

**SPRINGFIELD BOARD OF EDUCATION
REGULAR PUBLIC MEETING MINUTES
February 24, 2026**

VISION STATEMENT

Cultivating, compassionate, and extraordinary learner

MISSION STATEMENT

Springfield Public Schools will challenge every student through meaningful, engaging experiences – empowering all students to flourish and contribute in an evolving world.

Time: 7:00 PM

A. CALL TO ORDER AND STATEMENT- President Meredith Murphy

President's Statement: Pursuant to the New Jersey Open Public Meetings Act, Public Law 1975, Chapter 231, the Board Secretary caused notice of the meeting to be given to the public and the press on January 5, 2026 and revised on January 23, 2026. The public comment format for this meeting is as follows – attendees wishing to comment during the public sessions will state their name and address. The President of the Board of Education will recognize the attendee at the appropriate time. All of the Board's Policies and Regulations related to public participation in board meetings shall remain in effect, including, but not limited to, the presiding officer's ability to limit each statement made by a participant to a 3- minute duration.

B. ROLL CALL

Vice President Tracey Rinaldi
Mrs. Laura Gamarekian
Mr. Luis Henriques
Mrs. Dana Kelly
Mrs. Kristy Rubin

Mrs. Adriana Silva
Mrs. Hilary Turnbull
Mrs. Jennifer Wishna
President Meredith Murphy

C. CLOSED SESSION

RESOLVED, That the Springfield Board of Education meeting here by convenes to executive session pursuant to P.L. 1975 chapter 231 for discussion of the following subjects:

1. Personnel Matters- The School Business Administrator updated the board on a personnel matter

It is anticipated that the executive session will take approximately 45 minutes; the Board may take action during public session. The Board shall return to public session, following executive session, at approximately 7:00 p.m. The minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

Motion to go into executive session:

Moved: Mrs. Wishna

Seconded: Mrs. Kelly

Time: 6:43 PM

Voice Vote: AYE- 9 NAY-0

Motion to return to public session:

Moved: Vice President Rinaldi

Seconded: Mrs. Wishna

Time: 7:00 PM

Voice Vote: AYE-9 NAY-0

D. PLEDGE OF ALLEGIANCE

E. COMMUNICATIONS

- Mrs. Calas read in articles on the following topics: literacy and boys, school helping English Language Learners, religious exemptions on vaccines as well as state and federal acts and decisions affecting NJ schools. NJ school board has new programs and upcoming webinars.
- Mrs. Calas read in the addenda.

F. MINUTES

The Superintendent recommends:

1. To approve the following minutes:

Executive Meeting – February 2, 2026

Regular Meeting – February 2, 2026

Approval of the Minutes

Motion to Approve: Vice President Rinaldi

Seconded: Mrs. Turnbull

Voice Vote: AYE- 8 NAY- 0 Abstention-1(Rubin)

G. SUPERINTENDENT'S REPORT

1. Building Use Request
2. Fundraiser Requests
3. Student Teacher Internships

Approval of the Superintendent's Report

Motion to Approve: Mrs. Rinaldi

Seconded: Mrs. Turnbull

Voice Vote: AYE- 9 NAY-0

- President Murphy commended the building and grounds staff for cleaning the school facilities after the recent snowstorms.

H. PUBLIC SESSION ON AGENDA ITEMS

None

I. BOARD GOVERNANCE, POLICY, AND COMMUNICATIONS COMMITTEE-

Vice President Rinaldi

Items 1 through 16 and Addenda Items 27 through 29

The Superintendent recommends:

1. Staff Appointment

To approve the following staff appointments:

a. Robin Blount, School Nurse, TLS, on February 17, 2026 - June 30, 2026 at \$76,647 Step 13-BA.
Account Number: 11-000-213-100-00-07

b. Leslie Reyes*, Elementary Leave Replacement Teacher, FMG, on/about February 20, 2026 - June 30, 2026 at \$62,147 Step 1-BA.
Account Number: 11-120-100-101-01-06

c. Irma Rosario Mariano*, Lunch/Recess Aide, Itinerant, on/about February 24, 2026 - June 30, 2026 at \$23.62/hr.
Account Number: 11-000-262-107-95-10

d. Ana Baldassari*, Bus Aide, Transportation, on/about February 24, 2026 - June 30, 2026 at

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\$23.62/hr.

Account Number: 11-000-270-107-96-10

e. Francisco Escalante, Custodian, Itinerant, on March 2, 2026 - June 30, 2026 at \$48,685, Step 1-Custodian + \$1,654.24 stipend.

Account Number: 11-000-262-100-95-10

**Pending Criminal History Background Clearance*

2. Staff Resignation

To accept the following resignation:

- Brian Martin, Health & Physical Education Teacher, FMG, effective March 10, 2026.
- Kiara Walker, Bus Aide, Transportation, effective February 9, 2026.
- Neysa Doshi, Mathematics Teacher, JDHS, effective March 17, 2026.
- Ali Dunlap, Custodian, JDHS, effective February 18, 2026.
- Marta Lopez, Instructional Aide, EVW, effective February 16, 2026.

3. Leave of Absence Request

To approve the following leave of absence:

Name	Leave Request	Date From	Dates To	Rate
#1717	Medical		2/11/2026 – 4/6/2026	Full salary; accumulated sick days
Victoria Fortna	FMLA		2/9/2026 – 5/10/2026	Full salary; accumulated sick days
Stephanie Messner	Personal		2/2/2026 – 3/30/2026	Unpaid
Marisa Earley	Pre- Disability Leave/FMLA	1/20/2026 – 2/12/2026	1/20/2026 – 2/8/2026	Full salary; accumulated sick days
	Post Disability Leave/FMLA	2/13/2026 – 3/13/2026	2/9/2026 – 3/9/2026	Full salary; accumulated sick days
	FMLA/NJFLA	3/14/2026 – 6/5/2026	3/10/2026 – 6/9/2026	Unpaid
	Maternity Leave	6/6/2026 – 6/26/2026	6/10/2026 – 6/25/2026	Unpaid

4. District Substitutes

To approve additional substitutes for the 2025-2026 school year. NJ Certified Teachers- \$135/day, Sub Certified- \$125/day, Paraprofessionals- \$20/hr., Secretary- \$20/hr., Custodian- \$20/hr., Nurse- \$190/day, Bus Driver/CDL Exempt Drivers- \$25/hr.

TEACHER

Christine Walters Sub Certified N-12

AIDE

Irma Rosario Mariano*

**Pending Criminal History Background Clearance*

5. Mentoring Novice Teachers

To approve the following staff member for completion of Mentoring Novice Teachers for the 2025-2026 school year:

Novice Teacher	Mentor Teacher	Rate
Leslie Reyes	Erin Baker	\$550

6. Technology Sound & lighting

To approve the following staff appointments for sound & lighting support:

Name	Rate	Hrs/Days
Lovens Lormilus	\$45.00/hr	As needed

**To be paid by facilities use fees.*

7. Co-Curricular/ Club Advisors

To approve the following co-curricular/club advisors appointments at for the 2025-2026 school year:

Name	Position	Location	Rate	Effective Date
Allison Renders	MS Student Council Co-Advisor	FMG	\$762.00*	9/5/2025 – 6/30/2026

Kimberly Tuttle	MS Student Council Co-Advisor	FMG	\$762.00*	9/5/2025 – 6/30/2026
Daiana Permison	Class of 2028 – Co-Advisor(replacing E. Fitzpatrick)	JDHS	\$353.40	1/9/2026 – 6/30/2026
Melissa Lagemann	Alternatives Club (replacing E. Fitzpatrick)	JDHS	\$471.20	2/23/2026 – 6/30/2026

*Revised rate

*Original Agenda resolution appeared on the September 29, 2025, Regular Public Meeting, resolution no.14

8. High School and Middle School Additional Teachers and Classes 2025-2026

To approve the following revision of payment for teaching an additional class revision for the 2025-2026 school year:

Name	Location	Dept.	Section/ Periods	Amount	Account	Effective Date
Marc Aranguren	JDHS	Science*	1 Period	\$7,007.12	11-140-100-101-28-14	9/1/2025 – 6/30/2026
Jennifer Beal	JDHS	Science*	1 Period	\$5,104.69	11-140-100-101-28-14	9/1/2025 – 6/30/2026
Nathaniel Lazar	JDHS	Science*	2 Periods	\$10,317.94	11-140-100-101-28-14	9/1/2025 – 6/30/2026
Carla Kelly	JDHS	Science*	1 Period	\$4,571.89	11-140-100-101-28-14	9/1/2025 – 6/30/2026
Mark Cugliari	JDHS	Physical Education-Adaptive#	2 Periods	\$6,565.19	11-140-100-101-28-14	1/1/2026 – 6/30/2026

shall be prorated based on actual assignment time

*Original Agenda resolution appeared on the October 27, 2025, Regular Public Meeting, resolution no.8 &

#Original Agenda resolution appeared on the January 5, 2026 ReOrganization/ Regular Public Meeting, resolution no.20

9. Athletic Coaches 2025-2026

To approve the following athletic coaches for the 2025-2026 school year:

Position	Name	Rate
Head Baseball Coach	Jonathan Gribbon*	\$8,454.29
Middle School Baseball Coach	Evelyn Wetzell	\$4,711.97
Assistant Boys Lacrosse Coach	Daniel Munoz	\$5,273.00
Volunteer Assistant Boys Lacrosse Coach	Gavin Dzikowski*	N/A
Volunteer Assistant Boys Lacrosse Coach	Anthony Corigliano*	N/A
Volunteer Assistant Boys Lacrosse Coach	Ethan Coelho*	N/A

*Pending Criminal History Background Clearance

Account Number: 11-402-100-100-46-14(JDHS) & 11-402-100-100-46-06 (FMG)

10. Before/After School & Childcare Program

To approve the following before/after school & childcare program appointments:

Name	Position	Rate
Fabienne Algene	Substitute Group Leader	\$25.01/hour*
Nicole Steiner	Substitute Group Leader	\$25.01/hour
Martha Collazos	Group Aide	\$17.04/hour

*Original Agenda resolution appeared on the November 17, 2025, Regular Public Meeting, resolution no.7

12. Literacy Night

To approve the following staff for Literacy Night. Staff shall be paid in accordance with SEA agreement

Rate: \$55.44/hr.

Name	Hours
Tess Caherly	Up to 2 hours
Jay Faigenbaum	Up to 4 hours
Kimberly Fonseca	Up to 2 hours
Colleen Funk	Up to 4 hours
Megan Griffin	Up to 4 hours
Marissa Jones	Up to 4 hours
Marisa Leukomovich	Up to 2 hours
Renee Marcinczuk	Up to 2 hours
Linda Reich	Up to 2 hours
Paige Rogers	Up to 2 hours
Lisa Schoch	Up to 4 hours

Account Number: 20-431-200-100-00-04 (FOCUS Grant) Not to exceed \$1,775.00

13. Professional Development

To approve the following personnel to participate in professional development:

Attendee	Training Course	Location	Dates	Cost	Account
Calmar D. Walker	2026 NJSBGA Spring Expo & Conference	Atlantic City, NJ	March 23 – 25, 2026	\$750.00	11-000-262-580-00-05

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14. District Policies

1. To approve the following district policies and regulations for first reading:
 - a. P 5460 – High School Graduation (M)
2. To approve the following district policies and regulations for second reading and adoption:
 - a. P 8500 – Food Services (M)
 - b. P 0143 – Board Member Election and Appointment
 - c. P 6111 – Special Education Medicaid Initiative (SEMI) Program (M)
 - d. R 6111 – Special Education Medicaid Initiative (SEMI) Program (M)
 - e. P 6220 – Budget Preparation (M)
 - f. R 6220 – Budget Preparation

15. Harassment/Intimidating/Bullying Incidents

To affirm the following harassment/intimidation/bullying incidents:

- 010-2526-03
- 010-2526-06
- 010-2526-07
- 010-2526-08
- 010-2526-09
- 060-2526-05
- 060-2526-06
- 070-2526-01

16. Home Instructors

To approve the following home instructors for the 2025-2026 school year as needed, rate of \$45.43:

- a. Nathaniel Lazar
- b. Matthew Van Deursen
- c. Alexis Mojka
- d. Christopher White

Account Number: 11-150-100-101-63-11, Cost not to exceed \$15,000.00

ADDENDA

I. BOARD GOVERNANCE, POLICY, AND COMMUNICATIONS COMMITTEE

27. Professional Development

To approve the following personnel to participate in professional development:

Attendee	Training Course	Location	Dates	Cost	Account
Deana Zweidinger	2026 Spring Conference – NJAGC	Somerset, NJ	April 17, 2026	*\$250.00	*20-270-200-500-41-12

**Original Agenda resolution appeared on the December 15, 2025, Regular Public Meeting, resolution no.8*

28. Athletic Coaches 2025-2026

To approve the following athletic coaches for the 2025-2026 school year:

Volunteer Assistant Baseball Coach	Daniel Cowles	\$0
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29. Leave of Absence

To approve the paid administrative leave of absence for employee #3367 from February 11, 2026 to March 16, 2026.

30. Job Description

To approve the following job descriptions:

- Registered Behavior Technician (RBT) (Attachment B)

J. SCHOOL ADMINISTRATION, ACADEMIC PROGRAMS, AND ATHLETICS COMMITTEE-

Mrs. Gamarekian

Items 17 through 20 and Addenda Items 30-31

The Superintendent recommends:

17. Education Programs

To approve the following education program for the 2025-2026 school year:

Student	Vendor	Service	Dates	Cost Not to Exceed
1007	Actual Solutions, LLC.	Bedside Instruction	2/17/2026-approx. 2 weeks	\$280.00
1620	EI US, LLC (Learnwell)	Bedside Instruction	2/10/2026 – 3/3/2026	\$1,731.25
0404	Silvergate Preparatory School, LLC.	Bedside Instruction	2/13/2026-approx. 5 weeks	\$2,750.00

Account Number: 11-150-100-320-63-11

18. Settlement Agreement

- To approve the settlement agreement(s) between the Springfield Board of Education and parents of student #0108
- To approve the settlement agreement and general release between the Springfield Board of Education and Northern Region Educational Services Commission with a cost not to exceed \$15,666.67.

19. Field Trip Destinations

To approve the following field trip destinations for the 2025-2026 school year.

Destination	City	State
Trailside Nature Center	New Providence	NJ
Bernards High School	Bernards	NJ
East Brunswick High School	East Brunswick	NJ

20. Grant

To authorize an application submission for the Advanced Placement and International Baccalaureate Course Expansion grant to the NJDOE.

ADDENDA

J. SCHOOL ADMINISTRATION, ACADEMIC PROGRAMS, AND ATHLETICS COMMITTEE-

31. Professional Services

To approve the following professional services contracts for the 2025-2026 school year:

Vendor	Services	Original	Change	Cost not to exceed
Commission for the Blind and Visually Impaired^	TVI Services	\$1,350.00		\$1,350.00
Positive Behavior Supports Corporation *	BCBA/RBT Services	\$8,500.00	\$70,000.00	\$78,500.00

Account Number: ^11-000-219-300-70-11, *11-000-216-320-55-11

32. Grant Amendment - ESEA

To approve authorizing the Springfield Board of Education to submit its amended application for the 2026 Every Student Succeeds Act (ESSA) grant. Budget accounts including carryover are reflected in Amendment II.

K. FINANCE, FACILITIES, AND SECURITY COMMITTEE- Mrs. Turnbull

Items 21 through 26

The Superintendent recommends:

21. Monthly Certification

a. Board Secretary's Monthly Certification, Budgetary Line Item Status

Pursuant to N.J.A.C. 6:20-2.13 (d), I certify that as of January 31, 2026 no budgetary line item account has obligations and payments (contractual orders) which line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district

board of education pursuant to N.J.S.A. 18A:22-8 and 18:22-8.1

Board Secretary

Date

b. Board of Education's Monthly Certification, Budgetary Major Account/Fund Status

Pursuant to N.J.A.C. 6:20-2.13 (e), we certify that as of January 31, 2026 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20- 2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. This certification is solely based on the information provided by the School Business Administrator/Board Secretary and is assumed by the board to be correct.

22. Board Secretary/ Treasurer Report

To approve the board secretary/ treasurer reports for the period ending January 31, 2026.

23. Bills List

To approve the check numbers 058964 through 059245 and wire transfer 800254, 8893338 through 889351, A61957, A62082, and P61958 in the amount of \$3,117,059.47 minus voided checks 058778 and 058958 for the grand total of \$3,038,342.97.

24. Budget Transfers

To approve budget transfers for the 2025-2026 school year. (Attachment A)

25. Certificate of Payment

To approve the Certificate of Payment for:

1. H & S Construction & Mechanical, Elizabeth, NJ Payment #15 & 16 in the amount of \$133,843.50 for project #24.016 (District HVAC Upgrades)
2. GPC, Inc., Millburn, NJ, NJ Payment #9 in the amount of \$14,327.60 for project #2425-01 (Field House Interior)
- c. A.M.E. Inc. Payment# 9 through 11 in the amount of \$84,831.00 for project #24-06408 (District BMS Upgrades)
- d. Academy Construction, Inc., Pompton Plains, NJ Payment #4 in the amount of \$15,419.80 for project number 2425-02. (Copy Room conversion to Biology Lab at Jonathan Dayton High School).
- e. D&E Window and Door, LLC., Lebanon, NJ Payment #1 in the amount of \$13,205.00 for project number #2.20433.21 (Exterior Roof & Security Upgrades @ 4 schools).

26. District Contracts

1. To enter into a contract with Swing Educations, Inc. for non-certified staffing services for the district. Contract# ESCNJ 25/26-32.
2. To enter into a contract with 22nd Century Technologies, Inc. for non-certified staffing services for the district. Contract# ESN CNJ 25/26-32.

Approval Agenda Items 1 through 26 and Addenda Items 27 through 32

Motion to Approve: Vice President Rinaldi

Seconded: Mrs. Turnbull

Roll Call

Vice President Tracey Rinaldi	Yes	Adriana Silva	Yes
Laura Gamarekian	Yes	Hilary Turnbull	Yes
Luis Henriques	Yes	Jennifer Wishna	Yes
Dana Kelly	Yes	President Meredith Murphy	Yes
Kristy Rubin	Yes		

M. OPEN PUBLIC SESSION

None

N. NEW BUSINESS

- Mrs. Kelly indicated that there are numerous Read-A-Thons. Reach out to building principles
- Mrs. Gamarekian indicated that spring sports registration is open.
- Vice President Rinaldi indicated that there is a book fair at FMG.

O. OLD BUSINESS

P. ADJOURNMENT

Moved: Mrs. Gamarekian

Seconded: Vice President Rinaldi

Time: 7:11 PM

Voice Vote: AYE- 9 NAY-0

Upcoming Meeting

- a. Regular Meeting– March 16, 2026 at 7:00 PM in the JDHS IMC

Springfield Public Schools

Cultivating compassionate and extraordinary learners!

