OLEAN CITY SCHOOL DISTRICT
Board of Education Regular Meeting
Tuesday, March 10, 2026 –6:30 p.m.
Livestream via YouTube
Olean High School Board Conference Room
410 W. Sullivan Street ✦ Olean, NY 14760
Generated by Jackie Reed on Friday, March 10, 2026

1. ATTENDANCE

A. Roll Call
Members Present: Elizabeth Burrows, Alex Calbi, Lee W Filbert, Julio Fuentes, Rene' Garrison, Mary Hirsch-Schena, Aubree Malick, Kevin Stevens, Catharine Young
Others Present: Dr. Genelle Morris (Superintendent), Jenny Bilotta (Business Administrator), District Clerk (Jackie Reed)
Guests: Mildred Jedrosko, Jeff Andreano, Marcie Johnson, Karen Fox, Jen Mahar, Mike Martel, Angie Marconi, Gabriel Myers, Cam'Ron Fischer, Nolan Kelsey, Aubree Hund, Jaelyn Callahan, Maverick Plants

2. OPENING ITEMS

A. Call to Order at 6:32 p.m.
B. Pledge of Allegiance led by Lee Filbert.
C. Silent Prayer or Moment of Personal Reflection
D. Approve the Agenda
Upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the agenda as presented or amended.
Motion by Lee W Filbert, second by Mary Hirsch-Schena.
Final Resolution: Motion Carried
Aye: Elizabeth Burrows, Alex Calbi, Lee W Filbert, Julio Fuentes, Rene' Garrison, Mary Hirsch-Schena, Aubree Malick, Kevin Stevens, Catharine Young

3. COMMUNICATIONS, COMMENDATIONS AND WELCOME

A. Communications
Cathy Young shared a Thank You from DECA Students, Audrey Hoffman, and Lina Chaudry, who participated in DECA in Rochester and qualified for the DECA national competition in Atlanta Georgia at the end of April.
B. Commendations
St. Vincent DePaul thanked Marie Rakus and the students for their donation and wonderful job with the Souper Bowl of Caring in February. Excellent work!
OHS Senior, Anna Bates, was named Cattaraugus County Youth Bureau Youth of the Week the week of March 9th. Congratulations!
C. Introduction of New Employees - None

4. PUBLIC COMMENT

A. Public Comment -None
B. OTA Comments, Karen Fox, President
- As the BOE considers revision of Policy #3430, the OTA and members of the DEI request to be part of the conversation.

5. STUDENT MEMBER'S REPORT

A. Ava Moses, Student Member:
- Boys Basketball had a great season. On March 5th at the Section 6, Class A2 Finals, the team fell short to Fredonia, with a final score of 66 to 76. Many students traveled via spectator bus, and other drive, to support the team.
- Spring sports have begun: baseball, softball, golf, tennis, and track. Noting sports is the greatest way for students to show spirit, whether participating or supporting!

B. Olivia Black, Student Member:
- Spirit week was successful with much participation and inclusion. It included days for: Dr. Suess, Harry Potter, Crazy Socks, College Apparel, and Keychain Day.
- The Senior Trip to Cedar Point will be June 9th and 10th. 60-70 students will be participating.

6. BOARD REPORT

A. Cathy Young, BOE President

- Cathy Young served as the Mystery Reader for the 4th Grade Class at OIMS during Read Across America.
- Board members were concerned about the Pledge of Allegiance not being said at EV, but that has been addressed. The Board would like to see the principal say the pledge at announcements.
- Sports Banquet, some of the BOE members would like to see the families invited to the dinners to engage parents in home/school participation. Alex Calbi will speak to the Athletic Director about a survey the students to see if they would like to have parents, JV and Modified Sports attend. It will be placed on the Operations agenda in April for further discussion.
- Aubree Malick and Cathy Young attended the first Code of Conduct revision meeting. Cathy shared the role and responsibilities of the Board as it applies to the development of the Code of Conduct, which clearly defines expectations for students, personnel and guests. The Committee feels that the Code of Conduct is not consistently being enforced. The Committee has started receiving feedback from buildings that will be considered in the revisions.

7. SUPERINTENDENT'S REPORT

A. Dr. Genelle Morris

- NYSCOSS - Dr. Morris attended the NYSCOSS Spring Conference in Albany from March 1st to 3rd. This conference is typically combined with lobbying for education. However, the legislature wasn't available, so they will meet with districts separately. There was much good information shared and dscussion about the utilization of technology and AI in education
- CIDEL- March 7th in Buffalo. Dr. Morris and Rene' Garrison attended. This organization supports educators who wish to move into administration. Dr. Morris presented on Leadership with Snow on Top, which addressed the complexity of calling a snow day and the vast considerations that go into that decision.

B. Strategic Plan Updates

Jeff Andreano - OHS/Guidance Presented on Graduation Projections:

- How graduation rates and dropout rates are calculated
- Advanced course - availability and selection of students
- Attendance is the biggest factor in students who do not graduate
- Services previously provided by local agencies are not as readily available or supportive as in the past due to changes in laws (PINS and Child Protective Services)
- Olean students are eligible for the Seal of Civic Readiness
- CDOS is a credential Credential, not a diploma type
- Shared a breakdown of students receiving college credits, CTE Program, New Visions, Athletics, NHS and Full Ride Scholarships
- Interventions that are used to increase the projected rate
- Provided a handout of the Guidance Department functions

Marcie Johnson - Director of Special Education presented highlights of the Special Education Department:

- Curriculum Alignment and Interventions are tools that are driving student growth: Read180, HMH Core, Teachtown, enVision
- Coachng has been provided for Co-Teachers and Specially Designed Instruction and Explicit Instruction
- Kindergarten and Grade 1 ICT is new this year
- Added an 8:1:2 this year covering K-1 and 2-3 - providing continuity and supporting 16 students without having to travel to programs outside of Olean
- New 12:1:1 in Gr. 8, 9, and 10th (credit bearing)
- SPED Partnerships and community events:
    - Popcorn Wednesday at OHS
    - Soft Opening for the Howling Huskies Cup and Go Coffee
    - Partnership with BOCES - Winter Carnival in February
    - St. Bonaventure
    - French Field Trip to Quebec - students raised their own funds, and supports were given for being away from home and traveling for the first time
    - Music Department Events
    - Athletics - showed a video of one student participating on the swim team and being cheered on by his team mates
    - Thanks was offered to Dr. Morris, the Board of Education and Jenny Bilotta for supporting these students' needs and programs

C. Budget

Dr. Morris provided the Budget Priorities noting that while working to finalize budget for BOE consideration, all decisions are based on the following priorities:

1) Protecting core instruction
2) Managing structural costs (increases in salaries, health cost)
3) Aligning resources with decreasing enrollment trends
4) Investing in any new state funding strategically
5) Maintaining fiscal stability

Jenny Bilotta provided a Tax Cap Calculation overview

- 1.85 % is the maximum amount we can present to the taxpayers without having a supermajority (60% of voters) to pass
- The Tax Cap is due to New York State by March 1st, and it was submitted on time, but the District can make adjustments until the state releases their budget
  Building Principals will attend the Audit & Finance Committee meeting on March 19th to review individual building budgets and more detailed information on determining the tax cap % for the vote
- The Annual Notice is being presented for adoption tonight and will include a 2nd Proposition for increasing the capital reserve for transportation vehicles by $10,000,000 spread out over the next 10 years in order to support additional busses if we can find additional drivers.

8. DISCUSSION ITEMS

A. Policy Review - 1st Reading for E1B Policy Services Quarter 2 Updates:

- 7521 - Students with Life-Threatening Health Conditions and/or Anaphylaxis - Reviewed by Lead Nurse and Operations
- 7513 - Medication and Personal Care Items - Reviewed by Lead Nurse and Operations
- 1620 - Annual Organizational meeting - Reviewed by District Clerk and Operations- (Olean is a small city school district)
- 1640 - Absentee, Military, and Early Mail Ballots - Reviewed by District Clerk and Operations(Olean is a Personal Registration District)

All policies were reviewed by the appropriate personnel and the Operations committee and were customized to Olean's practices and recommended to adopt the Erie 1 BOCES Policy Updates.

9. COMMITTEE CHAIR REPORTS

A. Alex Calbi, Chairperson - 2/9/26 and 3/9/26 Operations meetings.
B. Mary Hirsch-Schena, Chairperson - 2/10/26 Buildings & Grounds meeting. No Meeting held in March.
C. Kevin Stevens, Chairperson - 2/12/26 Audit & Finance meeting.

10. CONSENT AGENDA

A. Meeting Minutes
B. CPSE Recommendations
C. CSE Recommendations
D. CPSE to CSE Recommendations
E. Warrant Report - January and February 2026
F. Treasurer's Report - January and February 2026
G. Claims Audit Report- January and February 2026
H. Budget Transfer Reports - January and February 2026
I. Substitute List

SUBSTITUTES FOR BOARD APPROVAL - March 10, 2026			
POSITION DESCRIPTION	**EMPLOYEE NAME**	**CERTIFICATION/DEGREE**	**FINGERPRINT**
CERTIFIED	**SUBSTITUTE TEACHER**		
SUBSTITUTE TEACHER	Camp, Tyler	Associates	Yes
SUBSTITUTE TEACHER	Peterson, Nicole	Early Ch. Ed. Birth - Grade 2	Yes
NON-CERTIFIED	**SUBSTITUTE TEACHER**		
SUBSTITUTE TEACHER	Menz, Tyler	Associates	Yes
SUBSTITUTE TEACHER	Walters, Daniel	Associates	Yes
SUBSTITUTE	**TEACHER AIDES**		
SUBSTITUTE TEACHER AIDE	Camp, Tyler	n/a	Yes

J. Surplus Items - Maintenance
Ryobi Battery A000016816
Ryobi Blower A00016947
Ryobi Blower A00016813

K. Surplus Items - Technology

Asset Tag	Description	Manufacturer	Serial Number	Quantity
	iPads	Apple	DQTFW8DVDFHW	1
	iPads	Apple	DQTFW8V2DFHW	1
	iPads	Apple	F5RL61PVDFHW	1
	iPads	Apple	DLXH3LN8DFHW	1
	iPads	Apple	DQTFW76XDFHW	1
	iPads	Apple	DQVG645BDFHW	1
A00428579	charging cart	Dell	DTWTG-14941-33R-0394	1
A00258182	MONITOR	DELL	CN-0C730C-71623-9CM-9891	1
A00565067	MONITOR	HEWLETT PACKARD	3CQ1100YG2	1
A00257928	MONITOR	HEWLETT PACKARD	3CQ1100YKD	1
	SPEAKERS	HARMAN/KARDON	DS/N CN-02320V-47782-03T-0412	1
	MBPS SWITCH	NETGEAR	2151045S00906	1
08332	WEBCAM	SEPTEKON	??	1
	KEY BOARD	ADESSO	K1102000708	1
08007	LASER JET PRO	HEWLETT PACKARD	JPBDY01036	1
11974	MONITOR	Dell	CN-0J0GK5-WS200-91S-B29Y-A04	1
9495	iPad	Apple	DMPZ462WKD6K	1
A00257833	MONITOR	HEWLETT PACKARD	3CQ1100YQF	1
	outdoor camaera	??	??	1
	TV	Sharp Aquos 65"	206812960	1
	TV	Sharp Aquos 65"	112869478	1
	TV	Sharp Aquos 65"	111862193	1
	TV	Sharp Aquos 65"	112869296	1
	TV	Sharp Liquid Crystal 70"	112869282	1
	TV	Smart Board 65"	K012JW42U0773	1
	TV	Smaert Board 55"	M102HW48B3025	1

L. Approval of Consent Agenda
Upon the recommendation Dr. Genelle Morris, Superintendent of Schools, to approve Items A - K of the Consent Agenda.
Motion by Rene' Garrison, second by Elizabeth Burrows.
Final Resolution: Motion Carried
Aye: Elizabeth Burrows, Alex Calbi, Lee W Filbert, Julio Fuentes, Rene' Garrison, Mary Hirsch-Schena, Aubree Malick, Kevin Stevens, Catharine Young

11. NEW BUSINESS
A. Policy Updates Approval
Upon the recommendation of Dr. Genelle Morris to waive the second reading and approve the following policies for adoption:

- 7521 - Students with Life-Threatening Health Conditions and/or Anaphylaxis
- 7513 - Medication and Personal Care Items
- 1620 - Annual Organizational Meeting
- 1640 - Absentee, Military, and Early Mail Ballots

Motion by Mary Hirsch-Schena, second by Aubree Malick.
Final Resolution: Motion Carried
Aye: Elizabeth Burrows, Alex Calbi, Lee W Filbert, Julio Fuentes, Rene' Garrison, Mary Hirsch-Schena, Aubree Malick, Kevin Stevens, Catharine Young

B. Approve Club Application
Upon the recommendation of Dr. Genelle Morris to approve the application for the following Club at Olean High School:
M3Diocre Printing Club.
Motion by Julio Fuentes, second by Rene' Garrison.

