

NOTICE TO PARENTS OF STUDENTS ATTENDING DAVIDSON COUNTY SCHOOLS

School Fees for School Year 2013-2014

1. The Davidson County Board of Education has approved the collection of certain fees for each student for the current school year.
2. The total amount of all fees due for your child is shown on the attached schedule of fees. This amount is due on or before October 17, 2013.
3. If your family income is below a certain level, the collection of fees for your child will be waived. Even if your income is above this level, a full or partial waiver or an extension of time to pay the fees may be granted in an unusual circumstance.
4. The criteria for determining if a waiver will be granted are as follows:
 - A student whose family unit has a monthly income from all sources, other than assistance from governmental agencies, which is less than that shown in the following table shall be deemed indigent and shall be entitled to a waiver of fees.

Family Size	Monthly Gross Income
1	\$ 1,211.00
2	1,640.00
3	2,069.00
4	2,498.00
5	2,927.00
6	3,356.00
7	3,785.00
8	4,214.00
Each additional family member \$429.00 (Income limits per Davidson County DSS Caseworker Desk Reference effective 2/1/13)	

- If a family of a student cannot pay the amounts required without undue hardship because of unusual and exceptional circumstances, the principal of the school is authorized and directed to consider such circumstances and, in his/her discretion, do one of the following:
 - (a) Waive the fees
 - (b) Allow the payment of reduced fees
 - (c) Defer the payment of fees until a later date
 - If you wish to apply for a waiver of school fees, complete the form on the back of this letter and return it to your child's school.
5. The filing of an application, any information on the form, and the granting of a waiver will be confidential and known only to school personnel. There will be no discrimination against students who are granted waivers.
 6. When students receive financial support from a governmental agency, waiver of fees may be granted if government funds are not sufficient to support the child and pay school fees.
 7. Application for waivers in exceptional circumstances may be made by the appropriate governmental official and submitted to the principal of the school in which the student is enrolled.

If you have questions, call your child's principal.

**APPLICATION FOR WAIVER
OF SCHOOL FEES**

1. I hereby apply for the waiver of school fees for

(Name of Student)

2. There are _____ persons in our family unit.
(All persons living in same house or apartment.)

3. The total income of our family from all sources is approximately

\$ _____ per _____
(year, month, week)

4. Even though my/our income is above the level for waiver, we feel that fees should be waived for my/our child for the following reasons:
(List reasons such as illness, accident, or other unusual financial demands.)

Name of Parent

Homeroom Teacher

Address

Name of School

Telephone Number

FOR SCHOOL USE ONLY - DO NOT DETACH

APPROVED _____ DENIED _____

REASON DENIED _____

DATE _____ DETERMINING OFFICIAL _____

****This form is valid July 1, 2013 through June 30, 2014****