



Route Bus Driver

The Route Bus Driver will be responsible for transporting students to and from school daily. This task involves picking up students in the morning at specific locations and bringing them to school at the designated time. This position also transports students from school to specific locations in the afternoon. This candidate for this position should also be available for field trips as needed. The Route Bus Driver will report directly to the transportation coordinator. This is a full-time position; approximately 30 hours per week and is eligible for benefits. Compensation is competitive and dependent upon experience and qualifications.

Qualifications:

- Commercial Driving License with S endorsement
- Clean driving record
- Approachable and collaborative, possesses effective communication skills.
- Excellent listening skills – able to listen to students and co-workers, understand, and quickly respond effectively to their requests.
- Embody integrity, compassion, and empathy, encouraging the trust and confidence of others.
- Ability to interact with children and parents in a professional manner
- “Can do” attitude and ability to work as part of a team
- Ability to adapt to a dynamic, rapidly changing work environment.

Duties:

- Transport students to and from school daily basis.
- Obey all traffic laws.
- Ensure the safety of all students.
- Assist students in getting on and off the bus as needed.
- Perform inspections of the bus before and after each route or field trip.
- Maintain a clean and mechanically sound bus at all times.
- Be available for field trips as needed.
- Report issues with the bus to the transportation coordinator and maintenance director so that the issue can be corrected.
- Maintain proper student conduct on the bus.
- Related duties as required.

The statements in this job description are intended to represent the key duties, essential nature and level of work being performed. They are not intended to be all responsibilities or qualifications of the job.

An application can be found at www.lakeviewacademy.com under *About Us > Employment*.

About Lakeview Academy

Lakeview Academy is a dynamic and nurturing independent, college-preparatory day school for PreK 3 through 12th grade off I-985 in Gainesville, Georgia that offers individualized and differentiated learning through intentionally small class sizes and extensive extracurricular activities including award-winning fine arts, athletics, and robotics. Lakeview Academy is a member of the National Association of Independent Schools (NAIS), the Southern Association of Independent Schools (SAIS), and the Georgia Independent School Association (GISA), and competes in the Georgia Independent Athletic Association (GIAA), a division of GISA. Lakeview's PreK 3 and 4 programs are fully licensed by the State of Georgia, Bright from the Start.

Lakeview Academy is an Equal Employment Opportunity (EEO) employer and does not discriminate on the basis of race, color, national origin, religion, gender, age, veteran status, political affiliation, sexual orientation, marital status or disability (in compliance with the Americans with Disabilities Act) with respect to employment opportunities.

Mission Statement: *Lakeview Academy is a college-preparatory school committed to excellence in the personal growth and academic development of today's student through a partnership of school, family, and community.*