Greeley-Evans | Weld County School District 6
Office of Transporation
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GREELEY, COLORADO 80631
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Greeley-Evans School District 6
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Greeley Evans School District 6

Job Description for Small Vehicle/Activity Bus Driver

Nature and Scope of Job:

Responsible for operating a school transportation vehicle abiding by all rules and regulations for the safety of all passengers as set forth by the district, state and federal governmental agencies.

Education, Licenses, Certifications:

- High school diploma or GED
- Valid driver's license
- Must be 21+ years of age
- Valid small vehicle permit
- Safe driving record
- Current medical form and documentation as needed
- Certificate of completion of CDE online course

Essential Job Functions:

Perform a pre-trip and post-trip inspection of the vehicle, assuring all equipment is in a safe and proper order. Maintains and promotes a professional and defensive driving attitude at all times. Maintain proper student behavior as required to transport passengers safely. Responsible for reporting all accidents, damage, vandalism or maintenance as soon as possible. Responsible for interior cleanliness of vehicles.

Daily paperwork and maintenance work orders must be completed and returned to transportation as soon as possible.

Evacuation instruction must be given on each trip.

Staff Signature _____ Date _____