

Special Education Local Plan Area (SELPA) Local Plan

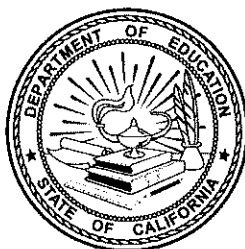
SELPA 1922 Norwalk-La Mirada USD SELPA

Fiscal Year 2024-25

LOCAL PLAN

Section B: Governance and Administration

SPECIAL EDUCATION LOCAL PLAN AREA



California Department of Education

Special Education Division

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B. Governance and Administration

California *Education Code (EC)* sections 56195 et seq. and 56205

Participating Local Educational Agencies

Participating local educational agencies (LEAs) included in the Special Education Local Plan Area (SELPA) local plan must be identified in Attachment I.

Special Education Local Plan Area—Local Plan Requirements

1. Describe the geographic service area covered by the local plan: [EC 56195.1(d); EC 56195.1(a)(1); EC 56211; EC 56212]

The Norwalk-La Mirada USD SELPA is single district SELPA that covers the geographic area of Norwalk, La Mirada, and portions of Whittier, Santa Fe Springs and unincorporated Los Angeles County.

2. Describe the SELPA regional governance and administrative structure of the local plan. Clearly define the roles and structure of a multi-LEA governing body, or single LEA administration as applicable: [EC 56195.1(b)(1)-(3)(c); EC 56205(a)(12)]

Because Norwalk-La Mirada USD SELPA is a single district SELPA, the local governing school board is the sole decision-making body of the SELPA. Approval of the Local Plan, approval of the budget, and employment of SELPA employees are all under the purview of the Norwalk-La Mirada USD School Board. The Norwalk-La Mirada USD School Board is the AU of the SELPA and as such is responsible for approving the SELPA Local Plan, approving the Annual Service and Budget Plans, approving special education programs and monitoring compliance as required by law.

3. Describe the SELPA's regional policy making process. Clearly define the roles of a multi-LEA governing body, or single LEA administration as applicable related to the policy making process for coordinating and implementing the local plan: [EC 56195.7(i)(j)(1)(2)]

Because Norwalk-La Mirada USD SELPA is a single district SELPA, it is responsible for implementing the services in the IEPs of students and those services that are provided for in the Annual Budget Plan. However, when Nowalk-La Mirada USD is unable to provide an appropriate program for an individual student, the district arranges for an appropriate placement, through an IEP team meeting with any other agencies as required to meet the unique needs of the student. Participating agencies may enter into agreements with the district in order to provide those service. Each agency will cooperate with other agencies, including

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Norwalk-La Mirada USD, in order to service individuals with disabilities who cannot be serviced through district programs. This cooperation ensures that a range of program options is available through the Norwalk-La Mirada USD SELPA.

4. Clearly define the roles of the County Office of Education (COE) as applicable, and/or any other administrative supports necessary to coordinate and implement the local plan: [EC 56195.1(c); EC 56205(a)(12)(D)(i); EC 56195.5]

The county provides services to students with IEPs who are enrolled in county Community Day Schools, County Juvenile Schools and Adult Detention facilities as identified in the Annual Service Plan. In addition, the county provides Differentiated Assistance and certifies the Local Plan.

5. Does the SELPA have policies and procedures that allow for the participation of charter schools in the local plan? [EC 56207.5]

Yes No

If No, explain why the SELPA does not have the policy and procedures.

6. Identify and describe the representation and participation of the SELPA community advisory committee (CAC) pursuant to EC Section 56190 in the development of the local plan: [EC 56194(a)(b)(d); EC 56195.9(a)]

The Norwalk-La Mirada USD SELPA has established a Community Advisory Committee (CAC) for special education. The district's CAC is composed of parents of students with disabilities enrolled in public or nonpublic schools within the Norwalk-La Mirada USD SELPA and may include students and adults with disabilities, teachers, special education service providers, and other school district personnel within the Norwalk-La Mirada USD SELPA.

7. Describe the SELPA's process for regular consultations regarding the plan development with representative of special education and regular education teachers, and administrators selected by the groups they represent and parent members of the CAC: [EC 56205(a)(12)(E); EC 56205(b)(7)]

Regular meeting will be held with the special education and general education teachers and administrators to consider the local plan requirements from CDE.