JOB DESCRIPTION

TITLE: Registered Behavior Technician (RBT)

QUALIFICATIONS:

1. High school diploma and experience with working with children with disabilities, including those with autism, preferred;
2. At least 60 credits of study at an institute of higher education, or an Associate's degree or a passing score on the ParaPro exam;
3. Maintain Behavior Analyst Certification Board (BACB) certification as Registered Behavior Technician (RBT);
4. Knowledge of Applied Behavior Analysis (ABA) and experience in developing and evaluating programs based upon the principles of ABA;
5. Ability to work effectively with children and adolescents;
6. Understanding of and familiarity with the characteristics for a wide range of disabilities;
7. Demonstrated management, communication and interpersonal skills;
8. Required criminal history background check and proof of U.S. citizenship or legal resident alien status;
9. Such alternatives to the above qualifications as the board may find appropriate or acceptable.

REPORTS TO: Principal/Director of Special Services

PERFORMANCE RESPONSIBILITIES:

1. Assist with the implementation and monitoring of Behavior Intervention Plans (BIPs) and skill acquisition programs under the close, ongoing supervision of a BCBA.
2. Assist BCBA with observations and data collection for assessments.
3. Ability to read and identify the essential components of a written Behavior Intervention Plan and Individualized Education Plan as it relates to behavior areas of need.
4. Provide modeling and training to teachers and paraprofessionals on how to implement Behavior Plans, including:
 - a) Describe behavior functions and appropriate proactive/reactive strategies for staff to use

- b) Modeling scenarios across environments
 - c) Assist staff in implementing reactive procedures for problem behavior
5. Assist BCBA with observations and data collection for assessments.
 6. In concert with the certified staff member, attends and participates in classroom meetings and discussions regarding student programming.
 7. Perform clerical duties related to classroom activities.
 8. Participate in in-service training programs as required.
 9. Assist students during such activities as dressing, toileting, snacks, lunch, outdoor activities, community-based instruction, emergency drills, and student arrival and departure
 10. In concert with and under the direction of the certified teacher, assists in the management and instruction of the students.
 - a) Provide instruction for students in individual and/or small group settings, employing behavioral methodologies and instructional techniques.
 - b) Work with and/or provides supports to individual students during group instruction.
 - c) Ensure that all students are productively engaged in all settings throughout the day.
 - d) Participate in field trips.
 - e) Record student data, including skill acquisition and behavior management programs and graphs.
 - f) Convey parent communication to certified teacher.
 11. In concert with the certified teacher of the handicapped, assists with classroom management tasks.
 - a) Under the direction of the certified teacher, ensures all materials necessary for students' skill acquisition programming are prepared prior to students' arrival.
 - b) Under the direction of the behavior specialist and/or the certified teacher, ensures all materials necessary for students' behavior management programming are prepared prior to students' arrival.
 - c) Under the direction of the behavior specialist and/or the certified teacher, follows all behavior management procedures and guidelines.
 - d) Under the direction of the certified teacher, follows all health and safety procedures and guidelines.
 12. To protect the health, safety, and welfare of students, it may be necessary to physically prompt, guide, lift or support students. This may include, but is not limited to, physically prompting or assisting students with basic self-care skills, and protecting students from sustaining injuries from themselves or other

students. Toward this end, the RBT may be required to assist in lifting or restraining students and/or to assist in lifting, carrying, pushing, or pulling heavy objects or materials. The RBT may also be required to assist in the movement of students who are physically disabled.

13. Maintains the same level of ethical behavior and confidentiality of information about the student as is expected of fully licensed teachers.
14. Maintains good attendance and punctuality to program, which positively affects the continuity of instruction for students.
15. Assumes such other duties as assigned by the building principal.
16. Protect confidentiality of records and information gained as part of exercising professional duties and use discretion in sharing such information within legal confines.
17. Adhere to New Jersey school law, State Board of Education rules and regulations, Board of Education policies and regulations, and contractual obligations.

TERMS OF EMPLOYMENT:

1. Ten (10) month position.
2. Contract terms, salary, and benefits negotiated upon hire.
3. Conditions established by laws and codes of New Jersey; and policies, rules, and regulations established by the Springfield Board of Education.

EVALUATION: Evaluated by the Building Principal

APPROVED:

Springfield Public Schools

Policy

P 0143 - BOARD MEMBER ELECTION AND APPOINTMENT

The election and appointment of Board of Education members will be conducted in strict compliance with law.

Vacancies in the membership of Boards of Type II districts having elected Boards shall be filled in accordance with N.J.S.A. 18A:12-15. Such vacancies shall be filled as follows:

1. By the Executive County Superintendent, if the vacancy is caused by the absence of candidates for election to the Board or by the removal of a member because of lack of qualifications, or is not filled within sixty-five days following its occurrence;
2. By the Executive County Superintendent, to a number sufficient to make up a quorum of the Board if, by reason of vacancies, a quorum is lacking;
3. By special election, if in the annual school election two or more candidates qualified by law for membership on the Board receive an equal number of votes. Such special election shall be held only upon recount and certification by the County Board of Elections of such election result, shall be restricted to such candidates, shall be held within sixty days of the annual school election, and shall be conducted in accordance with procedures for annual and special school elections set forth in Title 19 of the Revised Statutes. The vacancy shall be filled by the Executive County Superintendent if in such special election two or more candidates qualified by law for membership on the Board receive an equal number of votes;
4. By special election, if there is a failure to elect a member at the annual school election due to improper election procedures. Such special election shall be restricted to those persons who were candidates at such annual school election, shall be held within sixty days of such annual school election, and shall be conducted in accordance with the procedures for annual and special school elections set forth in Title 19 of the Revised Statutes;
5. By the Commissioner of Education if there is a failure to elect a member at the annual school election due to improper campaign practices; or
6. By a majority vote of the remaining members of the Board after the vacancy occurs in all other cases.

Each member so appointed shall serve until the organizational meeting following the next annual election unless the member is appointed to fill a vacancy occurring within the sixty days immediately preceding such election if the annual election is held in April, or occurring after the third Monday in July if the election is held in November, to fill a term extending beyond such election, in which case the member shall serve until the organizational meeting following the second annual election next succeeding the occurrence of the vacancy, and any vacancy for the remainder of the term shall be filled at the annual election or the second annual election next

Springfield Public Schools Policy

succeeding the occurrence of the vacancy, as the case may be in accordance with N.J.S.A. 18A:12-15.

The Board Secretary shall promptly notify the President of a vacancy to be filled by the Board. The President shall inform all other Board members. The Board will give public notice of the vacancy and invite any qualified person to submit a written request for consideration of their candidacy for the vacancy. The Board may also require candidates submit a resume with their written request.

In considering candidates who have expressed an interest in a vacancy, the Board may interview candidates in public or executive session. The Board must vote to appoint a candidate to a vacancy in public session and there shall be no decisions made in executive session. In the event interviews are conducted in executive session, Board members, in the public session nomination and voting process, shall express their opinion in support of their vote so the public can witness any deliberations, policy formulation, and the decision making process of the Board.

A roll call vote will be conducted on candidates in the order the candidates were nominated with a second. If there are two or more vacancies, each vacancy will be filled by a separate election process. The first candidate who receives the votes of a majority of the remaining Board members will be elected to the vacancy. In the event no candidate receives a majority vote of the remaining Board members, another election process shall be conducted between the two candidates receiving the highest number of votes.

N.J.S.A. 18A:12-11; 18A:12-15

N.J.S.A. 18A:13-5; 18A:13-10; 18A:13-11 **[regional district]**

N.J.S.A. 18A:54-16

1st Reading: January 26, 2026

Adopted: February 23, 2026

Springfield Public Schools Policy

P 6111 - SPECIAL EDUCATION MEDICAID INITIATIVE (SEMI) PROGRAM (M)

Every New Jersey school district, with the exception of any district that obtains a waiver of the requirements of N.J.A.C. 6A:23A-5.3(b), shall take appropriate steps to maximize its revenue from the Special Education Medicaid Initiative (SEMI) program by following the policies and procedures to maximize participation in the program as set forth in N.J.A.C. 6A:23A-5.3(d) and to comply with all program requirements as set forth in N.J.A.C. 6A:23A-5.3(e).

The school district may seek, in the prebudget year, a waiver of the requirements of N.J.A.C. 6A:23A-5.3 in accordance with the procedures as outlined in N.J.A.C. 6A:23A-5.3(b). As part of the annual budget information, the New Jersey Department of Education shall provide each district with a projection of available SEMI reimbursement for the budget year, as determined by the New Jersey Department of the Treasury's third-party administrator for SEMI. The district shall recognize as revenue in its annual district budget no less than ninety percent of the projection. The district may seek approval from the Executive County Superintendent to use its own projection of SEMI reimbursement upon demonstration the numbers it used in calculating the projection are more accurate than the projection provided.

The district shall strive to achieve maximum participation in the SEMI program. "Maximum participation" means obtaining a ninety percent return rate of parental consent forms for all SEMI-eligible students. Districts shall enter all students following their evaluations into the third-party system as determined by the New Jersey Department of the Treasury to identify the district's universe of eligible students. This may be done without parental consent.

If the district participates in the SEMI reimbursement program, the district shall comply with program requirements as outlined in N.J.A.C. 6A:23A-5.3(e).

If the district has less than ninety percent participation of SEMI-eligible students in the prebudget year or that has failed to comply with all program requirements at N.J.A.C. 6A:23A-5.3(e), the district shall submit a SEMI action plan to the Executive County Superintendent for review and approval as part of the district's proposed budget submission. The district's SEMI action plan shall include the components as outlined in N.J.A.C. 6A:23A-5.3(g).

If the district does not achieve ninety percent participation, or does not achieve their approved benchmarks in the SEMI program for a given budget year and cannot demonstrate that they fully implemented their New Jersey Department of Education-approved SEMI action plan required at N.J.A.C. 6A:23A-5.3(f) and (g), the district shall be subject to review for the withholding of State aid by the Commissioner of Education, pursuant to N.J.S.A. 18A:55-3, in an amount equal to the SEMI revenue projection based on their approved benchmark for the budget year, if applicable, less actual SEMI reimbursements for the budget year. The State aid deduction shall be made in the second subsequent year after the budget year.

If the district does not meet the requirement of the cost-settlement components of SEMI, the district may be required to refund all or part of their SEMI reimbursements.

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N.J.A.C. 6A:23A-5.3

1st Reading: January 26, 2026

Adopted: February 23, 2026

Springfield Public Schools Policy

P 6220 BUDGET PREPARATION (M)

The annual budget is the financial plan for the effectuation of the educational plan for the district. The budget shall be designed to carry out that plan in a thorough and efficient manner, to maintain school district facilities, and to honor continuing obligations of the district.

A proposed budget requires the critical analysis by every member of the Board of Education during its preparation. The administration shall work with the Board to ensure Board members have a thorough understanding of the budget appropriations, budget revenue, the proposed educational program, and the budget's impact to the local tax levy. The Board shall also provide for community input during the budget development process.

The annual school district budget and supporting documentation shall be prepared in accordance with the provisions of N.J.S.A. 18A:7F; N.J.S.A. 18A:22-7 and 18A:22-8; and N.J.A.C. 6A:23A-8. The Board shall adopt and submit to the Executive County Superintendent for approval, together with Commissioner-prescribed supporting documentation, a budget that provides for a thorough and efficient education pursuant to N.J.A.C. 6A:23A-8.1(a). Pursuant to N.J.A.C. 6A:26-3.7 and 6A:26-3.12, the Board shall obtain approval of the local funding for a non-referendum capital project (school facility project or other capital project) in accordance with N.J.A.C. 6A:23A-8.4.

The budget will be presented to the Board to allow adequate time for review and adoption.

The Board shall include in the budget application to the Executive County Superintendent a complete reporting of revenues and appropriations and other requirements pursuant to N.J.S.A. 18A:22-8-1 et seq. and N.J.S.A. 18A:7F-5 through 63.

The Board, upon submission of its budget application to the Executive County Superintendent or by the statutory submission date, whichever is earlier, shall make available upon request for public inspection all budget and supporting documentation contained in the budget application and all other documents listed in N.J.A.C. 6A:23A-8.1 once the budget application has been submitted to the Executive County Superintendent for approval.

The budget, as adopted for the school year pursuant to N.J.S.A. 18A:7F-5, shall be provided for public inspection on the district's website, if one exists, and made available in print in a "user-friendly," plain language budget summary format in accordance with the provisions of N.J.A.C. 6A:23A-8.1(c).

All budgetary and accounting systems used in the school district must be in accordance with double-entry bookkeeping and Generally Accepted Accounting Principles as required in N.J.A.C. 6A:23A-16.1 et seq.

N.J.S.A. 18A:7F et seq.; 18A:22-7 et seq.
N.J.A.C. 6A:23A-8.1 et seq.; 6A:23A-16.1 et seq.

1st Reading: January 26, 2026
Adopted: February 23, 2026

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P 8500 - FOOD SERVICES (M)

The Board of Education shall make school lunch available to all students enrolled in a school in the district unless less than five percent of enrolled students in the school are Federally eligible for a free or reduced price lunch in accordance with N.J.S.A. 18A:33-4. School lunches made available pursuant to N.J.S.A. 18A:33-4 and this Policy shall meet minimum nutritional standards, established by the United States Department of Agriculture (USDOA).

Free or reduced price breakfast and lunch, as required, shall be offered, under a school lunch program, school breakfast program, or a breakfast after the bell program, to all enrolled students who are determined to be Federally eligible for free or reduced price meals. As provided by N.J.S.A. 18A:33-4.a.(3) and N.J.S.A. 18A:33-14a.a.(2), any student who is eligible for a reduced price lunch and breakfast, pursuant to Federal income eligibility standards and criteria, shall not be required to pay for such lunch or breakfast. Free lunch or breakfast shall also be offered to each enrolled student who is Federally ineligible for free or reduced price meals, but who has an annual household income that is not less than one hundred and eighty-six percent, and not more than one hundred and ninety-nine percent, of the Federal poverty level, as determined pursuant to N.J.S.A. 18A:33-21b1.

A. Definitions – N.J.S.A. 18A:33-3.2

“Categorically eligible” means that a student is homeless, is a migrant child, is a runaway child, is a foster child, or is a Head Start child, as defined in 7 CFR Part 245, or is receiving assistance under the Supplemental Nutrition Assistance Program (SNAP), the Temporary Assistance for Needy Families Program (TANF), the Food Distribution Program on Indian Reservations (FDPIR), or, to the extent that the USDOA authorizes the matching of Medicaid data to identify children who are eligible for free school meals, is a participant in the Medicaid program, and which student, by virtue of such status, is automatically eligible to be certified to receive free school meals under the National School Lunch Program or the Federal School Breakfast Program, without first submitting an application or being subject to the Federal income verification requirements established by 7 CFR Part 245.

“Eligible student” means a student who is categorically eligible or income-eligible for one or more subsidized school meals.

“Emergency meals distribution program” means a program, established under N.J.S.A. 18A:33-27.2, pursuant to which a school district is required to provide subsidized school meals to eligible students, through designated distribution sites, during any period in which a school in the district is subject to a public health-related closure due to the COVID-19 pandemic.

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“Federal School Breakfast Program” means the Federal reimbursement program, established under the “Child Nutrition Act of 1966,” 42 USC s.1771 et seq., pursuant to which the USDOA is authorized to provide grants-in-aid and other assistance to the States, as may be necessary to help finance the establishment, maintenance, operation, and expansion of school breakfast programs and facilitate the provision of free and reduced price breakfasts to eligible students.

“Federally eligible for free or reduced price meals” or “Federally eligible” means that a student is categorically eligible for free lunch under the National School Lunch Program or for free breakfast under the Federal School Breakfast Program, or that the student satisfies Federal income eligibility requirements, adopted by the USDOA pursuant to 7 CFR Part 245, as is necessary to Federally qualify for and receive free or reduced price lunch under the National School Lunch Program or free or reduced price breakfast under the Federal School Breakfast Program.

“Federally ineligible for free or reduced price meals” or “Federally ineligible” means that a student is not categorically eligible for, and fails to satisfy Federal income eligibility requirements, adopted by the USDOA pursuant to 7 CFR Part 245, as is necessary for the student to Federally qualify for and receive free or reduced price lunch under the National School Lunch Program or free or reduced price breakfast under the Federal School Breakfast Program.

“Income-eligible” means that a student either satisfies Federal income eligibility requirements, adopted by the USDOA pursuant to 7 CFR Part 245, or satisfies State-level income eligibility requirements, set forth in N.J.S.A. 18A:33-4.a. or N.J.S.A. 18A:33-14a.a., as is necessary for the student to qualify for and receive subsidized lunch under the National School Lunch Program or subsidized breakfast under the Federal School Breakfast Program, on the basis of income.

“Low-income family” means a family with an annual household income amounting to not more than one hundred and eighty-five percent of the Federal poverty level.

“Middle-income family” means a family with an annual household income amounting to not less than one hundred and eighty-six percent, and not more than two hundred and twenty-four percent, of the Federal poverty level.

“National School Lunch Program” means the Federal reimbursement program established under the “Richard B. Russell National School Lunch Act,” 42 USC 1751 et seq., pursuant to which the USDOA is authorized to provide grants-in-aid and other assistance to the States, as may be necessary to help finance the establishment, maintenance, operation, and

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expansion of school lunch programs and facilitate the provision of free and reduced price lunches to eligible students.

“Participating school” means a public or nonpublic school that provides daily lunch to enrolled students, through a school lunch program operated pursuant to the National School Lunch Program, or that provides daily breakfast to enrolled students, through a school breakfast program or breakfast after the bell program operated pursuant to the Federal School Breakfast Program, or both.

“Participating school district or nonpublic school” means a public school district or a nonpublic school that is required, or elects, to participate in the National School Lunch Program, the Federal School Breakfast Program, or both, as the case may be.

“School breakfast program” means a program that is established and operated by a public or nonpublic school, in accordance with the requirements of the Federal School Breakfast Program and, in the case of a public school, in accordance with a plan adopted pursuant to N.J.S.A. 18A:33-10 or N.J.S.A. 18A:33-10.1, and pursuant to which the school offers daily breakfasts to all enrolled students.

“School lunch program” means a program that is established and operated by a school district, or by a nonpublic school, in accordance with the requirements of the National School Lunch Program and the provisions of N.J.S.A. 18A:33-4, and pursuant to which the district or nonpublic school offers daily lunches to all students enrolled therein.

“Student” means a child eighteen years of age or younger who is enrolled at a school in the State.

“Subsidized school breakfast” or “subsidized breakfast” means a school breakfast that is offered to an eligible student, free of charge, and the costs of which are reimbursed by the State or Federal government, as provided by N.J.S.A. 18A:33-14a.a. and b.

