

**WATERFORD TOWNSHIP BOARD OF EDUCATION**

**NOTICE OF MEETING:**

**REGULAR BOARD MEETING – April 29, 2026  
WATERFORD ELEMENTARY SCHOOL  
Regular Meeting – 6:30 p.m.**

**I. MEETING CALLED TO ORDER \_\_\_\_\_**

This meeting was advertised in compliance with the Sunshine Law through the notice filed with the clerk of the Township of Waterford and posted in the Board Office and on the district website, wtsd.org.

**A. ROLL CALL**

**B. MOTION TO APPROVE BUSINESS NOT ANTICIPATED AT THE TIME OF THE AGENDA  
PURSUANT TO BOARD POLICY**

**C. MOTION TO APPROVE THE RESOLUTION AUTHORIZING CLOSED SESSION**

**D. MOTION TO APPROVE THE RETURN TO OPEN SESSION \_\_\_\_\_**

**E. FLAG SALUTE**

**F. MISSION STATEMENT- Matthew DeNafo**

**G. STATEMENT TO THE PUBLIC**

Often times it appears to the members of our audience that the Board of Education takes action with very little comment, and in many cases a unanimous vote. Before a matter is placed on an agenda for a public meeting, the administration have thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board Committee. The members of the Board Committee work with the administration and Superintendent to assure that the members fully understand this matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then, it is placed on the agenda for action at the public meeting.

**THE BOARD OF EDUCATION HAS DISCUSSED SUBJECTS IN CLOSED SESSION WHICH WILL BE  
DISCLOSED TO THE PUBLIC WHEN ACTION IS TAKEN BY THE BOARD, IF ANY,  
OR AT A PUBLIC SESSION AT SOME LATER DATE.**

**THE BOARD PRESIDENT REQUESTS THAT ALL CELL PHONES BE TURNED OFF OR  
PLACED ON VIBRATE DURING THE BOARD MEETING – THANK YOU.**

**MINUTES, POLICY BOOK AND ATTACHMENTS ARE AVAILABLE AT THE  
SCHOOL DISTRICT WEBSITE, WTSD.ORG**

**FIRE EXITS ARE LOCATED IN THE FRONT AND REAR OF THE ROOM.**

*The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator or staff member. Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted.*

**WATERFORD TOWNSHIP BOARD OF EDUCATION**

**April 29, 2026**

**II. COMMITTEE REPORTS**

- A. EDUCATION**
- B. PERSONNEL**
- C. BUSINESS**

**III. PRESENTATIONS**

- A. Students of the 3<sup>rd</sup> Marking Period-**
  - 1. **K- Taylor Horner- Ms. Sorce**
  - 2. **1<sup>st</sup>- Wesley Trendler- Ms. Raso**
  - 3. **2<sup>nd</sup>- Antonietta Danielson- Ms. Iadonisi**
  - 4. **3<sup>rd</sup>- Aiden Emanuel- Ms. Stephan**
  - 5. **4<sup>th</sup>- Lucas Seaman- Ms. Oriente**
  - 6. **5<sup>th</sup>- Amelia Lowden- Mr. Moore**
  - 7. **6<sup>th</sup>- Dante Cooley- Mr. Cohen**
- B. Motion to Open the Public Hearing on the Budget Presentation:**
  - 1. **2026-2027 Budget Presentation- Dr. Nolan/ Christopher Eberly**
  - 2. **Accept comments from the public on the Budget Presentation**
  - 3. **Motion to close the public hearing on the Budget Presentation**

**IV. COMMENTS FROM THE PUBLIC ON AGENDA ITEMS ONLY**

- A.** Motion to open the meeting to the Public
- B.** Motion to close the meeting to the Public

**V. MINUTES – Approve the minutes for the following meetings as submitted by the School Business Administrator/Board Secretary:**

