Board of Education
Lancaster Central School District
Lancaster, New York

Minutes

Meeting Date	March 23, 2026
Kind	Regular Session
Place	William Street School, 5201 William Street, Lancaster
Members Present	John Talarico, President Timothy Talbot, Vice President Mike Sage, Trustee David Lyman, Trustee Anita Schiavone, Trustee Melissa Payne Smith, Trustee Jonathan VanNortwick, Trustee Michaela Innus, Ex- Officio Student Board Member
Members Excused	
District Administrators Present	Andrew P. Kufel, Ph.D., Superintendent of Schools Daniel D'Amico, Asst. Superintendent for Human Resources Andrew Krazmien, Asst. Superintendent for Curriculum, Instruction & Pupil Services Jamie Phillips, Asst. Superintendent for Business & Support Services Erin Gannon, Director of Special Education Karen Marchioli, Ed.D., Director of Elementary Education Cheryl Randall, Director of Instructional Technology & Accountability Sarah Wittmeyer, Director of Secondary Education
Others Present	District administrators and faculty members

1.0 Call to Order
2.0 Pledge to Flag
3.0 Moment of Silence

The regular meeting of the board of education was called to order at 7:00pm by President Talarico. The Pledge of Allegiance was recited and Mr. Talarico asked for a moment of silent reflection for Ms. Delphine Boersch, a bus driver from 1991 through 2013, who passed away on February 13, 2026.
Mr. Talarico welcomed Karen Howard from Senator's Gallivan's Office.

4.0 Presentations
4.1 Advancing Student Success At William Street School

Greg Heer, Bethany Henke, and Amy Meshulam spoke about programming at William Street School, demonstrating how their learning

aligns with Portrait of a Graduate. In a hands-on session, students shared strategies for critical thinking and math problem-solving with Board of Education members and District Administrators. The presentation highlighted the school's commitment to fostering positivity, encouragement, and high levels of student engagement.

4.2 Tenure Presentation

Sarah Wittmeyer presented Brandon Bauer, recently tenured teacher, with a certificate.

5.0 Correspondence

5.1 Email Received

Email from Dan Young was received on February 10, 2026.

6.0 Approval of Minutes

6.1 Budget Work Session
February 9, 2026

Moved by VanNortwick seconded by Lyman to accept the minutes from the budget work session held on February 9, 2026, as submitted.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.

6.2 Regular Session
February 9, 2026

Moved by Sage seconded by Payne Smith to accept the minutes from the regular session held on February 9, 2026, as submitted.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.

6.3 Special Session
February 13, 2026

Moved by VanNortwick seconded by Sage to accept the minutes from the special session held on February 13, 2026, as submitted.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.

6.4 Budget Work Session
March 9, 2026

Moved by Lyman seconded by Talbot to accept the minutes from the budget work session held on March 9, 2026, as submitted.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.

7.0 Staff Organizations

Lancaster Administrative and Supervisory Association:
Mr. Heer had no items to report.

Lancaster Central Teachers Association:
William Street teachers Ms. Zipp, Ms. Pane, and Ms. Becker showcased the diverse ways the school fosters student engagement. Ms. Zipp highlighted the foundational support systems that help students thrive, while Ms. Pane focused on creative expression through storytelling. Ms. Becker discussed leadership development and community-focused projects.

Lancaster Association of Service Personnel:
Mr. Murray had no items to report.

Lancaster Association of Substitute Teachers:
No one present to report.

8.0 Board Reports

Miss Michaela Innus, Ex-Officio Student Board Member, updated the Board beginning with the successful kickoff of the Spring Sports season in the District. At the High School, the focus is currently on Health and Wellness week, featuring various student activities, while the CCI - Culture, Climate & Inclusivity gave presentations centered on unity, giving, kindness and acceptance. Additionally, student musicians visited 3rd grade classrooms to assist younger peers as they select their instrument for 4th grade at William Street.
Mr. Talarico thanked Erin Rush, a Chorus teacher at William Street School. Ms. Rush led a group of students in a performance at the Variety Club Telethon. Mr. Talarico attended a meeting with other local school districts focused on upcoming bus mandates.

9.0 Superintendent's Administrative Report

Dr. Kufel presented his administrative report.

10.0 Old Business

No old business was discussed.

11.0 New Business

11.1 Personnel Items

11.1.1 Appoint Principal (K-6)

Moved by Schiavone seconded by Lyman to approve the appointment of Bethany Henke as Principal (K-6) effective July 1, 2026, at an annual base salary of $120,750 plus any applicable negotiated increase to base salaries in accordance with the successor LASA collective bargaining agreement which may go into effect as of July 1, 2026, as submitted.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.

11.1.2 Personnel Changes

Moved by Talbot seconded by VanNortwick to approve the personnel changes for the period ending March 23, 2026, as submitted.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.