“Subsidized school lunch” or “subsidized lunch” means a school lunch that is offered to an eligible student, free of charge, and the cost of which is reimbursed by the State or Federal government, as provided by N.J.S.A. 18A:33-14a.a. and b.

“Subsidized school meals” or “subsidized meals” includes both subsidized school breakfasts and subsidized school lunches.

“Subsidized school meals application” means an application that identifies a student’s annual household income and is completed by the student’s parent, pursuant to N.J.S.A. 18A:33-21b1, N.J.S.A. 18A:33-21.c., or applicable Federal law, and which may be used by a school district, or by a public school or nonpublic school, both for the purposes of determining whether a student is income-eligible for subsidized school meals and for the other limited purposes specified in N.J.S.A. 18A:33-21b1.c.

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“Subsidized school meals certification process” or “subsidized meals certification” means the process pursuant to which a school or school district obtains and reviews a student’s subsidized school meals application, or engages in the review of other relevant documentation and materials pertaining to the student, as necessary to determine whether the student is categorically eligible or income-eligible for subsidized school meals under the National School Lunch Program, or under the Federal School Breakfast Program, or both.

“Summer Food Service Program” means the Federal reimbursement program, established under 42 USC 1761 and 7 CFR Part 225, pursuant to which the USDOA is authorized to provide grants-in-aid and other assistance to the States, as may be necessary to help schools, local government agencies, nonprofit organizations, colleges and universities, and summer camps to finance the administrative and operational costs of providing meals to children, in low-income areas, during the summer months and other planned periods of school closure.

“Summer meals program” means the Summer Food Service Program, the Seamless Summer Option authorized by 42 USC 1761, or any other similar State or Federal program that is designed to ensure that children have access to nutritious meals during the summer months and other planned periods of school closure.

“Unsubsidized school breakfast” or “unsubsidized breakfast” means a school breakfast that is offered, upon the payment of a fee, to a student who is neither categorically eligible nor income-eligible for subsidized breakfast, regardless of whether such student remains income-eligible for subsidized school lunch under the provisions of N.J.S.A. 18A:33-4, and the cost of which breakfast is not reimbursable by the State or Federal government.

“Unsubsidized school lunch” or “unsubsidized lunch” means a school lunch that is offered, upon the payment of a fee, to a student who is not categorically eligible or income-eligible for subsidized lunch, and the cost of which is not reimbursable by the State or Federal government.

- B. Breakfast Program – N.J.S.A. 18A:33-10; 18A:33-10.1; 18A:33-11; 18A:33-11.1; 18A:33-11.3; 18A:33-14a.

If twenty percent or more of the students enrolled in a school in the district on October 1 of the preceding school year were Federally eligible for free or reduced price meals under the National School Lunch Program or the Federal School Breakfast Program, the district shall establish a school breakfast program in the school in accordance with the provisions of N.J.S.A. 18A:33-10.

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Notwithstanding the provisions of N.J.S.A. 18A:33-10 to the contrary, if ten percent or more of the students enrolled in a school in the district on October 1 of the preceding school year were Federally eligible for free or reduced price meals under the National School Lunch Program or the Federal School Breakfast Program the district shall establish a breakfast program in accordance with the provisions of N.J.S.A. 18A:33-10.1.

If seventy percent or more of the students enrolled in a school in the district on or before the last school day before October 16 of the preceding school year were Federally eligible for free or reduced price meals under the National School Lunch Program or the Federal School Breakfast Program, the district shall establish a breakfast after the bell program pursuant to N.J.S.A. 18A:33-11.3.

In accordance with N.J.S.A. 18A:33-11, in implementing a school lunch program, pursuant to N.J.S.A. 18A:33-4 et seq., a school breakfast program, pursuant N.J.S.A. 18A:33-9 et seq., or N.J.S.A. 18A:33-10.1, or a breakfast after the bell program, pursuant to N.J.S.A. 18A:33-11.1 or N.J.S.A. 18A:33-11.3, each school and the district shall:

1. Publicize, to parents and students, the availability of the respective school meals program, as well as the various ways in which a student may qualify to receive subsidized school meals under the program, as provided by N.J.S.A. 18A:33-4 and N.J.S.A. 18A:33-14a.;
2. Make every effort to ensure that students receiving subsidized school meals are not identified, by the student body, faculty, or staff, in a manner that is distinct from the manner in which students receiving unsubsidized school meals are identified as program participants. Such efforts shall include, but need not be limited to, the establishment of a neutral meal plan or voucher system that does not make a distinction between these two groups of students; and
3. To the greatest extent practicable:
 - a. Facilitate and expedite the prompt and accurate identification of categorically eligible students who may be certified to receive subsidized school meals without first submitting an application therefor, and, whenever an application is required to establish income eligibility for subsidized meals, encourage students and their families to submit a subsidized school meals application for that purpose;
 - b. Facilitate and expedite the subsidized school meals application and income eligibility determination processes that are used, by the school or school district, to certify a student for subsidized school meals on the basis of

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income, and assist parents in completing the subsidized school meals application; and

- c. Encourage students who are neither categorically eligible nor income-eligible for subsidized school lunch or subsidized school breakfast to nonetheless participate in the school lunch program or school breakfast program, or both, as appropriate, on a paid and unsubsidized basis.

If the district participates in the Federal School Breakfast Program, the district is encouraged to increase the number of students participating in the program by establishing a breakfast after the bell program that incorporates school breakfast into the first-period classroom or the first few minutes of the school day pursuant to N.J.S.A. 18A:33-11.1.

Pursuant to N.J.S.A. 18A:33-14a., school breakfasts made available to students under a school breakfast program or a breakfast after the bell program shall meet minimum nutritional standards, established by the USDOA.

The State of New Jersey shall provide funding to each school in the district if the school operates a School Breakfast Program or a breakfast after the bell program, as may be necessary to reimburse the costs associated with the school's provision of free breakfasts, pursuant to N.J.S.A. 18A:33-14a.b., to students who are Federally ineligible for free or reduced price meals.

C. Summer Food Service Program – N.J.S.A. 18A:33-23; 18A:33-24; 18A:33-25; 18A:33-26

In accordance with N.J.S.A. 18A:33-24, if fifty percent or more of the students enrolled in the school district on or before the last school day before October 16 of the preceding school year were Federally eligible for free or reduced price meals under the National School Lunch Program or the Federal School Breakfast Program, the district shall become a sponsor or site under the Federal Summer Food Service Program or apply for a waiver pursuant to N.J.S.A. 18A:33-26.

In accordance with N.J.S.A. 18A:33-23, the district shall notify each student enrolled in the school district and the student's parent of the availability of, and criteria of eligibility for, the summer meals program and the locations in the district where the summer meals are available. The district shall provide this notification by distributing flyers provided by the New Jersey Department of Agriculture (NJDOA) pursuant to N.J.S.A. 18A:33-23.c. The district may also provide electronic notice of the information through the usual means by which the district communicates with parents and students electronically.

Pursuant to N.J.S.A. 18A:33-26.a., the NJDOA may grant a waiver of the requirements of N.J.S.A. 18A:33-24 et seq. To be granted a waiver, the district must show that it lacks the staff, facilities, or equipment to sponsor the Federal Summer Food Service Program, or the

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means to finance the hiring or acquisition of such staff, facilities, or equipment. The NJDOA also may grant a waiver for one year to the district if a different sponsor currently runs the Federal Summer Food Service Program within the district's community.

Pursuant to N.J.S.A. 18A:33-26.b., when requesting a waiver pursuant to N.J.S.A. 18A:33-26.a., the district shall report to the NJDOA, in the manner prescribed by the NJDOA, its reasons for requesting a waiver of the requirements of N.J.S.A. 18A:33-24. The report shall include, but need not be limited to, a description of the specific impediments to implementing the program and actions that could be taken to remove those impediments or, where applicable, the identification of the sponsor that currently runs the program within the same community.

D. Information Provided to Parents Regarding the National School Lunch Program and the Federal School Breakfast Program – N.J.S.A. 18A:33-21b1

1. At the beginning of each school year, or upon initial enrollment in the case of a student who enrolls during the school year, the participating school district shall provide each student's parent with:
 - a. A hard copy of information on the National School Lunch Program and the Federal School Breakfast Program, including, but not limited to:
 - (1) Information on the ability of all categorically eligible and income-eligible students to receive free school lunch under the National School Lunch Program, as provided by N.J.S.A. 18A:33-4.a., and free school breakfast under the Federal School Breakfast Program, as provided by N.J.S.A. 18A:33-14a.a.;
 - (2) Information on the subsidized school meals application and certification processes that are used to determine whether a student is categorically eligible or income-eligible for subsidized school meals;
 - (3) Information highlighting the need for parents to complete a subsidized school meals application for each student, and encouraging parents to complete the application, both to ensure that the student will have access to all subsidized school meals for which the student is eligible and to ensure that the school and the district have the necessary information to facilitate relevant eligibility determinations, receive appropriate reimbursement, and engage in all other activities authorized under N.J.S.A. 18A:33-21b1.c.; and

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- (4) Information on the rights that are available to students and their families under N.J.S.A. 18A:33-21b1 and N.J.S.A. 18A:33-21; and
 - b. A hard copy of a subsidized school meals application, as well as instructions for completing the application, and, as necessary, assistance in completing the application.
- 2. The school meals information and application provided to parents, pursuant to N.J.S.A. 18A:33-21b1.a. shall:
 - a. Be communicated in a language that the parent understands;
 - b. Specify the limited purposes for which collected personal data may be used, as provided by N.J.S.A. 18A:33-21b1.c.; and
 - c. Include a notice that an application to apply for the school lunch and school breakfast programs may be submitted at any time during the school year and is required to be submitted annually.

The district may also provide the information and application electronically, through the usual means by which the district electronically communicates with parents.

- 3. A subsidized school meals application that is completed by a parent shall be confidential, and shall not be used or shared by the student's school or school district, except as may be necessary to:
 - a. Determine whether a student identified in the application is income-eligible for free or reduced price school meals and, if so, whether the student satisfies Federal or State-level income eligibility requirements for subsidized school lunches, subsidized school breakfasts, or both;
 - b. Determine whether the school or school district is required, by N.J.S.A. 18A:33-11.3 or by N.J.S.A. 18A:33-24, to establish a breakfast after the bell program or to participate as a sponsor or site in the Federal Summer Meals Service Program.
 - c. Ensure that the school receives appropriate reimbursement, from the State and Federal governments, for subsidized school meals served to eligible students, free of charge, through a school lunch program, a school breakfast program, a breakfast after the bell program, a summer meals program, or an emergency meals distribution program; and

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- d. Facilitate school aid determinations under the “School Funding Reform Act of 2008,” N.J.S.A. 18A:7F-43 et seq.
4. The school district shall require the parent to either submit an application to apply for the school lunch and school breakfast programs or submit a signed card provided by the school district indicating that the parent has received the application and information and is not interested in participating in the school lunch and school breakfast programs. The card shall include a notice stating that a parent may submit an application to apply for the school lunch and school breakfast programs at any time during the school year.

If a school district does not receive an application or a signed card from the parent, the school district shall make at least one attempt to contact the student’s parent and request that the parent submit either an application or signed card.
5. The provisions of N.J.S.A. 18A:33-21b1 shall not apply in the case of a school which participates in the Community Eligibility Provision.

E. Free or Reduced Price Meals’ Application Process – 7 CFR 245

School meals applications shall be reviewed in a timely manner. An eligibility determination will be made, the family will be notified of its status, and the status will be implemented as soon as possible within ten operating days of receipt of the completed application pursuant to 7 CFR 245.6(c)(6). “Operating days” mean days that reimbursable meals are offered to eligible students under the National School Lunch Program or School Breakfast Program. Any student found eligible shall be offered free or reduced price meals or free milk immediately upon the establishment of their eligibility and shall continue to receive such meals during the pendency of any inquiry regarding their eligibility in accordance with the requirements of the Division of Food and Nutrition, School Nutrition Programs, NJDOA. Carry-over of previous year’s eligibility for students shall be in accordance with the requirements of the Division of Food and Nutrition, School Nutrition Programs, NJDOA.

In accordance with 7 CFR 245.6(c)(1) and (2), eligibility for free or reduced price meals, as determined through an approved application or by direct certification, must remain in effect for the entire school year and for up to thirty operating days in the subsequent school year. Prior to the processing of an application or the completion of direct certification procedures for the current school year, children from households with approved applications or documentation of direct certification on file from the preceding year, shall be offered reimbursable free and reduced price meals, as appropriate.

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In accordance with 7 CFR 245.6(c)(6)(iii), children from households that notify the local educational agency that they do not want free or reduced price benefits must have their benefits discontinued as soon as possible.

Pursuant to 7 CFR 245.6(c)(7), if the district receives an incomplete school meals application or a school meals application that does not meet the eligibility criteria for free or reduced priced benefits, the school meals application must be denied. The district shall document and retain the denied school meals application and reasons for ineligibility for three years in accordance with 7 CFR 245.6(e).

In accordance with 7 CFR 245.6(c)(7), parents of students who are denied benefits must receive prompt, written notification of their denial. The notification may be provided by mail or e-mail to the individual who signed the school meals application. Posting the denial on the “notification” page of an online system does not meet this requirement. Likewise, informing the parent of denial via telephone does not meet this requirement. If the district uses an automated telephone information system to notify parents of denied benefits, the district must also provide the parents with written notification of the denial. The notification must provide the: reason for denial of benefits; right to appeal; instructions on how to appeal; and ability to reapply for free and reduced price benefits at any time during the school year.

In accordance with 7 CFR 245.6(e), the district shall record the eligibility determination and notification in an easily referenced format. The record shall include the: denial date; reason for denial; date the denial notice was sent; and signature or initials of the determining official (may be electronic, where applicable).

Any parents of students who have benefits that are to be reduced or terminated must be given ten calendar days’ written notice of the change prior to the date the change will go into effect pursuant to 7 CFR 245.6a(j). The first day of the advance notice period shall be the day the notice is sent. The notice of adverse action may be sent via mail or to the e-mail address of the parent. The district cannot notify the household of adverse action by phone only.

Pursuant to 7 CFR 245.6a(j), the notice of adverse action must advise the parents of: change in benefits; reasons for the change; an appeal must be filed within the ten calendar days advance notice period to ensure continued benefits while awaiting a hearing and decision; instructions on how to appeal; and the parents may reapply for benefits at any time during the school year.

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If the district participates in any National School Lunch Program, School Breakfast Program, or provides free milk under the Special Milk Program, the district shall submit to the NJDOA a free and reduced price policy statement pursuant to 7 CFR 245.10.

In accordance with 7 CFR 245.1(b), the district shall avoid any policy or practice leading to the overt identification of students receiving free or reduced price meal benefits. Overt identification is any action that may result in a child being recognized as potentially eligible for or certified for free or reduced price school meals. Unauthorized disclosure or overt identification of students receiving free and reduced price meal benefits is prohibited. The district shall ensure that a child's eligibility status is not disclosed at any point in the process of providing free and reduced price meals, including: notification of the availability of free and reduced price benefits; certification and notification of eligibility; provision of meals in the cafeteria; and the point of service. In addition, the district shall ensure students who receive free and reduced price benefits are not overtly identified when they are provided additional services under programs or activities available to low-income students based on their eligibility for free and reduced price meals.

Pursuant to 7 CFR 245.2, disclosure means revealing or using individual student's program eligibility information obtained through the free and reduced price meal or free milk eligibility process for a purpose other than the purpose for which the information was obtained. Disclosure includes, but is not limited to, access, release, or transfer of personal data about students by means of print, tape, microfilm, microfiche, electronic communication, or any other means. It includes eligibility information obtained through the school meals application or through direct certification.

If the district accepts both cash and electronic payments, the district shall ensure students are not overtly identified through the method of payment pursuant to 7 CFR 245.8(b). To the maximum extent practicable, the district must ensure the sale of non-program foods and the method of payment for non-program foods do not inadvertently result in students being identified by their peers as receiving free and reduced price benefits.

The School Business Administrator/Board Secretary or designee will verify applications of those eligible for free or reduced price meals in accordance with the requirements of the Division of Food and Nutrition, School Nutrition Programs, NJDOA.

F. Meal Charge Program – N.J.S.A. 18A:33-21

Option – Select One Option Below

[Option 1

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— The Board of Education does not permit a student in the school district to charge for breakfast or lunch.]

[Option 2

— The Board of Education provides a meal charge program to permit students in the district to charge for breakfast or lunch. Collection of any payment for a meal charge program account that is in arrears shall be addressed in accordance with provisions of this Policy.

The Board of Education recognizes a student may not have breakfast or lunch (meal), as applicable, or money to purchase an unsubsidized school breakfast or school lunch at school on a school day causing the student's unsubsidized school breakfast or unsubsidized school lunch bill to fall into arrears. The participating school district shall contact the student's parent to provide notice of the arrearage and shall provide the parent with a period of ten school days to pay the amount due. If the student's parent has not made full payment by the end of the designated ten school day period, then the participating school district shall again contact the student's parent to provide notice of any action to be taken in response to the arrearage.

A parent who has received a second notice their student's unsubsidized school breakfast or unsubsidized school lunch bill is in arrears and who has not made payment in full within one week from the date of the second notice may be requested to meet with the Principal or designee to discuss and resolve the matter.

A parent's refusal to meet with the Principal or designee or take other steps to resolve the matter may be indicative of more serious issues in the family or household. However, when a parent's routine failure to provide breakfast or lunch is reasonably suspected to be indicative of child neglect, the Principal or designee shall immediately report such suspicion to the Department of Children and Families, Division of Child Protection and Permanency as required in N.J.S.A. 9:6-8.10. Such reporting shall not be delayed to accommodate a parent's meeting with the Principal or designee.

A participating school district shall report at least biannually to the NJDOA the number and percentage of enrolled students who have been denied school breakfast or school lunch on the basis of an unsubsidized meal bill arrearage, pursuant to N.J.S.A. 18A:33-21.a.(2) and this Policy.

Nothing in N.J.S.A. 18A:33-21 or this Policy shall be construed to:

1. Require the participating school district to deny or restrict the ability of a student to access unsubsidized school breakfast or unsubsidized school lunch, respectively, whenever the student's unsubsidized school breakfast or unsubsidized school lunch bill is in arrears; or

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2. Authorize the participating school district to deny or restrict the ability of a student who is income-eligible for subsidized school lunch, but who is not income-eligible for subsidized school breakfast, to continue to access subsidized school lunch whenever the student's unsubsidized school breakfast bill is in arrears.

