

Superintendent's Report – March 2026

1. Plant Operations

- Average plant flow: **1.822 MGD** (90% of plant design flow)
 - Hood's average flow: **52,882 gallons** (3% of daily flow)
 - Prison flow: **255,227 gallons** (14% of daily flow)
 - BOD and TSS removal: **99%** (permit limit >85%)
 - Average nitrogen load: **18 pounds** (permit limit: yearly average <45 pounds)
-

2. Call-Before-You-Dig

- 60 tickets completed
-

3. Unscheduled Overtime

- 3/3 – PS #12, 16, and 18 – Power failure
 - 3/4 – PS #4 (Deep Brook Harbor) High wet well – new transducer and PLC grit classifier gear reducer failed and was repaired, input card was replaced
 - 3/12 – PS #12 (Bridge Street) Pump #1 failed
 - 3/13 – PS #12 (Bridge Street) Power failure
 - 3/16 – PS #3, 7, 8, 9, 13, 14, 16, 18 – Power failure
 - 3/16 – PS #18 (Wisteria Lane) Pump # 2 capacitor – Capacitors were replaced
 - 3/17 – Plant, PS # 9, and PS #12 power failure
 - 3/18 – Plant high flow and PS #12 (Bridge Street) Power failure
 - 3/30 – PS #3 (Mountain Road) General alarm
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4. Capacity Letters

- **Issued** – 540 East Street North
-

5. DEEP / EPA Reporting

- Monthly NAR (Nutrient Analysis Report) – Submitted electronically to DEEP
 - Monthly MOR (Monthly Operating Report) – Submitted to DEEP
 - Monthly DMR (Discharge Monitoring Report) – Submitted electronically to EPA
-

6. Inspections

- Lateral connection inspection – 1333 River Boulevard
- Lateral connection inspection – 1074 East Street North

7. Training

- Alex and Jamie attended Sewer-Right-To-Know Training by Connecticut DEEP

8. Maintenance Activities

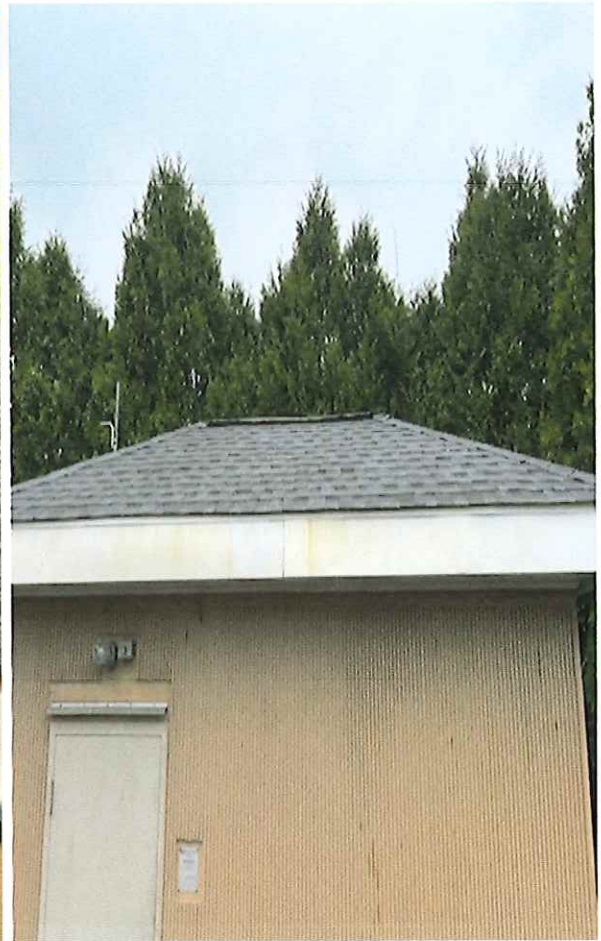
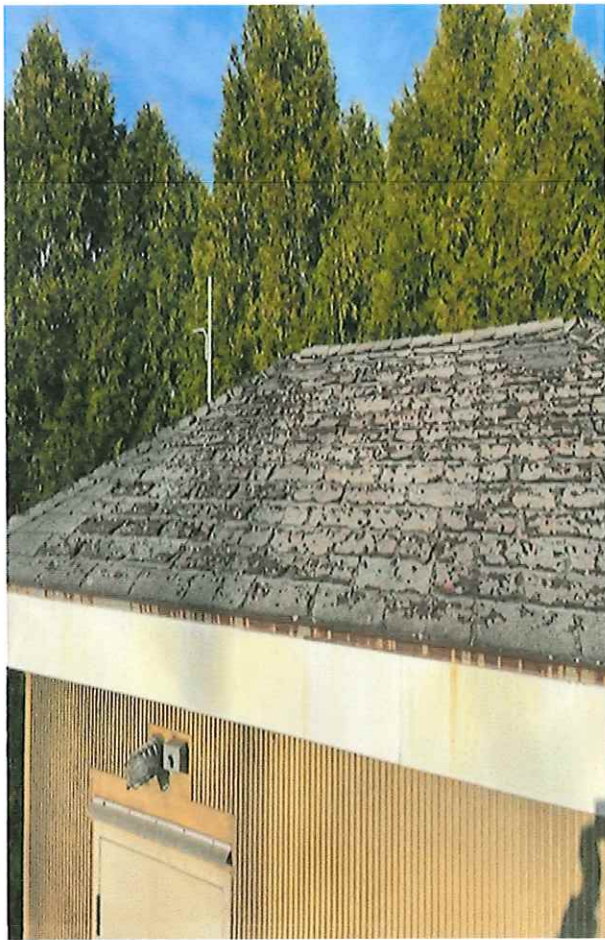
Routine & Scheduled

- Annual plant ladder check was completed
- Quarterly RAS pump inspections were completed (x4)
- Bi-monthly WAS pump maintenance (x3)
- Pump station valve exercising was completed
- Annual clarifier brush changing was completed (x3)
- Bi-monthly weir cleaning was completed (x11)
- Bi-monthly grit system inspection was completed
- Annual grit drive gearbox oil change was completed
- Semi-annual lube of automatic gate chain was completed
- Bi-monthly belt filter press greasing was completed (x3)
- Semi-annual Kent Farms testing was completed.
- Bi-monthly CAT mixer inspections were completed (x4)
- Semi-annual polymer line flushing was completed
- Quarterly ammonia nitrate cap replacement was completed (x2)
- Bi-monthly belt filter press pressure wash was completed (x2)
- HOOD pipe on Harvey Lane was jetted and treated with Jet Power II
- Pump stations and plant fuel for the generators were filled
- Operators jetted the easement line between Poole Road and Remington Street for partial backup. Line was also inspected with our camera
- Winter overhaul and maintenance on our UV system continued

Repairs & Replacements

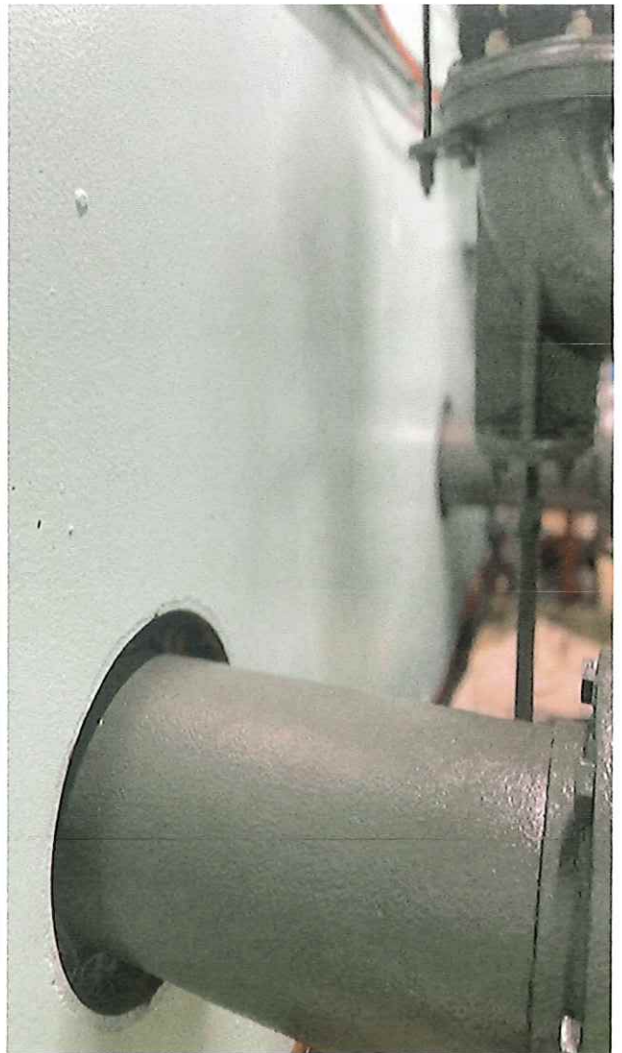
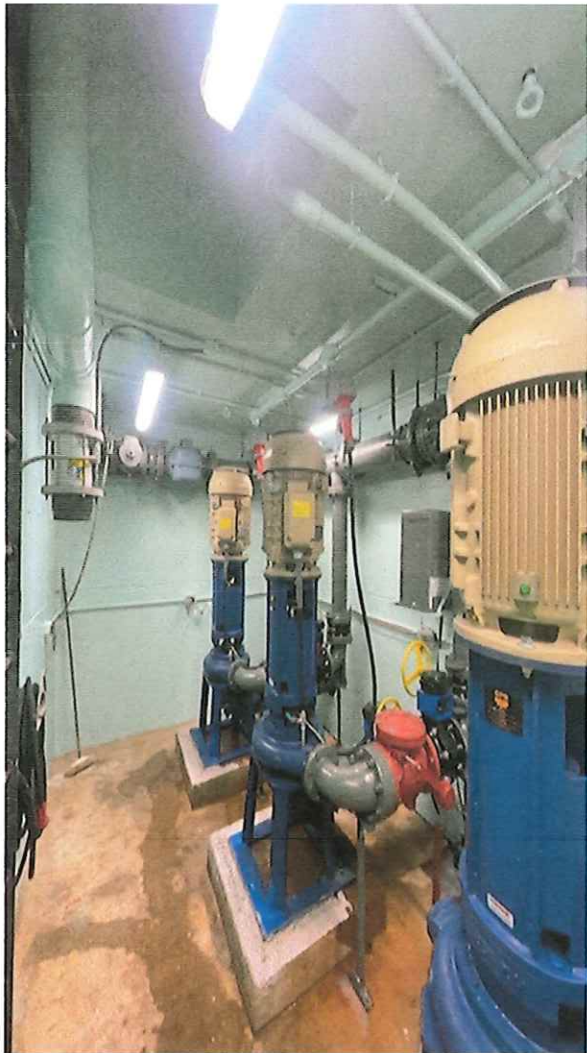
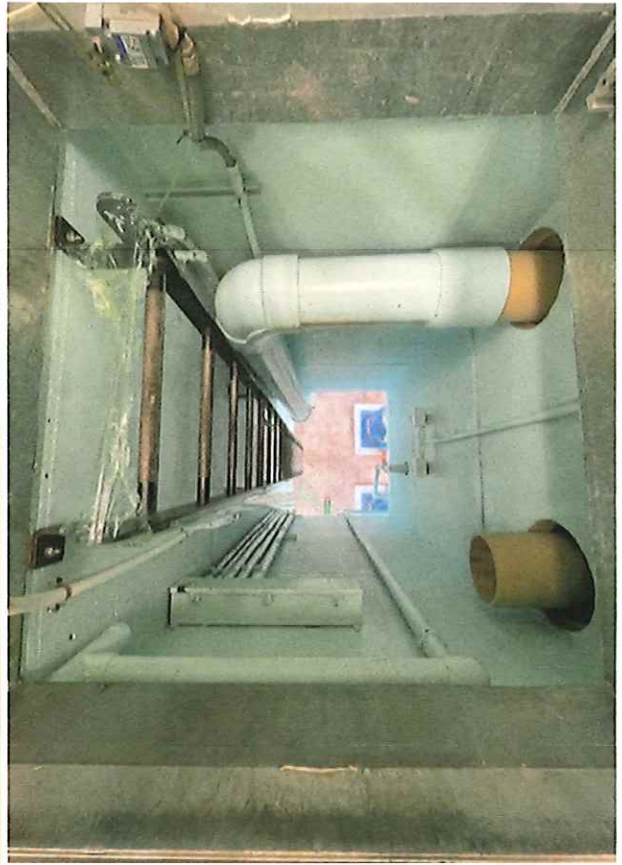
- Two gas meters had sensors replaced and calibrated
- Overhead door for pump and chemical building was repaired
- Grit Classifier gear reducer failed and WPCA Operators replaced it
- PS #12 (Bridge Street) capacitors and run relay were replaced
- PS #9 (Conservation Drive) run relay was replaced

- PS #17 (Cedar Crest Lane) roof was replaced



- PS #1 (Thompsonville Road) pump chamber walls, ceiling, and piping were painted by WPCA Operators after new pumps and motors were installed



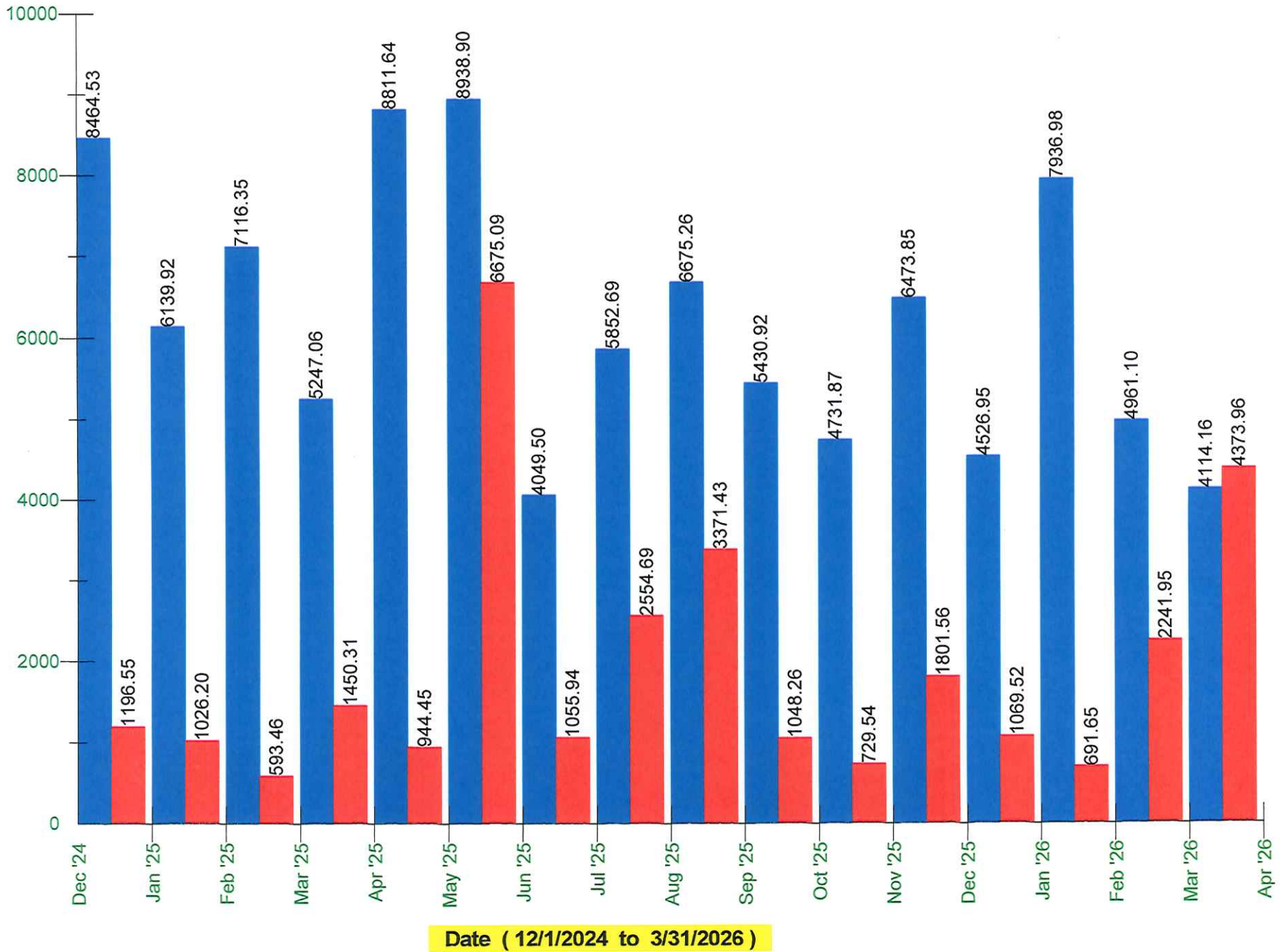


Scheduled vs Unscheduled Overtime Costs

Scheduled OT Costs

Unscheduled OT Costs

Monthly Overtime Costs in Dollars

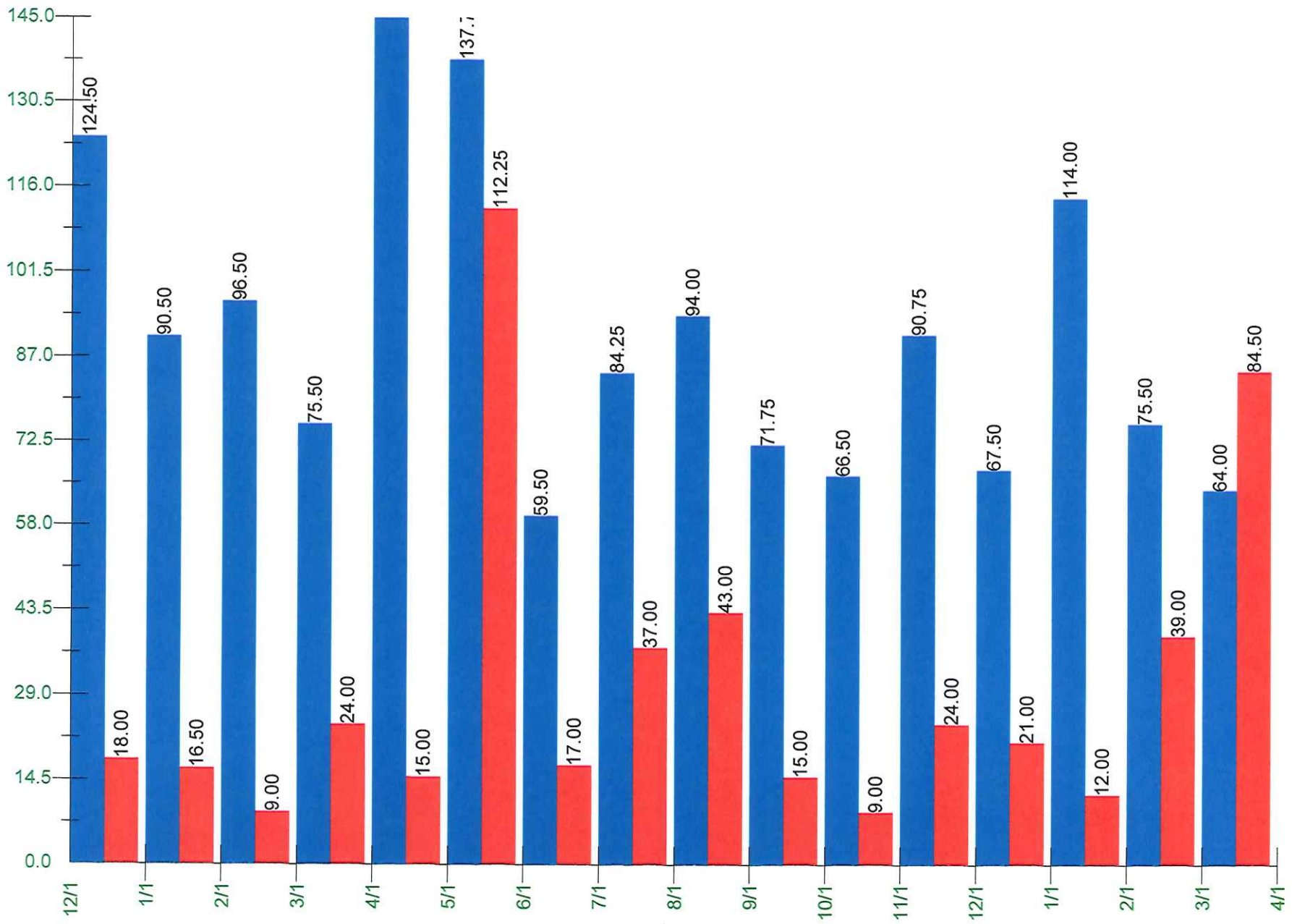


Scheduled vs Unscheduled Overtime Hours

Scheduled Hours

Unscheduled Hours

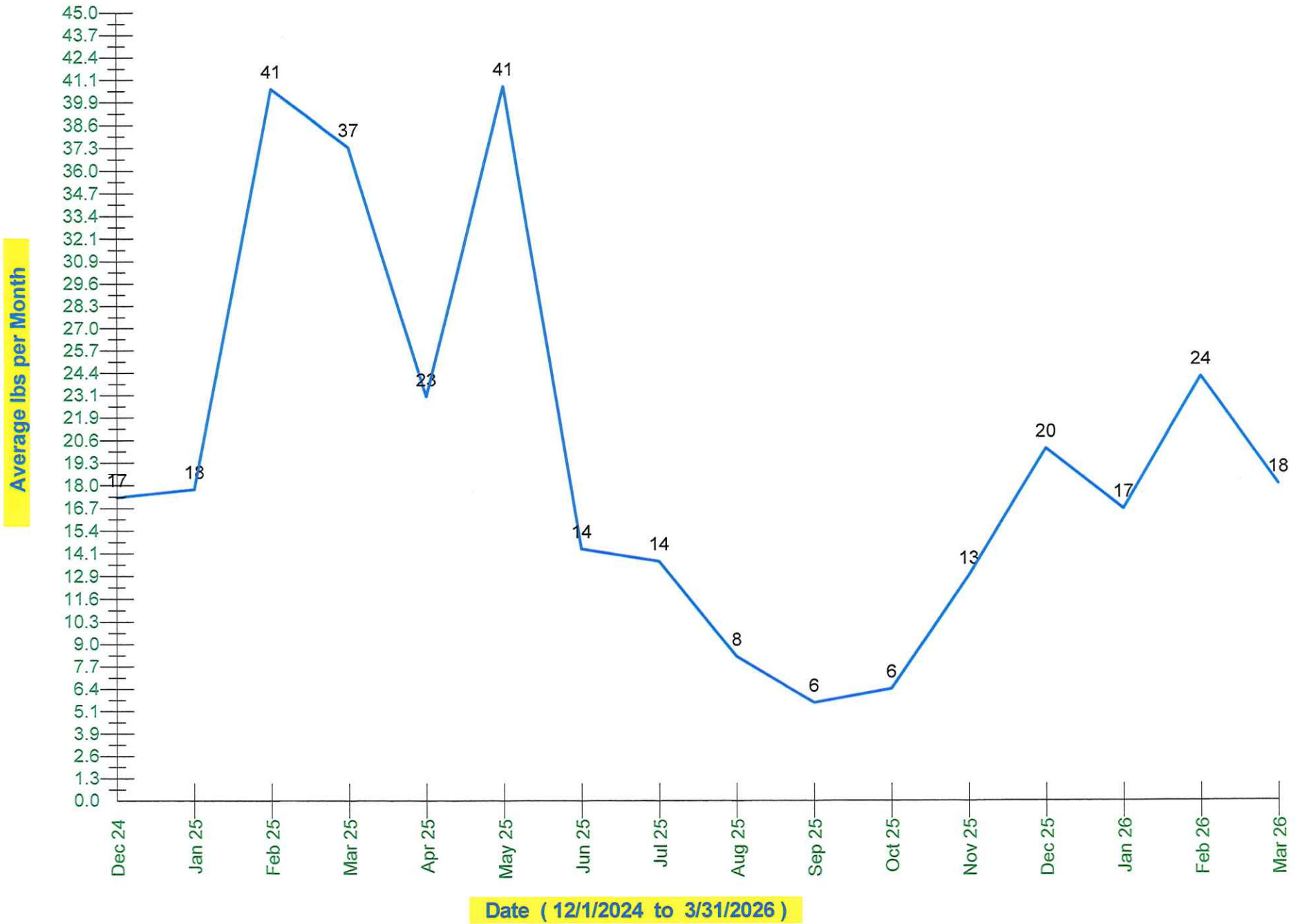
Monthly Overtime Hours



Date (12/1/2024 to 3/31/2026)

Monthly Average of Effluent Nitrogen lbs/Suffield WPCA Monthly Limit 45 lbs

Total Nitrogen lbs/day (Eff.) (Mo Avg)

