



MAINTENANCE AND DONATION BIN LOCATION AGREEMENT

Permission to Place and Requirement to Maintain Donation Bin

1. PARTIES

Property Owner

Carrollton-Farmers Branch ISD
Facility Services Department
1505 Randolph Street
Carrollton, TX 75006

Licensee Name:

Address:

City, State, ZIP:

2. CAMPUS INFORMATION

Campus/Facility Name:

Campus Address:

Contact Person & Title:

Phone/Email:

3. SCOPE OF AGREEMENT

A. PROPERTY OWNER RESPONSIBILITIES

- Permit placement of the donation bin
- Retain the right to revoke this Agreement with notice

B. LICENSEE RESPONSIBILITIES

- Inspect bin daily for cleanliness and safety
- Prevent overflow and accumulation
- Maintain and repair the bin
- Collect contents at least twice weekly
- Respond within 24 hours to complaints

C. INSURANCE REQUIREMENTS

Each Party shall maintain its own applicable insurance coverage.

Licensee must provide a Certificate of Insurance, including:

- Additional Insured: Carrollton-Farmers Branch ISD (1445 N. Perry Rd, Carrollton, TX 75006)
- Waiver of Subrogation
- \$1,000,000 – Bodily Injury and Property Damage
- \$1,000,000 – Products and Completed Operations
- \$500,000 – Fire Legal Liability
- \$5,000 – Medical Payments
- \$500,000 per occurrence / \$3,000,000 aggregate

4. CITY PERMITTING REQUIREMENTS

This Agreement is contingent upon municipal approval for donation bin placement.

- Licensee is responsible for obtaining permits
- No installation without a valid permit
- Permit must be submitted to the district
- If revoked, the bin must be removed, and the site restored

5. TERM AND TERMINATION

Agreement continues until terminated with 30 days' written notice.

6. SIGNATURES

Property Owner Signature:

Date:

Licensee Signature:

Date:
