Each**
				3M 6473	Brand:		
					Product ID No:		
					Pack Size:		
					Delivery Time ARO:		
78	**150**	**Case**	**240073**	**Bulbs, T8**	**Unit Price:**		**Case**
				32 Watt, 4100K Color, 20,000 Hour Rating	Brand:		
				ECOF32T84100K or equal	Product ID No:		
				30 bulbs per case	Pack Size:		
					Delivery Time ARO:		
79	**5**	**Case**	**240074**	**Bulbs, T12**	**Unit Price:**		**Case**
				40 Watt, Cool White Color, 20,000 Hour Rating	Brand:		
				F40CWX4100K or equal	Product ID No:		
				30 bulbs per case	Pack Size:		
					Delivery Time ARO:		
80	**20**	**Each**	**240080**	**Handle, Quick Change Mop**	**Unit Price:**		**Each**
					Brand:		
					Product ID No:		
					Pack Size:		
					Delivery Time ARO:		
81	**60**	**Each**	**240087**	**Heads, Mop Wet, 24 oz**	**Unit Price:**		**Each**
				Blue or Green Looped Ends with Microban	Brand:		
				Threads	Product ID No:		
					Pack Size:		
					Delivery Time ARO:		

Item No.	Est. Annual Qty.	Unit	MSDSD ID #	Description		No $ sign / No all caps	
82	**100**	**Each**	**240088**	**Heads, Mop Wet, 16 oz**	**Unit Price:**		**Each**
				Blue or Green Looped Ends with Microban	Brand:		
				Threads	Product ID No:		
					Pack Size:		
					Delivery Time ARO:		
83	**15**	**Each**	**240089**	**Mop Head, Dry, 5x60**	**Unit Price:**		**Each**
					Brand:		
					Product ID No:		
					Pack Size:		
					Delivery Time ARO:		
84	**5**	**Each**	**240090**	**Mop Head, Dry, 5x72**	**Unit Price:**		**Each**
					Brand:		
					Product ID No:		
					Pack Size:		
					Delivery Time ARO:		
85	**150**	**Doz**	**240100**	**Towels, Microfiber, Red**	**Unit Price:**		**Doz**
				Restroom Only	Brand:		
				1 dozen	Product ID No:		
					Pack Size:		
					Delivery Time ARO:		
86	**350**	**Each**	**240101**	**Pads, Scrub, Microfiber, 18" Red**	**Unit Price:**		**Each**
				Rubbermaid Q410 or equal	Brand:		
				Restroom Only	Product ID No:		
					Pack Size:		
					Delivery Time ARO:		
87	**300**	**Each**	**240102**	**Pads, Scrub, Microfiber, 18" Green**	**Unit Price:**		**Each**
				Rubbermaid Q410 or equal	Brand:		
				Floor Only	Product ID No:		
					Pack Size:		
					Delivery Time ARO:		
88	**1000**	**Case**	**250008**	**Hand Soap, Liquid**	**Unit Price:**		**Case**
				AERO Rose Free	Brand:		
				1 liter bottle/6 bottles per case	Product ID No:		
					Pack Size:		
					Delivery Time ARO:		
89	**100**	**Gallon**	**250009**	**Descaler**	**Unit Price:**		**Gallon**
				Power Kleen or equal	Brand:		
					Product ID No:		
					Pack Size:		
					Delivery Time ARO:		
90	**225**	**Gallon**	**250010**	**Cleaner, Sink, Tile & Counter Top**	**Unit Price:**		**Gallon**
				Acid Foamy Q&A or equal	Brand:		
					Product ID No:		
					Pack Size:		
					Delivery Time ARO:		