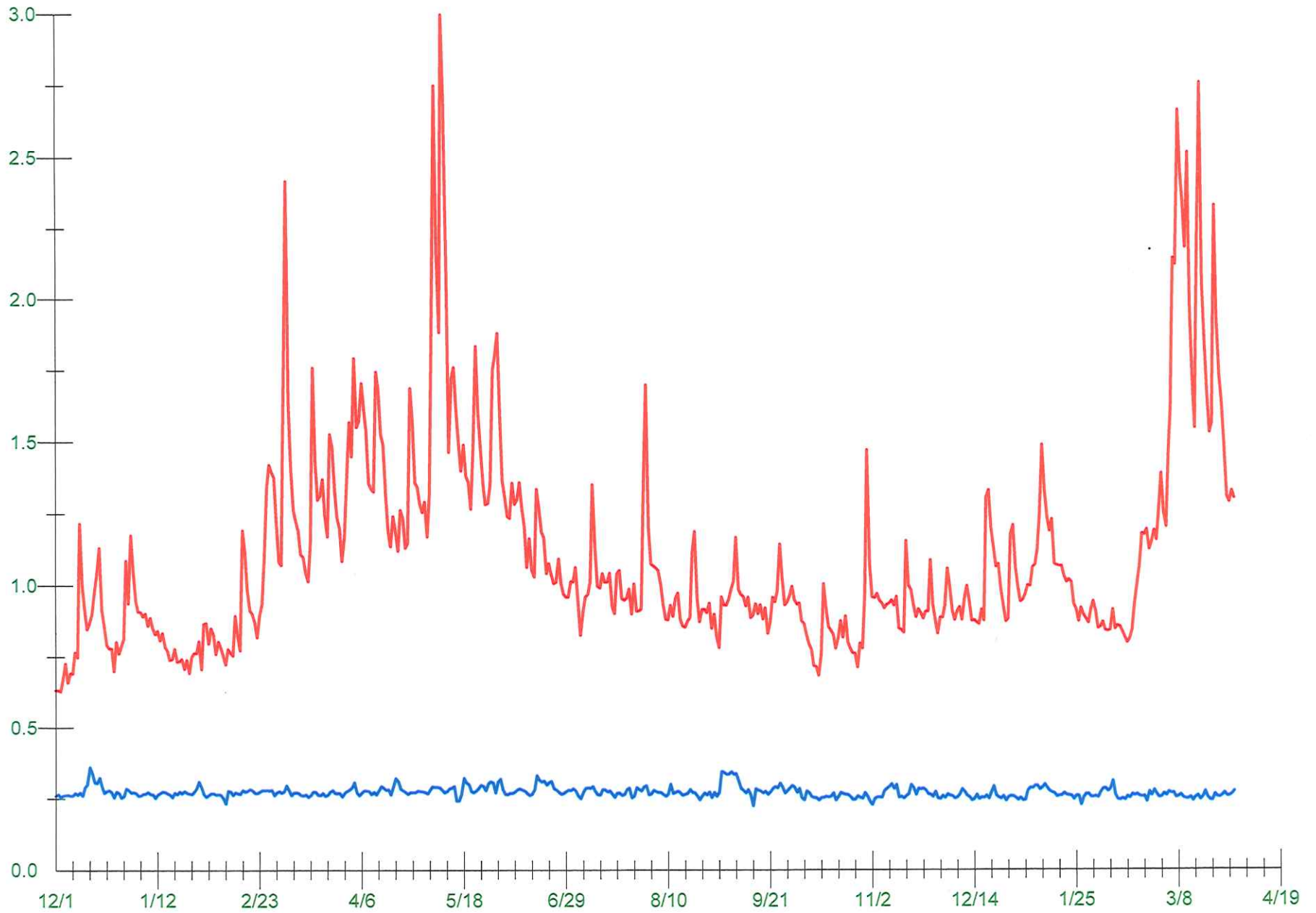


Prison Flow VS Plant Flow

PRISON DAILY FLOW

PLANT-TOTAL EFFLUENT FLOW

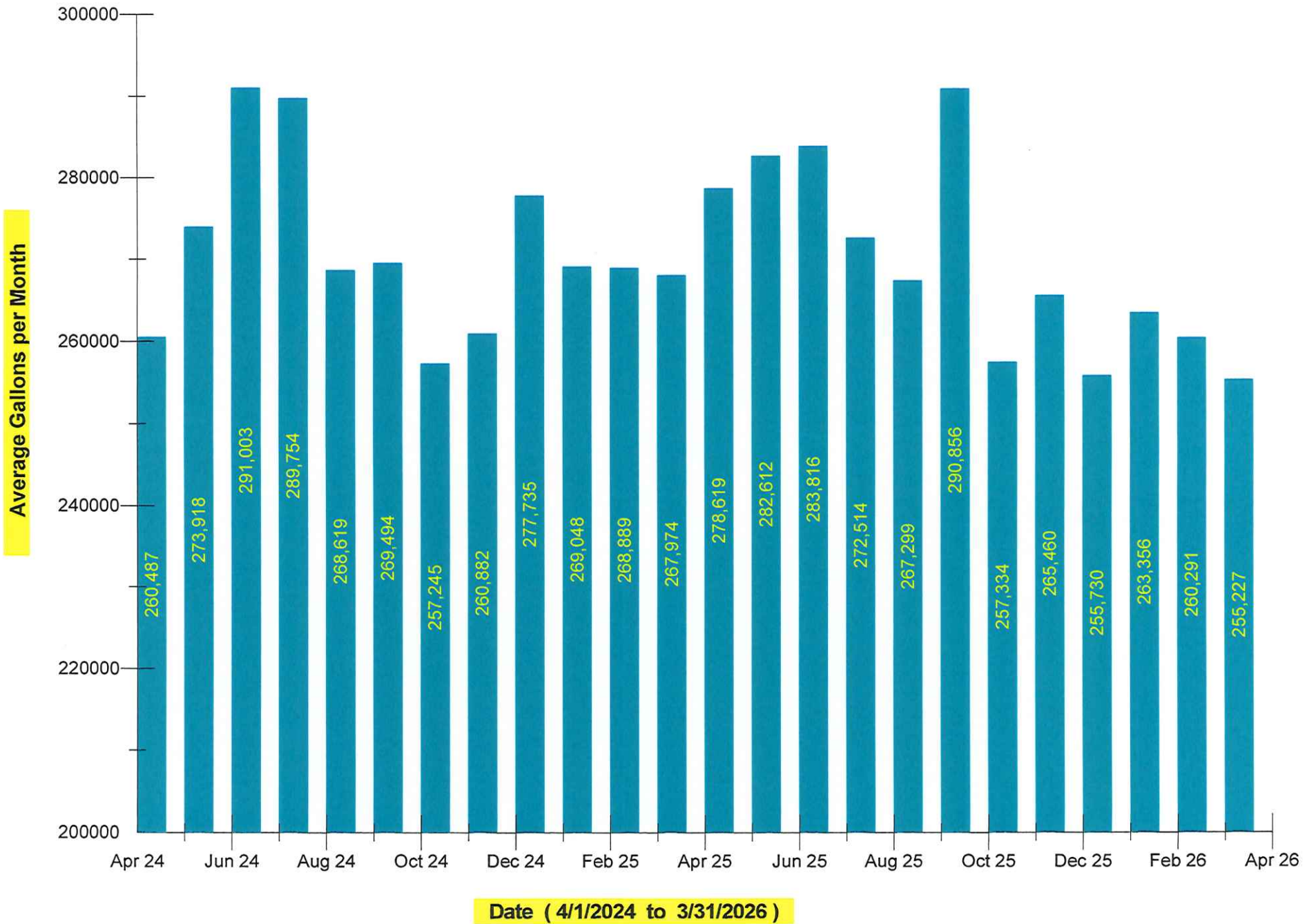
MGD



Date (12/1/2024 to 3/31/2026)

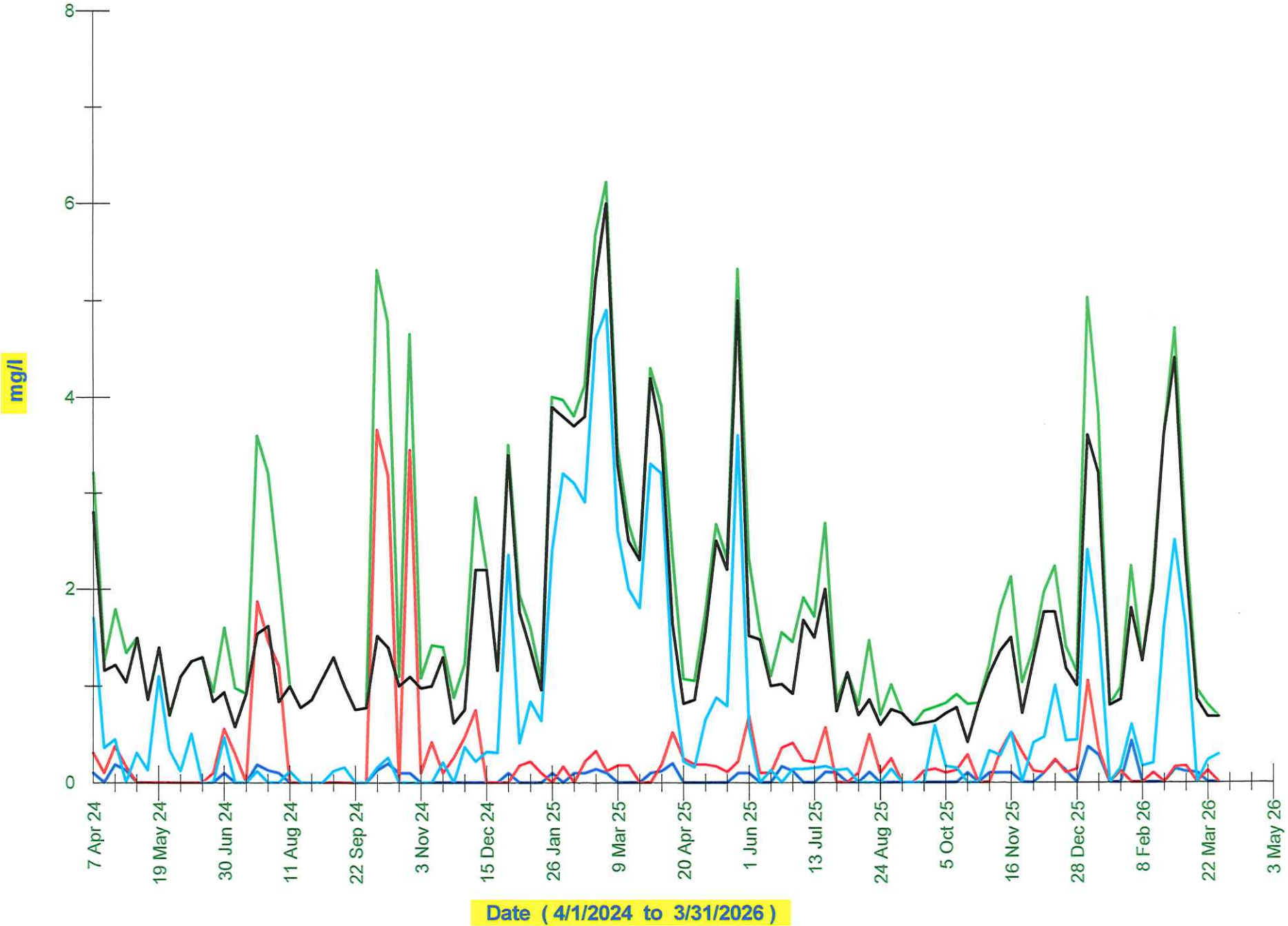
Prison Flow - Average Gallons Per Month

■ CALCULATED PRISON FLOW (Mo Avg)



