



ANNOUNCEMENT OF VACANCY

04.2026

SCHOOL NURSE

GRADE LEVELS: 10, 11, and 12

START DATE: 2026.2027 School Year (August 2026)

POSITION DESCRIPTION:

The School Nurse at the Career Technology Center of Lackawanna County (CTCLC) is responsible for providing comprehensive health services to students and staff in a career and technical education environment. The School Nurse assesses, plans, implements, and evaluates health programs that promote student wellness, safety, and academic success in alignment with Pennsylvania Department of Education guidelines and applicable state law.

Responsibilities include:

- Providing first aid and emergency care to students and staff
- Developing and implementing individualized healthcare plans (IHPs) and emergency action plans (EAPs) for students with chronic health conditions
- Administering medications in accordance with Pennsylvania regulations, physician orders, and district policy
- Maintaining accurate, confidential student health records in compliance with HIPAA, FERPA, and applicable state law
- Verifying student immunization records and ensuring compliance with Pennsylvania Department of Health requirements
- Collaborating with IEP and 504 teams to support students with special health needs
- Providing health counseling and education to students and staff on disease prevention, mental health, and wellness topics
- Collaborating with CTE instructors to support health and safety awareness relevant to technical program areas (PPE use, lab safety, workplace injury prevention)
- Participating in school crisis response and emergency preparedness planning
- Serving as a liaison among students, families, staff, and community health providers

The School Nurse will also participate in professional development, student support meetings, and health-related committees as needed.

QUALIFICATIONS & REQUIREMENTS:

- Valid Pennsylvania Department of Education (PDE) School Nurse Certificate required (or documented eligibility for certification)
- Current Registered Nurse (RN) licensure in the Commonwealth of Pennsylvania and Bachelor of Science in Nursing (BSN) required
- Current CPR/AED certification (American Heart Association or American Red Cross)
- Strong communication, organizational, and classroom management skills
- Experience with or willingness to learn health information and student information systems
- Current clearances required, all dated within the past year: Act 24 (Arrest/Conviction Report), Act 34 (PA State Police Criminal History), Act 114 (FBI Fingerprint Clearance), Act 151 (PA Child Abuse History), Act 168 Disclosure Releases
- Must pass a pre-employment drug screening

SALARY & BENEFITS:

Salary is commensurate with education and experience and determined according to the current AFT (American Federation of Teachers) teacher salary schedule. Benefits include employer-paid family health insurance, term life insurance, long-term disability insurance, and enrollment in the Pennsylvania School Employees' Retirement System (PSERS).

APPLICATION PROCEDURE:

Interested candidates should submit the following: Standard application (available on our website at www.ctclc.edu, under "Employment", or click link: [CTCLC Employment](#), Letter of Interest, and Resume.

Send to: Director, Career Technology Center of Lackawanna County, 3201 Rockwell Avenue, Scranton, PA 18508-1491, Phone: (570) 346-8471 Ext. 103 or Email: tcerep@ctclc.edu

Applications will be reviewed immediately and will continue until the position is filled.

EQUITY STATEMENT

The Career Technology Center of Lackawanna County will not discriminate in their educational programs, activities or employment practices based on race, color, national origin, sex, disability, age, religion, ancestry, or any other legally protected classification. This policy is in accordance with state and federal laws, including Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Sections 503 and 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, the Americans with Disabilities Act of 1990, and the Pennsylvania Human Relations Act. Information relative to special accommodation, grievance procedure, and compliance with Title VI, Title IX, and Section 504 may be obtained by contacting Dominick Carachilo, Civil Rights Compliance Officer, at Career Technology Center of Lackawanna County, 3201 Rockwell Ave., Scranton, PA 18508. (570) 346-8471 EXT 134, dcarachilo@ctclc.edu.