The participating school district shall not:

1. Publicly identify or stigmatize a student who cannot pay for an unsubsidized school breakfast or an unsubsidized school lunch or whose unsubsidized school breakfast or lunch bill is in arrears, for example, by requiring the student to sit at a separate table, to wear a wristband, hand stamp, or identifying mark, or to accept an alternative meal;
2. Require a student, who cannot pay for an unsubsidized school breakfast or an unsubsidized school lunch or whose unsubsidized school breakfast or lunch bill is in arrears to do chores or other work to pay for the unsubsidized school breakfast or unsubsidized school lunch;
3. Require a student to discard an unsubsidized school breakfast or an unsubsidized school lunch after it has been served, either because the student is unable to pay for the unsubsidized school breakfast or unsubsidized school lunch or because the student's unsubsidized school breakfast or unsubsidized lunch bill is in arrears;
4. Prohibit a student, or a sibling thereof, from attending or participating in non-fee-based extracurricular activities, field trips, or school events, from receiving grades, official transcripts, or report cards, or from graduating or attending graduation events, solely because of the student's unresolved breakfast or lunch debt; or
5. Require a student's parent to pay fees or costs in excess of the actual amounts owed for unsubsidized school breakfasts or unsubsidized school lunches, or both, which have been previously served to the student.

If a student owes money for the equivalent of five or more unsubsidized school meals, the Principal or designee of the participating school district shall:

1. Determine whether the student is eligible for subsidized school meals, by conducting a review of all available records related to the student, and by making at least two attempts, not including the initial attempt made pursuant to N.J.S.A. 18A:33-21b1, to contact the student's parent and have the parent complete a subsidized school meals application; and

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2. Contact the student's parent to:
 - a. Offer assistance with respect to the completion of the subsidized school meals application; and
 - b. Determine whether there are other issues in the household that have caused the student to have insufficient funds to purchase an unsubsidized school breakfast or unsubsidized school lunch, as the case may be; and
 - c. Offer any other appropriate assistance.

The participating school district shall direct communications about a student's unsubsidized school meals arrearage to the parent and not to the student. Nothing in N.J.S.A. 18A:33-21 shall prohibit the participating school district from sending a student home with a letter addressed to a parent.

Notwithstanding the provisions of N.J.S.A. 18A:33-21 and the provisions of any other law, rule, or regulation to the contrary, a student shall not be denied access to a school meal, regardless of the student's ability to pay or the status of the student's meal arrearages, during any period of time in which the participating school district is making a determination, pursuant to N.J.S.A. 18A:33-21.c., as to whether the student is eligible for, and can be certified to receive, subsidized school meals.

If the student's meal bill is in arrears, but the student has the money to purchase a meal on a subsequent school day, the student will be provided a meal with payment and the food service program will not use the student's payment to repay previously unpaid charges if the student intended to use the money to purchase that school day's meal.

Students receiving free meals will not be denied a meal even if they accrued a negative balance from other purchases in the cafeteria.

The school district may post this Policy on the school district's website provided there is a method in place to ensure this Policy reaches all households without access to a computer or the Internet.]

G. Provision of Meals to Homeless Children – N.J.S.A. 18A:33-21c.

The district's liaison for the education of homeless children shall coordinate with district personnel to ensure that a homeless student receives free school meals and is monitored according to district policies pursuant to N.J.S.A. 18A:33-21c.

H. Provision of School Meals During Period of School Closure – N.J.S.A. 18A:33-27.2

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Whenever the Board receives a written directive, from either the New Jersey Department of Health or the health officer of the jurisdiction, instituting a public health-related school closure due to the COVID-19 epidemic, the district having jurisdiction over the closed school shall implement and operate an emergency school meals distribution program during the period of the school closure. An emergency school meals distribution program implemented pursuant to N.J.S.A. 18A:33-27.2 shall provide for subsidized school meals to be made available, at meal distribution sites designated pursuant to N.J.S.A. 18A:33-27.2.b., to all students enrolled in the district who are either categorically eligible or income-eligible therefor.

In order to facilitate the emergency distribution of subsidized school meals in the event of an emergency public school closure, as described in N.J.S.A. 18A:33-27.2.a., each district shall identify one or more school meal distribution sites that are walkable and easily accessible to students in the district. The district shall collaborate with county and municipal government officials in identifying appropriate distribution sites including, but not limited to: faith-based locations; community centers, such as YMCAs; and locations in the district where meals are made available through a summer meals program. In a district that includes high density housing, the district shall make every effort to identify an emergency school meals distribution site in that housing area.

The district shall identify students enrolled in the district who are categorically eligible or income-eligible for subsidized school lunch, subsidized school breakfast, or both, and for whom an emergency school meal distribution site, identified pursuant to N.J.S.A. 18A:33-27.2.b., is not within walking distance. In the case of these students, the district shall distribute the subsidized school meals to the student's residence or to the student's bus stop along an established bus route, provided that, in the latter case, the student or the student's parent shall be present at the bus stop to accept the distribution. Distributions made pursuant to N.J.S.A. 18A:33-27.2.c. may include up to a total of three school days' worth of food per delivery.

The district may use school buses owned and operated by the district to distribute subsidized school meals pursuant to N.J.S.A. 18A:33-27.2. If the district does not own and operate its own buses, the district may enter into a contract authorizing another party to engage in the emergency distribution of subsidized school meals, on the district's behalf, pursuant to N.J.S.A. 18A:33-27.2, and any such contracts shall be exempt from the public bidding requirements established pursuant to the "Public School Contracts Law," N.J.S.A. 18A:18A-1 et seq.

The district shall collaborate, as feasible, with other districts and with local government units when implementing an emergency meals distribution program, pursuant to N.J.S.A.

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18A:33-27.2, in order to promote administrative and operational efficiencies and cost savings.

School lunches and breakfasts that are made available through an emergency meals distribution program operating pursuant to N.J.S.A. 18A:33-27.2, shall be provided to eligible students free of charge, in accordance with the provisions of N.J.S.A. 18A:33-4.a. and N.J.S.A. 18A:33-14a.a.

I. Statement of Compliance

All food service programs shall be operated pursuant to 7 CFR 245, as appropriate, and this Policy.

N.J.S.A. 18A:18A-42.1; 18A:33-4; 18A:33-5; 18A:33-10;

18A:33-10.1; 18A:33-11; 18A:33-11.1; 18A:33-11.2;

18A:33-11.3; 18A:33-14a.; 18A:33-21; 18A:33-21a.;

18A:33-21b1; 18A:33-21c.; 18A:33-23; 18A:33-24;

18A:33-25; 18A:33-26; 18A:33-27.2; 18A:58-7.1;

18A:58-7.2

N.J.A.C. 2:36

N.J.A.C. 6A:23-2.6 et seq.

N.J.A.C. 8:24-2.1 through 7.5

7 CFR 210.1 et seq.

1st Reading : January 26, 2026

Adopted: February 23, 2026

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5460 HIGH SCHOOL GRADUATION (M)

The Board of Education will recognize the successful completion of the secondary school instructional program by the award of a State-endorsed diploma certifying the student has met all State and local requirements for high school graduation in accordance with N.J.A.C. 6A:8-5.1 et seq. The Board will annually certify to the Executive County Superintendent each student who has been awarded a diploma and has met the requirements for graduation.

As defined in N.J.A.C. 6A:8-1.3, “credit” means the award for the equivalent of a class period of instruction, which meets for a minimum of forty minutes, one time per week during the school year or as approved through N.J.A.C. 6A:8-5.1(a)2 and A.1.b. below.

A. High School Graduation Requirements

For a State-endorsed diploma, the Board shall develop, adopt, and implement graduation requirements that prepare students for success in post-secondary degree programs, careers, and civic life in the 21st century, and that include the following:

- a. A graduating student must have earned a minimum of no fewer than one hundred thirty credits in courses designed to meet all of the New Jersey Student Learning Standards (NJSLS) including, but not limited to, the following credits:
 - (1) At least twenty credits in language arts literacy aligned to grade nine through twelve standards;
 - (2) At least twenty credits in mathematics, including Algebra I or the content equivalent (“content equivalent” is defined at N.J.A.C. 6A:8-1.3) including geometry or the content equivalent; and a third year of mathematics that builds on the concepts and skills of algebra and geometry and that prepares students for college and 21st century careers;
 - (3) At least fifteen credits in social studies, including satisfaction of N.J.S.A. 18A:35-1 and 18A:35-2; five credits in world history; and the integration of civics, economics, geography, and global content in all course offerings;
 - (4) At least fifteen credits in science, including at least five credits in laboratory biology/life science or the content equivalent; one additional laboratory/inquiry-based science course, which shall include chemistry, environmental science, or physics; and one additional laboratory/inquiry-based science course;
 - (5) At least three and three-quarters credits in health, safety, and physical education during each year of enrollment,

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distributed as one hundred fifty minutes per week, as required by N.J.S.A. 18A:35-5, 7 and 8;

- (6) At least five credits in visual and performing arts;
- (7) At least ten credits in world languages or student demonstration of proficiency as set forth in N.J.A.C. 6A:8-5.1(a)2ii(2);
- (8) At least two and one-half credits in financial, economic, business, and entrepreneurial literacy;
- (9) Technological literacy, consistent with the New Jersey Student Learning Standards, integrated throughout the curriculum;
- (10) At least five credits in 21st century life and careers, or career-technical education; and
- (11) Electives as determined by the high school program sufficient to meet the requirement of 130 credits as set above.

- b. The 130-credit requirement as referenced above may be met in whole or in part through program completion of a range of experiences that enable students to pursue a variety of individualized learning opportunities, as follows:

- (1) The school district shall establish a process to approve individualized student learning opportunities that meet or exceed the NJSLs.
 - (a) Individualized student learning opportunities in all NJSLs areas include, but are not limited, to the following:
 - (i) Independent study;
 - (ii) Online learning;
 - (iii) Study abroad programs;
 - (iv) Student exchange programs; and
 - (v) Structured learning experiences, including, but not limited to, work-based programs, internships, apprenticeships, and service learning experiences.
 - (b) Individualized student learning opportunities based upon specific instructional objectives aimed at meeting or exceeding the NJSLs shall:

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- (i) Be based on student interest and career goals as reflected in the Personalized Student Learning Plans;
 - (ii) Include demonstration of student competency;
 - (iii) Be certified for completion based on the school district process adopted according to item (2) below; and
 - (iv) Be on file in the school district and subject to review by the Commissioner or designee.
 - (c) Group programs based upon specific instructional objectives aimed at meeting or exceeding the NJSLs shall be permitted and shall be approved in the same manner as other approved courses.
- (2) The school district shall establish a process for granting of credits through successful completion of assessments that verify student achievement in meeting or exceeding the NJSLs at the high school level, including standards achieved by means of the individualized student learning opportunities enumerated as outlined in N.J.A.C. 6A:8-5.1(a)2. Such programs or assessments may occur all or in part prior to a student's high school enrollment; no such locally administered assessments shall preclude or exempt student participation in applicable Statewide assessments at grades three through twelve.
- (a) The school district shall choose assessments that are aligned with or exceed the NJSLs and may include locally designed assessments.
 - (b) The school district shall choose from among the following assessment options to determine if students have achieved the level of language proficiency designated as Novice-High as defined by the American Council on the Teaching of Foreign Languages (ACTFL) and recognized as fulfilling the world languages requirement of the NJSLs:
 - (i) The Standards-based Measurement of Proficiency (STAMP) online assessment;
 - (ii) The ACTFL Oral Proficiency Interview (OPI) or Modified Oral Proficiency Interview (MOPI); or

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- (iii) New Jersey Department of Education-approved locally designed competency-based assessments.
 - (3) The school district shall establish a process to approve post-secondary learning opportunities that may consist of: Advanced Placement (AP) courses; the College-Level Examination Program (CLEP); or concurrent/dual enrollment at accredited higher education institutions.
 - (a) The school district shall award credit for successful completion of an approved, accredited college course that assures achievement of knowledge and skills that meets or exceeds the NJSLS.
 - c. In order to earn a high school diploma, students are required to complete a minimum of 30 hours of meaningful community service and/or volunteer work each year. Service hours will be reviewed quarterly. Hours in excess of 30 hours, in any given academic year, do not carry over to subsequent years.
 - d. Regular attendance is required for the successful completion of a course of study and graduation. Students are expected to be present in every scheduled class except as their attendance is excused in accordance with Board Policy 5200;
 - e. Any statutorily mandated requirements for earning a high school diploma; and
 - f. The requirement that all students demonstrate proficiency by achieving a passing score on the English Language Arts (ELA) and mathematics components of the State graduation proficiency test or through the alternative means at N.J.A.C. 6A:8-5.1(h) and A.7. below, if applicable, or for students who take the State graduation proficiency test but do not achieve a passing score through the alternative means set forth at N.J.A.C. 6A:8-5.1(g) and (i) and A.6. and A.8. below:
- (1) Students in the graduating classes of 2019, 2020, 2021, and 2022 shall be required to demonstrate proficiency by achieving a passing score on the high school end-of-course PARCC assessments in ELA 10 and Algebra I or through alternative means set forth at N.J.A.C. 6A:8-5.1(f), (h), and (i) and A.5., A.7., and A.8. below.

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- g. For students who have not demonstrated proficiency on the ELA and/or mathematics components of the State graduation proficiency test, the opportunity for the following will be provided:
 - (1) Remediation, pursuant to N.J.S.A. 18A:7C-3.; and
 - (2) One or more additional opportunities to demonstrate proficiency on the State graduation proficiency test, pursuant to N.J.S.A. 18A:7C-6; and
 - h. Students graduating from an adult high school shall demonstrate proficiency in the ELA and mathematics components of the State graduation proficiency test, or through alternative means set forth at N.J.A.C. 6A:8-5.1(g) through (i) and A.5. through A.7. below.
- 2. In the development of Personalized Student Learning Plans according to N.J.A.C. 6A:8-3.2(a), the district shall actively encourage all students who have otherwise met the requirements for high school graduation according to N.J.A.C. 6A:8-5.1(a)1 through 3 and A.1.a. through A.1.c. above, to include in their programs of study the following additional credits:
 - a. Five credits in mathematics during each year of enrollment, aimed at preparation for entrance into post-secondary programs or 21st century careers;
 - b. Five credits in a laboratory science during each year of enrollment, aimed at preparation for entrance into post-secondary programs or 21st century careers;
 - c. Five credits in social studies during each year of enrollment, aimed at preparation for entrance into post-secondary programs or 21st century careers; and
 - d. Five credits in world languages during each year of enrollment, aimed at preparation for entrance into post-secondary programs or 21st century careers.
- 3. The district shall provide to the Executive County Superintendent the district's graduation requirements each year they are evaluated through Quality Single Accountability Continuum (QSAC) and update the district's filed copy each time the graduation policy is revised.
- 4. The district shall provide each student entering high school and their parents with a copy of the district's requirements for a State-endorsed diploma and the programs available to assist students in attaining a State-endorsed diploma, in accordance with N.J.S.A. 18A:7C-5.
- 5. For students in the graduating classes of 2023, 2024, and 2025, the alternative means referenced at N.J.A.C. 6A:8-5.1(a)6 and A.1.f. above shall be as follows:
 - a. Achieve a passing score, as determined by the Commissioner of Education and approved by the New Jersey State Board of Education, on a corresponding substitute competency test in English language arts and/or mathematics, as applicable; and/or

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- b. Demonstrate proficiency through the portfolio appeals process, pursuant to N.J.S.A. 18A:7C-3.
 6. All multilingual learners (ML) shall satisfy the requirements for high school graduation, except MLs may demonstrate they have attained State minimum levels of proficiency through passage of the portfolio appeals process in their native language, when available, and passage of a Department of Education-approved English fluency assessment.
 7. Students, including students with disabilities as defined in N.J.A.C. 6A:14-1.3 or eligible under Section 504 of the Rehabilitation Act who participate in the alternative assessment for students with disabilities, are not required to participate in repeated administrations of high school assessment components required at N.J.A.C. 6A:8-4.1(c).
 8. For students in the graduating classes of 2019, 2020, 2021, and 2022, the New Jersey Department of Education (NJDOE) shall consider high school end-of-course State assessments to be equivalent to the corresponding high school end-of-course PARCC assessments.
- B. High School Diplomas – N.J.A.C. 6A:8-5.2
1. The Board of Education shall award a State-endorsed high school diploma to prospective graduates who have met all of the requirements adopted in accordance with N.J.A.C. 6A:8-5.1(a), (c), or N.J.A.C. 6A:8-5.2(d) and A.1 above, C.1. below, or B.4. below.
 2. The Board shall not issue a high school diploma to any student not meeting the criteria specified in the rule provisions referenced in N.J.A.C. 6A:8-5.2(a) and B.1. above.
 - a. The district shall provide students exiting grade twelve without a diploma the opportunity for continued high school enrollment to age twenty or until the requirements for a State-endorsed diploma have been met, whichever comes first.
 - b. The district shall allow any out-of-school individual to age twenty who has otherwise met all State and local graduation requirements but has failed to pass the State proficiency test to demonstrate proficiency through alternative means as set forth at N.J.A.C. 6A:8-5.1(a)6 through N.J.A.C. 6A:8-5.1(i) and in A.1.f. through A.8. above, as applicable, pursuant to the standards applicable to the student's graduating class. Upon certification of passing the test applicable to the student's class in accordance with N.J.A.C. 6A:8 and this Policy, a State-endorsed diploma shall be granted by the high school of record.
 3. Pursuant to N.J.A.C. 6A:20-1.4, the Commissioner of Education shall award a State-issued high school diploma based on achieving the Statewide standard score on the

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General Education Development test (GED) or other adult education assessments to individuals age sixteen or older who are no longer enrolled in school and have not achieved a high school credential.

4. The Commissioner shall award a State-issued high school diploma to individuals age sixteen or older and no longer enrolled in high school based on official transcripts showing at least thirty general education credits leading to a degree at an accredited institution of higher education. Included in the thirty general education credits must be a minimum of fifteen credits with at least three credits in each of the five general education categories as follows: English; mathematics; science; social science; and the humanities.
5. The Board shall award a State-endorsed high school diploma to any currently enrolled student, regardless of grade level, who:
 - a. Has demonstrated proficiency in the State graduation proficiency test, pursuant to N.J.A.C. 6A:8-5.1(a)6 and A.1.f. above, or as set forth at N.J.A.C. 6A:8-5.1(g) and A.6. above;
 - b. Has presented official transcripts showing at least thirty general education credits leading to a degree at an accredited institution of higher education; and
 - c. Has formally requested such early award of a State-endorsed high school diploma.
6. Pursuant to N.J.S.A. 18A:7C-7 and 18A:7E-3, the Superintendent shall report annually to the Board at a public meeting not later than September 30, and to the Commissioner:
 - a. The total number of students graduated;
 - b. The number of students graduated under the substitute competency test process;
 - c. The number of students graduated under the portfolio appeals process;
 - d. The number of students receiving State-endorsed high school diplomas as a result of meeting any alternate requirements for graduation as specified in their individualized education programs (IEP);
 - e. The total number of students denied graduation from the twelfth grade class; and
 - f. The number of students denied graduation from the twelfth grade class solely because of failure to pass the New Jersey Department of Education-approved high school end-of-course assessments, the State graduation proficiency test, substitute competency tests, or portfolio appeals process based on the provisions of N.J.A.C. 6A:8.