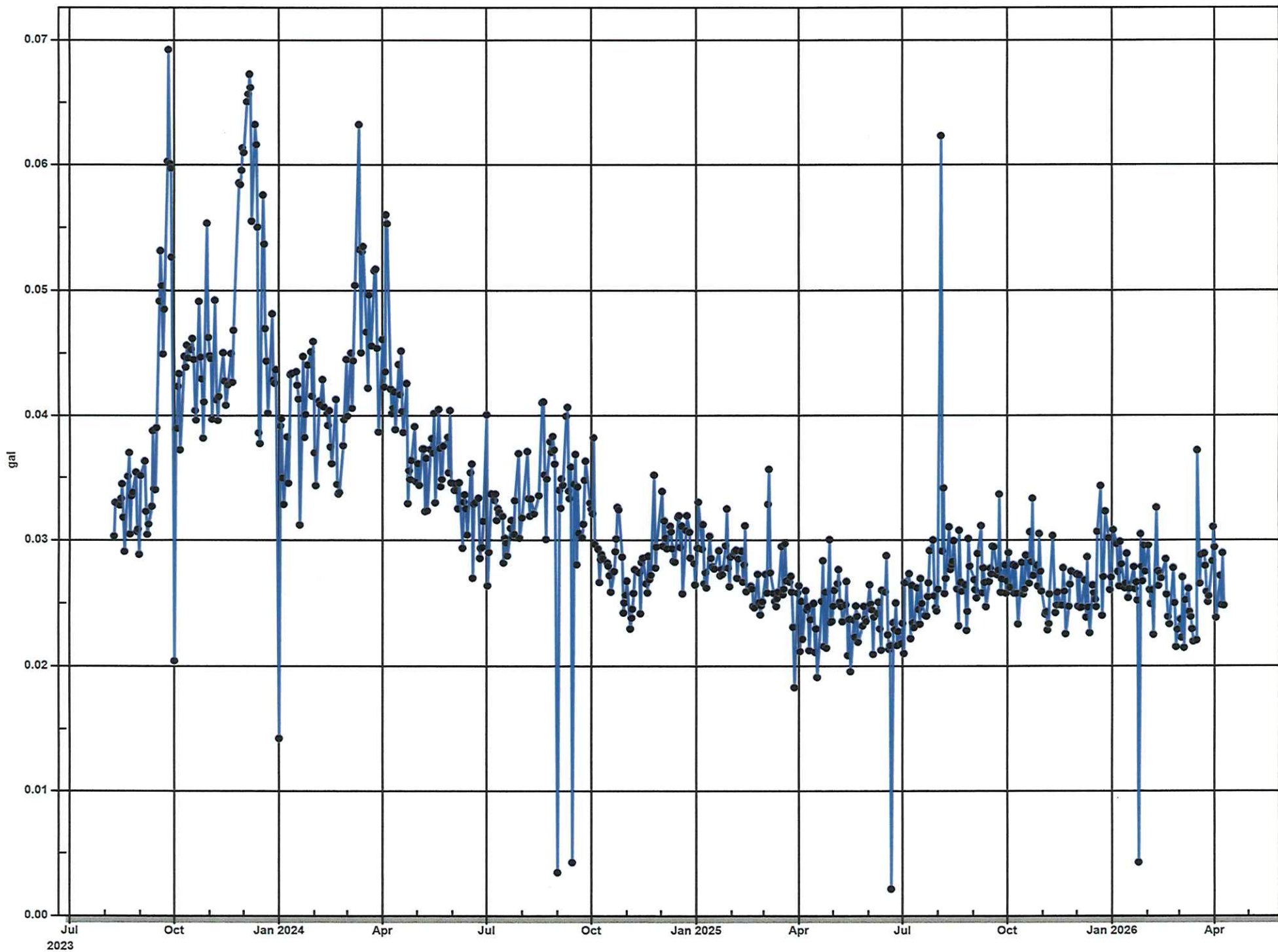
Weekly Average of Total Nitrogen VS Forms of Nitrogen

Nitrite Nitrate Total Nitrogen Ammonia Total Kjeldahl



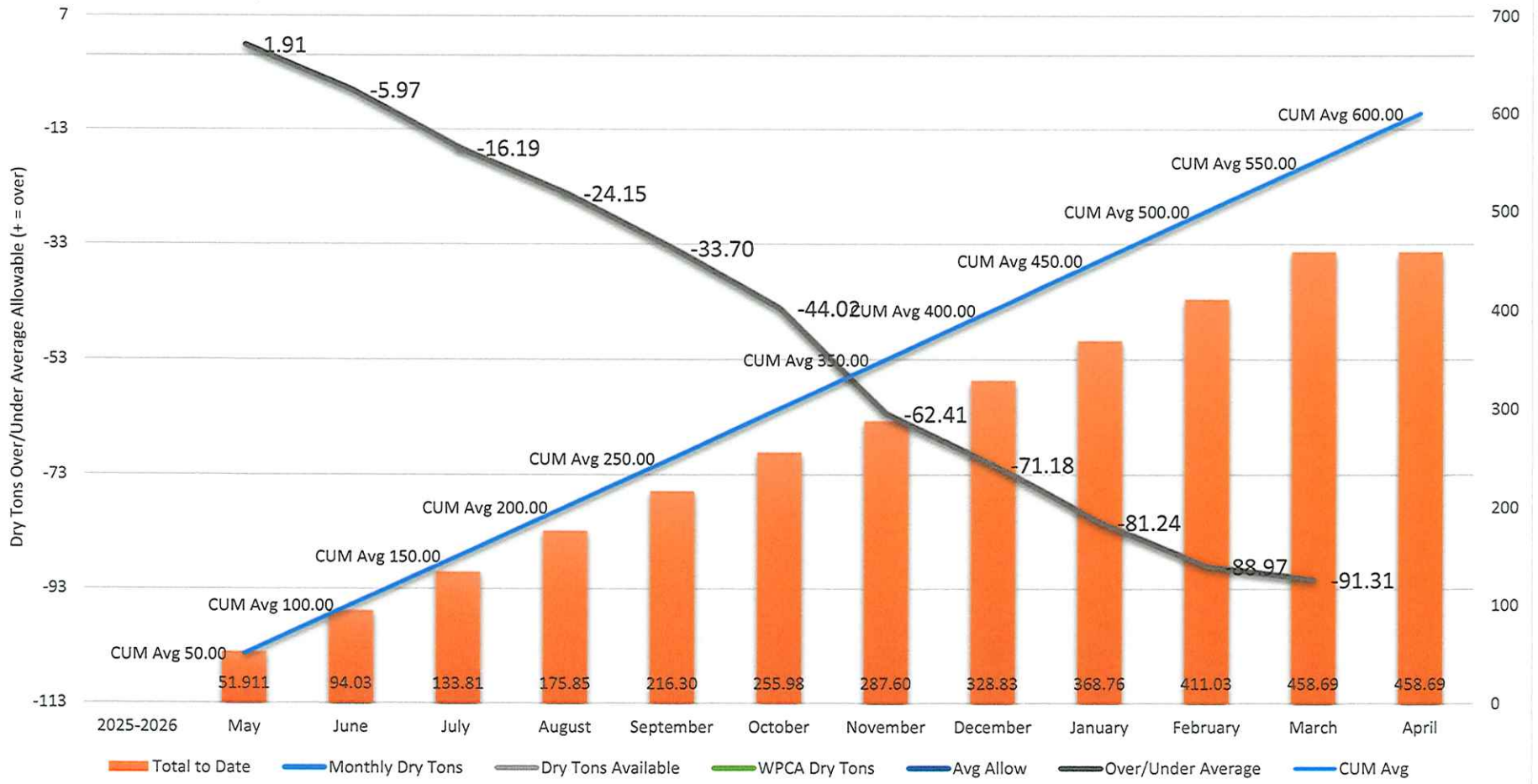
8012 - Gallons to be Wasted

8/9/2023 - 4/9/2026



Date	Monthly Dry Tons	Total to Date	Dry Tons Available	Percent of Limit	Percent of Time	WPCA Dry Tons
2025-2026						
May	51.911	51.911	548.09	8.65%	8.33%	49.53
June	42.119	94.03	505.97	15.67%	16.67%	41.95
July	39.776	133.81	466.19	22.30%	25.00%	39.29
August	42.044	175.85	424.15	29.31%	33.33%	41.29
September	40.447	216.30	383.70	36.05%	41.67%	40.49
October	39.686	255.98	344.02	42.66%	50.00%	39.68
November	31.612	287.60	312.41	47.93%	58.33%	31.33
December	41.230	328.83	271.18	54.80%	66.67%	42.33
January	39.931	368.76	231.24	61.46%	75.00%	39.90
February	42.272	411.03	188.97	68.50%	83.33%	41.98
March	47.664	458.69	141.31	76.45%	91.67%	47.66
April		458.69	141.31	76.45%	100.00%	

Sludge Total Cumulative & Over/Under Average



WPCA Administration Fund - 2025/2026

February 2026

Cash Balance 7/1/2025

FNB# 533	\$87,676.97
Scanned Account	\$7,499.89
Invoice Cloud	\$5,611.99
TDBank Admin	\$26,472.13
TDBank Reserve	\$481,982.02
STIF Account	\$4,695,356.25

26-Mar-26

\$ 5,304,599.25

RECEIPTS	BUDGET	MONTH	YTD	VARIANCE
User Fees 25 26	\$ 1,742,000	\$ 3,941.47	\$ 1,718,068.62	\$ 23,931.14
Prison	\$ 948,000	\$ -	\$ 472,075.27	\$ 475,924.73
Prison 2024/2025	\$ -	\$ -	\$ 239,165.50	\$ (239,165.50)
Kent Farms	\$ 19,000	\$ -	\$ 19,780.00	\$ (780.00)
Delinquent Payments	\$ 37,000	\$ 565.96	\$ 23,038.06	\$ 13,961.94
H.P. Hood	\$ 857,000	\$ -	\$ 409,464.10	\$ 447,535.90
H.P. Hood 2024/2025	\$ -	\$ -	\$ 249,772.65	\$ (249,772.65)
Interest & Fees	\$ 25,000	\$ 639.66	\$ 36,065.85	\$ (11,065.85)
Permits & Septic	\$ 57,000	\$ 1,205.00	\$ 48,703.39	\$ 8,296.61
Misc Income	\$ -	\$ 162.77	\$ 1,732.40	\$ (1,732.40)
- Scrap metal	\$ -	\$ -	\$ -	\$ -
Due To/Due From	\$ -	\$ -	\$ -	\$ -
Clerk of the Works	\$ -	\$ -	\$ -	\$ -
Appropriation Refunds	\$ -	\$ -	\$ -	\$ -
Invest Income	\$ 84,000	\$ 16,796.68	\$ 141,798.87	\$ (57,798.87)
Grant \$ Received	\$ -	\$ -	\$ 4,384.00	\$ (4,384.00)
Transfer from Fund Balance	\$ 557,000	\$ -	\$ -	\$ 557,000.00
TOTAL RECEIPTS	\$ 4,326,000	\$ 23,311.54	\$ 3,364,048.71	\$ 961,951.05

