

Staff Development

1. Definition

Staff development shall mean approved activities whose purpose is to improve the skills and competencies of professional and administrative employees in the teaching/learning process.

2. Policy

The Joint Committee encourages employees to improve their skills and competencies through attendance at conferences and workshops and in-service programs in the following areas:

- a) pedagogical skills
- b) occupational and technical skills
- c) organizational and management skills
- d) curriculum development

The Director shall establish a staff development council consisting of teachers and administrators chosen by their respective groups. The council shall be comprised of the following representatives:

- a) 3 administrators
- b) 5 occupational teachers
- c) 2 non-occupational teachers

The council shall be co-chaired by an administrator and a faculty member. The council shall:

- a) Annually each August report to the Joint Committee:
 - 1. The staff development activities of the employees for the school year ending June 30
 - 2. The staff development needs of the employees for the school year beginning July 1
 - 3. The recommended Professional Development activities for the school year beginning July 1
- b) Develop, maintain and submit to the Joint Committee a plan for staff development which meets the requirements of the Department of Education and the long range needs of the professional staff.

Such plans shall reflect and incorporate:

- a) The annual and long range plans of the school
- b) Recommendations of this school's advisory committee
- c) The needs of the school's employees
- d) Application of established research
- e) Resolution of competing priorities

f) Availability of resources

If the council fails to submit reports or plans as required, the Joint Committee may adopt its own plans or reports at the next regularly scheduled meeting.

Act 178 of 1987

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