Item No.	Est. Annual Qty.	Unit	MSDSD ID #	Description		No $ sign / No all caps	
91	**20**	**Case**	**250011**	**Multi-Surface Polish**	**Unit Price:**		**Case**
				Betco Brite or equal	Brand:		
				32 oz bottle	Product ID No:		
					Pack Size:		
					Delivery Time ARO:		
92	**75**	**Quart**	**250012**	**Cleanser, Cream**	**Unit Price:**		**Quart**
				Easy Scrub	Brand:		
					Product ID No:		
					Pack Size:		
					Delivery Time ARO:		
93	**New Item**	**Tub**	**250013**	**ZIZ-O, Cleaner, Multipurpose**	**Unit Price:**		**Tub**
				Hillyard, HIL00090	Brand:		
					Product ID No:		
					Pack Size:		
					Delivery Time ARO:		
94	**300**	**Gallon**	**250015**	**Cleaning Vinegar**	**Unit Price:**		**Gallon**
				1 Gallon Jug	Brand:		
					Product ID No:		
					Pack Size:		
					Delivery Time ARO:		
95	**10**	**Box**	**250018**	**Neutralizer, Floor**	**Unit Price:**		**Box**
				2 tubs/box, 90 packets per tub	Brand:		
					Product ID No:		
					Pack Size:		
					Delivery Time ARO:		
96	**75**	**Each**	**250020**	**Wax, Floor Vinyl/Tile**	**Unit Price:**		**Each**
				Diversey Vectra or equal	Brand:		
				5 gallon	Product ID No:		
					Pack Size:		
					Delivery Time ARO:		
97	**70**	**Each**	**250022**	**Graffiti Remover, Non-Aerosol**	**Unit Price:**		**Each**
				Goo Gone or equal	Brand:		
				12 oz trigger spray bottle	Product ID No:		
					Loads per Tub		
					Delivery Time ARO:		
98	**40**	**Each**	**250025**	**Dish Soap**	**Unit Price:**		**Each**
				Fiesta or equal	Brand:		
				non-antibacterial	Product ID No:		
				1 gallon	Pack Size:		
					Delivery Time ARO:		
99	**120**	**Gallon**	**250029**	**Citrus Clean - Oxyclean**	**Unit Price:**		**Gallon**
					Brand:		
					Product ID No:		
					Pack Size:		
					Delivery Time ARO:		

Item No.	Est. Annual Qty.	Unit	MSDSD ID #	Description		No $ sign / No all caps	
100	**175**	**Gallon**	**250031**	**Enzyme Cleaner**	**Unit Price:**		**Gallon**
				Mango Plus or equal	Brand:		
				1 gallon	Product ID No:		
					Pack Size:		
					Delivery Time ARO:		
101	**125**	**Each**	**250033**	**HE Laundry Soap**	**Unit Price:**		**Each**
				50 lb. tub or 40 to 50 lb. box	Brand:		
					Product ID No:		
					Pack Size:		
					Delivery Time ARO:		
102	**35**	**Case**	**250035**	**Alpha Multi-Surface Cleaner**	**Unit Price:**		**Case**
				for J-Fill Dispenser	Brand:		
					Product ID No:		
					Pack Size:		
					Delivery Time ARO:		
103	**35**	**Case**	**250036**	**Stride Neutral Cleaner**	**Unit Price:**		**Case**
				for J-Fill Dispenser	Brand:		
					Product ID No:		
					Pack Size:		
					Delivery Time ARO:		
104	**80**	**Case**	**250037**	**Disinfectant Virex II**	**Unit Price:**		**Case**
				for J-Fill Dispenser	Brand:		
					Product ID No:		
					Pack Size:		
					Delivery Time ARO:		
105	**40**	**Case**	**250038**	**J-512 Sanitizer**	**Unit Price:**		**Case**
				for J-Fill Dispenser	Brand:		
					Product ID No:		
					Pack Size:		
					Delivery Time ARO:		
106	**20**	**Each**	**250039**	**Furniture Polish**	**Unit Price:**		**Each**
					Brand:		
					Product ID No:		
					Pack Size:		
					Delivery Time ARO:		
107	**50**	**Case**	**250042**	**Prominence Heavy Duty Floor Cleaner**	**Unit Price:**		**Case**
				for J-Fill Dispenser	Brand:		
					Product ID No:		
					Pack Size:		
					Delivery Time ARO:		
108	**30**	**Case**	**250043**	**Spitfire (Graffiti Remover)**	**Unit Price:**		**Case**
				for J-Fill Dispenser	Brand:		
					Product ID No:		
					Pack Size:		
					Delivery Time ARO:		