EXPENDITURES

Payroll Payable (2024/2025)	\$ -	\$ -	\$ 24,552.18	\$ (24,552.18)
Payroll (with SS)	\$ 1,174,000	\$ 84,982.60	\$ 664,079.76	\$ 509,920.24
Other Expenditures	\$ 2,595,000	\$ 100,070.36	\$ 958,084.51	\$ 1,636,915.49
Due To/Due From	\$ -	\$ 53.75	\$ 1,530.86	\$ (1,530.86)
Clerk of the Works	\$ -	\$ -	\$ -	\$ -
Accounts Payable	\$ -	\$ -	\$ 190,103.69	\$ (190,103.69)
Transfer to RCM	\$ 557,000	\$ 50,000.00	\$ 135,000.00	\$ 422,000.00
TOTAL DISBURSEMENTS	\$ 4,326,000	\$ 235,106.71	\$ 1,973,351.00	\$ 2,352,649.00

Cash Reconciliation 2/28/2025

XFERS TO OTHER ACCOUNT	\$ 360,000.00
FNB# 533	\$ 73,820.87
Scanned Account	\$ 1,299.09
Invoice Cloud	\$ 3,848.00
TDBank Admin	\$ 116,565.03
TDBank Reserve	\$ 486,818.31
STIF Account	\$ 5,652,945.66
	\$ 6,695,296.96

\$ 6,695,296.96 \$

WPCA Administration Fund - 2025/2026

February 2026

Prior/Current Year Comparison 26-Mar-26 12:53 PM

RECEIPTS	2024/2025 Month	2025/2026 Month	Variance	2024/2025 Year To Date	2025/2026 Year To Date	Variance
User Fees current Year	\$ 10,372.39	\$ 3,941.47	\$ (6,430.92)	\$ 1,671,274.06	\$ 1,718,068.62	\$ 46,794.56
Prison	\$ 227,753.03	\$ -	\$ (227,753.03)	\$ 464,682.74	\$ 472,075.27	\$ 7,392.53
Prison Last Fiscal year	\$ -	\$ -	\$ -	\$ 227,578.76	\$ 239,165.50	\$ 11,586.74
Kent Farms	\$ 450.00	\$ -	\$ (450.00)	\$ 19,800.00	\$ 19,780.00	\$ (20.00)
Delinquent Payments	\$ 5,033.02	\$ 565.96	\$ (4,467.06)	\$ 46,863.47	\$ 23,038.06	\$ (23,825.41)
H.P. Hood	\$ 219,507.42	\$ -	\$ (219,507.42)	\$ 464,508.51	\$ 409,464.10	\$ (55,044.41)
H.P. Hood Last Fiscal year	\$ -	\$ -	\$ -	\$ 312,537.20	\$ 249,772.65	\$ (62,764.55)
Interest & Fees	\$ 9,498.13	\$ 639.66	\$ (8,858.47)	\$ 47,902.44	\$ 36,065.85	\$ (11,836.59)
Permits & Septic	\$ 330.00	\$ 1,205.00	\$ 875.00	\$ 34,773.78	\$ 48,703.39	\$ 13,929.61
Misc Income	\$ -	\$ 162.77	\$ 162.77	\$ -	\$ 1,732.40	\$ 1,732.40
- Scrap metal	\$ -	\$ -	\$ -	\$ 689.73	\$ -	\$ (689.73)
Due To/Due From	\$ 11,145.31	\$ -	\$ (11,145.31)	\$ 161,145.31	\$ -	\$ (161,145.31)
Clerk of the Works	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Appropriation Refunds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Invest Income	\$ 17,404.96	\$ 16,796.68	\$ (608.28)	\$ 147,742.52	\$ 141,798.87	\$ (5,943.65)
Grant \$ Received	\$ -	\$ -	\$ -	\$ 1,237.00	\$ 4,384.00	\$ 3,147.00
Transfer from Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL RECEIPTS	\$ 501,494.26	\$ 23,311.54	\$ (478,182.72)	\$ 3,600,735.52	\$ 3,364,048.71	\$ (236,686.81)
EXPENDITURES						
Payroll Payable (Last Fiscal yr)	\$ -	\$ -	\$ -	\$ -	\$ 24,552.18	\$ 24,552.18
Payroll (with SS)	\$ 79,115.60	\$ 84,982.60	\$ 5,867.00	\$ 699,808.36	\$ 664,079.76	\$ (35,728.60)
Other Expenditures	\$ 109,246.83	\$ 100,070.36	\$ (9,176.47)	\$ 907,712.06	\$ 958,084.51	\$ 50,372.45
Due To/Due From	\$ (2,554.53)	\$ 53.75	\$ 2,608.28	\$ (62,229.81)	\$ 1,530.86	\$ 63,760.67
Clerk of the Works	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Accounts Payable	\$ -	\$ -	\$ -	\$ 96,309.70	\$ 190,103.69	\$ 93,793.99
Transfer to RCM	\$ -	\$ 50,000.00	\$ 50,000.00	\$ -	\$ 135,000.00	\$ 135,000.00
TOTAL DISBURSEMENTS	\$ 185,807.90	\$ 235,106.71	\$ 49,298.81	\$ 1,641,600.31	\$ 1,973,351.00	\$ 331,750.69

WPCA Reserve Capacity Maintenance Fund - 2025/2026

February 2026

Cash Balance @ 7/01/2025

FNB# 27650 \$ 5,270.11
 CADRE \$ 6,201.87

\$ 11,471.98

RECEIPTS:	BUDGET	MONTH	YTD	VARIANCE
Interest Income	\$ -	\$ 6.48	\$ 62.23	\$ (62.23)
From Clerk of the Works	\$ -	\$ -	\$ -	\$ -
Due From Other Funds	\$ -	\$ -	\$ -	\$ -
Transfer In	\$ 892,000	\$ -	\$ -	\$ 892,000.00
Miscellaneous Income	\$ -	\$ -	\$ -	\$ -
Transfer from Assessment	\$ 94,000	\$ -	\$ -	\$ 94,000.00
Transfer from O&M Line Item	\$ 377,000	\$ 50,000.00	\$ 175,000.00	\$ 202,000.00
Grant Income	\$ 480,000	\$ -	\$ -	\$ 480,000.00
Transfer From Fund Balance	\$ 557,000	\$ -	\$ -	\$ 557,000.00
TOTAL RECEIPTS	\$ 2,400,000	\$ 50,006.48	\$ 175,062.23	\$ 2,224,937.77

DISBURSEMENTS:

Plant Upgrades	\$ 874,000	\$ 25,858.01	\$ 120,294.82	\$ 753,705.18
Emergency Repairs	\$ -	\$ -	\$ -	\$ -
Accounts Payable 2024 2025	\$ -	\$ -	\$ 334,978.70	\$ (334,978.70)
Misc Repairs	\$ 1,526,000	\$ -	\$ -	\$ 1,526,000.00
Transfer Out to ADMIN	\$ -	\$ -	\$ -	\$ -
Due From Other Funds	\$ -	\$ -	\$ -	\$ -
Sewer Development	\$ -	\$ 21,533.95	\$ 21,533.95	\$ (21,533.95)
	\$ 2,400,000	\$ 47,391.96	\$ 476,807.47	\$ 1,923,192.53

CASH POSITION SUMMARY:

TRANSFERS - COVER LY AP	\$ 320,000.00	
Transfers between Peoples/TD	\$ -	
Cash Balance @ 7/01/2025	\$ 11,471.98	\$ 23,462.64
YTD Receipts:	\$ 175,062.23	\$ 6,264.10
YTD Disbursements:	\$ 476,807.47	
Cash Balance @ 2/28/2026	\$ 29,726.74	\$ 29,726.74

First National Bank
 CADRE

WPCA Assessment Fund

2025/2026

February 2026

Cash Balance 7/1/2025	FNB	\$50,840.40
	CADRE	\$60,771.42

23-Mar-26 02:06 PM		\$111,611.82

RECEIPTS -----	BUDGET -----	MONTH -----	YTD -----	VARIANCE -----
Developer's Agreements	\$ 56,000	\$ -	\$ 160,000.00	\$ (104,000.00)
Current Assessments	\$ 26,500	\$ -	\$ 20,015.51	\$ 6,484.49
Assessments-Prior Years	\$ 3,000	\$ -	\$ -	\$ 3,000.00
Penalty Interest & Fees	\$ 2,000	\$ -	\$ 249.26	\$ 1,750.74
Advance Collection	\$ 6,000	\$ -	\$ 19,278.48	\$ (13,278.48)
Due To Others	\$ -	\$ -	\$ 1,423.42	\$ (1,423.42)
Investment Interest	\$ 500	\$ 93.61	\$ 746.70	\$ (246.70)
Transfer from Assessment Fund Bal	\$ -	\$ -	\$ -	\$ -
	-----	-----	-----	-----
TOTAL REVENUE	\$ 94,000	\$ 93.61	\$ 201,713.37	\$ (107,713.37)

DISBURSEMENTS

Service Charge	\$ -	\$ -	\$ -	\$ -
To General Fund Prior Year	\$ -	\$ -	\$ -	\$ -
To General Fund Current Year	\$ -	\$ -	\$ -	\$ -
Due To Others	\$ -	\$ -	\$ -	\$ -
Misc Expense	\$ -	\$ -	\$ -	\$ -
Transfer to RCM	\$ 94,000	\$ -	\$ -	\$ 94,000.00
	-----	-----	-----	-----
	\$ 94,000.00	\$ -	\$ -	\$ 94,000.00

Cash Balance @ 2/28/2026

XFERS	\$ -
FNB	\$ 222,840.40
CADRE	\$ 90,484.79

	\$ 313,325.19
	\$ 313,325.19
	\$ -

Town of Suffield Water Pollution Control Authority
2025/2026 Operation and Maintenance Budget