Final Resolution: Motion Carried
Aye: Elizabeth Burrows, Alex Calbi, Lee W Filbert, Julio Fuentes, Rene' Garrison, Mary Hirsch-Schena, Aubree Malick, Kevin Stevens, Catharine Young

C. Approve Volunteer Applications
Upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the volunteer applications for Sophia Fratercangelo and Sophia Renaud to assist with Girls Softball.
Motion by Julio Fuentes, second by Mary Hirsch-Schena.
Final Resolution: Motion Carried
Aye: Elizabeth Burrows, Alex Calbi, Lee W Filbert, Julio Fuentes, Rene' Garrison, Mary Hirsch-Schena, Aubree Malick, Kevin Stevens, Catharine Young

D. Cardiac Response Plan Approval
Discussion: The Board recognized Kathleen Neeson for her record-keeping and management of the equipment and information referred to n the Cardiac Response Plan.
Upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the Olean City School District Cardia Response Plan.
Motion by Rene' Garrison, second by Alex Calbi.
Final Resolution: Motion Carried
Aye: Elizabeth Burrows, Alex Calbi, Lee W Filbert, Julio Fuentes, Rene' Garrison, Mary Hirsch-Schena, Aubree Malick, Kevin Stevens, Catharine Young

E. OIMS Serving Line Bid Award
Discussion: Although we are not obligated to take the lowest bid, Sam Tell was the lowest bid, and they worked with the District for the last OHS Cafeteria update and the work was of good quality and they had a good working relationship with the District.
Upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to award the Olean Intermediate School cafeteria new serving line bid to The Sam Tell Companies in the amount of $223,995.00.
Motion by Aubree Malick, second by Lee W Filbert.
Final Resolution: Motion Carried
Aye: Elizabeth Burrows, Alex Calbi, Lee W Filbert, Julio Fuentes, Rene' Garrison, Mary Hirsch-Schena, Aubree Malick, Kevin Stevens, Catharine Young

F. 2026-27 Calendar
Upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the Final Draft of the 2026-27 Olean City School District calendar.
Motion by Kevin Stevens, second by Lee W Filbert.
Final Resolution: Motion Carried
Aye: Elizabeth Burrows, Alex Calbi, Lee W Filbert, Julio Fuentes, Rene' Garrison, Mary Hirsch-Schena, Aubree Malick, Kevin Stevens, Catharine Young

G. Resolution Authorizing the Board of Registration to Facilitate the Personal Registration of Eligible District Voters
A RESOLUTION, DATED MARCH 10, 2026, AUTHORIZING THE BOARD OF REGISTRATION OF THE CITY SCHOOL DISTRICT OF THE CITY OF OLEAN, CATTARAUGUS COUNTY, NEW YORK (THE "DISTRICT") TO MEET IN ORDER TO FACILITATE THE PERSONAL REGISTRATION OF ELIGIBLE DISTRICT VOTERS.

WHEREAS, personal registration of voters in city school districts of cities with less than one hundred twenty-five thousand inhabitants is required pursuant to Section 2606 of the New York State Education Law; and

WHEREAS, The City School District of the City of Olean, Cattaraugus County, New York (the "District") will hold its annual meeting and vote on May 19, 2026, at which eligible voters of the District may vote on the District's planned Annual Meeting and Vote; and

WHEREAS, the Board now wishes to set the date on which the District's Board of Registration shall meet to prepare the register of voters in connection with the Annual Meeting and Vote;

NOW, THEREFORE, BE IT RESOLVED by the Board as follows:
Section 1. The Board hereby sets the registration date for the Annual Meeting and Vote as April 30, 2026, between the hours of 1:00 p.m. and 5:00 p.m. prevailing time, in the District's Board of Education Conference Room, located at 410 West Sullivan Street, Olean, New York 14760.
Section 2. The Board further authorizes and directs the District Clerk to publish the notices required by Section 2606 of the New York State Education Law in connection with such voter registration, in substantially the forms attached hereto as Exhibit A and Exhibit B, with such minor variations as may be approved by

District officials, working in tandem with the District's legal counsel to effect the wishes of the Board.
Section 3. This resolution shall take effect immediately.