ATTACHMENT C: BID FORM

Item No.	Est. Annual Qty.	Unit	MSDSD ID #	Description		No $ sign / No all caps	
109	**30**	**Case**	**250045**	**Pro Strip Heavy Duty Stripper**	**Unit Price:**		**Case**
				for J-Fill Dispenser	Brand:		
					Product ID No:		
					Pack Size:		
					Delivery Time ARO:		
110	**50**	**Case**	**250046**	**Extraction SC**	**Unit Price:**		**Case**
				for J-Fill Dispenser	Brand:		
					Product ID No:		
					Pack Size:		
					Delivery Time ARO:		
111	**600**	**Each**	**250050**	**Ice Melt**	**Unit Price:**		**Each**
				Ice Melter or equal	Brand:		
				Effective temperature -20 degrees F	Product ID No:		
				50 lb.	Pack Size:		
					Delivery Time ARO:		
112	**300**	**Each**	**250051**	**Salt, Water Conditioning, Iron Removing**	**Unit Price:**		**Each**
				40 lb.	Brand:		
					Product ID No:		
					Pack Size:		
					Delivery Time ARO:		

Note: The quantities contained in this bid are estimates only. The MSBSD does not guarantee the minimum or maximum amount on any one item.

The undersigned hereby proposes to furnish products as described above and as referenced in the Bid Documents for the Matanuska-Susitna Borough School District (MSBSD) in full accordance with the documents for the consideration of the amounts as indicated on the Bid Form:

Vendor:_____ _____

Printed Name Date

Vendor:_____

Signature

APPENDIX 1:
ADDENDUM ACKNOWLEDGEMENT

Please sign below to acknowledge receipt of all addenda. Return this form with your bid packet. Failure to acknowledge receipt of addenda may result in a determination of your proposal as non-responsive.

If no addenda have been issued, please indicate "NONE" below.

Addendum No.	Receipt Acknowledged (Signature)	Date

APPENDIX 2:
NON-COLLUSION CERTIFICATE

The bidder certifies that:

1. The prices in this offer have been arrived at independently and neither the bidder nor any representatives of the bidder has in any way colluded, conspired, connived, or agreed, directly or indirectly, with any other bidder, firm, or person relating to:
   - Those prices;
   - The intention to submit an offer; or
   - The methods or factors used to calculate the prices offered.

2. The prices in this offer have not and will not be knowingly disclosed by the bidder, directly or indirectly, to any other bidder or competitor before contract award unless otherwise required by law.

3. No attempt has been made or will be made by the bidder to induce any other concern to submit or not to submit an offer for the purpose of restricting competition.

_____
Signature

_____
Printed Name

_____
Title

_____
Business Name

_____
Date

APPENDIX 3:
INSURANCE REQUIREMENT FOR CONTRACTORS

It is highly recommended that contractors and subcontractors confer with their respective insurance companies or brokers to determine if their insurance program complies with the Matanuska-Susitna Borough School District's (MSBSD) insurance requirements.

The contractor and subcontractors shall procure and maintain in force at all times during the term of this agreement, and at its own cost, the following insurance policies required hereunder. Failure to furnish proper evidence of insurance, or the lapse of insurance required under the provisions of the contract, may be grounds for termination.

