



Hendry County School District

ADDENDUM #1

IMPORTANT DOCUMENT – RFQ 26-0011 Owners Representative Services

ADDENDUM DATE: April 24, 2026

SUBJECT: Response Requirement Rubric and Scoring Sheet Update

I. NOTICE OF CHANGE

This addendum is issued to modify the Response Requirements by removing the requirement for bonding under this RFQ. The corresponding Scoring Rubric for has been updated to reflect this change. These changes are effective immediately and supersede any previous instructions regarding Tab 5 and the score sheet criteria.

II. REVISED RESPONSE REQUIREMENTS

Tab 5: INSURANCE, LITIGATION, AND SETTLEMENTS (Value: 0-5 Points) The requirements for this section have been updated to include business registration verification. Proposers must now include the following in Tab 5:

- Proof of Insurance: Provide evidence of current insurance coverage and confirm the ability to meet the applicable coverage limits required for this project.
- Litigation Disclosure: Disclose any pending litigation and any legal settlements involving the firm within the past five (5) years.
- Business Registration: Provide a current copy of the firm’s Sunbiz.org registration (Florida Department of State Division of Corporations)

III. SCORING SHEET UPDATE

The evaluation committee will now utilize the updated criteria for Tab 5 of the written proposal as outlined:

Tab 5: Insurance, Litigation, and Settlements (5 Points)

Evaluation based on adequacy of insurance, history of litigation/settlements, and valid Sunbiz registration.

ACKNOWLEDGE RECEIPT OF THIS ADDENDUM AND RETURN IT WITH YOUR SUBMITTAL. FAILURE TO SIGN AND RETURN WITH YOUR SUBMITTAL COULD RESULT IN REJECTION OF YOUR PROPOSAL.

SIGNATURE

PRINT OR TYPE NAME

COMPANY NAME

EMAIL ADDRESS