# CARROLL INDEPENDENT SCHOOL DISTRICT

REQUEST FOR STUDENT TEACHING ASSIGNMENT,
CLASSROOM OBSERVATION HOURS or PRACTICUM / INTERNSHIP

Student Teaching or Practicum/Internship requests must be submitted by: May 1st for fall semester placements
Student Teaching or Practicum/Internship requests must be submitted by: December 1st for spring semester placements
**Carroll ISD Volunteer Application **must** be completed with Request for Student Teaching/Classroom Observation or Practicum Internship Application**

Please return by e-mail to Student.Services@southlakecarroll.edu or
by U.S. mail to: Carroll ISD, Student Services Dept., 2400 N. Carroll Ave, Southlake, TX 76092

Full Legal Name of requestor (please print): _____
(required for criminal history background check)
Check One:

☐ Student Teaching Field Placement ☐ Classroom Observation ☐ Practicum/Internship

Number of hours requested (for classroom observation requests): _____

Preferred Start Date: _____ Preferred Semester: _____

Home Address: _____
Street Address City Zip Code

E-mail Address: _____ Home Phone: _____

Date of Birth: _____ (mm/dd/yyyy) Cell Phone: _____

Subject(s) requested: _____ Campus Choice: _____ CAMPUS CHOICE
(ex: secondary English, elementary art)

Grade level(s) requested: _____

Name of entity providing program: _____
(i.e. Texas Teachers, ESC Region X or XI, ECAP, or a College/University)

Contact name, address, phone and email address of program coordinator (please print):

_____

_____

_____

_____
Signature of requestor

Date: _____

_____
Signature of program coordinator
(*required*-will not be processed without this signature)

Date: _____

For Office Use Only

Approved: ☐ Denied: ☐

_____
Signature of Superintendent (or Designee)

*Sec. § 22.083 Access to Criminal History Records*
*A school district may obtain criminal history from any law enforcement or criminal justice agency, all criminal history information that relates to a person:*

*(1) Whom the district, school, service center or shared services arrangement intends to employ in any capacity; or*
*(2) Who has indicated, in writing, an intention to serve as a volunteer with the district, school, service center; or shared services arrangement.*

*The superintendent of a district shall promptly notify the State Board for Educator Certification in writing if the person obtains or has knowledge of information showing that an applicant for or holder of a certificate issued under Subchapter B, Chapter 21, has a reported criminal history.*

*Added by Acts 1995, 74th*