Motion by Rene' Garrison, second by Mary Hirsch-Schena.
Final Resolution: Motion Carried
Aye: Elizabeth Burrows, Alex Calbi, Lee W Filbert, Julio Fuentes, Rene' Garrison, Mary Hirsch-Schena, Aubree Malick, Kevin Stevens, Catharine Young

H. Resolution Authorizing the Board of Registration
A RESOLUTION, DATED MARCH 10, 2026, AUTHORIZING THE BOARD OF REGISTRATION OF THE CITY SCHOOL DISTRICT OF THE CITY OF OLEAN, CATTARAUGUS COUNTY, NEW YORK (THE "DISTRICT") TO BE APPOINTED IN ORDER TO FACILITATE THE PERSONAL REGISTRATION OF ELIGIBLE DISTRICT VOTERS.

WHEREAS, personal registration of voters in city school districts of cities with less than one hundred twenty-five thousand inhabitants is required pursuant to Section 2606 of the New York State Education Law;
NOW, THEREFORE, BE IT RESOLVED, by the Board of Education (the "Board") of The City School District of the City of Olean, Cattaraugus County, New York (the "District") as follows:

Section 1. The Board hereby appoints Karen Griffith and Fran Clawson as members (the "Members") of the Board of Registration for the District and hereby specifically authorizes and directs the Members to provide a means and opportunity for qualified District residents to register to vote in connection with the Annual Meeting and Vote to be held on May 19, 2026, pursuant to applicable law.
Section 2. The Board of Registration for the District shall attend at the District's Board of Education Conference Room, located at 410 West Sullivan Street, Olean, New York 14760, to prepare the voter register for the District, pursuant to applicable law.
Section 3. The Members shall serve as the District's Board of Registration until March 10, 2027, or such time as the Board acts to change the membership of the Board of Registration, and shall continue to act as the Board of Registration for District votes that take place prior to such date or until such time as the Board directs otherwise.
Section 4. This resolution shall take effect immediately.

Motion by Aubree Malick, second by Kevin Stevens.
Final Resolution: Motion Carried
Aye: Elizabeth Burrows, Alex Calbi, Lee W Filbert, Julio Fuentes, Rene' Garrison, Mary Hirsch-Schena, Aubree Malick, Kevin Stevens, Catharine Young

I. Approval of the Notice of Annual Meeting
NOTICE OF THE ANNUAL MEETING AND ELECTION OF THE OLEAN CITY SCHOOL DISTRICT
NOTICE IS HEREBY GIVEN that the Annual Meeting and Vote (the "Annual Meeting") of the Olean City School District, Cattaraugus County, New York (the "District") will be held on Tuesday, May 19, 2026, from 7:00 A.M. to 9:00 P.M. at the Olean Intermediate Middle School, Music Suite, 401 Wayne Street, Olean, New York, to vote by machine, for the purposes of: (i) electing two (2) members of the District's Board of Education (the "Board"); (ii) voting on the proposed budget of the District for the 2026-2027 fiscal year; (iii) increase and extend a vehicle capital reserve fund; and (iv) transacting such other business as may be authorized by law.
TAKE FURTHER NOTICE, that a public hearing for the qualified voters of the District on the 2026-2027 budget and expenditure of funds will be held on May 5, 2026, commencing at 6:00 p.m. in the Olean Intermediate Middle School, LGI Room, 401 Wayne Street, Olean, New York.
TAKE FURTHER NOTICE, that the election of members of the Board will be held to fill two (2) at-large positions on the Board. The election of members of the Board of Education will be held to fill two (2) at-large positions on the Board, created by the expiration of the term of Mary Hirsch-Schena and the term of Julio Fuentes. The two candidates who receive the most votes will each serve a (5) five-year term commencing on July 1, 2026, and expiring on June 30, 2031.
TAKE FURTHER NOTICE, that all candidates for the office of member of the Board shall be nominated by petition. Each petition shall be directed to the Clerk of the District, shall be signed by at least one hundred (100) qualified voters of the District, shall state the residence of each signer, shall state the name and residence of the candidate, and shall be filed in the Office of the Clerk of the District, located at 410 West Sullivan Street, Olean, New York 14760, between the hours of 9:00 A.M. and 5:00 P.M. not later than Wednesday, April 29, 2026. Nominating petitions may be obtained by contacting the office of the District Clerk at (716) 375-8018.
TAKE FURTHER NOTICE that the qualified voters of the District shall be entitled to vote at said Annual Meeting. A qualified voter is one who is (1) a citizen of the United States of America, (2) eighteen (18) years

