

**MILFORD SCHOOL DISTRICT BOARD OF
EDUCATION REGULAR BOARD
MEETING MINUTES
February 23, 2026**

| Board Members in Attendance | |
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| Mr. Scott Fitzgerald | Ms. Yanelle Powell |
| Mr. Matt Bucher | Mrs. Ashlee Connell |
| Mrs. Jennifer Massotti | Mrs. Cynthia McKenzie |
| Mr. Travis Moorman, Executive Secretary | |

The Regular Meeting of the Milford Board of Education was called to order by President Scott Fitzgerald at 5:30pm PM. The meeting was held virtually.

MOTION MADE BY Mrs. Ashlee Connell / SECONDED BY Mrs. Jennifer Massotti at 5:30 PM to enter in executive session. Motion passed unanimously.

RETURN TO OPEN SESSION

MOTION MADE BY Mr. Matt Bucher / SECONDED BY Mrs. Ashlee Connell at 7:00 PM to return to open session. February 23, 2026. Motion passed unanimously.

PLEDGE OF ALLEGIANCE

Mr. Scott Fitzgerald led everyone in reciting the Pledge of Allegiance.

ROLL CALL

Roll Call was taken by Board Executive Secretary, Mr. Travis Moorman. 6 Board Members were present, with 1 absent. The meeting opened with a quorum.

APPROVAL OF MINUTES

MOTION MADE BY Mrs. Jennifer Massotti / SECONDED BY Mrs. Ashlee Connell to accept the minutes presented in December 2025 with no changes. Motion passed unanimously.

CHANGES TO AGENDA

Changes to the agenda were as follows:

Board Approved to strike section 8 from the agenda, Recognitions, and Presentations.

Board Approved to strike 12F from the agenda, Fiscal Year 2023 Performance Audit.

Board Approved to strike 15C from the agenda, eliminating all first read policies for the month of February.

MOTION MADE BY Mrs. Ashlee Connell / SECONDED BY Mrs. Jennifer Massotti that all changes to agenda be accepted as presented. Motion passed unanimously.

PUBLIC COMMENT – No public comment requests were received.

SUPERINTENDENT’S REPORT

Mr. Moorman reported on school closures due to power outages in the area. Delmarva and Delaware Electric Coop reported that there were still outages but being reduced significantly. Due to the weather conditions continuing and the amount of snow Mr. Moorman announced that Milford School District would be closed on Tuesday February 24, 2026. Kent County, Sussex County Superintendents and the Department of Education have been involved in discussions of operating with the effects of the winter storm. Another meeting of Superintendents and DOE was scheduled for February 24, 2026.

The School Calendar was treated as a policy during the February 23, 2026, regular board meeting so that it could be voted on as a First Read. The School Calendar is being prepared to be distributed to the public once approved.

ACADEMIC EXCELLENCE: Dr. Bobbie Kilgore

2 Field Trips were presented to the board by Mr. Travis Moorman as an action item **MOTION MADE BY Mrs. Jennifer Massotti / SECONDED BY Mrs. Cynthia McKenzie to approve both Field Trips as presented. Motion passed unanimously.**

Mrs. Tammy Smith presented monthly revenue, expenditures, and major capital reports as of January 31, 2026, **MOTION MADE BY Mr. Matt Bucher / SECONDED BY Mrs. Jennifer Massotti to approve the January 31, 2026, financial reports as presented. Motion passed unanimously.**

Mrs. Tammy Smith presented two Construction Change Orders; **MOTION MADE BY Mr. Matt Bucher / SECONDED Mrs. Jennifer Massotti to approve the two Change Order as presented. Motion passed unanimously.**

Mrs. Tammy Smith presented DDOE Financial Position Report as of December 31, 2025; **MOTION MADE BY Mr. Matt Bucher / SECONDED Mrs. Ashlee Connell to approve the DDOE Financial Position Report as of December 31, 2025, as presented. Motion passed unanimously.**

Mrs. Tammy Smith presented the Financial Fiscal Year 2026 Revenue and Expenditure Budgets.

Mr. Matt Bucher asked where he would find the “give back” amount in the budget report? Mrs. Tammy Smith replied that it was not directly on the revenue budget, it could be found in the category where it fell. The total give back amount totaled \$733,962. **MOTION MADE BY Mr. Matt Bucher / SECONDED Mrs. Cynthia McKenzie to approve the Financial Fiscal Year 2026 Revenue and Expenditure Budgets as presented. Motion passed unanimously.**

Due to technical problems, Mr. Travis Moorman presented State Mental Health Funds Contractual Services **MOTION MADE BY Mr. Matt Bucher / SECONDED Mrs. Ashlee Connell to approve the State Mental Health Funds Contractual Services as presented. Motion passed unanimously.**

EMPOWERING AND INVESTING IN OUR PEOPLE: Dr. Laura Bond

The Personnel report was presented for approval as presented in executive session. **MOTION MADE BY Mrs. Ashlee Connell / SECONDED BY Mrs. Jennifer Massotti to approve the Personnel report as presented in executive session. Motion passed unanimously.**

BOARD DISCUSSION:

Mr. Moorman requested approval of the School Choice recommendation as presented.

Question from Mr. Bucher: Is the School Choice process was conducted based on Board Policy and Delaware Code? Mr. Moorman answered: Yes, the School Choice process was taken directly from the Board Policy and Delaware Code. **MOTION MADE BY Mrs. Cynthia McKenzie / SECONDED BY Mr. Matt Bucher to approve the School Choice recommendation. Motion passed with 5 in favor and 1 absent.**

Per Mr. Matt Bucher, ask that the DSBA report be tabled until the March 2026. Mr. Scott Fitzgerald gave approval to that request.

Dr. Laura Bond presented the 2026 – 2027 School Calendar for the board consideration as a First Read. She stated that a committee made up of members of MEA and representatives from various workgroups including administrators. The committee met starting in December 2025 and convened once per month for three months. Question: Mrs. Jennifer Massotti asked Are we starting before Labor Day due to the election? Dr. Bond answered that MSD will be starting classes prior to Labor Day because Labor Day was so late this year. Question: Mr. Bucher asked how the instructional hours for last year compared to the 2026-2027 instructional hours? Dr. Bond responded due to the election year; we have less instructional hours but are still in excess of the State recommended hours. Professional Development and Non-Academic Trainings are also factored into the 2026-2027 School Calendar.

Mr. Travis Moorman presented the following policies to the Board for a Second Read and Approval. These policies were introduced for First Read in December 2025. Mr. Scott Fitzgerald entertained a motion for Policies listed from 15D1-15D14 be voted on in mass.

MOTION MADE BY Mrs. Jennifer Massotti / SECONDED BY Mr. Matt Bucher to approve the presented policies. 15D1-15D14 in mass. Motion passed unanimously.

The Good of The Order: Mr. Matt Bucher thanked the administrators and the IT Team for putting together the meeting virtually at the last minute. Mrs. Ashlee Connell mentioned that her daughter, the Student Council President of LuLu Ross attended her first board meeting on February 23, 2026.

ADJOURNMENT

MOTION MADE BY Mrs. Ashlee Connell / SECONDED BY Mrs. Jennifer Massotti that the Regular meeting of the Milford Board of Education held on Monday February 23, 2026, be adjourned at 7:43pm. Motion passed unanimously.