

**PROJECT TITLE: Removal of Hubbard Barn Structure**

**OWNER: Regional School District #17 Board of Education**

LOCATION: Adjacent to the entrance of the Haddam-Killingworth High School Campus, 91 Little City Road, Higganum, Connecticut.

**PROJECT OVERVIEW:**

Regional School District #17 (hereafter referred to as the BOARD) is soliciting proposals from qualified contractors for the disposal of the Hubbard Barn structure, a two-story, hipped-roof building consisting of approximately 1,400 square feet located at the entrance to the Haddam-Killingworth High School campus.

**CURRENT CONDITION:**

The Hubbard Barn has suffered structural compromise, aggravated by the heavy snow and winter conditions, and is currently near collapse. The structure sits in the middle of school property and poses a safety concern for students and other visitors to the property.

**HISTORIC STATUS:**

The Hubbard Barn, construction date estimated in the 1840's, is not currently registered with the National or State Register of Historic Places. Some architectural features and structural timbers may be salvageable.

**SCOPE OF WORK:**

The BOARD is requesting proposals for either one or both of the following two options:

***Option 1: Demolition and Removal***

- Complete demolition of the structure
- Safe and responsible removal and disposal of all resulting debris.

***Option 2: Deconstruction for Salvage and Removal***

- Systematic deconstruction of the barn to maximize the salvage of materials.
- Safe and responsible removal and disposal of all remaining, non-salvageable debris.

## **BOTH OPTIONS REQUIRE CONTRACTORS TO:**

- Provide a timeline to complete all work
- Possess the necessary licenses to perform work
- Obtain all required permits and pay the related fees
- Load all materials into dumpsters, control access to safely work, prevent public access to the materials, and promptly remove all debris or salvaged materials offsite
- Demolish remainder of foundation and bury onsite
- Import structural fill and rough grade
- Topsoil, fertilize, seed and straw the excavation site where barn once stood

## **START AND END DATES**

The Project must start after June 5, 2026 and end date prior to August 14, 2026

## **QUESTIONS REGARDING THIS RFP SHOULD BE ADDRESSED TO:**

Karen Asetta, Director of Finance & Operations [kasetta@rsd17.org](mailto:kasetta@rsd17.org)

## **INSTRUCTIONS TO BIDDERS**

***A mandatory pre-proposal conference will be held on Wednesday, April 29, 2026 at 11:00am in the parking lot of “Hubbard House” at 91 Little City Road, Higganum, CT 06441.*** Contractors are required send a representative to register at the site visit to view existing conditions. This will be the only opportunity to view the jobsite.

**Submit signed documents: Appendix A rate sheet through Appendix F in an envelope marked with the bidder's name and address on the upper left-hand corner.**

**Responses are to be plainly marked in the lower left-hand corner of the envelope:  
Removal of Hubbard Barn Structure, RFP # 26-422, Bid Opening Date May 8, 2026 12:00 pm. Bids will be opened at the Region 17 Central Office at 57 Little City Road, Higganum, CT 06441.**

Bids received later than the date and time specified will not be considered. Amendments to or withdrawals of Bids received later than the date and time set for Bid opening will not be considered.

The BOARD is exempt from the payment of Federal Excise Taxes and the State of Connecticut Sales Tax and such taxes must not be included in the Bid prices.

The BOARD reserves the right to reject all bids, to waive technical defects and informalities in the bids, and to make to award a contract that in its judgment will be in the best interest of the BOARD.

The BOARD may make such an investigation as deemed necessary to determine the ability of the bidder to discharge his contract. The bidder shall furnish BOARD with all such information and data as may be required for the purpose.

No bid shall be accepted from any bidder that, in the past ten years, has defaulted on a contract, had a contract terminated for cause, or has withdrawn a bid after formal submission.

The BOARD reserves the right to consider the bidder's experience, service, and reputation in the student transportation field, particularly within the State of Connecticut, as well as the financial responsibility and specific qualifications of the bidder, in determining responsiveness and responsibility for the purpose of awarding the contract.

The BOARD also reserves the right to interview and negotiate with one or more bidders after the bids are opened. The BOARD reserves the right to be the sole judge of which Bid best meets the needs of the School. The BOARD has the right to modify the final Contract based upon negotiations with bidders. Prior to identifying the successful bidder and during the Term, the BOARD reserves the right to negotiate changes in the scope and commensurate costs of the required services as well as changes in the scope and cost of the enhancements offered by the bidder to the School.

The BOARD also reserves the right to discuss the scope of services and specifications with one or more bidders and to make such modifications as the BOARD in its sole discretion, deem to be in the BOARD's best interest.