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8. Identify and describe the responsible local agency (RLA), Administrative Unit (AU), or other agency who is responsible for performing tasks such as the receipt and distribution of funds, provision of administrative support, and coordination and implementation of the plan: [EC 56836.01(a)(b); EC 56205(a)(12)(D)(ii); EC 56195(b)(3); EC 56030]

Because Norwalk-La Mirada USD SELPA is a single district SELPA, it is responsible for the receipt and distribution of all special education funds. The district is also responsible for the provision of administrative support and the coordination and implementation of the local plan. The Annual Budget Plan is reviewed by the governing board. As a single district SELPA, funds are not distributed to multiple districts, and all special education funds that are received are used to provide special education and related services to students within the Norwalk-La Mirada USD SELPA.

9. Describe the contractual agreements and the SELPA's system for determining the responsibility of participating agency for the education of each student with special needs residing within the geographical area served by the plan: [EC 56195.7. EC 56195.1(b)(c)]

In addition to providing a broad range of programs and services to students within the district attendance areas, the SELPA may provide for the education of individual students in special education programs maintained by other districts or county offices of education (LACOE, OCDE). The SELPA shall develop written agreements to be entered into by the entities providing services to students within the Norwalk-La Mirada USD SELPA. Each participating agency agrees to carry out the duties and responsibilities that are stated in the Memorandum of Understanding (MOU).

10. For multi-LEA local plans, specify:

a. The responsibilities of each participating COE and LEA governing board in the policymaking process: [EC 56205(a)(12)(D)(i)]

n/a

b. The responsibilities of the superintendents of each participating LEA and COE in the implementation of the local plan: [EC 56205(a)(12)(D)(i)]

n/a

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c. The responsibilities of district and county administrators of special education in coordinating the administration of the local plan: [EC 56205(a)(12)(D)(i)]

n/a

11. Identify the respective roles of the RLA/AU, the SELPA administrator, and the individual LEAs associated with the SELPA related to:

a. The hiring, supervision, evaluation, and discipline of the SELPA administrator and staff employed by the AU in support of the local plan: [EC 56205(a)(12)(D)(ii)(I)]

The RLA/AU human resources department works in conjunction with the RLA/AU Superintendent in hiring the SELPA Administrator. The SELPA Administrator is subject to the RLA's policies and procedures for day-to-day operations and receives direction from the Superintendent. SELPA staff are employed by the RLA and supervised by the SELPA Administrator, following the policies and practices put into place by the RLA.

b. The local method used to distribute federal and state funds to the SELPA RLA/AU and to LEAs within the SELPA: [EC 56205(a)(12)(D)(ii)(II); EC 56195.7(i)]

Because the Norwalk-La Mirada USD SELPA is a single district SELPA, both federal and state funds shall be allocated for use within the NLMUSD special education programs. The SELPA Administrator is responsible to ensure that the funds are allocated appropriately for students with disabilities. Upon approval of the Annual Budget Plan, those documents shall be submitted to CDE.

c. The operation of special education programs: [EC 56205(a)(12)(D)(ii)(III)]

The RLA/AU operates all of the special education programs within the Norwalk-La Mirada USD SELPA. The special administrators, including the SELPA Director, the director of special education, and other special education administrators, are responsible for the development and implementation of the special education programs within the district. Since there is only one LEA within the SELPA, that LEA is responsible for all the programs within the district.

d. Monitoring the appropriate use of federal, state, and local funds allocated for special education programs: [EC 56205(a)(12)(D)(ii)(IV)]

The fiscal department, in conjunction with the SELPA Administrator, monitors the use of all special education funds that are allocated for special education programs. Funds allocated for

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special education programs shall be used to provide services to students with disabilities. Funds may be used for the costs of special education and related services, as well as supplementary aids and services provided to students with disabilities in accordance with the IEP. The SELPA administrator is responsible to monitor the use of funds, along with the Annual Budget process, as required by CDE.

12. Describe how specialized equipment and services will be distributed within the SELPA in a manner that minimizes the necessity to serve students in isolated sites and maximizes the opportunities to serve students in the least restrictive environments: [EC 56206]

Specialized equipment and services will be distributed within the SELPA to the sites where students need the specialized services. There are no students in isolated sites within the SELPA. Specialized equipment allows for some students to be served in less restrictive environments as specified in their IEP. Low incidence funds provided by the State allow for the purchase of specialized books, materials, and equipment, which are necessary due to the adverse educational impact of a low incidence disability on access to instruction and learning in the least restrictive environment. Low incidence funding is intended to supplement and not supplant other available funding for books and materials.