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- C. Students with Disabilities– N.J.A.C. 6A:8-5.1(c) and N.J.A.C. 6A:14-4.11
1. Through the Individualized Educational Plan (IEP) process and pursuant to N.J.A.C. 6A:14-4.11, the school district may specify alternate requirements for a State-endorsed diploma for individual students with disabilities as defined in N.J.A.C. 6A:14-1.3.
 - a. The school district shall specifically address any alternate requirements for graduation in a student's IEP, in accordance with N.J.A.C. 6A:14-4.11.
 - b. The school district shall develop and implement procedures for assessing whether a student with a disability has met the specified alternate requirements for graduation individually determined in an IEP.
 2. The IEP of a student with a disability who enters a high school program shall specifically address the graduation requirements. The student shall meet the high school graduation requirements pursuant to N.J.A.C. 6A:8-5.1 and A. above, except as specified in the student's IEP. The IEP shall specify which requirements would qualify the student with a disability for the State-endorsed diploma issued by the Board responsible for the student's education.
 - a. If a student with a disability attends a school other than that of the school district of residence, which is empowered to grant a diploma, the student shall have the choice of receiving the diploma of the school attended or the diploma of the school district of residence.
 - b. If the school the student is attending declines to issue a diploma to the student, the school district of residence Board of Education shall issue the student a diploma if the student has satisfied all State and local graduation requirements, as specified in the student's IEP.
 3. Graduation with a State-endorsed diploma is a change of placement that requires written notice pursuant to N.J.A.C. 6A:14-2.3(f) and (g).
 - a. As part of the written notice, the parent shall be provided with a copy of the procedural safeguards statement published by the NJDOE.
 - b. As with any proposal to change the educational program or placement of a student with a disability, the parent may resolve a disagreement with the proposal to graduate the student by requesting mediation or a due process hearing prior to graduation.
 - c. In accordance with N.J.A.C. 6A:14-3.8(d), a reevaluation shall not be required.

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- d. When a student graduates or exceeds the age of eligibility, the student shall be provided a written summary of their academic achievement and functional performance prior to the date of the student's graduation or the conclusion of the school year in which the student exceeds the age of eligibility. The summary shall include recommendations to assist the student in meeting their postsecondary goals.
 4. Students with disabilities who meet the standards for graduation according to N.J.A.C. 6A:14-4.11 and C. of this Policy shall have the opportunity to participate in graduation exercises and related activities on a nondiscriminatory basis.
 5. A student with a disability whose IEP prescribes continued special education programs beyond the fourth year of high school shall be permitted to participate in commencement ceremonies with his/her graduating class and shall receive a certificate of attendance, provided the student has attended four years of high school.
- D. Financial Aid Application Graduation Requirement
1. Beginning with the 2023-2024 grade eleven class, and for two school years thereafter, the Board shall require a student, and the student's parent, if applicable, to complete and submit a financial aid application in a form prescribed by the Higher Education Student Assistance Authority (Authority) as a prerequisite to the student receiving a high school diploma unless a waiver is submitted to the district as set forth in P.L.2023 c.295 and D.1.a. below.
 - a. A student shall be exempt from the requirement in P.L.2023 c.295 and D.1. above if the student or the student's parent submits to the district a waiver form signed by the parent, or by the student if the student is at least eighteen years of age, requesting the exemption from the requirement.
 - b. If the student is under eighteen years of age and a form signed by the parent cannot be reasonably obtained, the student's school counselor may authorize the waiver as permitted by regulations promulgated by the State Board of Education pursuant to P.L.2023 c.295.
 2. The district shall annually notify students and the parents of the requirement established pursuant to P.L.2023 c.295 and Section D.

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3. No adverse action shall be taken by a Board against any student due to a student's receipt of an exemption from the requirement to complete and submit a financial aid application pursuant to D.1.a. above.
 4. Nothing in P.L.2023 c.295 and this Policy shall be construed as requiring school counselors, or any other school employee, to assist students in completing the financial aid application. Nothing in P.L.2023 c.295 and this Policy shall be construed as creating a private right of action against the district or the State upon compliance or noncompliance with the provisions of P.L.2023 c.295 and this Policy.
- E. State Seal of Biliteracy – N.J.A.C. 6A:8-5.3
1. The Board may award a State Seal of Biliteracy to any student who has met all requirements in N.J.A.C. 6A:8-5.2 and B. above and demonstrates proficiency in the following:
 - a. One or more world languages via an approved assessment pursuant to N.J.A.C. 6A:8-5.3(f) and D.6. below during the student's next to last or final year of high school; and
 - (1) Pursuant to N.J.S.A. 18A:7C-15, a foreign language other than English also shall include, but not be limited to, American Sign Language, Latin, and Native American languages.
 - b. English language arts as set forth in N.J.A.C. 6A:8-5.1(a)6 and A.1.f. above.
 2. A Board that chooses to award the State Seal of Biliteracy shall incorporate the process into the developed, adopted, and implemented Policy 5460 – High School Graduation pursuant to N.J.A.C. 6A:8-5.1(a) and A.1. above, denoting participation in the voluntary program. A Board choosing to participate shall submit, in accordance with N.J.A.C. 6A:8-5.1(d) and A.3. above, a copy of Policy 5460 – High School Graduation that reflects the option for students to participate in the State Seal of Biliteracy.
 3. The Board shall provide information for families related to any cost(s) the district is unable to support for related assessments and transcript insignias.
 4. The Board shall do the following:
 - a. Provide the NJDOE with information regarding students who qualify for the State Seal of Biliteracy pursuant to N.J.A.C. 6A:8-5.3(a) and D.1. above;
 - b. Present each student who qualifies pursuant to D.1. above with a New Jersey Department of Education-issued certificate;

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- c. Include the Commissioner of Education-developed insignia on the student's transcript; and
 - d. Maintain appropriate records to identify students who have earned the State Seal of Biliteracy.
- 5. The Board shall not award a State Seal of Biliteracy to any student who does not meet the criteria in N.J.A.C. 6A:8-5.3(a) and D.1. above and shall not include the Commissioner of Education-developed insignia on the student's transcript.
- 6. A list of New Jersey Department of Education-approved, nationally recognized assessments and the Statewide scores necessary for a student to satisfy requirements for the State Seal of Biliteracy shall be set by a resolution approved by the New Jersey State Board of Education.
 - a. If an approved assessment, pursuant to N.J.A.C. 6A:8-5.3(f) and E.6. above, does not exist for a particular language, the Board may administer a NJDOE-approved, locally designed proficiency-based assessment.]

N.J.S.A. 18A:7C-3; 18A:7C-5; 18A:7C-6, 18A:7C-7; 18A:7C-15; 18A:7E-3
18A:35-1; 18A:35-2; 18A:35-5; 18A:35-7; 18A:35-8
N.J.A.C. 6A:8-1.3; 6A:8-5.1 et seq.; 6A:14-1.3; 6A:14-2.3; 6A:14-3.7
6A:14-3.8; 6A:14-4.11; 6A:20-1.4

Adopted: 18 March 2019
Revised: 18 September 2023
First Reading: 23 February 2026

Springfield Public Schools Regulation

R 6111 - SPECIAL EDUCATION MEDICAID INITIATIVE (SEMI) PROGRAM (M)

Every New Jersey school district, with the exception of any district that obtains a waiver of the requirements at N.J.A.C. 6A:23A-5.3(b) and A. below, shall take appropriate steps to maximize its revenue from the Special Education Medicaid Initiative (SEMI) program by following the policies and procedures to maximize participation in the program at N.J.A.C. 6A:23A-5.3(d) and C.1. below and to comply with all program requirements at N.J.A.C. 6A:23A-5.3(e) and C.2. below.

A. Waiver

1. The school district may seek, in the prebudget year, a waiver of the requirements of N.J.A.C. 6A:23A-5.3, Policy 6111, and this Regulation upon demonstration that for the subsequent school year: the district projects, based on reliable evidence, that it will have forty or fewer Medicaid-eligible classified students.
 - a. The application for a waiver of the requirements of N.J.A.C. 6A:23A-5.3, Policy 6111, and this Regulation shall be made to the Executive County Superintendent no less than forty-five days prior to the submission of the district's proposed budget for the school year to which the waiver request applies. The Executive County Superintendent shall notify the district of the decision on the waiver application within twenty days of receipt of the waiver request. If the waiver is not granted, the district shall submit to the Executive County Superintendent a SEMI action plan required at N.J.A.C. 6A:23A-5.3(f) and D. below as part of its annual district budget submission, or shall demonstrate to the Executive County Superintendent that the district has achieved maximum participation in the SEMI program in the prebudget year.

B. Projection of Available SEMI Reimbursement

1. As part of the annual budget information, the New Jersey Department of Education shall provide the school district with a projection of available SEMI reimbursement for the budget year, as determined by the New Jersey Department of the Treasury's third-party administrator for SEMI.
 - a. The district shall recognize as revenue in its annual school district budget no less than ninety percent of said projection.
 - b. The district may seek approval from the Executive County Superintendent to use its own projection of SEMI reimbursement upon demonstration the numbers it used in calculating the projection are more accurate than the projection provided.

C. SEMI Program Requirements

Springfield Public Schools

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1. The school district shall strive to achieve maximum participation in the SEMI program. For the purpose of Policy 6111 and this Regulation, “maximum participation” means obtaining a ninety percent return rate of parental consent forms for all SEMI-eligible students. Districts shall enter all students following their evaluations into the third-party system as determined by the New Jersey Department of the Treasury to identify the district’s universe of eligible students. This may be done without parental consent.
2. If the district participates in the SEMI reimbursement program, the district shall comply with program requirements as follows:
 - a. The district shall implement Policy 6111 and this Regulation concerning the effective and efficient administration of the SEMI reimbursement program consistent with the requirements of N.J.A.C. 6A:23A-5.3. A complete listing of requirements and information are available at the SEMI/MAC website.
 - b. Any service submitted to Medicaid for reimbursement shall be rendered by a Medicaid qualified practitioner, or rendered by a provider under the supervision of a Medicaid qualified practitioner. The following outlines the required documentation for each related service provider:
 - (1) Nurses – copy of license (educational services certificate issued by the State Board of Examiners is not required for SEMI);
 - (2) Occupational Therapist – copy of license and educational services certificate issued by the State Board of Examiners;
 - (3) Physical Therapist – copy of license and educational services certificate issued by the State Board of Examiners;
 - (4) Psychologist – copy of educational services certificate issued by the State Board of Examiners;
 - (5) Social Worker – copy of educational services certificate issued by the State Board of Examiners; and
 - (6) Speech-language Specialist:
 - (a) Qualification and documentation for provision of evaluation services shall include:
 - (i) Copy of licensed physician’s orders, which shall be maintained with the student’s IEP; or

Springfield Public Schools Regulation

- (ii) Copy of New Jersey license as a speech-language pathologist and educational services certificate with a speech-language specialist endorsement (N.J.A.C. 6A:9B-14.6) for the individual whose signature appears on the IEP; or
 - (iii) Copy of documentation that identifies the referral of speech services included in or with the student's IEP.
 - (b) Qualification for provision of related services shall include:
 - (i) Copy of educational services certificate or endorsement issued by the State Board of Examiners and an American Speech-Language-Hearing Association (ASHA) Certificate of Clinical Competence; or
 - (ii) Copy of educational services certificate with a speech-language specialist endorsement and a valid license authorized by the State Audiology and Speech-Language Pathology Advisory Committee in accordance with N.J.S.A. 45:3B-1 et seq.
 - (7) Audiologist – copy of license issued by the State Audiology and Speech-Language Pathology Advisory Committee in accordance with N.J.S.A. 45:3B-1 et seq.
- c. Practitioners who are not Medicaid qualified can deliver services under the direction of Medicaid qualified practitioners. Practitioners who are not Medicaid qualified include only certified occupational therapist assistants, physical therapist assistants, speech-language specialists who do not meet the qualifications at N.J.A.C. 6A:23A-5.3(e)2.vi(2)(A) or (B) and C.2.b.(6)(i) and C.2.b.(6)(ii) above, and licensed practical nurses.
- d. Any direct therapy or other related service shall be prescribed in the related services section of the student's IEP prior to submitting a claim to Medicaid for reimbursement. Delivery of nursing services and dispensing of medication shall be referenced in the IEP and supported by physicians' orders or prescriptions, which shall be maintained on file. Supporting documentation to be maintained by the district shall be the cover/signature page, related services section of the IEP, therapy logs, and the evaluations and assessments conducted by the Medicaid-qualified practitioners.
- e. Entities where the district has placed SEMI-eligible students shall take steps to enable districts to maximize participation, including either logging the eligible services provided directly through the third-party system as

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determined by the New Jersey Department of the Treasury or the sending district, as mutually agreed upon with the district, and obtaining SEMI provider qualification certifications. Every out-of-district placement shall provide copies of SEMI provider qualifications, certifications, and licenses. N.J.A.C. 6A:23A-5.3(e)5. applies to the following out-of-district placement options:

- (1) Approved private schools for students with disabilities;
 - (2) Educational services commissions;
 - (3) Jointure commissions;
 - (4) Vocational half-time programs;
 - (5) New Jersey Department of Education regional day schools; and
 - (6) County special service school districts.
- f. If the district does not have an approved waiver pursuant to N.J.A.C. 6A:23A-5.3(b) and A. above the district shall comply with the program requirements to assure the year-end cost settlement of SEMI claims is properly calculated with the standardized submission of quarterly and annual cost data, as well as staff pool lists transmitted directly through the third-party system as determined by the New Jersey Department of the Treasury.
- g. To retain reimbursement, if the district does not have an approved waiver pursuant to N.J.A.C. 6A:23A-5.3(b) and A. above, the district shall ensure compliance with the necessary components of the cost settlement requirements which include completion of the online questionnaire – Random Moment Time Study (RMTS) – by staff provided directly through the third-party system as determined by the New Jersey Department of the Treasury.
- h. All supporting documentation for a Medicaid claim shall be maintained on file and available for audit or State review for at least seven years from the date of service. Supporting documentation shall include provider certification (current and historical for each provider); provider service logs, licenses, and/or certificates issued by the Division of Consumer Affairs or the New Jersey Department of Education, as applicable; physician authorizations for nursing services; parental consent forms; attendance records; and copies of the student's IEP.

D. SEMI Action Plan

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1. If the school district has less than ninety percent participation of SEMI-eligible students in the prebudget year or that has failed to comply with all program requirements at N.J.A.C. 6A:23A-5.3(e) and C.2. above, the district shall submit a SEMI action plan to the Executive County Superintendent for review and approval as part of the district's proposed budget submission.
2. The SEMI action plan shall include the following components:
 - a. Procedures for obtaining parental consent forms, such as the Parental Consent Best Practices that are available from the New Jersey Department of Education.
 - b. Establishment of a benchmark for the year of implementation or for the first year the district does not have an approved waiver pursuant to N.J.A.C. 6A:23A-5.3(b) and A. above, whichever is applicable, for obtaining maximum participation of all SEMI-eligible students by the start of the subsequent school year.
 - (1) The benchmarks for the first year of implementation or for the first year the district does not have an approved waiver pursuant to N.J.A.C. 6A:23A-5.3(b) and A. above, whichever is applicable, for achieving maximum participation shall close, at a minimum, the gap between current participation and maximum participation by fifty percent by the beginning of the subsequent school year; and
 - (2) The benchmarks shall be based on the percentage of parental consent forms collected from eligible students. The number of parental consent forms shall reflect one parental consent form or one document noting parental refusal for each eligible student;
 - c. Procedures to ensure all IEP meetings are documented in the third-party administrator's system. IEPs are claimable only if a Medicaid qualified practitioner is present and it is documented that a health-related service is discussed;
 - d. Procedures to ensure all SEMI-eligible services, including services provided by entities where the district has placed SEMI-eligible students, are documented in the third-party administrator's system;
 - e. Procedures to ensure a valid IEP is on file and the IEP date is on file in the third-party administrator's system for each SEMI-eligible student for whom parental consent has been obtained; and
 - f. Procedures to ensure service providers used by the school district and entities where the district has placed SEMI-eligible students have valid

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licenses and certifications documenting SEMI provider qualifications on file in the third-party administrator's system.

3. If the district does not achieve ninety percent participation, or does not achieve their approved benchmarks in the SEMI program for a given budget year and cannot demonstrate they fully implemented their New Jersey Department of Education-approved SEMI action plan required at N.J.A.C. 6A:23A-5.3(f) and (g) and D. above, the district shall be subject to review for the withholding of State aid by the Commissioner of Education, pursuant to N.J.S.A. 18A:55-3, in an amount equal to the SEMI revenue projection based on their approved benchmark for the budget year, if applicable, less actual SEMI reimbursements for the budget year. The State aid deduction shall be made in the second subsequent year after the budget year.
4. If the district does not meet the requirement of the cost-settlement components of SEMI, the district may be required to refund all or part of their SEMI reimbursements.

Issued: March 18, 2019

1st Reading: January 26, 2026

Issued: February 23, 2026

Springfield Public Schools Regulation

R 6220 - BUDGET PREPARATION

The annual school district budget will be prepared in accordance with the following procedure.

A. Responsibility

1. The School Business Administrator/Board Secretary or designee is responsible for the administration and coordination of all budget preparation activities and will be guided by the budget planning forecasts prepared in accordance with Policy 6210.
2. Each Principal will assess the educational needs of the students, collect and evaluate the requests for funds submitted by the teaching and support staff members in their building, and compile an estimate of the total building needs for the next budget year. The estimate will be submitted to the School Business Administrator/Board Secretary or designee.
3. Each central office administrator will assess the needs of the program operation for which they are responsible (such as staff recruiting, facilities maintenance, transportation, capital improvements) and will prepare an estimate of the program needs for the next budget year. The estimate will be submitted to the School Business Administrator/Board Secretary or designee.

B. Priorities

1. All estimates submitted to the School Business Administrator/Board Secretary or designee in accordance with paragraph A.2. and paragraph A.3. above will be reasonably detailed and supported by appropriate documentation to justify the expenditures requested. The administrators charged with estimating budgetary needs will be guided by these cost priorities;
 - a. Staffing adequate to sustain the current instructional program;
 - b. Supplies and equipment adequate to sustain the current instructional program;
 - c. Maintenance of current facilities and programs;
 - d. New staff members to improve or expand the current program;
 - e. New supplies and equipment to improve or expand the current instructional program; and
 - f. New instructional programs.
2. The Superintendent or designee and the School Business Administrator/Board Secretary will review all estimates for budget allocations and, as necessary, discuss

Springfield Public Schools

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justifications and possible alternatives with the originating administrator. The Superintendent or designee and the School Business Administrator/Board Secretary will:

- a. Compare budget requests with inventory to determine whether requested resources are presently available;
- b. Analyze budget requests on a district-wide basis to determine whether requested resources can be shared; and
- c. Analyze budget requests for staffing requirements and convert those requirements to dollar equivalents.