The insurance companies shall be rated no less than A-7 by AM Best rating service. MSBSD reserves the right to review and revise any of the following insurance requirements, based on insurance market conditions, availability or affordability of coverage, or changes within the scope of work that applies to this contract. In addition, the MSBSD reserves the right to reject any insurance policies that fail to meet the criteria listed within this section, or insurance carriers that are in poor financial condition or become in poor financial condition during the term of this contract.

The Policies of insurance required shall include the following:

1. **WORKERS' COMPENSATION INSURANCE:**
   Workers' Compensation insurance in compliance with the laws of the State of Alaska, with Statutory Limits, and Employers' Liability insurance with a limit no less than $500,000 Bodily Injury by Accident-Each Accident, $500,000 Bodily Injury by Disease-Each Employee, $500,000, Bodily Injury by Disease Policy Limit, and any other coverage that may apply to work performed by employees in this agreement and any project hereunder.

2. **COMMERCIAL GENERAL LIABILITY INSURANCE:**
   Commercial General Liability insurance on an occurrence form with limits of liability not less than $1,000,000 per occurrence bodily injury and property damage, $1,000,000 personal and advertising injury, and $2,000,000 aggregate. Coverage shall include the following extensions: A) Contractual Liability; B) Premises/Operations; and C) Products/Completed Operations.

3. **EXCESS LIABILITY INSURANCE:**
   Contractors and subcontractors shall procure and maintain during the life of this agreement, Excess Liability insurance with a limit of liability not less than $1,000,000 per occurrence or claim, and $1,000,000 policy aggregate.

4. **BUSINESS AUTOMOBILE / MOTOR VEHICLE LIABILITY:**
   The contractors and subcontractors shall procure and maintain during the life of this agreement, Motor Vehicle Liability Insurance with limits of liability of not less than $1,000,000 per occurrence combined single limit bodily injury and property damage. Coverage shall include all owned vehicles, all non-owned vehicles, and all hired vehicles.

5. **ADDITIONAL INSURED:**
   The following shall be listed as an Additional Insured on each policy listed except Workers' Compensation, Professional Liability, and Errors & Omissions: the Matanuska-Susitna Borough School District including all agents, assigns, subsidiaries, subcontractors, employees, and volunteers of the MSBSD.

6. **INDEMNIFICATION AND HOLD HARMLESS:**
   Each party shall indemnify, defend, and hold the other party harmless from and against any claim of, or liability for, negligent acts, errors, and omissions of the other party under this agreement. However, a party is not required to indemnify, defend, or hold the other party harmless for a claim of, or liability for, the independent negligent acts, errors, and omissions of the other party. If there is a claim of, or liability for, a joint negligent act, error, or omission of both parties, the indemnification, defense, and hold harmless obligations of this provision shall be apportioned on a comparative fault basis. This indemnification shall survive the expiration or termination of this Agreement.

7. **CANCELLATION NOTICE:**
   All insurance policies, as described above, shall include an endorsement stating the following: "thirty (30) days Advance Written Notice of Cancellation or Non-Renewal shall be sent to: MSBSD, Attn: Purchasing Department, 690 Cope Industrial Way, Palmer, AK 99645.

8. WAIVER OF SUBROGATION:
The insurer(s) shall agree to waive all rights of subrogation against the District, its Administrators, officers, officials, employees and volunteers for losses arising from work performed by the Contractor or any of its subcontractors for the District.

9. CERTIFICATES OF INSURANCE:
The contractors and subcontractors shall provide the MSBSD two (2) Certificates of Insurance and/or copies of policies acceptable to the MSBSD for the coverage's listed herein at the time the agreements are returned for execution.

10. CONTINUATION OF COVERAGE:
If any of the above coverage expires during the term of this agreement, the contractors and subcontractors shall deliver renewal certificates of insurance and/or policies to the MSBSD at least ten (10) days prior to the expiration date.

The duties required under this appendix shall survive the termination or expiration of this agreement.

APPENDIX 4:
VENDOR PAPERWORK

Please complete this form in its entirety. Any applicable supplemental documents can be attached as needed. A W-9, available at www.irs.gov/uac/about-form-w9, must be submitted with this form or the application will be denied.