8
66.67%
(+/- budget)

2026
FEBRUARY

	25/26 Budget	25/26 Current Month	25/26 Year To Date	25/26 Variance	25/26 % Unexpended
50160 · Payroll	\$ 1,090,000	\$ 84,309.79	\$ 651,405.01	\$ 438,594.99	40%
50220 · Social security	\$ 84,000	\$ 5,929.33	\$ 46,425.84	\$ 37,574.16	45%
50230 · Pension	\$ 106,000	\$ -	\$ 105,675.00	\$ 325.00	0%
50232 - OPEB CONTRIBUTION	\$ 69,000	\$ -	\$ 68,004.00	\$ 996.00	1%
50270 · Workers Comp	\$ 9,000	\$ -	\$ -	\$ 9,000.00	100%
50290 - Safety Supplies	\$ 14,000	\$ 307.32	\$ 6,996.44	\$ 7,003.56	50%
50341 · Legal/advice	\$ 33,000	\$ -	\$ 2,569.54	\$ 30,430.46	92%
50384 · Uniforms	\$ 7,000	\$ 596.93	\$ 4,152.12	\$ 2,847.88	41%
50385 · Tests	\$ 51,000	\$ 2,069.41	\$ 26,979.73	\$ 24,020.27	47%
50409 · Waste disposal	\$ 269,000	\$ 20,401.33	\$ 118,022.16	\$ 150,977.84	56%
50433· Process Equip - R&M	\$ 115,000	\$ 2,594.30	\$ 19,227.14	\$ 95,772.86	83%
50436 · R & M - Vehicles	\$ 22,000	\$ 990.83	\$ 10,130.65	\$ 11,869.35	54%
50439 · Service Contracts	\$ 50,000	\$ 2,740.98	\$ 25,397.45	\$ 24,602.55	49%
50445 · Plant Maint	\$ 77,000	\$ 1,912.74	\$ 25,297.40	\$ 51,702.60	67%
50446 · Collection System	\$ 40,000	\$ 158.00	\$ 20,568.96	\$ 19,431.04	49%
50520 · Insurance	\$ 38,000	\$ -	\$ -	\$ 38,000.00	100%
50521 · Employee Insur	\$ 343,000	\$ 3,695.49	\$ 131,597.25	\$ 211,402.75	62%
50530 · Postage	\$ 5,000	\$ 35.36	\$ 894.07	\$ 4,105.93	82%
50531 · Telephone	\$ 17,000	\$ 1,225.66	\$ 7,714.94	\$ 9,285.06	55%
50540 · Advertising	\$ 4,000	\$ -	\$ 1,361.51	\$ 2,638.49	66%
50581 · Mileage	\$ 2,000	\$ -	\$ 245.00	\$ 1,755.00	88%
50612 · Office supplies	\$ 20,000	\$ 255.07	\$ 6,524.47	\$ 13,475.53	67%
50622 · Electricity	\$ 236,000	\$ 29,703.61	\$ 108,868.85	\$ 127,131.15	54%
50624 · Fuel oil - heat	\$ 7,000	\$ 423.36	\$ 1,735.46	\$ 5,264.54	75%
50626 · Gas - automotive	\$ 23,000	\$ 759.45	\$ 7,052.32	\$ 15,947.68	69%
50627 · Water	\$ 9,000	\$ 167.88	\$ 4,697.02	\$ 4,302.98	48%
50750 - Cap Replace - Vehicles	\$ -	\$ -	\$ -	\$ -	#DIV/0!
50755 · Cap Improve	\$ -	\$ -	\$ -	\$ -	#DIV/0!
50760 · Tools & Equip	\$ 35,000	\$ 13,589.42	\$ 52,645.83	\$ (17,645.83)	-50%
50802 - Administration Fees/REFUNDS	\$ -	\$ -	\$ 1,630.00	\$ (1,630.00)	#DIV/0!
50810 · Dues & Subs	\$ 4,000	\$ 272.30	\$ 1,027.30	\$ 2,972.70	74%
50812 · Training	\$ 20,000	\$ 1,155.98	\$ 2,742.98	\$ 17,257.02	86%
50855 · Medical Exps	\$ 3,000	\$ 100.00	\$ 200.00	\$ 2,800.00	93%
50899 · Reserve Cap Projects	\$ 377,000	\$ 50,000.00	\$ 175,000.00	\$ 202,000.00	54%
50911 - Transfer to RCM	\$ 557,000	\$ -	\$ -	\$ 557,000.00	100%
50920 - Contingency	\$ 342,000	\$ -	\$ -	\$ 342,000.00	100%
50940 · Engineering Services	\$ 32,000	\$ 3,272.00	\$ 23,979.50	\$ 8,020.50	25%
50955 · Interest Expense	\$ -	\$ -	\$ -	\$ -	#DIV/0!
50969 · Chemicals	\$ 38,000	\$ -	\$ 15,820.50	\$ 22,179.50	58%
#1 -Thompsonville Rd-63	\$ 29,000	\$ 1,898.93	\$ 25,219.55	\$ 3,780.45	13%
#10 - Mapleton Estates-71	\$ 5,000	\$ 337.66	\$ 3,844.83	\$ 1,155.17	23%
#11 - Mapleton Ave-72	\$ 9,000	\$ 493.26	\$ 3,621.55	\$ 5,378.45	60%
#12 - Bridge St-73	\$ 11,000	\$ 503.02	\$ 3,457.57	\$ 7,542.43	69%
#13 - Stony Brook-74	\$ 5,000	\$ 276.07	\$ 10,109.98	\$ (5,109.98)	-102%
#2 - Southfield-62	\$ 4,000	\$ 319.64	\$ 2,795.84	\$ 1,204.16	30%
#3 - Mountain Road-64	\$ 19,000	\$ 957.54	\$ 10,629.33	\$ 8,370.67	44%
#4 - River Blvd-65	\$ 9,000	\$ 647.83	\$ 5,507.16	\$ 3,492.84	39%
#5 - Fairhill Lane-66	\$ 14,000	\$ 867.13	\$ 6,515.60	\$ 7,484.40	53%
#6 - Suffield Meadows-67	\$ 9,000	\$ 303.89	\$ 2,878.38	\$ 6,121.62	68%
#7 - Poole Rd.-68	\$ 16,000	\$ 300.29	\$ 11,684.77	\$ 4,315.23	27%
#8 - Plantation Dr-69	\$ 15,000	\$ 127.45	\$ 6,985.50	\$ 8,014.50	53%
#9 - Eagles Watch-70	\$ 7,000	\$ 181.79	\$ 1,986.12	\$ 5,013.88	72%
#16 Prospect Hill Estates	\$ 6,000	\$ 194.55	\$ 7,304.69	\$ (1,304.69)	-22%
#17 Cedar Crest Drive	\$ 6,000	\$ 309.27	\$ 2,619.64	\$ 3,380.36	56%
#18 Wisteria Lane	\$ 9,000	\$ 165.72	\$ 1,893.77	\$ 7,106.23	79%
#19 Malec Farms	\$ 5,000	\$ 211.42	\$ 2,883.49	\$ 2,116.51	42%
	\$ 4,326,000	\$ 234,762.00	\$ 1,784,526.21	\$ 2,541,473.79	59%

s/b
33%

Accruals

Town of Suffield Water Pollution Control Authority
2025/2026 Operation and Maintenance Budget