C. Form

1. The tentative budget shall contain:

- a. The total expenditure for each item for the preceding school year, the amount appropriated for the current school year adjusted for transfers as of the date specified by the New Jersey Department of Education (NJDOE) of the current school year, and the amount estimated to be necessary to be appropriated for the ensuing school year, indicated separately for each item as determined by the Commissioner;
- b. The amount of the surplus account available at the beginning of the preceding school year, at the beginning of the current school year and the amount anticipated to be available for the ensuing school year;
- c. The amount of revenue available for budget purposes from the preceding school year, the amount available for the current school year as of the date specified by the NJDOE and the amount anticipated to be available for the ensuing school year in the following categories as applicable:
 - (1) Revenues to be raised by local sources;
 - (2) Revenues from State Aid;
 - (3) Revenues from Federal Aid;
 - (4) Revenues from intermediate sources; and/or
 - (5) Other sources of revenue;
- d. Transfers between current expense and capital outlay for the preceding school year, the current school year as of the date specified by the NJDOE of that year and transfers anticipated for the ensuing school year;

Springfield Public Schools Regulation

- e. A presentation of the student population for the current school year and immediate past school year as reported in the application for State School Aid, and an estimate of the anticipated student population for the next school year;
- f. An estimate of staff composition by numbers in each administrative, instructional, and educational services area for the next school year; and
- g. Any additional information required by the NJDOE and the Board of Education.
- h. All budgetary and accounting systems used in the school district must be in accordance with double-entry bookkeeping and Generally Accepted Accounting Principles as included in statutes and administrative code.

D. Timeline

The Superintendent or designee and the School Business Administrator/Board Secretary will submit the tentative budget recommendations to the Board of Education in accordance with the budget timeline established by the NJDOE and the Board. The proposed expenditures and anticipated revenues in the tentative budget will be supported by sufficient explanatory information to enable the Board to determine their validity.

Issued: March 18, 2019

1st Reading: January 26, 2026

Issued: February 23, 2026

Starting date 7/1/2025 Ending date 1/31/2026 Fund: 10 GENERAL CURRENT EXPENSE

Assets and Resources

Assets:

101	Cash in bank		\$12,468,463.31
102-106	Cash Equivalents		\$300.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$9,085,654.72
117	Maintenance Reserve Account		\$2,500,000.00
118	Emergency Reserve Account		\$250,000.00
121	Tax levy Receivable		\$18,588,280.81

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$2,618,578.07	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$2,618,578.07

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00

Resources:

301	Estimated Revenues	\$49,411,898.00	
302	Less Revenues	(\$49,399,593.85)	\$12,304.15

Total assets and resources

\$45,523,581.06

Starting date 7/1/2025 Ending date 1/31/2026 Fund: 10 GENERAL CURRENT EXPENSE

Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$174,779.36
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$0.00
Total liabilities		\$174,779.36

Report of the Secretary to the Board of Education
Springfield Board of Education

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Starting date 7/1/2025 Ending date 1/31/2026 Fund: 10 GENERAL CURRENT EXPENSE

Fund Balance:

Appropriated:

753,754 Reserve for Encumbrances \$21,968,739.79

Reserved Fund Balance:

761	Capital Reserve Account - July 1	\$9,085,654.72	
604	Add: Increase in Capital Reserve	\$0.00	
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00	
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00	
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00	\$9,085,654.72
762	Reserve for Adult Education		\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00	
605	Add: Increase in Sale/Leaseback Reserve	\$0.00	
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00	\$0.00
764	Maintenance Reserve Account - July 1	\$2,500,000.00	
606	Add: Increase in Maintenance Reserve	\$0.00	
310	Less: Bud. w/d from Maintenance Reserve	\$0.00	\$2,500,000.00
765	Tuition Reserve Account - July 1	\$0.00	
311	Less: Bud. w/d from Tuition Reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$250,000.00	
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00	
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00	\$250,000.00
755	Reserve for Bus Advertising - July 1	\$0.00	
610	Add: Increase in Bus Advertising Reserve	\$0.00	
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00	
611	Add: Increase in Federal Impact Aid (General)	\$0.00	
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00	
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00	
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00	\$0.00
769	Unemployment Fund - July 1	\$0.00	
	Add: Increase in Unemployment Fund	\$0.00	
678	Less: Bud. w/d from Unemployment Fund	\$0.00	\$0.00
750-752,76x	Other reserves		\$0.00

601	Appropriations	\$54,395,263.92	
602	Less: Expenditures	(\$25,482,931.78)	
	Less: Encumbrances	(\$21,968,739.79)	(\$47,451,671.57)
	Total appropriated		\$6,943,592.35
			\$40,747,986.86

Unappropriated:

770	Fund balance, July 1	\$7,650,715.84
771	Designated fund balance	\$0.00
303	Budgeted fund balance	(\$3,049,901.00)

Total fund balance \$45,348,801.70

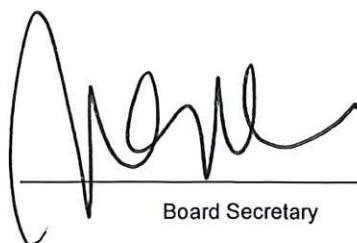
Total liabilities and fund equity \$45,523,581.06

Starting date 7/1/2025 Ending date 1/31/2026 Fund: 10 GENERAL CURRENT EXPENSE

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$54,395,263.92	\$47,451,671.57	\$6,943,592.35
Revenues	(\$49,411,898.00)	(\$49,399,593.85)	(\$12,304.15)
Subtotal	<u>\$4,983,365.92</u>	<u>(\$1,947,922.28)</u>	<u>\$6,931,288.20</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$4,983,365.92</u>	<u>(\$1,947,922.28)</u>	<u>\$6,931,288.20</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$4,983,365.92</u>	<u>(\$1,947,922.28)</u>	<u>\$6,931,288.20</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$4,983,365.92</u>	<u>(\$1,947,922.28)</u>	<u>\$6,931,288.20</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$4,983,365.92</u>	<u>(\$1,947,922.28)</u>	<u>\$6,931,288.20</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$4,983,365.92</u>	<u>(\$1,947,922.28)</u>	<u>\$6,931,288.20</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$4,983,365.92</u>	<u>(\$1,947,922.28)</u>	<u>\$6,931,288.20</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$4,983,365.92</u>	<u>(\$1,947,922.28)</u>	<u>\$6,931,288.20</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$4,983,365.92</u>	<u>(\$1,947,922.28)</u>	<u>\$6,931,288.20</u>
Less: Adjustment for prior year	(\$1,933,464.92)	(\$1,933,464.92)	\$0.00
Budgeted fund balance	<u>\$3,049,901.00</u>	<u>(\$3,881,387.20)</u>	<u>\$6,931,288.20</u>

Prepared and submitted by :



Board Secretary

1/31/26

Date

Starting date 7/1/2025 Ending date 1/31/2026 Fund: 10 GENERAL CURRENT EXPENSE

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00370	SUBTOTAL – Revenues from Local Sources	44,974,016	0	44,974,016	44,953,178	Under	20,838
00520	SUBTOTAL – Revenues from State Sources	4,433,270	0	4,433,270	4,439,202		(5,932)
00570	SUBTOTAL – Revenues from Federal Sources	4,612	0	4,612	7,214		(2,602)
Total		49,411,898	0	49,411,898	49,399,594		12,304
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
03200	TOTAL REGULAR PROGRAMS - INSTRUCTION	12,348,066	171,448	12,519,514	5,539,808	6,402,069	577,637
10300	Total Special Education - Instruction	4,124,356	55,122	4,179,478	1,911,811	1,933,201	334,466
11160	Total Basic Skills/Remedial – Instruct.	390,903	0	390,903	189,807	200,452	644
12160	Total Bilingual Education – Instruction	170,259	404	170,663	70,086	100,577	0
17100	Total School-Sponsored Co/Extra Curricul	220,985	0	220,985	25,540	195,444	1
17600	Total School-Sponsored Athletics – Instr	845,727	17,046	862,773	382,513	343,202	137,058
19620	Total Before/After School Programs	40,000	0	40,000	1,480	20	38,500
20620	Total Summer School	35,000	0	35,000	5,858	29,142	0
21620	Total Instructional Alternative Educatio	8,000	857	8,857	857	0	8,000
27100	Total Community Services Programs/Operat	98,000	0	98,000	44,141	53,859	0
29180	Total Undistributed Expenditures - Instr	5,810,273	(239,018)	5,571,255	2,484,299	1,939,130	1,147,826
29680	Total Undistributed Expenditures – Atten	17,000	3,000	20,000	4,387	12,113	3,500
30620	Total Undistributed Expenditures – Healt	661,362	182,468	843,830	325,799	404,391	113,640
40580	Total Undistributed Expend – Speech, OT,	1,268,762	0	1,268,762	465,137	582,516	221,109
41080	Total Undist. Expend. – Other Supp. Serv	489,650	31,000	520,650	211,200	307,382	2,068
41660	Total Undist. Expend. – Guidance	1,065,268	22,425	1,087,693	552,538	530,320	4,835
42200	Total Undist. Expend. – Child Study Team	1,063,174	53,752	1,116,926	562,699	543,772	10,456
43200	Total Undist. Expend. – Improvement of I	559,334	745	560,079	274,006	273,564	12,509
43620	Total Undist. Expend. – Edu. Media Serv.	378,864	13,289	392,153	131,753	244,762	15,637
44180	Total Undist. Expend. – Instructional St	261,466	300	261,766	123,546	53,097	85,124
45300	Support Serv. - General Admin	763,230	151,422	914,652	458,607	281,436	174,608
46160	Support Serv. - School Admin	1,456,010	6,073	1,462,083	792,074	633,989	36,020
47200	Total Undist. Expend. – Central Services	483,120	(2,042)	481,078	256,029	217,955	7,094
47620	Total Undist. Expend. – Admin. Info. Tec	398,840	77,566	476,406	259,476	163,854	53,076
51120	Total Undist. Expend. – Oper. & Maint. O	5,446,977	871,279	6,318,256	3,002,520	2,037,812	1,277,923
52480	Total Undist. Expend. – Student Transpor	2,747,728	127,951	2,875,679	820,564	1,337,176	717,939
71260	TOTAL PERSONNEL SERVICES –EMPLOYEE	9,506,774	0	9,506,774	5,267,879	2,697,237	1,541,657
75880	TOTAL EQUIPMENT	311,000	76,034	387,034	84,254	188,012	114,767
76260	Total Facilities Acquisition and Constr	897,595	237,679	1,135,274	709,382	152,608	273,283
76320	Capital Reserve – Transfer to Capital Pr	500,000	0	500,000	500,000	0	0
84000	Transfer of Funds to Charter Schools	94,076	74,665	168,741	44,096	109,645	15,000
Total		52,461,799	1,933,465	54,395,264	25,502,146	21,968,740	6,924,378

Starting date 7/1/2025 Ending date 1/31/2026 Fund: 10 GENERAL CURRENT EXPENSE

Revenues:			Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00100	10-1210	Local Tax Levy	44,611,874	0	44,611,874	44,611,874		0
00140	10-1310	Tuition from Individuals	0	0	0	29,021		(29,021)
00180	10-1350	Tuition from Summer School	15,000	0	15,000	0	Under	15,000
00240	10-1410	Transportation Fees from Individuals	0	0	0	2,900		(2,900)
00250	10-14[2-4]0	Transportation Fees from Other LEAs	0	0	0	53,455		(53,455)
00260	10-1910	Rents and Royalties	85,000	0	85,000	67,526	Under	17,475
00300	10-1___	Unrestricted Miscellaneous Revenues	262,142	0	262,142	188,403	Under	73,739
00410	10-3116	School Choice Aid	579,136	0	579,136	579,136		0
00420	10-3121	Categorical Transportation Aid	703,820	0	703,820	703,820		0
00430	10-3131	Extraordinary Aid	200,000	0	200,000	200,000		0
00440	10-3132	Categorical Special Education Aid	2,594,829	0	2,594,829	2,594,829		0
00470	10-3177	Categorical Security Aid	355,485	0	355,485	355,485		0
00500	10-3___	Other State Aids	0	0	0	5,932		(5,932)
00540	10-4200	Medicaid Reimbursement	4,612	0	4,612	7,214		(2,602)
Total			49,411,898	0	49,411,898	49,399,594		12,304

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
02060	11-105-100-936	Local Contribution – Transfer to Special	98,670	0	98,670	98,670	0	0
02080	11-110-___-101	Kindergarten – Salaries of Teachers	608,029	0	608,029	294,515	307,515	6,000
02100	11-120-___-101	Grades 1-5 – Salaries of Teachers	4,147,955	32,180	4,180,135	1,875,489	2,238,769	65,877
02120	11-130-___-101	Grades 6-8 – Salaries of Teachers	2,585,174	5,583	2,590,757	1,173,725	1,373,054	43,978
02140	11-140-___-101	Grades 9-12 – Salaries of Teachers	4,112,550	0	4,112,550	1,847,492	2,221,589	43,469
02160	11-140-100-101	Salaries of Teachers	25,000	28,588	53,588	0	53,588	0
02500	11-150-100-101	Salaries of Teachers	20,000	0	20,000	265	19,735	0
02540	11-150-100-320	Purchased Professional – Educational Ser	60,000	0	60,000	12,594	39,406	8,000
03020	11-190-1___-320	Purchased Professional – Educational Ser	3,000	10,000	13,000	1,294	0	11,706
03060	11-190-1___-4-5	Other Purchased Services (400-500 series	108,697	5,087	113,784	26,166	29,617	58,001
03080	11-190-1___-610	General Supplies	490,456	88,402	578,858	197,453	118,797	262,608
03100	11-190-1___-640	Textbooks	86,300	1,608	87,908	10,813	0	77,095
03120	11-190-1___-8___	Other Objects	2,235	0	2,235	1,333	0	902
04500	11-204-100-101	Salaries of Teachers	342,153	23,307	365,460	196,883	163,577	5,000
04520	11-204-100-106	Other Salaries for Instruction	272,260	44,572	316,832	128,663	154,407	33,762
04600	11-204-100-610	General Supplies	5,800	859	6,659	2,935	15	3,709
07000	11-213-100-101	Salaries of Teachers	2,097,613	0	2,097,613	1,001,442	980,959	115,212
07020	11-213-100-106	Other Salaries for Instruction	182,222	44,686	226,908	61,390	73,245	92,273
07100	11-213-100-610	General Supplies	9,550	97	9,647	2,220	297	7,129
07500	11-214-100-101	Salaries of Teachers	361,088	(24,117)	336,971	165,739	133,903	37,329
07520	11-214-100-106	Other Salaries for Instruction	402,952	(37,329)	365,623	163,794	201,829	0
07540	11-214-100-320	Purchased Professional-Educational Servi	60,000	2,782	62,782	34,773	26,509	1,500
07600	11-214-100-610	General Supplies	20,000	0	20,000	13,410	0	6,590
08060	11-215-100-340	Purchased Technical Services	8,800	0	8,800	3,700	0	5,100
08500	11-216-100-101	Salaries of Teachers	168,544	0	168,544	83,947	84,597	0

Starting date 7/1/2025 Ending date 1/31/2026 Fund: 10 GENERAL CURRENT EXPENSE

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
08520	11-216-100-106	Other Salaries for Instruction	165,644	0	165,644	51,856	113,788	0
08540	11-216-100-320	Purchased Professional-Educational Servi	25,000	0	25,000	0	0	25,000
08600	11-216-100-6__	General Supplies	2,730	120	2,850	912	75	1,863
10100	11-222-100-610	General Supplies	0	145	145	145	0	0
11000	11-230-100-101	Salaries of Teachers	389,903	0	389,903	189,452	200,452	0
11100	11-230-100-610	General Supplies	1,000	0	1,000	356	0	644
12000	11-240-100-101	Salaries of Teachers	167,859	(385)	167,474	67,084	100,390	0
12100	11-240-100-610	General Supplies	2,400	789	3,189	3,002	187	0
17000	11-401-100-1__	Salaries	220,984	0	220,984	25,540	195,444	0
17040	11-401-100-6__	Supplies and Materials	1	0	1	0	0	1
17500	11-402-100-1__	Salaries	613,567	0	613,567	298,657	314,910	0
17520	11-402-100-[3-5]	Purchased Services (300-500 series)	100,660	0	100,660	49,171	10,557	40,932
17540	11-402-100-6__	Supplies and Materials	83,500	16,016	99,516	21,609	15,024	62,882
17560	11-402-100-8__	Other Objects	48,000	1,030	49,030	13,076	2,711	33,243
19000	11-421-100-101	Salaries of Teachers	40,000	0	40,000	1,480	20	38,500
20500	11-422-200-1__	Salaries	35,000	0	35,000	5,858	29,142	0
21120	11-423-100-610	General Supplies	8,000	857	8,857	857	0	8,000
27000	11-800-330-1__	Salaries	98,000	0	98,000	44,141	53,859	0
29020	11-000-100-562	Tuition to Other LEAs within the State -	532,914	143,002	675,916	306,878	329,018	40,020
29040	11-000-100-563	Tuition to County Voc. School District-R	624,000	68,350	692,350	278,410	413,940	0
29060	11-000-100-564	Tuition to County Voc. School District-S	24,000	0	24,000	6,400	9,600	8,000
29100	11-000-100-566	Tuition to Priv. School for the Disabled	4,435,496	(444,370)	3,991,126	1,846,829	1,135,993	1,008,304
29120	11-000-100-567	Tuition to Priv. Sch. Disabled & Other L	193,863	(6,000)	187,863	45,782	50,578	91,503
29500	11-000-211-1__	Salaries	15,000	3,000	18,000	3,946	11,054	3,000
29620	11-000-211-[4-5]	Other Purchased Services (400-500-series	2,000	0	2,000	441	1,059	500
30500	11-000-213-1__	Salaries	423,318	5,000	428,318	148,815	238,856	40,647
30540	11-000-213-3__	Purchased Professional and Technical Ser	224,200	172,508	396,708	169,412	163,896	63,400
30580	11-000-213-6__	Supplies and Materials	13,844	4,960	18,804	7,571	1,640	9,593
40500	11-000-216-1__	Salaries	714,762	0	714,762	335,081	379,681	0
40520	11-000-216-320	Purchased Professional – Educational Ser	550,000	0	550,000	129,958	202,042	218,000
40540	11-000-216-6__	Supplies and Materials	4,000	0	4,000	98	793	3,109
41000	11-000-217-1__	Salaries	489,650	31,000	520,650	211,200	307,382	2,068
41500	11-000-218-104	Salaries of Other Professional Staff	970,463	21,915	992,378	500,267	491,220	891
41520	11-000-218-105	Salaries of Secretarial and Clerical Ass	90,675	0	90,675	51,575	39,100	0
41600	11-000-218-[4-5]	Other Purchased Services (400-500 series	330	0	330	0	0	330
41620	11-000-218-6__	Supplies and Materials	3,800	510	4,310	696	0	3,614
42000	11-000-219-104	Salaries of Other Professional Staff	852,724	29,026	881,750	437,885	443,866	0
42020	11-000-219-105	Salaries of Secretarial and Clerical Ass	93,050	8,907	101,957	46,217	55,740	0
42060	11-000-219-320	Purchased Professional – Educational Ser	64,000	(5,000)	59,000	15,155	42,946	900
42080	11-000-219-390	Other Purchased Professional & Technical	23,000	15,500	38,500	38,119	0	381
42100	11-000-219-[4-5]	Other Purchased Services (400-500 series	400	5,278	5,678	529	660	4,488

