

Date: June 10, 2025
Where Held: School Library/Media Room
Members Present: B. Whitacre, J. Wratten (7:20), D. Brean, S. Karn, V. Nolan
Others Present:
 Ronald Pavlus, Superintendent
 Colleen Rutherford, Principal
 Tiffany Lopesz, Business Manager
 Christa Case, District Clerk
 BCS Staff and Community Members

Type of Meeting: Regular Meeting
Presiding Officer: B. Whitacre
Members Absent: 0

I. PLEDGE OF ALLEGIANCE & CALL TO ORDER

Following the pledge, the June 10, 2025 Regular Meeting of the Board of Education was called to order at 7:00 p.m. by Board President, B. Whitacre.

II. CONSENT AGENDA

Motion was made by S. Karn, seconded by D. Brean, that the Board of Education approves the Consent Agenda consisting of Approval of: Treasurer’s Report dated April 2025; Warrants: General Fund: Warrant #85 dated May 14, 2025 in the amount of \$44,443.96, Warrant #87 dated May 23, 2025 in the amount of \$119,034.03, Warrant #89 dated June 4, 2025 in the amount of \$10,829.78, Warrant #90 dated June 6, 2025 in the amount of \$349,805.21; Cafeteria Fund: Warrant #16 dated May 14, 2025 in the amount of \$715.00, as presented.
Motion carried: 4-0

III. COMMUNICATIONS, REPORTS, ANNOUNCEMENTS

A. Additions/Amendments to the Agenda

Motion was made by S. Karn, seconded by D. Brean, that the Board of Education approves the Agenda for the June 10, 2025, as amended.

Discussion: Add Executive Session to discuss contract negotiations.

Motion carried: 4-0

IV. OLD BUSINESS:

A. Approval of: 2nd Reading – Policy – Ex Officio Student Member of the Board

Motion was made by S. Karn, seconded by D. Brean, that the Board of Education, upon the recommendation of the Superintendent, approves the 2nd Reading of the Policy: Ex Officio Student Member of the Board, as attached.

Discussion: NYS requires Districts to appoint an Ex Officio Student Member of the Board by July 1, 2025.

Motion carried: 5-0

V. NEW BUSINESS:

A. Designation of Annual Reorganizational Meeting Date

Motion was made by S. Karn, seconded by D. Brean, that the Board of Education, upon the recommendation of the Superintendent, hereby designates the 8th of July, 2025 for the Annual Reorganizational Meeting which will begin at 7:00 p.m. and will be held in the school library/media room.

Motion carried: 5-0

B. Approval of: Contract for Rental of Facilities Agreement – Distance Learning

Motion was made by S. Karn, seconded by D. Brean, that the Board of Education of the Brookfield Central School District, (party of the first part), County of Madison, the Board of Cooperative Education Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties, hereby agrees provide the party of the second part the following facilities during the 2025-2026 school year at the indicated cost:

Facility: 1 classroom	Size: 770 sq. ft.	Period of Time: 07/01/2025-06/30/2026	Rental: \$1,000
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for **Distance Learning** – and the party of the second part hereby agrees to pay the total contract cost to the party of the first part by June 15, 2026

Motion carried: 5-0

C. Acceptance of: 2025 Budget Vote and Election Results

Motion was made by S. Karn, seconded by D. Brean, that the Brookfield Board of Education, upon the recommendation of the Superintendent, accepts the results of the Budget Vote and Election of Board of Education Members held on May 20, 2025, as presented below:

Budget Proposition: Yes-98 No-23

Absentee Votes: 7

Member, Board of Education: Cory Grey – 56
 Write in: Nolan Rice – 1
 Paula Waffle – 30
 Alta Rice – 6
 Renee Bonafield – 2
 Ryan Chrysler – 1
 Doreen Corbin – 1
 Kelly Howe – 2

Motion carried/defeated: 5-0

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Tiffany Lopesz, Business Manager
Christa Case, District Clerk
BCS Staff and Community Members