of age or older, (3) resident within the District for a period of thirty (30) days next preceding the Annual Meeting and (4) not otherwise disqualified from voting in school district elections.
TAKE FURTHER NOTICE, that voting to be conducted at the Annual Meeting will consist of voting on the following propositions, and on such other propositions as may be authorized by law and the rules of the Board.
PROPOSITION # 1
2026-27 Basic Budget
Shall the following resolution be adopted?
RESOLVED that the budget for the Olean City School District (the "District") for the fiscal year commencing July 1, 2026, and ending June 30, 2027, as presented by the Board of Education of the District, is hereby approved and adopted and the required funds therefor are hereby appropriated and the necessary real property taxes required shall be raised by a tax on the taxable property in the District to be levied and collected as required by law.
PROPOSITION # 2 INCREASE AND EXTENSION OF THE VEHICLE PURCHASE RESERVE FUND
Shall the following resolution be adopted?
RESOLVED, that the Board of Education (the "Board") of the Olean City School District (the "District') is hereby authorized to increase the ultimate amount and extend the term of the District's 2022 Vehicle Purchase Reserve Fund that was established in May of 2022 (the "Fund"), in order to increase the ultimate amount of the Fund from $2,000,000 to $10,000,000 and to increase the probable term of the Fund by an additional ten (10) years, in order to allow the District to continue to manage its bus/vehicle purchases for the District's transportation program as in the past.
TAKE FURTHER NOTICE, that pursuant to a rule adopted by the Board under §§2035 and 2008 of the Education Law, any referenda or propositions to amend the budget, or otherwise to be submitted for voting at the Annual Meeting must comply with the Board's adopted rules set forth in District Policy 1650. However, the Board will not entertain any petition to place before the voters any proposition the purpose of which is not within the powers of the voters to determine, or any proposition which fails to include a specific appropriation where the proposition requires the expenditure of monies. Printed copies of the policy are available at the office of the District Clerk located in the District Office, 410 West Sullivan Street, Olean, New York, 14760.
TAKE FURTHER NOTICE, that an optical scanning voting machine will be used to record the vote on the budget, the establishment of a capital reserve fund, the election of members of the Board and any other propositions presented. Pursuant to District Policy, the Board has adopted Rules for the Use of Voting Machines, printed copies of which, are available for general distribution at the office of the District Clerk located in the District Office, 410 West Sullivan Street, Olean, New York, 14760.
TAKE FURTHER NOTICE, that applications for absentee and early mail ballots for the Annual Meeting and Vote may be obtained between 9:00 A.M. to 5:00 P.M., exclusive of Saturdays, Sundays and holidays, at the Office of the District Clerk located in the District Office, 410 West Sullivan Street, Olean, New York, 14760. Completed applications must be received by the District Clerk at least seven (7) days before the Annual Meeting, if the ballot is to be mailed to the voter, or the day before the Annual Meeting, if the ballot is to be issued personally to the voter at the office of the District Clerk. A list of all persons to whom absentee ballots and early mail ballots have been issued will be available in the office of the District Clerk on each of the five days prior to the Annual Meeting, except Sundays, and such list will also be posted at the polling place for the Annual Meeting. Any qualified voter may challenge the acceptance of an absentee or early mail voter's ballot of any person on such list, by making his or her challenge and the reasons therefore known to an Election Inspector before the close of the polls.
TAKE FURTHER NOTICE, to be eligible to vote at the Annual Meeting and Vote, residents of the District must be properly registered. A person is properly registered if the person has registered for general election purposes or has registered for school election purposes during the four calendar years prior to the year in which the voter register(s) is being prepared. Alternatively, if such voters have a New York State Driver's license, they may register to vote electronically through the Department of Motor Vehicles website. All other persons who wish to vote must present themselves for personal registration.
TAKE FURTHER NOTICE, that the Board of Registration will meet on April 30, 2026, between the hours of 1:00 and 5:00 P.M. for the preparation of registers of qualified voters. The register will be filed in the office of the District Clerk immediately upon completion and shall be available, upon request, to qualified voters within this District during the hours of 9:00 A.M. to 4:00 P.M. from May 13, 2026 to May 19, 2026, exclusive of Sundays, at the office of the District Clerk and at the polling place on the day of the Annual Meeting. Any qualified voter may, upon examination of the registers file a challenge of the qualifications as a voter of any person whose name appears on such registers by filling out blanks, under oath, furnished by the Board.
TAKE FURTHER NOTICE, that military voters who are qualified voters of the District but are not currently registered to vote may apply for a military ballot by requesting and returning a military ballot application to the District Clerk by no later than 5:00 P.M. on May 4, 2026. Eligible military voters may designate their preference for receiving their application by mail, facsimile transmission, or electronic mail. If no designation is indicated, the military voter application and ballot will be transmitted by mail. Irrespective of the preferred method of transmission designated by a military voter, a military voter's original military ballot application