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Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
42160	11-000-219-6__	Supplies and Materials	15,000	319	15,319	10,877	561	3,882
42180	11-000-219-8__	Other Objects	15,000	(278)	14,722	13,917	0	805
43000	11-000-221-102	Salaries of Supervisor of Instruction	198,034	0	198,034	98,867	99,167	0
43020	11-000-221-104	Salaries of Other Professional Staff	294,657	0	294,657	145,848	148,809	0
43040	11-000-221-105	Salaries of Secretarial & Clerical Assis	35,500	0	35,500	9,989	25,511	0
43140	11-000-221-[4-5]	Other Purch. Services (400-500 series)	31,143	745	31,888	19,302	78	12,509
43500	11-000-222-1__	Salaries	159,753	0	159,753	41,074	118,680	0
43520	11-000-222-177	Salaries of Technology Coordinators	58,000	0	58,000	22,500	35,500	0
43540	11-000-222-3__	Purchased Professional and Technical Ser	75,000	0	75,000	3,000	68,000	4,000
43580	11-000-222-6__	Supplies and Materials	86,111	13,289	99,400	65,180	22,583	11,637
44040	11-000-223-105	Salaries of Secretarial & Clerical Assis	126,563	1,174	127,737	73,832	52,731	1,174
44080	11-000-223-320	Purchased Professional – Educational Ser	41,500	0	41,500	23,403	0	18,097
44120	11-000-223-[4-5]	Other Purch. Services (400-500 series)	85,903	(874)	85,029	23,882	300	60,847
44140	11-000-223-6__	Supplies and Materials	6,000	0	6,000	1,604	65	4,331
44160	11-000-223-8__	Other Objects	1,500	0	1,500	825	0	675
45000	11-000-230-1__	Salaries	325,844	0	325,844	178,071	147,773	0
45040	11-000-230-331	Legal Services	115,000	21,329	136,329	66,544	54,785	15,000
45060	11-000-230-332	Audit Fees	22,001	34,407	56,408	19,500	35,000	1,908
45080	11-000-230-334	Architectural/Engineering Services	20,000	84,434	104,434	43,500	24,120	36,814
45100	11-000-230-339	Other Purchased Professional Services	55,000	(34,300)	20,700	2,100	8,000	10,600
45120	11-000-230-340	Purchased Technical Services	26,200	0	26,200	13,112	567	12,520
45140	11-000-230-530	Communications/Telephone	75,200	43,608	118,808	51,995	6,071	60,742
45180	11-000-230-590	Misc Purch Services (400-500 series, O/T	76,985	130	77,115	49,623	2,747	24,745
45200	11-000-230-610	General Supplies	27,000	1,814	28,814	15,823	2,372	10,618
45280	11-000-230-895	BOE Membership Dues and Fees	20,000	0	20,000	18,339	0	1,661
46000	11-000-240-103	Salaries of Principals/Assistant Princip	1,012,588	(2,623)	1,009,965	551,705	457,460	800
46040	11-000-240-105	Salaries of Secretarial and Clerical Ass	364,332	2,623	366,955	200,731	163,601	2,623
46100	11-000-240-[4-5]	Other Purchased Services (400-500 series)	12,205	0	12,205	4,059	129	8,017
46120	11-000-240-6__	Supplies and Materials	60,400	6,073	66,473	32,322	12,800	21,351
46140	11-000-240-8__	Other Objects	6,485	0	6,485	3,257	0	3,228
47000	11-000-251-1__	Salaries	465,120	(2,496)	462,624	245,582	217,042	0
47060	11-000-251-592	Misc. Purch. Services (400-500 Series, O	3,500	0	3,500	0	340	3,160
47100	11-000-251-6__	Supplies and Materials	10,000	454	10,454	6,372	574	3,509
47180	11-000-251-890	Other Objects	4,500	0	4,500	4,075	0	425
47500	11-000-252-1__	Salaries	398,840	0	398,840	231,236	163,854	3,750
47505	11-000-252-199	Unused Vac Pay to Term/Retired Staff	0	2,496	2,496	2,496	0	0
47540	11-000-252-340	Purchased Technical Services	0	74,326	74,326	25,000	0	49,326
47560	11-000-252-[4-5]	Other Purchased Services (400-500 series)	0	744	744	744	0	0
48500	11-000-261-1__	Salaries	468,174	0	468,174	228,088	211,028	29,057
48520	11-000-261-420	Cleaning, Repair, and Maintenance Servic	1,198,035	781,393	1,979,428	782,338	447,915	749,175
48540	11-000-261-610	General Supplies	85,000	2,308	87,308	12,956	10,898	63,454

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Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
49000	11-000-262-1__	Salaries	1,260,865	8,500	1,269,365	661,838	607,527	0
49020	11-000-262-107	Salaries of Non-Instructional Aides	127,000	0	127,000	18,415	108,585	0
49040	11-000-262-3__	Purchased Professional and Technical Ser	45,000	69,283	114,283	18,740	74,111	21,432
49060	11-000-262-420	Cleaning, Repair, and Maintenance Svc.	471,318	9,405	480,723	182,912	94,271	203,540
49100	11-000-262-444	Lease Purchase Pymts – Energy Savings Im	154,323	0	154,323	77,070	77,253	0
49120	11-000-262-490	Other Purchased Property Services	55,000	0	55,000	28,631	25,524	845
49140	11-000-262-520	Insurance	451,882	0	451,882	433,919	0	17,963
49180	11-000-262-610	General Supplies	133,500	704	134,204	50,793	6,630	76,781
49200	11-000-262-621	Energy (Natural Gas)	405,000	0	405,000	182,179	197,821	25,000
49220	11-000-262-622	Energy (Electricity)	411,000	0	411,000	239,757	121,912	49,332
49260	11-000-262-626	Energy (Gasoline)	19,500	205	19,705	5,246	581	13,878
49280	11-000-262-8__	Other Objects	9,400	(520)	8,880	4,680	0	4,200
50000	11-000-263-1__	Salaries	118,480	0	118,480	66,196	52,284	0
50020	11-000-263-3__	Purchased Professional and Technical Ser	3,500	0	3,500	0	0	3,500
50060	11-000-263-610	General Supplies	25,000	0	25,000	8,761	1,472	14,767
51020	11-000-266-3__	Purchased Professional and Technical Ser	5,000	0	5,000	0	0	5,000
52000	11-000-270-107	Salaries of Non-Instructional Aides	151,802	0	151,802	68,134	83,668	0
52020	11-000-270-160	Sal. For Pupil Trans (Bet Home & Sch) –	182,016	10,829	192,845	60,923	131,922	0
52040	11-000-270-161	Sal. For Pupil Trans (Bet Home & Sch) –	284,052	20,072	304,124	168,823	115,229	20,072
52060	11-000-270-162	Sal. For Pupil Trans (Other than Bet. Ho	110,000	(20,072)	89,928	11,164	78,764	0
52140	11-000-270-420	Cleaning, Repair, & Maint. Services	95,000	0	95,000	51,009	3,529	40,462
52200	11-000-270-503	Contract Serv.–Aid in Lieu Pymts–Non-Pub	350,000	10,000	360,000	0	332,544	27,456
52280	11-000-270-512	Contr Serv (Oth. Than Bet Home & Sch) -	90,000	894	90,894	4,525	3,002	83,367
52320	11-000-270-514	Contract Serv. (Sp Ed Stds) - Vendors	66,430	0	66,430	2,366	19,698	44,367
52340	11-000-270-515	Contract Serv. (Sp Ed Stds) – Joint Agre	485,000	95,822	580,822	294,880	277,554	8,388
52380	11-000-270-518	Contract Serv. (Spl. Ed. Students) – ESC	825,000	9,243	834,243	98,116	283,636	452,491
52400	11-000-270-593	Misc. Purchased Services - Transportatio	32,928	0	32,928	23,431	590	8,907
52420	11-000-270-610	General Supplies	70,000	1,162	71,162	33,639	6,620	30,903
52460	11-000-270-8__	Other objects	5,500	0	5,500	3,554	420	1,526
71020	11-000-291-220	Social Security Contributions	580,000	0	580,000	262,082	272,341	45,577
71060	11-000-291-241	Other Retirement Contributions - PERS	717,624	0	717,624	613,534	0	104,090
71120	11-000-291-249	Other Retirement Contributions - Regular	49,486	0	49,486	20,780	24,220	4,486
71140	11-000-291-250	Unemployment Compensation	88,000	0	88,000	88,000	0	0
71160	11-000-291-260	Workmen's Compensation	218,715	0	218,715	108,200	74,777	35,738
71180	11-000-291-270	Health Benefits	7,371,106	(13,020)	7,358,086	3,997,401	2,067,762	1,292,923
71200	11-000-291-280	Tuition Reimbursement	48,500	0	48,500	0	0	48,500
71220	11-000-291-290	Other Employee Benefits	433,343	13,020	446,363	177,883	258,137	10,343
73040	12-120-100-73__	Grades 1-5	45,000	0	45,000	3,329	0	41,671
73060	12-130-100-73__	Grades 6-8	25,000	(4,891)	20,109	0	0	20,109
73080	12-140-100-73__	Grades 9-12	45,000	6,500	51,500	6,500	0	45,000
74160	12-214-100-73__	Autism	0	4,891	4,891	4,891	0	0

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Expenditures:				Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
75720	12-000-262-73_	Undist. Expend. – Custodial Services		0	6,152	6,152	0	6,152	0
75820	12-000-270-734	School Buses - Special		196,000	63,382	259,382	69,534	181,860	7,988
76040	12-000-400-334	Architectural/Engineering Services		154,000	32,136	186,136	50,151	62,228	73,756
76060	12-000-400-390	Other Purchased Prof. and Tech. Services		0	55,894	55,894	269	0	55,625
76080	12-000-400-450	Construction Services		303,000	102,701	405,701	202,378	88,218	115,105
76180	12-000-400-780	Infrastructure		105,000	46,948	151,948	149,786	2,162	0
76210	12-000-400-896	Assessment for Debt Service on SDA Fundi		57,595	0	57,595	28,798	0	28,798
76240	12-000-400-932	Capital Outlay – Transfer to Capital Pro		278,000	0	278,000	278,000	0	0
76320	12-000-400-931	Capital Reserve – Transfer to Capital Pr		500,000	0	500,000	500,000	0	0
84000	10-000-100-56_	Transfer of Funds to Charter Schools		94,076	74,665	168,741	44,096	109,645	15,000
Total				52,461,799	1,933,465	54,395,264	25,502,146	21,968,740	6,924,378

Starting date 7/1/2025 Ending date 1/31/2026 Fund: 20 SPECIAL REVENUE

Assets and Resources

Assets:

101	Cash in bank		\$1,177,141.04
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	(\$1,798,156.67)	
142	Intergovernmental - Federal	(\$108,649.00)	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	(\$1,906,805.67)

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00

Resources:

301	Estimated Revenues	\$3,338,864.00	
302	Less Revenues	(\$1,567,613.80)	\$1,771,250.20

Total assets and resources

\$1,041,585.57

Starting date 7/1/2025 Ending date 1/31/2026 Fund: 20 SPECIAL REVENUE

Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	(\$38,330.73)
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$0.00
Total liabilities		(\$38,330.73)

Report of the Secretary to the Board of Education
Springfield Board of Education

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Starting date 7/1/2025 Ending date 1/31/2026 Fund: 20 SPECIAL REVENUE

Fund Balance:

Appropriated:

753,754	Reserve for Encumbrances	\$1,741,600.35
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Reserved Fund Balance:

761	Capital Reserve Account - July 1	\$0.00
604	Add: Increase in Capital Reserve	\$0.00
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00
762	Reserve for Adult Education	\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00
605	Add: Increase in Sale/Leaseback Reserve	\$0.00
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00
606	Add: Increase in Maintenance Reserve	\$0.00
310	Less: Bud. w/d from Maintenance Reserve	\$0.00
765	Tuition Reserve Account - July 1	\$0.00
311	Less: Bud. w/d from Tuition Reserve	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00
610	Add: Increase in Bus Advertising Reserve	\$0.00
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00
611	Add: Increase in Federal Impact Aid (General)	\$0.00
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00
769	Unemployment Fund - July 1	\$0.00
	Add: Increase in Unemployment Fund	\$0.00
678	Less: Bud. w/d from Unemployment Fund	\$0.00
750-752,76x	Other reserves	\$0.00

601	Appropriations	\$3,783,708.32
602	Less: Expenditures	(\$1,496,836.41)
	Less: Encumbrances	(\$1,741,600.35)
	Total appropriated	\$2,286,871.91

Unappropriated:

770	Fund balance, July 1	(\$849,627.38)
771	Designated fund balance	\$0.00
303	Budgeted fund balance	(\$357,328.23)

Total fund balance	\$1,079,916.30
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Total liabilities and fund equity	<u>\$1,041,585.57</u>
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Starting date 7/1/2025 Ending date 1/31/2026 Fund: 20 SPECIAL REVENUE

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$3,783,708.32	\$3,238,436.76	\$545,271.56
Revenues	(\$3,338,864.00)	(\$1,567,613.80)	(\$1,771,250.20)
Subtotal	<u>\$444,844.32</u>	<u>\$1,670,822.96</u>	<u>(\$1,225,978.64)</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$444,844.32</u>	<u>\$1,670,822.96</u>	<u>(\$1,225,978.64)</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$444,844.32</u>	<u>\$1,670,822.96</u>	<u>(\$1,225,978.64)</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$444,844.32</u>	<u>\$1,670,822.96</u>	<u>(\$1,225,978.64)</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$444,844.32</u>	<u>\$1,670,822.96</u>	<u>(\$1,225,978.64)</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$444,844.32</u>	<u>\$1,670,822.96</u>	<u>(\$1,225,978.64)</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$444,844.32</u>	<u>\$1,670,822.96</u>	<u>(\$1,225,978.64)</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$444,844.32</u>	<u>\$1,670,822.96</u>	<u>(\$1,225,978.64)</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$444,844.32</u>	<u>\$1,670,822.96</u>	<u>(\$1,225,978.64)</u>
Less: Adjustment for prior year	(\$87,516.09)	(\$87,516.09)	\$0.00
Budgeted fund balance	<u>\$357,328.23</u>	<u>\$1,583,306.87</u>	<u>(\$1,225,978.64)</u>

Prepared and submitted by :

Board Secretary

Date

Starting date 7/1/2025 Ending date 1/31/2026 Fund: 20 SPECIAL REVENUE

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00745	Total Revenues from Local Sources	50,000	0	50,000	3,022	Under	46,978
00770	Total Revenues from State Sources	2,716,252	0	2,716,252	1,464,859	Under	1,251,393
00830	Total Revenues from Federal Sources	473,604	0	473,604	1,063	Under	472,541
0083A	Other	98,670	0	98,670	98,670		0
Total		3,338,526	0	3,338,526	1,567,614		1,770,912
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
84100	Local Projects	0	2,522	2,522	0	0	2,522
84200	Student Activity Fund	50,000	0	50,000	5,333	1,055	43,612
85120	Total Instruction	1,419,619	64,390	1,484,009	690,395	718,491	75,122
86380	Total Support Services	1,380,303	23,464	1,403,767	501,838	659,325	242,604
87040	Total Facilities Acquisition and Constr	15,000	0	15,000	0	0	15,000
88000	Nonpublic Textbooks	0	723	723	0	0	723
88060	Nonpublic Nursing Services	0	1,893	1,893	0	0	1,893
88080	Nonpublic Technology Initiative	0	516	516	0	0	516
88090	Nonpublic Security Aid Program	0	2,665	2,665	0	0	2,665
88140	Other	0	6,180	6,180	0	0	6,180
88740	Total Federal Projects	473,604	342,829	816,433	299,269	362,729	154,435
Total		3,338,526	445,182	3,783,708	1,496,836	1,741,600	545,272

Starting date 7/1/2025 Ending date 1/31/2026 Fund: 20 SPECIAL REVENUE

Revenues:				Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00737	20-1760	Student Activity Fund Revenue		50,000	0	50,000	0	Under	50,000
00740	20-1___	Other Revenue from Local Sources		0	0	0	3,022		(3,022)
00755	20-3218	Preschool Education Aid – Prior Year Car		166,498	0	166,498	0	Under	166,498
00761	20-3257	SDA Emergent Needs & Capital Maint.		2,549,754	0	2,549,754	1,459,062	Under	1,090,692
00765	20-32__	Other Restricted Entitlements		0	0	0	5,797		(5,797)
00775	20-441[1-6]	Title I		69,859	0	69,859	0	Under	69,859
00780	20-445[1-5]	Title II		27,309	0	27,309	0	Under	27,309
00785	20-449[1-4]	Title III		9,098	0	9,098	0	Under	9,098
00790	20-447[1-4]	Title IV		7,000	0	7,000	0	Under	7,000
00805	20-442[0-9]	I.D.E.A. Part B (Handicapped)		360,338	0	360,338	1,063	Under	359,275
00836	20-5200	Transfers from Operating Budget – Presch		98,670	0	98,670	98,670		0
Total				3,338,526	0	3,338,526	1,567,614		1,770,912