- A.** Board Meeting March 25, 2026
- B.** Closed Session March 25, 2026

**VI. SUPERINTENDENT'S REPORT – Dr. Michael Nolan**

- A. Monthly District Reports-**
  - 1. Monthly Wellness Report
  - 2. Fire/Security Drill Log

| School Name | Drill Date | Drill Time | Weather Conditions | Type of Drill  | # of Students Involved | # of Staff Involved |
|-------------|------------|------------|--------------------|----------------|------------------------|---------------------|
| WES         | 3/2/26     | 9:29       | N/A                | Active Shooter | 424                    | 79                  |
| WES         | 3/9/26     | 14:22      | 72 degrees, sunny  | Fire drill     | 405                    | 81                  |
| WES         | 3/11/26    | 8:30       | 72 degrees, sunny  | Bus evac drill | 421                    | 9                   |
| TR          | 3/10/26    | 9:53       | 62 and sunny       | Bomb Threat    | 239                    | 60                  |
| TR          | 3/10/26    | 9:20       | 62 and sunny       | Bus evac drill | 239                    | 10                  |
| TR          | 3/11/26    | 9:45       | 66 and sunny       | fire drill     | 246                    | 60                  |
| Atco        | 03/11/26   | 2:05       | 72 and sunny       | Bomb Threat    | 224                    | 40                  |
| Atco        | 03/13/26   | 9:20       | 36 and sunny       | Bus Evac Drill | 211                    | 40                  |
| Atco        | 03/13/26   | 3:30       | 47 and sunny       | Bus Evac Drill | 202                    | 39                  |
| Atco        | 03/30/26   | 3:00       | 69 and sunny       | Fire Drill     | 227                    | 41                  |

# WATERFORD TOWNSHIP BOARD OF EDUCATION

April 29, 2026

## B. Enrollment:

| Grade             | 2024-2025<br># of Students | 2025-2026<br># of Students |
|-------------------|----------------------------|----------------------------|
| PK (3 yr. old)    | 81                         | 71                         |
| PK (4 yr. old)    | 73                         | 101                        |
| PK (5 yr. old)    | 1                          | 2                          |
| <b>Sub Total:</b> | <b>155</b>                 | <b>174</b>                 |
| K                 | 110                        | 86                         |
| 1 <sup>st</sup>   | 110                        | 120                        |
| 2 <sup>nd</sup>   | 109                        | 121                        |
| 3 <sup>rd</sup>   | 97                         | 115                        |
| 4 <sup>th</sup>   | 110                        | 103                        |
| 5 <sup>th</sup>   | 115                        | 112                        |
| 6 <sup>th</sup>   | 114                        | 129                        |
| <b>Sub Total:</b> | <b>765</b>                 | <b>786</b>                 |
| <b>Total:</b>     | <b>920</b>                 | <b>960</b>                 |

## C. Suspension Report:

| Suspension:              | TR | Atco | WES |
|--------------------------|----|------|-----|
| In School Suspension     | 0  | 0    | 0   |
| Out of School Suspension | 0  | 1    | 1   |

## VIII. SUPERINTENDENT'S RECOMMENDATIONS

*Upon the recommendation of the Superintendent:*

### A. EDUCATION –Ehren O'Donnell/ Barbara Libak Fanz /Jason Galante

- Harassment, Intimidation and Bullying (HIB) Report:**  
Acknowledge receipt/affirm HIB Investigations. (See Attachment A-1).
- Title I School Parent Compact and District-Wide Parent and Family Engagement Policy:**  
Approve the Title I School Parent Compact 2026-2027, and re-approve the Title I District-Wide Parent and Family Engagement Policy #2415.04 for the submission of the FY2027 ESEA-ESSA Consolidated Grant Application. (See Attachment A-2).
- College Clinical Practice I Placement for Fall, 2026 Semester:**  
Approve the following student placement:

| Name                | College | Location | Grade | Teacher | Dates          | # of Hours              |
|---------------------|---------|----------|-------|---------|----------------|-------------------------|
| Toussaint, Kelleens | Rowan   | District | 1     | Raso    | 9/1/26-12/9/26 | 2 days a week/ 10 weeks |

### 4. **College Clinical Practice I Placement for Spring, 2027 Semester:**

Approve the following student placement:

| Name                | College | Location | Grade | Teacher | Dates          | # of Hours              |
|---------------------|---------|----------|-------|---------|----------------|-------------------------|
| Toussaint, Kelleens | Rowan   | District | 1     | Raso    | 1/19/27-5/7/27 | 5 days a week/ 16 weeks |

**WATERFORD TOWNSHIP BOARD OF EDUCATION**

**April 29, 2026**

5. **Approve the following policy for the first reading:**  
n/a
6. **Approve the following policy for the second reading:**  
n/a
7. **Acknowledge receipt of the following regulations:**  
n/a

**B. PERSONNEL – Michael McClintock/Ben De Vuyst/Roe Hunter**

*Upon the recommendation of the Superintendent:*

1. **Renewal of Certified Staff Members for the 2026-2027 School Year:**  
Approve Renewal Recommendations for the 2026-2027 school year of certified staff members.  
(See Attachment B-1).