Please check one: ☐ New Vendor Application ☐ Vendor Update/Change

Vendor Legal Name _____ EIN or SSN _____

Operating Name (DBA) _____

Vendor Mailing Address _____

City, State, Zip Code _____

Vendor Remit-To Address _____

City, State, Zip Code _____

Vendor Contact Name _____

Contact E-mail Address _____ Phone # _____

Vendor Website URL _____ Fax # _____

Describe the services, materials, and/or equipment to be provided:

How long have you been in business providing these services, materials, and/or equipment?Describe any special instructions for shipping to Alaska:

Do you accept Purchase Orders (POs)? ☐ Yes ☐ No

How to you prefer to receive POs? Mail ☐ Email ☐ Fax

What is your preferred method of payment? ☐ EFT ☐ Check

Do you provide services to the public? ☐ Yes ☐ No

Do you have a current Business License?Do ☐ Yes ☐ No License # _____ State _____

you have a State of AK Business License?Do ☐ Yes ☐ No License # _____

you have a Mat-Su Business License? ☐ Yes ☐ No License # _____

Are you currently an MSBSD employee? ☐ Yes* ☐ No *Stop. Complete a Conflict of Interest Affidavit.

Are you related to an MSBSD employee? ☐ Yes* ☐ No *Stop. MSBSD employee must complete a Conflict of Interest Affidavit.

Do you have employees? ☐ Yes* ☐ No *Do you carry Worker's Compensation insurance? ☐ Yes ☐ No

Upon request, can you provide three (3) references from individuals/companies you have served? ☐ Yes ☐ No

Authorized Agent Signature (Required) Date Printed Name and Title

Purchasing Department Use Only:

W-9 Attached? ☐ Yes ☐ No

Pre-Pay? ☐ Yes ☐ No

Sent to Acctg.: _____

Approved? Yes ☐ ☐ No* Vendor # _____

Approved/Denied By _____

*Reason for Denial _____

Alt. Vendor # _____ Alt. Vendor Name _____

APPENDIX 5:
PROPOSED SUBCONTRACTORS AND SUPPLIERS LIST

NOTE: Please return this with your bid, if applicable. Put an "X" in the right columns indicating if the company is a sub-contractor or a supplier.

#	ITEM	CONTRACTOR NAME, ADDRESS, & E-MAIL	SUB	SUP
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

Signature

Company Name

Date

APPENDIX 6:
SAMPLE LIST FORM

BID FORM MSBSD ITEM #	QTY	UOM (eg: ea, cs)	PRODUCT DESCRIPTION	MANUFACTURER'S NAME	MANUFACTURER'S PRODUCT ID NUMBER	SAMPLE SUPPLIED BY: BROKER (B) MFR (M) VENDOR (V)

NOTE TO BIDDER: Please indicate total number of pages in the header.

Company Name:_____

Contact Name:_____

Telephone:_____

Matanuska-Susitna Borough School District
Secondary School Calendar
2026-2027

S	M	T	W	T	F	S

JULY

			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

AUGUST

						1
2	3	4	5	6	WD	8
9	PL	PL	PL	SO	14	15
16	17	18	19	KG	21	22
23	24	25	26	27	28	29
30	31					

SEPTEMBER

		1	2	3	4	5
6	H	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

OCTOBER

				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	Q1	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

NOVEMBER

1	PC	PL	4	5	6	7
8	9	10	V	12	13	14
15	16	17	18	19	20	21
22	23	24	25	H	H	28
29	30					

DECEMBER

		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	Q2	WD	19
20	V	V	V	V	H	26
27	V	V	V	V		

August

7	Work Day for Teachers (WD)*
10-12	Professional Learning Day (PL)*
13	School Opens for 1-12 (SO)
20	First Day for Kindergarten and PK (KG)

