



3/16/2026

Dear Families,

As we begin planning transportation for the **2026–2027 school year**, we would like to share an important reminder regarding **secondary bus stop requests**.

Secondary stop requests **do not carry over from one school year to the next**. If you are requesting transportation to or from a secondary location for your student, such as a babysitter, daycare provider, or another approved address, you must **complete and submit a new Transportation Request Form each year**.

Please submit completed forms **before the end of the current school year** so our team can review requests and plan routes over the summer. Forms may be returned to your student's school or sent directly to the KCS D Transportation Office at transportation@kcsd.k12.pa.us. When completing the form, please include the **physical 911 address** for the secondary stop, as **P.O. Boxes cannot be used for transportation purposes**. If a change is needed after submitting your request, please send an updated form to the Transportation Office as soon as possible.

Please note that students designated as **“walkers”**, those who live within the district's established walking distance to their school, **are not eligible for district transportation and cannot be assigned a secondary stop**.

We appreciate your help in keeping this information updated each year. Your cooperation helps us create safe and efficient transportation plans for all students.

If you have questions or need assistance obtaining the Transportation Request Form, please feel free to contact the Transportation Office. We are always happy to help.

Thank you for your continued support.

The Keystone Central School District
Transportation Department