2. **Leave-of-Absence Request / Acknowledge:**  
Acknowledge the request for a leave-of-absence for the following staff member:

| Staff Member | Dates             | Classification |
|--------------|-------------------|----------------|
| 4498         | 4.08.26 – 5.27.26 | PTO            |

3. **Leave-of-Absence Request / Approve-Denial:**  
Approve the request for a leave-of-absence for the following staff member:

| Staff Member | Dates             | Classification    |
|--------------|-------------------|-------------------|
| 5312         | 5.27.26 – 5.29.26 | Unpaid            |
| 4841         | 2.24.26 – 3.17.26 | Unpaid            |
| 4607         | 8.25.26 – 6.30.26 | Extended / Unpaid |

4. **Title I and Extended School Year (ESY) Academy Program 2026 – Certified /Support Staff Substitutes:**

Approve certified and support staff to provide services for the 2026 Title I and ESY Summer Learning Programs as outlined on the attached list as listed below:

| Name        | Position         | Rate/Hour                             | Total Number of Hours                      | Account                                                              |
|-------------|------------------|---------------------------------------|--------------------------------------------|----------------------------------------------------------------------|
| Worrell, K. | Paraprofessional | Prek- Kdg: \$20.63<br>Gr. 1-5 : 18.75 | Up to 3.25 hrs / day<br>On as needed basis | Title I – 20-237-200-104-88-04-000<br>ESY - 11-422-240-104-01-03-000 |

5. **Resignation of Certified Staff Member(s):**  
Approve the resignation of the following staff member(s):

| Name       | Location | Position               | UPC            | Effective Date |
|------------|----------|------------------------|----------------|----------------|
| Clee, Lisa | CST      | Occupational Therapist | 30-20-RS / AYE | 6.11.26        |

6. **Resignation of Support Staff Member(s):**  
Approve the resignation of the following staff member(s):

| Name             | Location | Position         | UPC            | Effective Date |
|------------------|----------|------------------|----------------|----------------|
| Small, Stephanie | TR       | Paraprofessional | 20-45-P2 / ALT | 6.30.26        |

**WATERFORD TOWNSHIP BOARD OF EDUCATION****April 29, 2026****7. Resignation of Staff Members(s) – 2026 Extended School Year (ESY) Program:**

Approve the resignation of the following staff member for the 2025 Extended School Year Program:

| <b>Name</b>        | <b>Position</b>  | <b>Number of Days</b> | <b>Rate / Hour</b> | <b>Hours / Day</b> | <b>Total</b> | <b>Account Number</b>    |
|--------------------|------------------|-----------------------|--------------------|--------------------|--------------|--------------------------|
| Holwell, Gabrielle | Counseling / SEL | Up to 8               | \$55.00            | 3.25               | \$1,430.00   | 11-422-218-104-01-03-000 |
| Saunders, Kate     | Nurse            | 8                     | 55.00              | 3.25               | 1,430.00     | 11-422-213-104-01-03-000 |

**8. Retirement of Certified Staff Member:**

Approve the retirement of Karen Litchko, Preschool Teacher, with gratitude and appreciation for her years of service to our district, effective July 1, 2026. (UPC:30-45-P2 / AAM)

**9. Appointment of Substitutes for the 2025-2026 School Year:**

Approve the following substitute for the remainder of the 2025-2026 school year, pending receipt of the required documents:

| <b>Name</b>  | <b>Substitute Position</b> | <b>Rate (Gr. 1-6)</b> | <b>Rate (Gr. PreK - K)</b> |
|--------------|----------------------------|-----------------------|----------------------------|
| Akras, Kelly | Teacher                    | \$134.06 / hr         | \$147.48 / hr              |
|              | Paraprofessional           | 18.75 / hr            | 20.63 / hr                 |

**10. Approve the following policy for the first reading:**

n/a

**11. Approve the following policy for the second reading:**

n/a

**12. Acknowledge receipt of the following regulations:**

n/a

**C. BUSINESS –Tom Leach/Jason Galante/Stephen Umosella***Upon the recommendation of the Superintendent:***1. Board Secretary's Certifications for the month of February 2026 (See Attachment C-1):**

In accordance with 18A:17-9 for the month of February 2026, the Cash Reconciliation Report and the Board Secretary's report are in agreement. In accordance with 18A:17-9 for the month of February 2026, the Board Secretary certifies that no line item has been over-expended in violation of N.J.A.C. 23A-16.10(c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. The Board Secretary, in accordance with N.J.A.C. 6A:23A-16.10(c)2, certifies that the following changes in anticipated revenue amounts and revenue sources.

