

Lind-Ritzville School District Special Diets Procedure

1. At the start of each school year, the School District will notify all families of the availability of special dietary accommodations. This notice will instruct families to contact the school office for additional information.
2. If the office receives a request for information, families will be given a copy of the "Request for Special Dietary Accommodations", and the school nurse will be notified.
3. Any reports of a child with a food allergy or other impairment that affects their diet must be reported to the school nurse.
4. If the school nurse is informed of a special dietary need, or if a parent submits a Health History form identifying a food allergy or any other impairment that may affect their child's diet, the school nurse will notify the family that in order to facilitate the special dietary need, the school must receive a completed Request for Special Dietary Accommodations Form signed by a recognized medical authority. Families will also be informed of the offer vs serve policy in school meals for children without a medical impairment.
5. If families would like to have a special dietary accommodation for their child, the school nurse will send them a copy of the Request for Special Dietary Accommodations Form.
6. When a family returns the Request for Special Dietary Accommodations Form, the child's dietary needs will be accommodated immediately.
7. Kitchen staff, including cashiers, will be informed of the new accommodation and either introduced to the child or given a copy of the child's picture. The special dietary accommodation will also be included in the Health Alert List.
8. All Request for Special Dietary Accommodation Forms will be kept in a confidential folder in the School Nurse's office, the food service office.