"Low incidence disability" means a severely disabling condition with an expected incidence rate of less than one (1) percent of the total statewide enrollment in kindergarten through twelve grade. For purposes of this definition, severely disabling conditions are hearing impairments, vision impairments and severe orthopedic impairments, or any combination thereof. The SELPA is responsible for ensuring that each student who has been identified as a student with a "low incidence" disability, receives the required instructional support as indicated on the IEP. The SELPA Administrator is responsible for ensuring that all eligibility requirements are met prior to approving any expenditure of funds.

Policies, Procedures, and Programs

Pursuant to EC sections 56122 and 56205(a), the SELPA ensures conformity with Title 20 *United States Code (USC)* and in accordance with Title 34 *Code of Federal Regulations (CFR)* Section 300.201 and has in effect policies, procedures, and programs. For each of the following 23 areas, identify whether or not, each of the following provisions of law are adopted as stated. If the policy is not adopted as stated, briefly describe the SELPA's policy for the given area. In all cases, provide the SELPA policy and procedure numbers (If applicable. Leave blank if not applicable); the document title; and the physical location where the policy can be found.

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1. Free Appropriate Public Education: 20 USC Section 1412(a)(1); EC 56205(a)(1)

Policy/Procedure Number:

Document Title:

Document Location:

"It shall be the policy of this LEA that a free appropriate public education is available to all children with disabilities residing in the LEA between the ages of 3 and 21, inclusive, including children with disabilities who have been suspended or expelled from school." The policy is adopted by the SELPA as stated:

Yes No

2. Full Educational Opportunity: 20 USC Section 1412(a)(2); EC 56205(a)(2)

Policy/Procedure Number:

Document Title:

Document Location:

"It shall be the policy of this LEA that all children with disabilities have access to educational programs, non-academic programs, and services available to non-disabled children." The policy is adopted by the SELPA as stated:

Yes No

3. Child Find: 20 USC Section 1412(a)(3); EC 56205(a)(3)

Policy/Procedure Number:

Document Title:

Document Location:

"It shall be the policy of this LEA that all children with disabilities residing in the State, including children with disabilities who are homeless or are wards of the State and children with disabilities attending private schools, regardless of the severity of their disabilities, who are in need of special education and related services, are identified, located, and evaluated. A practical method has been developed and

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implemented to determine which children with disabilities are currently receiving needed special education and related services." The policy is adopted by the SELPA as stated:

Yes No

**4. Individualized Education Program (IEP) and Individualized Family Service Plan (IFSP):
20 USC Section 1412(a)(4); EC 56205(a)(4)**

Policy/Procedure Number:

Document Title:

Document Location:

"It shall be the policy of this LEA that an IEP, or an IFSP that meets the requirements of 20 USC Section 1436 (d), is developed, implemented, reviewed, and revised for each child with a disability who requires special education and related services in accordance with 20 USC Section 1414 (d). It shall be the policy of this LEA that an IEP will be conducted on at least an annual basis to review a student's progress and make appropriate revisions." The policy is adopted by the SELPA as stated:

Yes No

5. Least Restrictive Environment: USC Section 1412(a)(5); EC 56205(a)(5)

Policy/Procedure Number:

Document Title:

Document Location:

"It shall be the policy of this LEA that to the maximum extent appropriate, children with disabilities, including children in public or private institutions or other care facilities, are educated with children who are not disabled. Special classes, separate schooling, or other removal of children with disabilities from the general educational environment, occurs only when the nature or severity of the disability of a child is such that education in regular classes with the use of supplementary aids and services cannot be achieved satisfactorily." The policy is adopted by the SELPA as stated:

Yes No

6. Procedural Safeguards: 20 USC Section 1412(a)(6); EC 56205(a)(6)

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Policy/Procedure Number:

Document Title:

Document Location:

"It shall be the policy of this LEA that children with disabilities and their parents shall be afforded all procedural safeguards according to state and federal laws and regulations." The policy is adopted by the SELPA as stated:

Yes No

7. Evaluation: 20 USC Section 1412(a)(7); EC 56205(a)(7)

Policy/Procedure Number:

Document Title:

Document Location:

"It shall be the policy of this LEA that a reassessment of a child with a disability shall be conducted at least once every three years or more frequently, if appropriate." The policy is adopted by the SELPA as stated:

Yes No

8. Confidentiality: 20 USC Section 1412(a)(8); EC 56205(a)(8)

Policy/Procedure Number:

Document Title:

Document Location:

"It shall be the policy of this LEA that the confidentiality of personally identifiable data, information, and records maintained by the LEA relating to children with disabilities and their parents and families shall be protected pursuant to the Family Educational Rights and Privacy Act, non-academic programs, and services available to non-disabled children." The policy is adopted by the SELPA as stated:

Yes No

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9. Part C to Part B Transition: 20 USC Section 1412(a)(9); EC 56205(a)(9)

Policy/Procedure Number:

Document Title:

Document Location:

"It shall be the policy of this LEA that children participating in early intervention programs under the Individuals with Disabilities Education Act (IDEA), Part C, and who will participate in preschool programs, experience a smooth and effective transition to preschool programs in a manner consistent with 20 USC Section 1437(a)(9). The transition process shall begin prior to the child's third birthday."The policy is adopted by the SELPA as stated:

Yes No

10. Private Schools: 20 USC Section 1412(a)(10); EC 56205(a)(10)

Policy/Procedure Number:

Document Title:

Document Location:

"It shall be the policy of this LEA to assure that children with disabilities voluntarily enrolled by their parents in private schools shall receive appropriate special education and related services pursuant to LEA coordinated procedures. The proportionate amount of federal funds will be allocated for the purpose of providing special education services to children with disabilities voluntarily enrolled in private school by their parents." The policy is adopted by the SELPA as stated:

Yes No

11. Local Compliance Assurances: 20 USC Section 1412(a)(11); EC 56205(a)(11)

Policy/Procedure Number:

Document Title:

Document Location:

"It shall be the policy of this LEA that the local plan shall be adopted by the appropriate local board(s)

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(district/county) and is the basis for the operation and administration of special education programs, and that the agency(ies) herein represented will meet all applicable requirements of state and federal laws and-regulations, including compliance with the IDEA; the Federal Rehabilitation Act of 1973, Section 504 of Public Law; and the provisions of the California EC, Part 30." The policy is adopted by the SELPA as stated:

Yes No

12. Interagency: 20 USC Section 1412(a)(12); EC 56205(a)(12)(D)(iii)

Policy/Procedure Number:

Document Title:

Document Location:

"It shall be the policy of this LEA that interagency agreements or other mechanisms for interagency coordination are in effect to ensure services required for free appropriate public education are provided, including the continuation of services during an interagency dispute resolution process." The policy is adopted by the SELPA as stated:

Yes No

13. Governance: 20 USC Section 1412(a)(13); EC 56205(a)(12)

Policy/Procedure Number:

Document Title:

Document Location:

"It shall be the policy of this LEA to support and comply with the provisions of the governance bodies and any necessary administrative support to implement the local plan. A final determination that an LEA is not eligible for assistance under this part will not be made without first affording that LEA with reasonable notice and an opportunity for a hearing through the State Education Agency." The policy is adopted by the SELPA as stated:

Yes No

14. Personnel Qualifications; EC 56205(a)(13)

Policy/Procedure Number:

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Document Title:

Document Location:

"It shall be the policy of this LEA to ensure that personnel providing special education related services are appropriately and adequately prepared and trained, and that those personnel have the content knowledge and skills to serve children with disabilities. This policy shall not be construed to create a right of action on behalf of an individual student for the failure of a particular LEA staff person to be highly qualified or to prevent a parent from filing a State complaint with the California Department of Education (CDE) about staff qualifications." The policy is adopted by the SELPA as stated:

Yes No

15. Performance Goals and Indicators: 20 USC Section 1412(a)(15); EC 56205(a)(14)

Policy/Procedure Number:

Document Title:

Document Location:

"It shall be the policy of this LEA to comply with the requirements of the performance goals and indicators developed by the CDE and provide data as required by the CDE." The policy is adopted by the SELPA as stated:

Yes No

16. Participation in Assessments: 20 USC Section 1412(a)(16); EC 56205(a)(15)

Policy/Procedure Number:

Document Title:

Document Location:

"It shall be the policy of this LEA that all students with disabilities shall participate in state and district-wide assessment programs described in 20 USC Subsection 6311. The IEP team determines how a student will access assessments with or without accommodations, or access alternate assessments where necessary and as indicated in their respective Reps.." The policy is adopted by the SELPA as stated:

Yes No

17. Supplementation of State, Local, and Federal Funds: 20 USC Section 1412(a)(17); EC

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56205(a)(16)

Policy/Procedure Number:

Document Title:

Document Location:

"It shall be the policy of this LEA to provide assurances that funds received from Part B of the IDEA will be expended in accordance with the applicable provisions of the IDEA, and will be used to supplement and not to supplant state, local, and other federal funds." The policy is adopted by the SELPA as stated:

Yes No

18. Maintenance of Effort: 20 USC Section 1412(a)(18); EC 56205(a)(17)

Policy/Procedure Number:

Document Title:

Document Location:

"It shall be the policy of this LEA that federal funds will not be used to reduce the level of local funds and/or combined level of local and state funds expended for the education of children with disabilities except as provided in federal laws and regulations." The policy is adopted by the SELPA as stated:

Yes No

19. Public Participation: 20 USC Section 1412(a)(19); EC 56205(a)(18)

Policy/Procedure Number:

Policy/Procedure Title:

Document Location:

"It shall be the policy of this LEA that public hearings, adequate notice of the hearings, and an opportunity for comments are available to the general public, including individuals with disabilities and parents of children with disabilities, and are held prior to the adoption of any policies and/or regulations needed to comply with Part B of the IDEA." The policy is adopted by the SELPA as stated:

Yes No

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20. Suspension and Expulsion: 20 USC Section 1412(a)(22); EC 56205(a)(19)

Policy/Procedure Number:

Document Title:

Document Location:

"The LEA assures that data on suspension and expulsion rates will be provided in a manner prescribed by the CDE. When indicated by data analysis, the LEA further assures that policies, procedures, and practices related to the development and implementation of the IEPs will be revised." The policy is adopted by the SELPA as stated:

Yes No

21. Access to Instructional Materials: 20 USC Section 1412(a)(23); EC 56205(a)(20)

Policy/Procedure Number:

Document Title:

Document Location:

"It shall be the policy of this LEA to provide instructional materials to blind students or other students with print disabilities in a timely manner according to the state-adopted National Instructional Materials Accessibility Standard." The policy is adopted by the SELPA as stated:

Yes No

22. Over-identification and Disproportionality: 20 USC Section 1412(a)(24); EC 56205(a)(21)

Policy/Procedure Number:

Document Title:

Document Location:

"It shall be the policy of this LEA to prevent the inappropriate over-identification or disproportionate representation by race and ethnicity of children as children with disabilities." The policy is adopted by the SELPA as stated:

Yes No

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23. Prohibition on Mandatory Medicine: 20 USC Section 1412(a)(25); EC 56205(a)(22)

Policy/Procedure Number:

Document Title:

Document Location:

"It shall be the policy of this LEA to prohibit school personnel from requiring a student to obtain a prescription for a substance covered by the Controlled Substances Act as a condition of attending school or receiving a special education assessment and/or services." The policy is adopted by the SELPA as stated:

Yes No

Administration of Regionalized Operations and Services

Pursuant to EC sections 56195.7(c), 56205(a)(12)(B), 56368, and 56836.23, describe the regionalized operation and service functions. Descriptions must include an explanation of the respective roles of the RLA/AU, the SELPA administrator, and the individual LEAs associated with the SELPA. Information provided should include the document title and the location (e.g., SELPA office) for each function:"

1. Coordination of the SELPA and the implementation of the local plan:

Document Title:

Document Location:

Description:

2. Coordinated system of identification and assessment:

Document Title:

Document Location:

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Description:

3. Coordinated system of procedural safeguards:

Document Title:

Document Location:

Description:

4. Coordinated system of staff development and parent and guardian education:

Document Title:

Document Location:

Description:

5. Coordinated system of curriculum development and alignment with the core curriculum:

Document Title:

Document Location:

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Description:

Curriculum is selected and adopted in Norwalk-La Mirada USD SELPA based on the approved cycle by CDE. Students with disabilities shall be provided the same curriculum as students without IEPs. Students with IEPs shall have access to both basic educational materials and supplementary educational materials, as appropriate. The district's process to adopt materials includes a committee that includes both teachers and administrators.

