

### AGENDA

**Hmong College Prep Academy  
Finance Committee Meeting  
Monday, March 23, 2026  
3:15 pm – 3:35 pm  
Location: Google Meets**

**Google Meets Link:** [meet.google.com/peb-hsxm-zpt](https://meet.google.com/peb-hsxm-zpt)



**Purpose:** The general purpose of the Finance Committee is to oversee the financial health and to ensure fiscal responsibility of the school and personnel on the behalf of the board and all public stakeholders of the school.

| <b>AGENDA:</b>                                                                   | <b>LEAD:</b> |
|----------------------------------------------------------------------------------|--------------|
| 1. Monthly Financial Review (Action – for HCPA Board)                            | CLA          |
| 2. 2026-2027 Administrative Professional Employees Hiring Placement Salary Guide | DK           |
| 3. AIA Document – HCPA & Kodet Architectural Group                               | DK           |
| 4. Mortenson Company Agreement                                                   | DK           |
| 5. Piper Sandler & Co. Engagement Letter                                         | DK           |
| 6. Best & Flanagan Agreement                                                     | DK           |
| 7. Midwest Play Scapes Quote                                                     | DK           |
| 8. Policy 701: Establishment and Adoption of Charter School Budget               | DK           |
| 9. Policy 701.1: Modification of Charter School Budget                           | DK           |
| 10. Policy 702: Accounting                                                       | DK           |
| 11. Policy 703: Annual Audit                                                     | DK           |
| 12. Policy 907: Rewards                                                          | DK           |

Some members may be participating via electronic means



## HCPA FINANCE COMMITTEE MEETING MINUTES

**Started Time:** 3:16 PM  
**Minutes:** Chong Her, HCPA Business Manager  
**Facilitator:** David Kloskin, HCPA CFO

**HCPA BOARD APPROVED**

**APR 22 2026**

- I. Call to Order:** David Kloskin, HCPA CFO, called the meeting to order  
**II. Roll Call:**

**ORIGINAL DOCUMENT**

| Y | N | Name                                                           |
|---|---|----------------------------------------------------------------|
| X |   | Chin Nou Khang, Assist. 6-12 Director of Teaching & Learning   |
| X |   | Chong Her, HCPA Business Manager via google meets              |
| X |   | David Kloskin, HCPA Chief Financial Officer via google meets   |
| X |   | Guest- Nate Winter, Financial Consultant, CLA via google meets |
|   | X | Ge Vang, HCPA Board Treasurer                                  |

### III. Agenda items

1. Monthly Financial Report  
*Presented by Nate Winter*
  - 67% through the year
  - ADM 2465, actual 2455
  - Balance Sheet, State/Federal aid receivable
  - Days Cash on Hand
  - Expenses 62%
  - 990 due May 15<sup>th</sup>
  - All in approval for Board review
2. 2026-2027 Administrative Professional Employees Hiring Placement Salary Guide  
*Presented by David Kloskin*
  - Same structures, increased by \$1,200
  - New clause added in about out of country experience
  - All in approval for Board review
3. AIA Document – HCPA & Kodet Architectural Group  
*Presented by David Kloskin*
  - Pending some verbiage updates from Kodet
  - All in approval for Board review
4. Mortenson Company Agreement  
*Presented by David Kloskin*
  - Contingent on if MDE gives us positive review and comments.
  - All in approval for Board review
5. Piper Sandler & Co. Engagement Letter  
*Presented by David Kloskin*
  - All in approval for Board review



6. Best & Flanagan Agreement  
*Presented by David Kloskin*
  - All in approval for Board review
7. Midwest Play Scapes Quote  
*Presented by David Kloskin*
  - Contingent on if MDE gives us positive review and comments
  - All in approval for Board review
8. Policy 701: Establishment and Adoption of Charter School Budget  
*Presented by David Kloskin*
  - All in approval for Board review
9. Policy 701.1: Modification of Charter School Budget  
*Presented by David Kloskin*
  - All in approval for Board review
10. Policy 702: Accounting  
*Presented by David Kloskin*
  - All in approval for Board review
11. Policy 703: Annual Audit  
*Presented by David Kloskin*
  - All in approval for Board review
12. Policy 907: Rewards  
*Presented by David Kloskin*
  - All in approval for Board review

Adjourned: 3:42 PM



