

# TRANSPORTATION REQUEST

[all students are required to have a completed form regardless of transportation method]

<b>Please return this form to: Clark County Educational Service, 4170 Allium Ct., Springfield, OH 45505</b>			
<b>: (FOR OFFICE USE ONLY)</b>			
<input type="checkbox"/> Enon Elementary      AM / PM		<b>SPECIAL NEEDS:</b>	
<input type="checkbox"/> Medway Elementary      AM / PM			
<input type="checkbox"/> Miami View Elementary      AM / PM			
<b>Student Name (last, first, middle)</b>			<b>Birth Date</b>
House #	Street Name	Apt/Lot #	PO Box #
City		State	Zip Code
<b>Parent/Guardian Contact Information</b>			
Parent/Guardian Name		Address	
Relationship to Child	Home Phone	Work Phone	Cell Phone
Parent/Guardian Name (or alternate contact)		Address	
Relationship to Child	Home Phone	Work Phone	Cell Phone
<input type="checkbox"/> My child will ride the bus(circle one)      to school      home from school      to and from school			
<input type="checkbox"/> We will be transporting our child (circle one)      to school      home from school      to and from school			
<b>Pick-up Busing Information</b>			
Caregiver's Name		Relationship to child	
House #	Street Name	Apt/Lot#	PO Box #
City		State	Zip Code
<b>Drop-off Busing Information</b>			
Caregiver's Name		Relationship to child	
House #	Street Name	Apt/Lot#	PO Box #
City		State	Zip Code
My child shall be at the pick-up location ten minutes prior to the scheduled time. I understand that it is my responsibility to notify the Transportation Department immediately if any of the above information changes. I further understand that anyone not on this list, or picking up my child for the first time from the bus, must have a proper picture identification (such as a state ID card or a driver's license) to present to the driver.			
Parent/Guardian Signature			Date