6. Coordinated system internal program review, evaluation of the effectiveness of the local plan, and implementation of the local plan accountability system:

Document Title:

Comprehensive Local Plan for Special Education

Document Location:

Norwalk-La Mirada USD Board Policies on district website

Description:

The SELPA Local Plan will be reviewed regularly as required by CDE to ensure that the required elements are in the plan and to review their effectiveness. The Annual Budget and Service Plans, parts of the Local Plan, will be updated annually, approved by the school board, and submitted to CDE. The entire local plan will be evaluated, updated and adopted every three years.

7. Coordinated system of data collection and management:

Document Title:

Evaluation of the Instructional Program

Document Location:

Norwalk-La Mirada USD Board Policies on district website

Description:

The district will provide regular updates to the school board on the progress of the instructional program. Data for each statistically significant subgroup, including students with disabilities, will be reported and analyzed, along with recommendations. Appropriate recommendations are made based on these reports.

8. Coordination of interagency agreements:

Document Title:

Nonpublic, Nonsectarian School and Agency Services for Special Education

Document Location:

Norwalk-La Mirada USD Board Policies on district website

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Description:

Each interagency agreement is made on Master Contract forms and includes an individual services agreement for each student. The Master Contract describes the process that the LEA/SELPA will use to oversee and evaluate placements in nonpublic schools. The individual services agreement is based on the IEP of each individual student, and the services may only be changed if the IEP changes.

9. Coordination of services to medical facilities:

Document Title:

Document Location:

Description:

The SELPA does not coordinate services to medical facilities within the district's geographic boundaries.

10. Coordination of services to licensed children's institutions and foster family homes:

Document Title:

Document Location:

Description:

The district's liaison, in coordination with other district staff, ensures that placement decisions for foster youth are based on the student's best interests. The district collaborates with local agencies and officials, including the county placing agency, social services, probation officers, and juvenile court officers. The district may enter into agreements with these groups in order to coordinate services.

11. Preparation and transmission of required special education local plan area reports:

Document Title:

Document Location:

Description:

The SELPA Administrator will prepare any required CDE reports. These include the Local Plan, Annual Service Plan, Annual Budget Plan, and any data reporting through CALPADs.

12. Fiscal and logistical support of the CAC:

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Document Title:

Document Location:

Description:

13. Coordination of transportation services for individuals with exceptional needs:

Document Title:

Document Location:

Description:

14. Coordination of career and vocational education and transition services:

Document Title:

Document Location:

Description:

15. Assurance of full educational opportunity:

Document Title:

Document Location:

Description:

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16. Fiscal administration and the allocation of state and federal funds pursuant to *EC* Section 56836.01—The SELPA Administrator's responsibility for the fiscal administration of the annual budget plan; the allocation of state and federal funds; and the reporting and accounting of special education funding.

Document Title:	Comprehensive Local Plan for Special Education
Document Location:	Norwalk-La Mirada USD Board Policies on district website
Description:	The SELPA Administrator is responsible for the fiscal administration of the annual budget plan. The SELPA Administrator works collaboratively with the fiscal department to monitor expenditures that ensure that special education funds are used for students with IEPs. The SELPA Administrator also works with the fiscal department on the development of the annual budget plan. Because Norwalk-La Mirada USD SELPA is a single district SELPA, there is no separate allocation plan since all funds are used for students with disabilities within the district.

17. Direct instructional program support that maybe provided by program specialists in accordance with *EC* Section 56368:

Document Title:	n/a
Document Location:	n/a
Description:	As part of regionalized services, program administrators may provide direct instructional support to any schools in the district. The instructional program support may include pre-referral screening, Tier 2 or Tier 3 instructional strategies, professional development for certificated and classified staff, and consultation regarding individual situations for students preschool to adult transition.

Special Education Local Plan Area Services

1. A description of programs for early childhood special education from birth through five years of age:

Document Title:	Comprehensive Local Plan for Special Education
Document Location:	Norwalk-La Mirada USD Board Policies on district website
	Services are provided to students who have solely low incidence

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Description:

disabilities from birth to age 3 via early intervention services provided in the natural environments, including home and community settings. Based on the student's assessed developmental needs and the family's concerns and priorities, home-based services are offered from birth through age two through the IFSP process. Beginning at age 3, students are assessed through the multidisciplinary approach in order to determine whether they meet eligibility for an IEP. This means that the student is assessed in all areas of suspected disability, using a variety of assessment tools and strategies. Upon receipt of the signed assessment plan, the assessment team has 60 days to complete the assessment and hold the IEP team meeting. Preschool students may be found eligible under the criteria found in 5 CCR 3030 and 3031.