Expenditures:				Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
84100	20-___-___-___	Local Projects		0	2,522	2,522	0	0	2,522
84200	20-475-___-___	Student Activity Fund		50,000	0	50,000	5,333	1,055	43,612
85000	20-218-100-101	Salaries of Teachers		972,791	8,039	980,830	478,538	502,292	0
85020	20-218-100-106	Other Salaries for Instruction		334,186	(6,122)	328,064	129,953	185,957	12,154
85080	20-218-100-6__	General Supplies		112,642	62,473	175,115	81,904	30,242	62,968
86000	20-218-200-102	Salaries of Supervisors of Instruction		148,000	2,680	150,680	70,436	80,244	0
86020	20-218-200-103	Salaries of Program Directors		108,957	2,278	111,235	55,138	56,097	0
86040	20-218-200-104	Salaries of Other Professional Staff		44,500	1,509	46,009	19,787	26,223	0
86060	20-218-200-105	Salaries of Secr. And Clerical Assistant		44,250	2,710	46,960	22,154	24,806	0
86080	20-218-200-110	Other Salaries		89,368	0	89,368	36,889	52,479	0
86100	20-218-200-173	Salaries of Community Parent Involvement		39,824	7,032	46,856	23,428	16,396	7,032
86120	20-218-200-176	Salaries of Master Teachers		127,221	7,255	134,476	50,013	84,463	0
86140	20-218-200-200	Personnel Services – Employee Benefits		736,183	0	736,183	213,587	316,867	205,729
86200	20-218-200-329	Purchased Professional – Educational Ser		15,000	0	15,000	5,559	0	9,441
86220	20-218-200-330	Other Purchased Professional Services		8,000	0	8,000	1,910	0	6,090
86240	20-218-200-420	Cleaning, Repair & Maintenance Services		7,500	(1,000)	6,500	0	0	6,500
86320	20-218-200-580	Travel		1,500	2,650	4,150	750	1,750	1,650
86340	20-218-200-6__	Supplies and Materials		10,000	(1,650)	8,350	2,188	0	6,162
87000	20-218-400-731	Instructional Equipment		15,000	0	15,000	0	0	15,000
88000	20-501-___-___	Nonpublic Textbooks		0	723	723	0	0	723
88060	20-509-___-___	Nonpublic Nursing Services		0	1,893	1,893	0	0	1,893
88080	20-510-___-___	Nonpublic Technology Initiative		0	516	516	0	0	516
88090	20-511-___-___	Nonpublic Security Aid Program		0	2,665	2,665	0	0	2,665
88140	20-___-___-___	Other		0	6,180	6,180	0	0	6,180
88500	20-___-___-___	Title I		97,168	90,464	187,632	112,110	59,712	15,810
88520	20-___-___-___	Title II		0	5,313	5,313	2,404	55	2,853
88540	20-___-___-___	Title III		9,098	17,963	27,061	8,215	688	18,157
88560	20-___-___-___	Title IV		7,000	3,843	10,843	5,392	2,218	3,233

Starting date 7/1/2025 Ending date 1/31/2026 Fund: 20 SPECIAL REVENUE

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
88620	20-__-__-__	I.D.E.A. Part B (Handicapped)	360,338	224,247	584,585	171,148	299,668	113,770
88700	20-__-__-__	Other	0	1,000	1,000	0	388	613
Total			3,338,526	445,182	3,783,708	1,496,836	1,741,600	545,272

Starting date 7/1/2025 Ending date 1/31/2026 Fund: 30 CAPITAL PROJECTS FUNDS

Assets and Resources

Assets:

101	Cash in bank		\$2,460,337.04
102-106	Cash Equivalents		\$12,094,822.32
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$2,320,272.23
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$941,806.80	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$941,806.80

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00

Resources:

301	Estimated Revenues	\$0.00	
302	Less Revenues	(\$2,153,941.99)	(\$2,153,941.99)

Total assets and resources

\$15,663,296.40

Starting date 7/1/2025 Ending date 1/31/2026 Fund: 30 CAPITAL PROJECTS FUNDS

Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$73,823.90
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$0.00
Total liabilities		\$73,823.90

Starting date 7/1/2025 Ending date 1/31/2026 Fund: 30 CAPITAL PROJECTS FUNDS

Fund Balance:

Appropriated:			
753,754	Reserve for Encumbrances		\$6,158,020.15
Reserved Fund Balance:			
761	Capital Reserve Account - July 1	\$0.00	
604	Add: Increase in Capital Reserve	\$0.00	
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00	
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00	
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00	
605	Add: Increase in Sale/Leaseback Reserve	\$0.00	
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00	
606	Add: Increase in Maintenance Reserve	\$0.00	
310	Less: Bud. w/d from Maintenance Reserve	\$0.00	\$0.00
765	Tuition Reserve Account - July 1	\$0.00	
311	Less: Bud. w/d from Tuition Reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00	
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00	
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00	
610	Add: Increase in Bus Advertising Reserve	\$0.00	
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00	
611	Add: Increase in Federal Impact Aid (General)	\$0.00	
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00	
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00	
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00	\$0.00
769	Unemployment Fund - July 1	\$0.00	
	Add: Increase in Unemployment Fund	\$0.00	
678	Less: Bud. w/d from Unemployment Fund	\$0.00	\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$20,761,669.19	
602	Less: Expenditures	(\$5,395,362.67)	
	Less: Encumbrances	(\$6,158,020.15)	(\$11,553,382.82)
	Total appropriated		\$9,208,286.37
			\$15,366,306.52
Unappropriated:			
770	Fund balance, July 1		\$12,088,067.07
771	Designated fund balance		\$0.00
303	Budgeted fund balance		(\$11,864,901.09)
	Total fund balance		\$15,589,472.50
	Total liabilities and fund equity		\$15,663,296.40

Starting date 7/1/2025 Ending date 1/31/2026 Fund: 30 CAPITAL PROJECTS FUNDS

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$20,761,669.19	\$11,553,382.82	\$9,208,286.37
Revenues	\$0.00	(\$2,153,941.99)	\$2,153,941.99
Subtotal	<u>\$20,761,669.19</u>	<u>\$9,399,440.83</u>	<u>\$11,362,228.36</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$20,761,669.19</u>	<u>\$9,399,440.83</u>	<u>\$11,362,228.36</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$20,761,669.19</u>	<u>\$9,399,440.83</u>	<u>\$11,362,228.36</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$20,761,669.19</u>	<u>\$9,399,440.83</u>	<u>\$11,362,228.36</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$20,761,669.19</u>	<u>\$9,399,440.83</u>	<u>\$11,362,228.36</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$20,761,669.19</u>	<u>\$9,399,440.83</u>	<u>\$11,362,228.36</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$20,761,669.19</u>	<u>\$9,399,440.83</u>	<u>\$11,362,228.36</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$20,761,669.19</u>	<u>\$9,399,440.83</u>	<u>\$11,362,228.36</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$20,761,669.19</u>	<u>\$9,399,440.83</u>	<u>\$11,362,228.36</u>
Less: Adjustment for prior year	(\$8,896,768.10)	(\$8,896,768.10)	\$0.00
Budgeted fund balance	<u>\$11,864,901.09</u>	<u>\$502,672.73</u>	<u>\$11,362,228.36</u>

Prepared and submitted by :

Board Secretary

Date

Starting date 7/1/2025 Ending date 1/31/2026 Fund: 30 CAPITAL PROJECTS FUNDS

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
0098A	Other	0	0	0	277,997		(277,997)
Total		0	0	0	277,997		(277,997)
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89200	TOTAL CAPITAL PROJECT FUNDS	0	20,761,669	20,761,669	5,395,363	6,158,020	9,208,286
Total		0	20,761,669	20,761,669	5,395,363	6,158,020	9,208,286

Starting date 7/1/2025 Ending date 1/31/2026 Fund: 30 CAPITAL PROJECTS FUNDS

Revenues:			Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00950	30-1510	Earnings on Investments	0	0	0	(3)	Under	3
00970	30-5200	Transfers from Other Funds	0	0	0	278,000		(278,000)
Total			0	0	0	277,997		(277,997)

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89000	30-___-___-73_	Capital Project Equipment	0	33,511	33,511	23,928	9,584	0
89020	30-000-4__-1__	Salaries	0	31,023	31,023	31,023	0	0
89060	30-000-4__-39_	Other Purchased Prof. and Tech Services	0	8,217,022	8,217,022	246,928	161,754	7,808,340
89080	30-000-4__-45_	Construction Services	0	12,480,112	12,480,112	5,093,484	5,986,682	1,399,946
Total			0	20,761,669	20,761,669	5,395,363	6,158,020	9,208,286

Starting date 7/1/2025 Ending date 1/31/2026 Fund: 40 DEBT SERVICE FUNDS

Assets and Resources

Assets:

101	Cash in bank		\$520,391.05
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$623,705.81

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00

Resources:

301	Estimated Revenues	\$2,260,582.00	
302	Less Revenues	(\$1,676,886.00)	\$583,696.00

Total assets and resources

\$1,727,792.86

Starting date 7/1/2025 Ending date 1/31/2026 Fund: 40 DEBT SERVICE FUNDS

Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$0.00
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$0.00
Total liabilities		\$0.00

Report of the Secretary to the Board of Education
Springfield Board of Education

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Starting date 7/1/2025 Ending date 1/31/2026 Fund: 40 DEBT SERVICE FUNDS

Fund Balance:

Appropriated:

753,754 Reserve for Encumbrances \$1,727,790.63

Reserved Fund Balance:

761	Capital Reserve Account - July 1	\$0.00	
604	Add: Increase in Capital Reserve	\$0.00	
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00	
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00	
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00	
605	Add: Increase in Sale/Leaseback Reserve	\$0.00	
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00	
606	Add: Increase in Maintenance Reserve	\$0.00	
310	Less: Bud. w/d from Maintenance Reserve	\$0.00	\$0.00
765	Tuition Reserve Account - July 1	\$0.00	
311	Less: Bud. w/d from Tuition Reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00	
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00	
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00	
610	Add: Increase in Bus Advertising Reserve	\$0.00	
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00	
611	Add: Increase in Federal Impact Aid (General)	\$0.00	
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00	
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00	
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00	\$0.00
769	Unemployment Fund - July 1	\$0.00	
	Add: Increase in Unemployment Fund	\$0.00	
678	Less: Bud. w/d from Unemployment Fund	\$0.00	\$0.00
750-752,76x	Other reserves		\$0.00

601	Appropriations	\$2,260,582.00	
602	Less: Expenditures	(\$532,790.63)	
	Less: Encumbrances	(\$1,727,790.63)	(\$2,260,581.26)
	Total appropriated		\$1,727,791.37

Unappropriated:

770	Fund balance, July 1	\$1.49
771	Designated fund balance	\$0.00
303	Budgeted fund balance	\$0.00

Total fund balance \$1,727,792.86

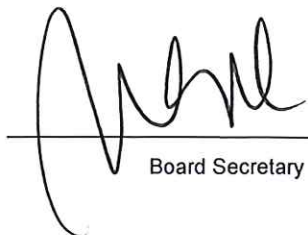
Total liabilities and fund equity \$1,727,792.86

Starting date 7/1/2025 Ending date 1/31/2026 Fund: 40 DEBT SERVICE FUNDS

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$2,260,582.00	\$2,260,581.26	\$0.74
Revenues	(\$2,260,582.00)	(\$1,676,886.00)	(\$583,696.00)
Subtotal	<u>\$0.00</u>	<u>\$583,695.26</u>	<u>(\$583,695.26)</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$583,695.26</u>	<u>(\$583,695.26)</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$583,695.26</u>	<u>(\$583,695.26)</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$583,695.26</u>	<u>(\$583,695.26)</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$583,695.26</u>	<u>(\$583,695.26)</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$583,695.26</u>	<u>(\$583,695.26)</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$583,695.26</u>	<u>(\$583,695.26)</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$583,695.26</u>	<u>(\$583,695.26)</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$583,695.26</u>	<u>(\$583,695.26)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$583,695.26</u>	<u>(\$583,695.26)</u>

Prepared and submitted by :


Board Secretary

1/31/24
Date

Starting date 7/1/2025 Ending date 1/31/2026 Fund: 40 DEBT SERVICE FUNDS

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00885	Total Revenues from Local Sources	1,496,894	0	1,496,894	1,496,894		0
0093A	Other	763,688	0	763,688	179,992	Under	583,696
Total		2,260,582	0	2,260,582	1,676,886		583,696
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89660	Total Regular Debt Service	2,260,582	0	2,260,582	532,791	1,727,791	1
Total		2,260,582	0	2,260,582	532,791	1,727,791	1

Starting date 7/1/2025 Ending date 1/31/2026 Fund: 40 DEBT SERVICE FUNDS

Revenues:			Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00860	40-1210	Local Tax Levy	1,496,894	0	1,496,894	1,496,894		0
00890	40-3160	Debt Service Aid Type II	763,688	0	763,688	179,992	Under	583,696
Total			2,260,582	0	2,260,582	1,676,886		583,696
Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89600	40-701-510-834	Interest on Bonds	1,065,582	0	1,065,582	532,791	532,791	1
89620	40-701-510-910	Redemption of Principal	1,195,000	0	1,195,000	0	1,195,000	0
Total			2,260,582	0	2,260,582	532,791	1,727,791	1

TREASURER'S REPORT TO THE BOARD OF EDUCATION SPRINGFIELD TOWNSHIP BOARD OF EDUCATION FOR THE MONTH ENDING: 1/31/2026												
					BEGINNING CASH				MONTHLY CASH	MONTHLY CASH	MONTHLY CASH	ENDING CASH
FD	GL				BALANCE				DEBITS	DISBURSE	CREDITS	BALANCE
NO.	#	FUNDS	Bank	Bank #	REPORT	ADJUSTMENT	RECEIPTS		GL ADJ		GL ADJ	REPORT
10	10-101	GENERAL FUND	INV	15-99-0046-5 a	12,948,557.60		4,197,684.58			(4,723,042.82)		12,423,199.36
10	10-101	GENERAL FD cash mgmt	St of NJ	117-29661-171 b	19,671.33		60.47					19,731.80
10	10-101	GENERAL FD Bldg Fd	INV	15-99-0060-4 c	25,532.15							25,532.15
		Subtotal General Fund			12,993,761.08	0.00	4,197,745.05	0.00		(4,723,042.82)		12,468,463.31
10	10-116	GEN FUND cap reserve	INV	15-99-0046-5 a	9,085,654.72							9,085,654.72
10	10-117	MAINTENANCE reserve	INV	15-99-0046-5 a	2,500,000.00							2,500,000.00
10	10-118	EMERGENCY reserve	INV	15-99-0046-5 a	250,000.00							250,000.00
10		Total General Fd			24,829,415.80	0.00	4,197,745.05	0.00		(4,723,042.82)	0.00	24,304,118.03
20	20-101	Special Revenue Fund	INV	15-99-0046-5 a	1,213,122.97		256,038.40		6,131.00	(298,151.33)		1,177,141.04
30	30-101	Building Fund	INV	15-99-0046-5 a	3,261,984.48					(801,660.94)		2,460,323.54
30	30-101	Building Fund	INV	15-99-0060-4 c	15.18		(1.68)					13.50
		Subtotal Building Fund			3,261,999.66	0.00	(1.68)	0.00		(801,660.94)	0.00	2,460,337.04
30	102-106	Building Fund	St of NJ	334-00-60928060	12,094,822.32				48,476.05			12,094,822.32
30-114	Building Fund	INT	334-00-60928061c		2,271,796.18							2,320,272.23
		Total Capital Projects Fd			20,890,617.82	0.00	(3.36)	48,476.05		(1,603,321.88)	0.00	19,335,768.63
40	40-101	Debt Service Fund	INV	15-99-0046-5 a	395,649.88		124,741.17					520,391.05
50	50-101	Enterprise Fund Before/After	INV	15-99-0047-3 d	1,488,223.44		124,977.36			(65,921.26)		1,547,279.54
60	60-101	Enterprise Fund-Food Svs	INV	15-99-0061-2	169,260.82		108,640.02			(91,367.75)		186,533.09
6X		TRUST AND AGENCY FUNDS:										
		Payroll	INV	15-99-0057-2	0.00		1,459,265.80			(1,459,265.80)		0.00
		Payroll Agency	INV	15-99-0062-0	243,278.32		1,867,580.25			(1,067,148.72)		1,043,709.85
		For Bank Reconciliation Purposes Only:										
		Total Operating Ac		15-99-0046-5 a	29,654,969.65	-	4,578,464.15	6,131.00		(5,822,855.09)	-	28,416,709.71
		Total NJ Cash Mgmt Fd		117-29661-171 b	19,671.33	-	60.47	-		-	-	19,731.80
		Total Building Fund Investors		15-99-0060-4 c	25,547.33	-	(1.68)	0.00		0.00	0.00	25,545.65
		Enterprise Fund Investors Savings		15-99-0047-3 d	1,488,223.44	-	124,977.36	0.00		(65,921.26)	0.00	1,547,279.54
		Enterprise Fund-Food Svs		15-99-0061-2	169,260.82	-	108,640.02	0.00		(91,367.75)	0.00	186,533.09
		Payroll		15-99-0057-2	-	-	1,459,265.80	-		(1,459,265.80)	-	-
		Payroll Agency		15-99-0062-0	243,278.32	-	1,867,580.25	-		(1,067,148.72)	-	1,043,709.85
		Control Totals			31,600,950.89	0.00	8,138,986.37	6,131.00		(8,506,558.62)	0.00	31,239,509.64
		Prepared and Submitted By:										

Budget Transfer

Attachment (A)

Account Code	Account Name	To	From
11-000-230-331-01-01	PROFESSIONAL SERVICES LEGAL	2,342.87	
11-000-230-331-01-01	PROFESSIONAL SERVICES LEGAL	12,657.13	
11-000-230-332-01-01	PROF SERVICES ACCOUNTANT	35,000.00	
11-000-230-332-01-01	PROF SERVICES ACCOUNTANT		2,342.87
11-000-230-334-01-01	CONSTRUCTION PROF FEES	20,000.00	
11-000-230-334-01-01	CONSTRUCTION PROF FEES		12,657.13
11-000-230-339-01-01	OTHER PROF SERV		35,000.00
11-000-240-600-82-08	OTHER EXP OFF SUPLS JC	425.44	
11-000-262-300-95-05	PURCHASED PROF SERV.		20,000.00
11-000-262-520-97-03	INSURANCE PROPERTY,LIABILITY		750.00
11-000-262-580-00-05	Travel	750.00	
11-000-262-622-95-05	ELECTRICITY	5,026.12	
11-000-263-610-84-05	SUPPLIES GROUNDS		5,026.12
11-000-270-515-96-03	PUPIL TRANS.SPEC.ED.JOINT AGRE	8,388.48	
11-000-270-518-96-03	CONTRACT.SERV.(SPEC)-ESC		8,388.48
11-190-100-610-00-08	INSTRUCTIONAL SUPPLIES		425.44
12-000-262-730-94-05	EQUIPMENT B&G	6,152.00	
12-000-270-734-93-03	SCHOOL BUS- SPECIAL		6,152.00
12-000-400-334-91-03	PROF FEES CAPITAL OUTLAY	55,625.00	
12-000-400-390-91-03	CAPITAL OUTLAY PROF FEES		55,625.00