September

7	Labor Day Holiday (H)*

October

16	Quarter 1 Ends (46 Days)

November

2	Parent Conference Day (PC)*
3	Professional Learning Day (PL)*
11	Veterans Day (V)*
26-27	Thanksgiving Holiday (H)*

December

17	Quarter 2 Ends (39 Days)
18	Work Day for Teachers (WD)*
25	Christmas Holiday (H)*
21-31	Winter Vacation (V)*

January

1	New Years Day (H)*
18	Martin Luther King Jr. Day (H)*

February

15	Parent Conference Day (PC)*

March

4	Quarter 3 Ends (42 Days)
5	Work Day for Teachers (WD)*
8-12	Spring Vacation (V)*

May

19	School Closes/Quarter 4 Ends (48 Days)
20	Work Day for Teachers (WD)*
21	Snow Day Makeup if needed (SN)

*Indicates no school for students

S	M	T	W	T	F	S

JANUARY

					H	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	H	19	20	21	22	23
24	25	26	27	28	29	30
31						

FEBRUARY

	1	2	3	4	5	6
7	8	9	10	11	12	13
14	PC	16	17	18	19	20
21	22	23	24	25	26	27
28						

MARCH

	1	2	3	Q3	WD	6
7	V	V	V	V	V	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

APRIL

				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

MAY

						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	SC	WD	SN	22
23	24	25	26	27	28	29
30	H					

JUNE

		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Matanuska-Susitna Borough School District
Elementary School Calendar
2026-2027

S	M	T	W	T	F	S

JULY

			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

AUGUST

						1
2	3	4	5	6	WD	8
9	PL	PL	PL	SO	14	15
16	17	18	19	KG	21	22
23	24	25	26	27	28	29
30	31					

SEPTEMBER

		1	2	3	4	5
6	H	8	9	10	11	12
13	AK	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

OCTOBER

				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	Q1	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

NOVEMBER

1	PC	PL	4	5	6	7
8	9	10	V	12	13	14
15	16	17	18	19	20	21
22	23	24	25	H	H	28
29	30					

DECEMBER

		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	Q2	WD	19
20	V	V	V	V	H	26
27	V	V	V	V		

August

7	Work Day for Teachers (WD)*
10-12	Professional Learning Day (PL)*
13	School Opens for 1-12 (SO)
20	First Day for Kindergarten and PK (KG)

September

7	Labor Day Holiday (H)*
14	AK Reads Act Day (AK)*

October

16	Quarter 1 Ends (45 Days)

November

2	Parent Conference Day (PC)*
3	Professional Learning Day (PL)*
11	Veterans Day (V)*
26-27	Thanksgiving Holiday (H)*

December

17	Quarter 2 Ends (39 Days)
18	Work Day for Teachers (WD)*
25	Christmas Holiday (H)*
21-31	Winter Vacation (V)*

January

1	New Years Day (H)*
18	Martin Luther King Jr. Day (H)*

February

8	Parent Conference Day (PC)*
15	Parent Conference Day (PC)*

March

4	Quarter 3 Ends (41 Days)
5	Work Day for Teachers (WD)*
8-12	Spring Vacation (V)*

April

30	Professional Learning Day (PL)*

May

19	School Closes/Quarter 4 Ends (47 Days)
20	Work Day for Teachers (WD)*
21	Snow Day Makeup if needed (SN)

*Indicates no school for students

S	M	T	W	T	F	S

JANUARY

					H	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	H	19	20	21	22	23
24	25	26	27	28	29	30
31						

FEBRUARY

	1	2	3	4	5	6
7	PC	9	10	11	12	13
14	PC	16	17	18	19	20
21	22	23	24	25	26	27
28						

MARCH

	1	2	3	Q3	WD	6
7	V	V	V	V	V	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

APRIL

				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	PL	

MAY

						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	SC	WD	SN	22
23	24	25	26	27	28	29
30	H					

JUNE

		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			