11.2 Education Items

11.2.1 Committee on Special Education

Moved by Sage seconded by Schiavone to approve the recommendations of the committee on special education, as submitted.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.

11.2.2 Committee on Preschool Special Education

Moved by Schiavone seconded by VanNortwick to approve the recommendations of the committee on preschool special education, as submitted.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.

12.0 Business & Financial Items

12.1 Financial Reports

Moved by Talbot seconded by Sage to approve the financial reports from March 23, 2026, as submitted.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.

12.2 Policy 2nd Reading #1620 Annual Organizational Meeting

Policy #1620 Annual Organizational Meeting was presented to the board for a second reading. This policy will be placed on the board's next agenda for adoption.

12.3 Policy 2nd Reading #1640 Absentee, Military, & Early Mail Ballots

Policy #1640 Absentee, Military, & Early Mail Ballots was presented to the board for a second reading. This policy will be placed on the board's next agenda for adoption.

12.4 Contract – Kelly Korzak

Moved by Schiavone seconded by Sage to approve the agreement between the Lancaster Central School District and Kelly Korzak for round trip afternoon transportation of her child for the remainder of the school year, as submitted.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.

12.5 Contract – Dr. Lisa Jackson

Moved by Schiavone seconded by Sage to approve the agreement between the Lancaster Central School District and Dr. Lisa Jackson for neuropsychological evaluation services for the 2025-2026 school year, as submitted.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.

12.6 Contracts – Various Providers Of Special Education

Moved by Talbot seconded by VanNortwick to approve the agreements between the Lancaster Central School District and the various approved special education providers for the 2025-2026 school year, as submitted.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.

12.7 Amended Contract – James Welch

Moved by Schiavone seconded by VanNortwick to approve the amended agreement between the Lancaster Central School District and James Welch for accompanist services for the 2025-2026 school year, as submitted.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.

12.8 Contract – Clarence Central School District

Moved by Schiavone seconded by Sage to approve the agreement between the Lancaster Central School District and the Clarence Central School District for health and welfare services provided during the 2025-2026 school year, as submitted.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.

12.9 Contract – West Seneca Central School District

Moved by Schiavone seconded by Sage to approve the agreement between the Lancaster Central School District and the West Seneca Central School District for health and welfare services provided during the 2025-2026 school year, as submitted.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.

12.10 Contract – Williamsville Central School District

Moved by Schiavone seconded by Sage to approve the agreement between the Lancaster Central School District and the Williamsville Central School District for health and welfare services provided during the 2025-2026 school year, as submitted.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.

12.11 Appoint Chief Election Inspector, Chairperson, and Election Inspectors for the Annual Vote

Moved by Talbot seconded by Schiavone to approve the appointment of a chief election inspector, chairperson, and election inspectors for May 19, 2026, as submitted.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.

12.12 Legal Notice, Annual Budget/ Proposition Vote and Trustee Election

Moved by Talbot seconded by VanNortwick to approve the resolution to publish the Legal Notice for the annual budget vote and trustee election, and institute all other procedures required for conduct of the vote and election, as submitted.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.

12.13 Food Service Department Operating System Reports

Moved by Sage seconded by Schiavone to approve the food service department operating system reports for January 2026, as submitted.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.

12.14 Declare Equipment Surplus

Moved by Schiavone seconded by VanNortwick to declare the attached listing of equipment as surplus and prepare for disposal according to board policy #5250, as submitted.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.

12.15 Internal Audit Reports and Corrective Action Plans

Moved by VanNortwick seconded by Sage to accept the internal audit risk assessment report, extraclassroom activity funds testing, and the related corrective action plans, as submitted.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.

12.16 Bid Rejection: 2025-2026 Capital Outlay – General Trades

Moved by Lyman seconded Talbot to reject all general trades bids, as submitted.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.

12.17 Construction Change Orders

Moved by Lyman seconded by Talbot to approve change orders CO-102-001, CO-102-002, CO-103-001, CO-106-001, CO-107-001, CO-108-001, CO-123-001, CO-123-002, and CO-123-003, as submitted.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.

12.18 Settlement Agreement

Moved by Lyman seconded Schiavone to authorize the Superintendent of Schools to execute a Settlement Agreement on the District's behalf resolving a claim arising from a special education due process hearing matter between Lancaster Central School District and the parent of a student classified by the District's CSE, as submitted.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.

13.0 Public Hearing

Nobody addressed the board at this time.

14.0 Executive Session

At 7:58pm moved by Payne Smith seconded by Sage to move to executive session to discuss contract negotiations.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.

15.0 Adjournment

At 9:15pm moved by Sage seconded by Schiavone to reconvene regular session.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.

At 9:15pm moved by Sage seconded by Schiavone to adjourn the regular session.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.

Susan M. Schlegel, District Clerk