

# LAKEVIEW ACADEMY

## Substitute Teacher

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Lakeview Academy continues to expand its pool of qualified individuals in each division who are interested in serving as a Substitute Teacher. Candidates can designate the division(s) in which they are most interested in working and the days times available. While expertise in particular subject areas is not necessary, it is desirable and may open the possibility of longer assignments.

### Qualifications:

- Love children and value their education.
- Available on short notice (often the night before or morning of).
- Experience teaching or substituting preferred.
- Degree preferred.

### Duties:

- Call roll and report attendance.
- Administer assignments.
- Conduct lessons when qualifications and assignments warrant.
- Maintain an orderly classroom.
- Adhere to school rules and ensure that students do so.
- Perform other duties as noted by teacher (i.e., cover lunch, recess, carpool).

The statements in this job description are intended to represent the key duties, essential nature and level of work being performed. They are not intended to be all responsibilities or qualifications of the job.

An application can be found at [www.lakeviewacademy.com](http://www.lakeviewacademy.com) under *About Us > Employment*.

### About Lakeview Academy

Lakeview Academy is a dynamic and nurturing independent, college-preparatory day school for preschool (3 years-kindergarten) – 12th grade off I-985 in Gainesville, Georgia that offers individualized and differentiated learning through intentionally small class sizes and extensive extracurricular activities including award-winning fine arts, athletics, and robotics. Lakeview Academy is a member of the National Association of Independent Schools (NAIS), the Southern Association of Independent Schools (SAIS), and the Georgia Independent School Association (GISA), and competes in the Georgia Independent Athletic Association (GIAA), a division of GISA. Lakeview's PreK 3 and 4 programs are fully licensed by the State of Georgia, Bright from the Start.

*Lakeview Academy is an Equal Employment Opportunity (EEO) employer and does not discriminate on the basis of race, color, national origin, religion, gender, age, veteran status, political affiliation, sexual orientation, marital status or disability (in compliance with the Americans with Disabilities Act) with respect to employment opportunities.*

**Mission Statement:** *Lakeview Academy is a college-preparatory school committed to excellence in the personal growth and academic development of today's student through a partnership of school, family, and community.*