

FORT WAYNE COMMUNITY SCHOOLS (FWCS)

OFFER TO SELL OR PROPOSAL TO CONTRACT

Date: _____

OFFEROR INFORMATION

Company Name (Offeror): _____

Address: _____

City/State/Zip: _____

Telephone Number: _____

Contact Person: _____

OFFER / PROPOSAL

The undersigned (“Offeror”) hereby submits this offer/proposal to provide goods and/or services to Fort Wayne Community Schools (“FWCS”) in accordance with the attached specifications, which include the applicable item descriptions, quantities, unit pricing, and total cost.

The Offeror certifies that:

1. This offer/proposal is submitted as a firm offer and shall remain valid until FWCS has made an award decision.
2. The Offeror will not withdraw or modify this offer/proposal prior to award without the written consent of FWCS.
3. The Offeror agrees to comply with all specifications, terms, and conditions set forth in the solicitation and any incorporated documents.
4. A bid bond, certified check, or other required security is included with this offer/proposal if specified in the solicitation documents.

AUTHORIZED SIGNATURE

By signing below, the undersigned represents that they are authorized to bind the Offeror to the terms of this offer/proposal.

Authorized Signature: _____

Printed Name: _____

Title: _____

Date: _____

CONTRACT FORMATION AND STATUTORY COMPLIANCE

This solicitation and any resulting award shall be governed by applicable Indiana law, including Indiana Code Title 5, Article 22 and Indiana Code 20-26.

A binding contract is formed only upon issuance of an official Fort Wayne Community Schools purchase order or execution of a written agreement by authorized officials, in accordance with applicable law and Board policy.

FORT WAYNE COMMUNITY SCHOOLS (FWCS)

NON-COLLUSION AFFIDAVIT

STATE OF _____)
)
_____ COUNTY)

The undersigned, being duly sworn, states:

- 1. The undersigned is an authorized representative of the bidder and has full authority to execute this affidavit on its behalf.
- 2. The bidder has not directly or indirectly entered into any agreement, participated in any collusion, or otherwise taken any action to restrict free and open competition in connection with this bid.
- 3. The bidder has not engaged in any unlawful conduct to secure an advantage over other bidders.

The undersigned affirms that the statements contained in this affidavit are true and correct to the best of their knowledge and belief.

Authorized Signature

Printed Name and Title

Subscribed and sworn to before me this _____ day of _____, 20_____.

My Commission Expires: _____

Notary Public

County of Residence: _____

Source: IC 5-22-16-6