Type of Meeting: Regular Meeting
Presiding Officer: B. Whitacre
Members Absent: 0

D. Approval of: Contract for Rental of Facilities Agreement – Summer School Driver Education

Motion was made by S. Karn, seconded by D. Brean, that the Board of Education of Brookfield Central School District, (party of the first part), County of Madison, and the Board of Cooperative Education Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties, hereby agrees to provide to the party of the second part the following facilities during the 2025-2026 school year at the indicated cost:

Facility: 1 classroom	Size: 770 sq. ft.	Period of time: 07/07/2025-08/22/2025	Rental: \$435 (each)
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for **Summer School – Driver Education** – and party of the second part hereby agrees to pay the total contract cost to the party of the first part by September 1, 2025.

Motion carried: 5-0

E. Approval of: Agreement – Ancillary Services for Driver Education 2025-2026

Motion was made by S. Karn, seconded by D. Brean, that the Board of Education approve the Agreement between the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties and Brookfield Central School District to provide for payment to said school district the amount of \$300 (three hundred dollars per classroom) for space leased by BOCES for a driver education summer school class from July 7, 2025 – August 22, 2025. Such payment to be made on or before September 1, 2025 to cover ancillary services being provided by the school district for the pupils in such BOCES classes.

Motion carried: 5-0

F. Approval of: Establishment of Girls Varsity Softball Club

Motion was made by S. Karn, seconded by D. Brean, that the Board of Education, upon the recommendation of the Superintendent, approves the establishment of the Girls Varsity Softball Club for the 2024-2025 school year.

Motion carried: 5-0

G. Personnel: Approval of Appointment of Tenure

Motion was made by S. Karn, seconded by D. Brean, WHEREAS, Jennifer Gregory, Teacher, Elementary Education, is recommended by the Superintendent of Brookfield Central School for tenure; THEREFORE BE IT RESOLVED, that the Board of Education hereby grants tenure status to Jennifer Gregory in the tenure area of Elementary Education, in accordance with NYS Education Law and the Brookfield Teachers' Association Contract, effective September 1, 2025.

Motion carried: 5-0

H. Personnel: Acceptance of Resignation

Motion was made by S. Karn, seconded by D. Brean, that the Board of Education, upon the recommendation of the Superintendent, accepts the resignation of Austin Davis, Secondary Science Teacher, effective June 30, 2025.

Motion carried: 5-0

I. Approval of: Appointment of Ex Officio Student Member of the Board

Motion was made by S. Karn, seconded by D. Brean, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of Thatcher Bugbee to the position of Ex Officio Student Member of the Board, effective July 1, 2025 and ending on June 30, 2026.

Motion carried: 5-0

J. Approval of: Change in Title: School Counselor/Mental Health Coordinator

Motion was made by S. Karn, seconded by D. Brean, the Board of Education, upon the recommendation of the Superintendent, approves the change in title of Julia Wick, School Counselor to School Counselor/Mental Health Coordinator, effective June 10, 2025. Salary for this position is \$77,625.01.

Discussion: The Board requested clarification regarding the salary amount in resolution. Ms. Lopesz said she would look into why the salary amount listed was \$2,000 more than proposed.

Motion defeated: 3-2

VI. Executive Session

Motion was made by S. Karn, seconded by D. Brean, that the Board of Education enters Executive Session at 8:02 p.m. for the purpose of discussing matters related to contract negotiations. T. Lopesz was invited to attend Executive Session.

Motion carried: 5-0

Board President, B. Whitacre appointed Tiffany Lopesz as Clerk Pro Tem in the absence of the District Clerk.

Board Member, S. Karn moved, seconded by Board Member, D. Brean, that the Board returns to open session at 9:00 p.m.

VII. ADJOURNMENT

Motion to adjourn the June 10, 2025 meeting at 9:01 p.m. was made by S. Karn, seconded by D. Brean.

Motion carried: 5-0