and military ballot must be returned by mail or in person to the office of the District Clerk and the ballot received no later than 5:00 PM on May 19, 2026, to be canvassed and counted.
TAKE FURTHER NOTICE, that the Board will have prepared and completed a detailed statement in writing of the amount of money which will be required during the ensuing 2026-27 fiscal year for school purposes, specifying the several purposes and the amount for each. Such statement will be available, upon request, to residents within the District during the hours of 9:00 A.M. to 5:00 P.M. from May 5, 2026 to May 19, 2026, exclusive of Saturdays, Sundays and holidays, at each of the public schoolhouses of the District as well as at the Olean Public Library.
Dated: March 10, 2026
BY ORDER OF THE BOARD OF EDUCATION,
Olean City School District
City of Olean, County of Cattaraugus
Jacqueline Reed, District Clerk
410 West Sullivan Street
Olean, New York 14760
Notice will be published in The Times Herald on April 4, 2026, April 14, 2026, May 5, 2026, and May 12, 2026.

Motion by Elizabeth Burrows, second by Lee W Filbert.
Final Resolution: Motion Carried
Aye: Elizabeth Burrows, Alex Calbi, Lee W Filbert, Julio Fuentes, Rene' Garrison, Mary Hirsch-Schena, Aubree Malick, Kevin Stevens, Catharine Young

J. Approval of Election Inspectors
Upon the Recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the following resolution to wit:
RESOLUTION FOR THE APPOINTMENT OF ELECTION INSPECTORS:
RESOLVED, that pursuant to the requirements of Section 2607 of the Education Law that the following named individuals be appointed as inspectors of election to serve in the following district polling places of the Olean City School District in connection with an annual district election to be held on the 19th of May, 2026.
1. Childs, Stephanie (Table Inspector)
2. Freeman, Deborah (Machine Inspector)
3. Fye, Kathy (Table Inspector)
4. Kayes, Michael (Machine Inspector)
5. Ours, Jason (Table Inspector)
6. Preston, Vanessa (Table Inspector)
7. Rivetti, Brenda (Table Inspector)
8. Yaffee, Sheila (Table Inspector)
POLLING PLACE - OLEAN INTERMEDIATE MIDDLE SCHOOL
AND BE IT FURTHER RESOLVED, that each of the above-appointed Inspectors of Election be compensated at the rate paid at the last general election of the City of Olean, New York, and be is further,
RESOLVED, that the Clerk of the Board of Education notify each of the aforenamed appointees in writing of their appointment as inspectors of election and notify them of their duties as provided in Section 2607 of the Education Law and elicit from each of the appointees their acceptance or refusal of their appointment all to the end that is any appointee refuses to accept the appointment as Inspector of Election, the Board of Education may appoint a qualified voter of the school district to fill the vacancy.

Motion by Julio Fuentes, second by Rene' Garrison.
Final Resolution: Motion Carried
Aye: Elizabeth Burrows, Alex Calbi, Lee W Filbert, Julio Fuentes, Rene' Garrison, Mary Hirsch-Schena, Aubree Malick, Kevin Stevens, Catharine Young

12. PERSONNEL
A. School Psychology Intern Contract Approval
Upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the employment contract between Alfred University School Psychology Intern, Jacqueline Hess, and the Olean City School District with a compensation rate of $25,000 for the period of September 1, 2026 to June 30, 2027.
Motion by Julio Fuentes, second by Aubree Malick.
Final Resolution: Motion Carried
Aye: Elizabeth Burrows, Alex Calbi, Lee W Filbert, Julio Fuentes, Rene' Garrison, Mary Hirsch-Schena, Aubree Malick, Kevin Stevens, Catharine Young