The BOARD reserves the right to amend or withdraw this Request for Proposals for any reason whatsoever. The School reserves the right to accept or reject any or all Bids, in whole or in part, and to make such awards, in whole or in part, including accepting a Bid or part of a bid, that in its judgment will be in the best interest of the BOARD, even if such Bid is not the lowest cost proposal. The BOARD reserves the right to waive any informalities, irregularities, technical defects, non-material deficiencies or procedural irregularities in any Bid submission. No Bid will be accepted or opened that is not submitted in compliance with the requirements of the Bid Documents.

Any modification to this Request for Proposals, or clarification thereof, will be made by Addendum. Responses to inquiries will also be by Addendum, or conveyed verbally at the

Pre-Bid Conference. After the Pre-bid Conference any Addendums will be emailed to registered prospective bidders. Each bidder shall confirm prior to submitting its Bid that it has received each and every Addendum issued by the BOARD related to this Request for Proposals.

The successful bidder shall not sublet, sell, transfer, assign or otherwise disposed of any agreement reached with the BOARD.

## APPENDIX A

**TOTAL PROJECT PRICE:** \_\_\_\_\_

**SELECTED PROJECT OPTION:**

**DEMOLITION AND REMOVAL** \_\_\_\_\_

**OR**

**DECONSTRUCTION AND REMOVAL FOR SALVAGE** \_\_\_\_\_

Contractor Name \_\_\_\_\_

Address \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

## APPENDIX B

**Provide separate written information describing the experience of the Contractor to successfully perform the selected work including listing of similar completed projects.**

**Provide the names and means of contact (phone or email) for three relevant references:**

#1 Name \_\_\_\_\_

Contact \_\_\_\_\_

Business relationship

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#2 Name \_\_\_\_\_

Contact \_\_\_\_\_

Business relationship

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#3 Name \_\_\_\_\_

Contact \_\_\_\_\_

Business relationship

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## APPENDIX C

The Region 17 BOARD of Education is an Equal Opportunity Employer.

The Region 17 BOARD of Education has made it a matter of policy that it will not transact business with firms which are not in compliance with all Federal and State Statutes and Executive Orders pertaining to non-discrimination.

### STATEMENT OF POLICY

It is the employment policy of \_\_\_\_\_ that there shall be no discrimination against anyone on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

In addition, this firm is in full compliance with the letter and intent of the various Equal Employment Opportunities and Civil Rights Statutes noted above.

Signature \_\_\_\_\_

Printed Name and Title \_\_\_\_\_

Date \_\_\_\_\_

Company \_\_\_\_\_

Street Address \_\_\_\_\_

City/State \_\_\_\_\_

## APPENDIX D

Region 17 BOARD of Education

### TAX AFFIDAVIT

The undersigned, being duly sworn, deposes and says:

1. I am over the age of 18 and believe in the obligations of an oath.
2. I, on my own behalf or on behalf of my company, am submitting a bid, quotation or proposal to the Region 17 BOARD of Education.
3. I understand that the submission of this affidavit is required by the Region 17 BOARD of Education in connection with my bid, quotation or proposal and that the BOARD may consider the information contained in this affidavit in making the contract award.
4. I have performed an investigation to determine whether I or my company (as applicable) owes any delinquent state, local or federal tax.
5. Based upon my investigation, and to the best of my knowledge and belief, I or my company (as applicable) owe to the following governmental units(s) the following delinquent tax(es):

Describe nature of each delinquent tax, approximate amount of and governmental unit to which delinquent tax is owed. If no delinquent tax is owed, insert the words "Not Applicable."

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\_\_\_\_\_  
Signature and Date

\_\_\_\_\_  
Printed Name and Title

\_\_\_\_\_  
Company Name

## **APPENDIX E**

Region 17 BOARD of Education

### **CERTIFICATE OF NON-COLLUSION**

The undersigned certifies under the penalties of perjury that this bid or proposal has been made in good faith and without collusion or fraud with any other person. As used in this certification, the word "person" shall mean any natural person, business, partnership, corporation, union, committee, club, or other organization, entity, or group of individuals.

\_\_\_\_\_ Signature and Date

\_\_\_\_\_ Printed Name and Title

\_\_\_\_\_ Company Name

## APPENDIX F

### Contractor's timeline for all work

Start Date \_\_\_\_\_

Completion Date \_\_\_\_\_

Contractor \_\_\_\_\_

Signature \_\_\_\_\_

Printed Name and Date \_\_\_\_\_