

**JASPER CITY SCHOOLS
VACANCY
APRIL 23, 2026**

POSITION: **System Lead Nurse - PT (Part Time)**

JOB DESCRIPTION: **Attached**

REQUIRED QUALIFICATIONS: **State Certification in Field**

SALARY SCHEDULE: **Contract**

SUBMIT APPLICATION TO: **HireTrue Website
(thru ALSDE)**

DEADLINE FOR APPLICATION: **May 6, 2026 or Until Filled**

Equal Education/Employment Opportunity Statement

It is the official policy of the Jasper City School District that no person shall on the grounds of race, color, disability, sex, religion, creed, national origin or age, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program, activity or employment.

TITLE: System Nurse – Part Time

- QUALIFICATIONS:**
1. Graduate from an accredited school of nursing
 2. Licensed Registered Nurse (RN) in Alabama
 3. Bachelor's Degree from an accredited college or university is preferred
 4. Current CPR card
 5. Valid driver's license and the ability to have access to appropriate transportation to meet job requirements
 6. Must meet the suitability criteria for employment and/or certification/licensure under the Alabama Child Protection Act of 1999 and Act no. 2002-457
 7. Such alternatives as the Board may deem acceptable

REPORTS TO: Special Education Coordinator

JOB GOAL: To provide health education and maintain a climate of health and well being in the schools.

EXPECTED WORKDAY: Not to exceed 20 hours per week

FSLA: Exempt

PERFORMANCE RESPONSIBILITIES

1. Schedules and/or conducts screenings and assessments of students to detect problems. Document and refer students with deficiencies in accordance with departmental regulations. (Examples vision, hearing, scoliosis)
2. Establishes and maintains contact with community agencies and clinics responsible for providing health care for students. Stay familiar with their policies and procedures.
3. Schedules and conducts home visits when appropriate.
4. Participates in school in-service training programs as requested.
5. Assists in carrying out policies and procedures for control of communicable diseases. Furnishes information to school officials and parents.
6. Be available to all schools as a resource for health related issues.
7. Assists in training teachers, parents, and the community at large on the hazards of substance abuse.
8. Collaborates efforts with local school personnel, local and state agencies in the intervention and prevention of drug abuse in grades K-12.
9. Conducts and schedules health screenings for pre-school special education referrals.
10. Conducts health screenings for all special education referrals.
11. Investigates individual health problems of all students. Consults with appropriate agencies for treatment. Follows-up and submits any required reports.
12. Contacting principal and health services coordinator regarding crisis situations in the school. This includes child abuse, threatened suicide and accidents.

POSITION DESCRIPTION (Continued)
SYSTEM NURSE
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- 13. Takes leave time in accordance with Board policy.
- 14. Performs other related duties as may be assigned by the special education coordinator or the Superintendent.
- 15. Attendance is an essential function of the job.

TERMS OF EMPLOYMENT: Part Time – Not to exceed 20 hours per week

EVALUATION: Performance of job will be evaluated at the end of the school year in accordance with Board's policy for Evaluation of Support Personnel.

Signature: _____ Date: _____

Approved by Human Resource Director: _____ Date: _____