**2. Board of Education Monthly Financial Certification:**

Pursuant to N.J.A.C. 6A:23A-16.10(c) 4, the Waterford Township Board of Education certifies that as of February 2026 and after review of the Secretary's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**3. Financial Reports for the month February 2026 (as per attached):**

- Investment report.
- Report of the Board Secretary in accordance with 18A:17-36 and 17A:17-9
- Student Activity Fund General Ledger.
- Nutri-Serve Food Management/Waterford Township School District Financial Statement.
- Transfers by transfer number

**WATERFORD TOWNSHIP BOARD OF EDUCATION****April 29, 2026****4. Approval of Expenditures (as per attached):**

Approve the payment of bills and claims:

- Bills List #1- \$ 944,548.53
- Bills List #2- \$ 7,441.84
- Bills List #3- \$ 48,750.00
- Nutri-Serve- \$ 57,808.24
- 

**5. Contracts:**

| Vendor              | Purpose                     | From   | To      | Amount         | Attachment |
|---------------------|-----------------------------|--------|---------|----------------|------------|
| First Student, Inc. | Transportation              | 7/1/26 | 6/30/27 | \$2,466,538.52 | N/A        |
| Frontline Education | Absence & Substitute System | 7/1/26 | 6/30/27 | \$18,506.66    | N/A        |
| Archway Programs    | Before/After School         | 9/1/26 | 6/30/27 | N/A            | C-5        |

**6. Tuition Contracts:**

| SID#       | School     | From     | To      | Amount      | Send/Receive | Attachment |
|------------|------------|----------|---------|-------------|--------------|------------|
| 3676707168 | Brookfield | 03/23/26 | 6/17/26 | \$22,379.28 | Send         | N/A        |

**7. Grants:**

| Grantor | School | Amount | Staff Member | Purpose                                      | Attachment |
|---------|--------|--------|--------------|----------------------------------------------|------------|
| WTPD    | WES    | \$500  | Michellini   | 6 <sup>th</sup> Grade Team Meet & Transition | N/A        |

**8. Transportation:****9. Out of District Professional Development:****10. Facilities:****a. Use of Facilities for the 2025-2025 School Year:**

Approve the Use of Facilities for the 2025-2026 school year:

| Organization            | Facility                                                                           | Date & Time               | Event       | Estimated Cost Per Hour |
|-------------------------|------------------------------------------------------------------------------------|---------------------------|-------------|-------------------------|
| Atco Ghost              | Waterford E.S.<br>Cafetorium/Gymnasium/Parking Lot/Hallway between Gym & Cafeteria | 10/24/26<br>8:00am-6:00pm | Card Show   | \$75                    |
| American Cancer Society | Waterford E.S.<br>Parking Lot                                                      | 6/7/26                    | Bike-a-Thon | \$0                     |

**11. Budget:**

- a. Resolution to approve the 2026-2027 school district budget. (See Attachment C-11).

**12. Business-Related Policies:****a. Approve the following policies for the first reading:**

n/a

**b. Approve the following policies for the second reading:**

n/a

**c. Acknowledge receipt of the following regulations:**

n/a

**WATERFORD TOWNSHIP BOARD OF EDUCATION**

**April 29, 2026**

**D. BYLAWS–*Barbara Libak Fanz***

1. Approve the following policy for the first reading :  
n/a
2. Approve the following policy for the second reading :  
n/a
3. Acknowledge receipt of the following regulations:  
n/a

**VIII. REPORTS**

- a. **Legislation-** Tom Leach/Roe Hunter
- b. **Camden County School Boards Association-** Ehren O'Donnell/ Barbara Libak-Fanz
- c. **New Jersey School Boards Association-** Michael McClintock/Stephan Umosella
- d. **Camden County Educational Services Commission-** Ben De Vuyst/Jason Galante
- e. **Hammonton-**Roe Hunter
- f. **Board President's Report-** Matthew DeNafo

**IX. BOARD OF EDUCATION BUSINESS**

- A. **OLD BUSINESS**
- B. **NEW BUSINESS**

**X. COMMENTS FROM MEMBERS OF THE PUBLIC ON GENERAL TOPICS**

- A. Motion to open the meeting to the Public
- B. Motion to close the meeting to the Public

**XI. MEETING ADJOURNMENT \_\_\_\_\_**