

Dear Advanced Placement Students,

As we prepare for AP testing in May, I would like to share important information regarding exam security policies, prohibited and required items, the AP exam schedule, and procedures and fees related to missed exams.

Exam Security Policies - College Board has published strict testing security policies regarding electronic devices. Smart glasses, including any prescription glasses that have smart or electronic capabilities (even if they are powered off or can be turned on), are NOT permitted in the AP testing room. This policy applies to all AI-enabled or smart eyewear, regardless of whether the device is actively in use.

In addition, personal electronic devices are not allowed in the testing room, except for school-issued laptops. All prohibited items must be turned off and will be collected prior to the start of the exam.

Prohibited electronic devices include, but are not limited to:

- Phones or cell phones
- Smartwatches
- Smart glasses or wearable technology of any kind
- Laptops or tablet computers
- Bluetooth devices
- Portable listening or recording devices
- Cameras or other photographic equipment
- Devices that can access the internet
- Separate timers of any type
- Any other electronic or communication devices

Other prohibited items:

- Books, notebooks, compasses, correction fluid/tape, dictionaries, highlighters, or notes
- Mechanical pencils, #3 pencils, or colored pencils
- Rulers or straightedges (Allowed for Physics exams only)
- Protractors
- Scratch paper (will be provided in each exam)
- Reference guides (will be provided in relevant exams)
- Keyboard maps or other writing instructions
- Food or drink
- Clothing or shoes with subject related information
- Head coverings (e.g. hats, brimmed caps, or hoods) are not permitted while testing. Head coverings worn for medical or religious reasons are permitted provided they do not obstruct testing staff's ability to view the test taker's eyes and ears.
- Ear plugs or headphones
- Clipboards
- Detachable private screens

- Separate computer monitors

Required items:

- Fully charged school-issued laptop
- Laptop charger
- Valid school-issued or government-issued ID
- 2 sharpened #2 pencils (with erasers)
- 2 pens with black or blue ink

Allowed items:

- A watch that does not have internet access, beep or make noise, or have an alarm is allowed.
- For exams that allow, or require, the use of calculators: Students can bring up to 2 approved calculators (Note: The Desmos built-in calculator is available as an option in Bluebook. Talk to your AP teacher regarding approved calculators and recommendations.)
- AP Physics 1 students can bring a ruler or straightedge.

Please note that you will need to remember your College Board login information to access your exam in Bluebook.

Students who bring prohibited devices/items into the testing room **risk having their exam invalidated** and the devices/items confiscated in accordance with College Board policies.

AP Exam Schedule - Please note that AP exam dates and start times are set by the College Board. It is the student's responsibility to arrive on time and fully prepared for each scheduled exam. Late arrivals will not be admitted once testing has begun.

Date/ Time	AP Exam	Location
WEEK 1		
Tuesday, May 5 th at 8 a.m.	Human Geography	Competition Gym
Tuesday, May 5 th at 12 p.m.	US Government & Politics	Competition Gym
Wednesday, May 6 th at 8 a.m.	English Literature & Composition	Room 332
Wednesday, May 6 th at 12 p.m.	Physics 1	Media Center
Thursday, May 7 th at 8 a.m.	World History: Modern	Competition Gym
Thursday, May 7 th at 12 p.m.	Statistics	Competition Gym
Friday, May 8 th at 8 a.m.	US History	Media Center
Friday, May 8 th at 12 p.m.	Macroeconomics	Media Center
WEEK 2		
Monday, May 11 th at 8 a.m.	Calculus AB	Room 332
Wednesday, May 13 th at 8 a.m.	English Language & Composition	Media Center
Thursday, May 14 th at 12 p.m.	Computer Science Principles	Media Center
Friday, May 15 th at 8 a.m.	Environmental Science	Room 332
WEEK 3		
Friday, May 22 nd at 8 a.m.	Environmental Science (IB Students)	Room 332

Report Times - For 8:00 a.m. exams, you must report to your testing location by 7:45 a.m. For 12:00 p.m. exams, report to your testing location by 11:45 a.m. **Students will not be admitted to the exams late.**

Lunch Break - All students who are testing in the afternoon will be dismissed from their second-block class at 11:15 a.m. for a half-hour lunch break prior to reporting to their testing location at 11:45 a.m.

Leaving the Exam - College Board policy states that no student may exit the exam until the entire exam time has elapsed, and the proctor has dismissed the test-takers.

Restroom Breaks - Students may ask permission to visit the designated restroom during the test; however, only one student may leave the room at a time AND the testing clock does not stop.

AP Exam Terms and Conditions - Students must acknowledge at the start of the exam that they agree to the AP Exam Terms and Conditions. Students must go to <http://www.cb.org/apexamterms> prior to test day to review the policies they must follow when taking AP exams.

Late and Cancellation Fees - If a student misses an AP exam, the College Board requires a \$40 missed-exam or late-testing fee for any approved rescheduled or cancelled exam. This fee must be paid by the student/parent and is assessed regardless of the reason for the absence unless otherwise specified by College Board guidelines.

Test Scores - Scores will be available to students online at <http://www.apscore.org> in July. To access your scores, you must log into <https://myap.collegeboard.org/login>. SENIORS: Be sure to send your scores to your college, if applicable.

I appreciate your cooperation in helping ensure a fair, secure, and orderly testing environment for all.

If you have questions, please feel free to reach out prior to testing.

Best regards,

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