2. A description of the method by which members of the public, including parents or guardians of individuals with exceptional needs who are receiving services under the local plan, may address questions or concerns to the SELPA governing body or individual administrator:

Document Title:

Document Location:

Description:

Parents or guardians of a student with a disability who receive services under the local plan may address questions or concerns in several ways. Parent guardians may address concerns in an informal manner with the teacher or school administrator, or they may contact the SELPA administrator. Parent guardians also have the option of asking for ADR if they disagree with their student's IEP. Parent guardians are also able to file a complaint with CDE or file for due process.

3. A description of a dispute resolution process, including mediation and final and binding arbitration to resolve disputes over the distribution of funding, the responsibility for service provision, and the other governance activities specified within the local plan:

Document Title:

Document Location:

Description:

Because Norwalk-La Mirada USD SELPA is a single district SELPA, there are not disputes regarding the funding distribution or the responsibilities for service provision. There are no SELPA regionalized programs. Any funding that is received for special education is distributed only to NLMUSD and used specifically for students with IEPs. Norwalk-La Mirada is the district of special education accountability for

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all students with IEPs that reside within the district boundaries.

4. A description of the process being used to ensure a student is referred for special education instruction and services only after the resources of the regular education program have been considered and, where appropriate, utilized:

Document Title:	Identification of Individuals for Special Education
Document Location:	Norwalk-La Mirada USD Board Policies on district website
Description:	Norwalk-La Mirada USD SELPA utilizes the resources of the regular education program, where appropriate, before referring a student for assessment for special education services. All referrals from school staff from special education assessment shall include a reason for the referral and a description of the regular program resources that were considered and/or modified for use with the student and their effect (5 CCR 3021). This may include a tiered system of support, including MTSS or RTI.

5. A description of the process being used to oversee and evaluate placements in nonpublic, nonsectarian schools and the method of ensuring that all requirements of each student's individualized education program are being met. The description shall include a method for evaluating whether the student is making appropriate educational progress:

Document Title:	Nonpublic, Nonsectarian School and Agency Services for Special Education
Document Location:	Norwalk-La Mirada USD Board Policies on district website
Description:	Prior to entering into a contract to place a student in a nonpublic school, the district will verify that the school is certified to provide special education and related services to students with disabilities (EC 56366). During the period when any student with a disabilities is placed in a nonpublic school, the IEP Team retains responsibility for monitoring the student's progress towards meeting goals identified in the IEP. The nonpublic school forwards progress towards goals, collects data, and provides the district with Behavior Emergency Reports (BERs) when appropriate. The district staff is also required to visit the nonpublic school on a regular basis, including those nonpublic schools that are part of an out-of-state residential treatment center.

6. A description of the process by which the SELPA will fulfill the obligations to provide free and appropriate public education (FAPE) to a student age 18 to 21 (or age 22 under the circumstances

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described in *EC 56026(c)(4)*) who has been incarcerated in a county jail and remains eligible for special education services:

The obligation to make FAPE available extends to those otherwise-eligible adults in county jail, age 18 to 21, who: (a) had been identified as a child with a disability and had received services in accordance with an IEP, but left school prior to their incarceration; or (b) did not have an IEP in their last educational setting, but had actually been identified as a child with a disability. (*EC Section 56040*)

It is the responsibility of the district of residence (DOR) to provide special education services and related services to an adult student in county jail who remains eligible for these services and wishes to receive them. The DOR is the district in which the student's parents resided when the student turned 18, unless and until the parents move to a new DOR. For conserved students, the DOR is based on the residence of the conservator. (*EC Section 56041*)

Document Title:	Annual Service Plan
Document Location:	Norwalk-La Mirada USD SELPA webpage
Description:	The Norwalk-La Mirada USD SELPA will contract with local districts to provide services to any adult student in the county jail who is currently eligible for special education and related services and wishes to receive them, and in with NLMUSD is the district of residence and district of special education accountability, as outlined in the Annual Services Plan.