HMONG COLLEGE PREP ACADEMY

1515 Brewster Street, Saint Paul, MN 55108
Office:(651) 209-8002 • Fax:(651) 289-1802
www.hcpak12.org

HCPA Governance Committee Meeting Agenda and Minutes

Monday, March 9th, 2026

3:30pm – 5:30pm

Meeting in the Board Room

HCPA BOARD APPROVED
APR 22 2026
ORIGINAL DOCUMENT

Committee Calendar 2025-2026

School Board Calendar 2025-2026

Yearly Roles and Responsibilities

Committee's Charter Revisit Yearly

Mission/Vision Statement: HCPA's mission is to provide the best integrated, challenging, and well-rounded educational experience to students in grades K-12.

I. **Call to Order:** at

II. **Roll Call – Open Session:**

Here	No	Name and Title
x		**Kiersten Sloneker:** Governance Committee Co-Chair/Admin Liaison (June 2024)
	x	**David Thompson:** Governance Committee Co-Chair (June 2024)
x		**Heidi Pendroy:** Governance Committee Secretary (January 2022)
x		**Alex Maurer:** Governance Committee Member/Secretary (2025)
	x	**Susan Vang:** Board Chair/Legal Liaison (2024)
	x	**Daniel Schmidt:** Governance Committee Member/Board Member (2024)
	x	**Joseph Norby-White:** Governance Committee Member/Board Member Liaison (2023)
x		**Kaethe Eltawely:** Governance Committee Member (2024)
x		**Kyle Seeley:** Governance Committee Member/Recruitment Liaison (June 2022)
x		**Andrea Touhey:** Governance Committee Member (June 2023)
x		**Anne Denniston:** Governance Committee Member (October 2025)
x		**Matilyn May:** Governance Committee Member (October 2025)
x		**Myrna Gininwa:** Governance Committee Member (October 2025)
x		**Karen Frank:** Governance Committee Member New (November 2025)
Guests:		

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Welcome: LEAD:

Agenda Item:	Welcome everyone at 3:32 p.m
Notes:	
Motion:	Kyle motion to approve the agenda Alex 2nd
Voted Yea: 7 Nay: 0 Abstain:	Kiersten, Heidi, Alex, Kyle, Andrea, Anne, Matilyn
Action:	Motion approved

BOARD UPDATES-LEAD: Kiersten Sloneker

Agenda Item:	Updates
Notes:	NEO has been observing the Board meetings in anticipation of their annual Site Visit, scheduled for March 18. In the recent evaluation, NEO recognized our Policy work, stating "LOTS of policy work completed - impressive progress on work that can be difficult to prioritize !" → Great work, team! Election Calendar and seats E (Dan Schmidt) & F (Christine Smith) were officially recognized as up for election by Board.

RETURN FROM BOARD-LEAD: Joseph Norby-White

Items:	Passed: 202 203 203.1 203.3 203.5 203.6 204 205 208 209 210.1 212 214 401 404 405

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	406 414 415 416 417 419 426 501 502 503 507 511 514 524 531 532 609 Tabled: 506
Notes:	

ACTION 1: LEAD: Kiersten Sloneker

Agenda Item:	Tabled from Jan 12th Meeting 506 Student Discipline Policy
Notes:	Substantial revisions from MSBA - added to new policy. • Return from legal. • Deans/Admin will clarify highlighted procedural items (pg 13-14) • Page 11 correction • Alex please clean up and check numbering/bullet points/ index is correct
Motion:	Kaethe motion to approve Matilyn 2nd
Votes Yea: 10 Nay: 0 Abstain:	Kiersten, Heidi, Alex, Kyle, Andrea, Anne, Matilyn, Karen, Kaethe, Myrna
Action:	Motion passed

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ACTION 2: LEAD: Kiersten Sloneker

Agenda Item:	Election: • Election Calendar 2026

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	• Elections Seat Calendar • Policy 215 Board Elections • Application for open seats. 2026_27 - Open Board Seats - Nominating Packet.docx 2026 Nomination guidelines - Google Docs
Notes:	• On Track: • Kiersten will work on getting the forms done and send it out.

ACTION 3 (Check In): LEAD: Kiersten Sloneker

Agenda Item:		Check In on 1. Committee attending monthly board meeting 2. Roberts Rule Videos
Notes:		• Members who went in February ○ Anne Denniston

ACTION 4 (Information): LEAD: Kiersten Sloneker

Agenda Item:	Board Retreat in October on MEA
Notes:	• Ideas for trainings • What worked and did not work (improve on) ○ Training * More elementary staff sharing

FURTHER ACTIONS TO BRING TO:

Susan Vang: **Board Chair**	
Items to send to **Legal**:	• NONE
Kiersten Sloneker (interim): **Committee Board Liaison**	
Items to send to **School Board**:	• 506
Kiersten Sloneker: **Co-Chair/Admin Liaison**	
Items to bring to **Admin**:	• NONE

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ADJOURN- ACTION - LEAD:Kiersten, CHAIR

Agenda Item:	
Notes:	**4:02**
Motion:	Kiersten moves to end meeting Kaethe 2nd

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Voted Yea: 10 Nay: 0 Abstain: 0	Kiersten, Heidi, Alex, Kyle, Andrea, Anne, Matilyn, Karen, Kaethe, Myrna
Action:	Motion passed

Policies and Agenda Item labels are

Vote (needs to be finalize and send to board)
Board (Items from or to the board)
Passed by Board (Items that the board have passed)
Legal (Items from or to legal)
Review (Sent back came from board/legal)
Tabled
Revisit Tabled Items

The policy format the Governance Committee has agreed on is:

Will be placed at the top of each policy; have more room to add notes. *Adopted:* *Reviewed: January 26, 2022* *Board Approved: January 26, 2025*	Level 1: I, II, III... left aligned at 0" text indent at 0.25" Level 3: 1, 2, 3... left aligned at 1" text indent at 1.25"	Level 2: A, B, C... left aligned at 0.5" text indent at 0.75" Level 4: i, ii, iii... left aligned at 1.5" text indent at 1.75"

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