B. Personnel Consent Agenda
Upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the Personnel Consent Agenda:

Mar-26								
Resignations:								
Last Name	**First Name**	**Position**	**Effective**				**Comments**	
Hendryx	JoAnna	Teacher Aide	2/10/2026					
Peterson-Volz	Tina	Teacher Aide	2/27/2026					
Yurek	Rebecca	Teacher Aide	3/14/2026					
Sosa	Maria	Food Service Helper	3/11/2026					
Foster	Mariah	Teacher Aide	2/26/2026					
Huselstein	Mark	Director of Facilities II	9/24/2026				Retirement	
Classified Appointments:								
Last Name	**First Name**	**Position**	**Effective**	**Hours**	**Salary/ Wages**	**Replacing**	**Certification Information**	**Building**
Renaud	Sophia	Teacher Aide	2/9/2026	5.75	$17.18		Probationary	OIMS
Shantler	Emily	Teacher Aide	2/23/2026	5.75	$17.18		Probationary	EV
Usatch	Carolyn	Teacher Aide	2/23/2026	5.75	$17.18		Probationary	EV
Certified Appointments:								
Last Name	**First Name**	**Position**	**Effective**	**Hours**	**Salary/ Wages**	**Replacing**	**Certification Information**	**Tenure Area/Date**
Hess	Jacqueline	Psychology Intern	9/1/2026	7.5	$25,000.00		Masters of School Psychology, Anticipated May 2026	9/1/26 - 6/30/27
Coaching and Extra-Curricular Appointments:								
Last Name	**First Name**	**Address**	**Position**	**Effective**	**Hours**	**Salary/Wages**	**Replacing**	**Certification Information**
Burke	Jamie		Girls Golf Assistant Coach	25-26 school year		$551.00	new position	
Paffie	David		Boys Modified Baseball Coach	25-26 school year		.060 Index ($2,543)	Luke Chapman	
Burrows	Terry		Head Football Coach	26-27 school year		.165 Index ($6,994) ** subject to change pending negotiations	Phil Vecchio	

Motion by Mary Hirsch-Schena, second by Elizabeth Burrows.
Final Resolution: Motion Carried
Aye: Alex Calbi, Lee W Filbert, Julio Fuentes, Rene' Garrison, Mary Hirsch-Schena, Aubree Malick, Kevin Stevens, Catharine Young
Abstain: Elizabeth Burrows

13. INFORMATIONAL MEETING

UPCOMING MEETINGS			
Audit & Finance	3/19/2026	4:00 p.m.	BOE Conference Room
Curriculum & Instruction	3/26/2026	4:00 p.m.	PLC Conference Room
Buildings & Grounds	3/31/2026	4:00 p.m.	BOE Conference Room

Operations	4/13/2026	4:30 p.m.	BOE Conference Room
BOE Regular Meeting	4/14/2026	4:30 p.m.	BOE Conference Room

LOOKING AHEAD			
Budget Hearing	5/5/2026	5:30 p.m.	LGI Room at OIMS
Budget Vote/BOE Election	5/19/2026	7am-9 pm	Music Suite at OIMS

14. EXECUTIVE SESSION

A. Exit meeting to go into Executive Session
Upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to exit the regular session at 8:37 to enter Executive Session for the purposes of Item #4. No one was invited to join the session and there was no action
Motion by Rene' Garrison, second by Aubree Malick.
Final Resolution: Motion Carried
Aye: Elizabeth Burrows, Alex Calbi, Lee W Filbert, Julio Fuentes, Rene' Garrison, Mary Hirsch-Schena, Aubree Malick, Kevin Stevens, Catharine Young

B. Exit executive session to reconvene to board meeting
To adjourn from executive session at 9:12 p.m. and reconvene to Regular BOE meeting.
Motion by Julio Fuentes, second by Lee W Filbert.
Final Resolution: Motion Carried
Aye: Elizabeth Burrows, Alex Calbi, Lee W Filbert, Julio Fuentes, Rene' Garrison, Mary Hirsch-Schena, Aubree Malick, Kevin Stevens, Catharine Young

15. ADJOURNMENT

A. Adjourn from Regular Meeting at 9:13 pm.
Motion by Julio Fuentes, second by Lee W Filbert.
Final Resolution: Motion Carried
Aye: Elizabeth Burrows, Alex Calbi, Lee W Filbert, Julio Fuentes, Rene' Garrison, Mary Hirsch-Schena, Aubree Malick, Kevin Stevens, Catharine Young

Respectfully submitted,



Jacqueline Reed
District Clerk