2026 February	25/26 Budget	25/26 Current Month	25/26 Year To Date	25/26 Variance	25/26 % Unexpended	
50160 · Payroll	\$ 1,090,000	\$ 84,309.79	\$ 651,405.01	\$ 438,594.99	40%	
50220 · Social security	\$ 84,000	\$ 5,929.33	\$ 46,425.84	\$ 37,574.16	45%	
50230 · Pension	\$ 106,000	\$ 8,833.33	\$ 70,666.67	\$ 35,333.33	33%	
50232 - OPEB CONTRIBUTION	\$ 69,000	\$ 5,750.00	\$ 46,000.00	\$ 23,000.00	33%	
50270 · Workers Comp	\$ 9,000	\$ 750.00	\$ 6,000.00	\$ 3,000.00	33%	
50290 - Safety Supplies	\$ 14,000	\$ 307.32	\$ 6,996.44	\$ 7,003.56	50%	
50341 · Legal/advice	\$ 33,000	\$ -	\$ 2,569.54	\$ 30,430.46	92%	
50384 · Uniforms	\$ 7,000	\$ 596.93	\$ 4,152.12	\$ 2,847.88	41%	
50385 · Tests	\$ 51,000	\$ 2,069.41	\$ 26,979.73	\$ 24,020.27	47%	
50409 · Waste disposal	\$ 269,000	\$ 20,401.33	\$ 118,022.16	\$ 150,977.84	56%	
50433 · Process Equip - R&M	\$ 115,000	\$ 2,594.30	\$ 19,227.14	\$ 95,772.86	83%	
50436 · R & M - Vehicles	\$ 22,000	\$ 990.83	\$ 10,130.65	\$ 11,869.35	54%	
50439 · Service Contracts	\$ 50,000	\$ 2,740.98	\$ 25,397.45	\$ 24,602.55	49%	
50445 · Plant Maint	\$ 77,000	\$ 1,912.74	\$ 25,297.40	\$ 51,702.60	67%	
50446 · Collection System	\$ 40,000	\$ 158.00	\$ 20,568.96	\$ 19,431.04	49%	
50520 · Insurance	\$ 38,000	\$ 3,166.67	\$ 25,333.33	\$ 12,666.67	33%	
50521 · Employee Insur	\$ 343,000	\$ 3,695.49	\$ 131,597.25	\$ 211,402.75	62%	
50530 · Postage	\$ 5,000	\$ 35.36	\$ 894.07	\$ 4,105.93	82%	
50531 · Telephone	\$ 17,000	\$ 1,225.66	\$ 7,714.94	\$ 9,285.06	55%	
50540 · Advertising	\$ 4,000	\$ -	\$ 1,361.51	\$ 2,638.49	66%	
50581 · Mileage	\$ 2,000	\$ -	\$ 245.00	\$ 1,755.00	88%	
50612 · Office supplies	\$ 20,000	\$ 255.07	\$ 6,524.47	\$ 13,475.53	67%	
50622 · Electricity	\$ 236,000	\$ 29,703.61	\$ 108,868.85	\$ 127,131.15	54%	
50624 · Fuel oil - heat	\$ 7,000	\$ 423.36	\$ 1,735.46	\$ 5,264.54	75%	
50626 · Gas - automotive	\$ 23,000	\$ 759.45	\$ 7,052.32	\$ 15,947.68	69%	
50627 · Water	\$ 9,000	\$ 167.88	\$ 4,697.02	\$ 4,302.98	48%	
50750 - Cap Replace - Vehicles	\$ -	\$ -	\$ -	\$ -	#DIV/0!	
50755 · Cap Improve	\$ -	\$ -	\$ -	\$ -	#DIV/0!	
50760 · Tools & Equip	\$ 35,000	\$ 13,589.42	\$ 52,645.83	\$ (17,645.83)	-50%	
50802 - Administration Fees/REFUNDS	\$ -	\$ -	\$ 1,630.00	\$ (1,630.00)	#DIV/0!	
50810 · Dues & Subs	\$ 4,000	\$ 272.30	\$ 1,027.30	\$ 2,972.70	74%	
50812 · Training	\$ 20,000	\$ 1,155.98	\$ 2,742.98	\$ 17,257.02	86%	
50855 · Medical Exps	\$ 3,000	\$ 4.00	\$ 104.00	\$ 2,896.00	0%	
50899 · Reserve Cap Projects	\$ 377,000	\$ 31,416.67	\$ 282,083.33	\$ 94,916.67	25%	
50911 - Transfer to RCM	\$ 557,000	\$ 46,416.67	\$ 371,333.33	\$ 185,666.67	33%	
50920 - Contingency	\$ 342,000	\$ 28,500.00	\$ 228,000.00	\$ 114,000.00	33%	
50940 - Engineering Services	\$ 32,000	\$ 3,272.00	\$ 23,979.50	\$ 8,020.50	0%	
50955 · Interest Expense	\$ -	\$ -	\$ -	\$ -	#DIV/0!	
50969 · Chemicals	\$ 38,000	\$ -	\$ 7,375.50	\$ 30,624.50	81%	
#1 -Thompsonville Rd-63	\$ 29,000	\$ 1,898.93	\$ 25,219.55	\$ 3,780.45	13%	
#10 - Mapleton Estates-71	\$ 5,000	\$ 337.66	\$ 3,844.83	\$ 1,155.17	23%	
#11 - Mapleton Ave-72	\$ 9,000	\$ 493.26	\$ 3,621.55	\$ 5,378.45	60%	
#12 - Bridge St-73	\$ 11,000	\$ 503.02	\$ 3,457.57	\$ 7,542.43	69%	
#13 - Stony Brook-74	\$ 5,000	\$ 276.07	\$ 10,109.98	\$ (5,109.98)	-102%	
#2 - Southfield-62	\$ 4,000	\$ 319.64	\$ 2,795.84	\$ 1,204.16	30%	
#3 - Mountain Road-64	\$ 19,000	\$ 957.54	\$ 10,629.33	\$ 8,370.67	44%	
#4 - River Blvd-65	\$ 9,000	\$ 647.83	\$ 5,507.16	\$ 3,492.84	39%	
#5 - Fairhill Lane-66	\$ 14,000	\$ 867.13	\$ 6,515.60	\$ 7,484.40	53%	
#6 - Suffield Meadows-67	\$ 9,000	\$ 303.89	\$ 2,878.38	\$ 6,121.62	68%	
#7 - Poole Rd.-68	\$ 16,000	\$ 300.29	\$ 11,684.77	\$ 4,315.23	27%	
#8 - Plantation Dr-69	\$ 15,000	\$ 127.45	\$ 6,985.50	\$ 8,014.50	53%	
#9 - Eagles Watch-70	\$ 7,000	\$ 181.79	\$ 1,986.12	\$ 5,013.88	72%	
#16 Prospect Hill Estates	\$ 6,000	\$ 194.55	\$ 7,304.69	\$ (1,304.69)	-22%	
#17 Cedar Crest Drive	\$ 6,000	\$ 309.27	\$ 2,619.64	\$ 3,380.36	56%	
#18 Wisteria Lane	\$ 9,000	\$ 165.72	\$ 1,893.77	\$ 7,106.23	79%	
#19 Malec Farms	\$ 5,000	\$ 211.42	\$ 2,883.49	\$ 2,116.51	42%	
	\$ 4,326,000	\$ 309,499.33	\$ 2,456,722.88	\$ 1,869,277.12	43%	s/b 33%

Town of Suffield WPCA Administration Fund

Trial Balance

03/23/26

As of February 28, 2026

Accrual Basis

	Feb 28, 26	
	Debit	Credit
10141 · Cash - FNB	73,820.87	
10142 · Transfer - FNB	0.00	
10143 · Cash - TD Bank	116,565.03	
10144 · WPCA Reserve Fund	486,818.31	
10145 · Petty Cash	0.00	
10146 · Lockbox	0.00	
10177 · STIF Account	5,652,945.66	
10926 · INVOICE CLOUD	3,847.94	
10927 · Scanned Account - Town TDBank	1,120.45	
10203 · Accounts Receivable	208,887.83	
10207 · Septage Fees Receivable	5,885.24	
10209 · DEP Grant Receiveable		2.00
1140 · Prison Grant Receiveable	0.00	
10920 · Inventory Asset	0.00	
10921 · Deposit clearing	0.00	
10922 · Prepaid Expense	0.00	
10923 · Uncategorized Income	0.00	
10924 · Undeposited Funds	0.00	
1200 · Grants receivable	0.00	
10800 · Capital Contributions (from RCM		1,519,359.28
10801 · Buildings	10,862,268.50	
10802 · Construction in Progress	0.32	
10803 · Land	16,038,335.00	
10804 · Land improvement	0.00	
10805 · Vehicles	822,091.00	
10806 · Equipment	18,212,808.22	
10807 · Jet Truck	0.00	
10808 · Less accumulated depreciation		29,241,005.52
10809 · Infrastructure	3,012,265.43	
10925 · Deferred costs	0.00	
20201 · Accounts Payable		1,084.29
20204 · Payroll Payable	0.00	
20450 · Loans Payable To Town	0.00	
2050 · Accrued Payroll	0.00	
20601 · Lease Liability	0.00	
20206 · Clerk of the works	0.00	
20402 · Due to other funds	4,731.01	
20403 · Due to Town (aka 20403)		116,815.71
20404 · Due to Sewer Project (RCM)	0.10	
20451 · Accrued Expenses		11,567.43
20801 · Due to GF (aka 20860)	82,614.56	
20602 · Capital Lease Liability - L/T		0.40
30350 · Retained Earnings		25,688,905.90
30910 · FUND BALANCE-UNRESERVED-contra	2,136,209.95	
3100 · Opening Bal Equity		0.10
40402 · Interest income		141,798.87
40596 · User charges		2,711,831.05
40597 · Penalties and interest		24,174.00
40598 · Permits/septic		47,864.64
40803 · Misellaneous income		1,623.40
50160 · Payroll	651,405.01	
50220 · Social security	46,425.84	
50230 · Pension	105,675.00	
50232 · OPEB Contribution	68,004.00	
50290 · Safety/Wellness	7,032.03	
50341 · Legal/advice	2,569.54	
50384 · Uniforms/cleaning	3,916.53	
50385 · Tests	26,979.73	
50409 · Waste disposal	118,022.16	
50433 · Process equip - repair/main	19,227.14	
50436 · R & M - vehicles	10,130.65	
50439 · Service maintenance contracts	36,447.45	
50445 · Plant maintenance	35,133.21	
50446 · Collection system main	64,942.92	

2:17 PM

03/23/26

Accrual Basis

Town of Suffield Sewer Project Fund

Trial Balance

As of February 28, 2026

	Feb 28, 26	
	Debit	Credit
10143 · Cash - CADRE	6,264.10	
10147 · Cash - WPCA RCA	23,462.64	
10148 · Cash - Reich & Tang	0.00	
10209 · - Grants Receivable		0.10
20801 · Due from general fund	0.00	
20201 · Accounts payable	0.00	
20501 · Deferred revenue	0.18	
20701 · Due to other agencies		0.04
20860 · DT/DF WPCA	300,000.00	
20883 · DT/DF WPCA ADMIN	0.00	
2100 · Due to general fund	0.00	
30300 · Opening Bal Equity	0.00	
30301 · Fund balance	23,506.68	
40402 · Interest		62.23
40905 · Other Transfers In		495,000.00
50785 · Sewer Development	21,533.95	
50786 · Plant Upgrades	120,294.82	
TOTAL	495,062.37	495,062.37

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Town of Suffield Sewer Assessment Fund

03/23/26

Trial Balance

Accrual Basis

As of February 28, 2026

	Feb 28, 26	
	Debit	Credit
10143 · Cash - CADRE	90,484.79	
10149 · Cash - WPCA Assessment	222,840.40	
10250 · Assessments	110,297.39	
10601 · Due From Other Accounts	0.00	
1150 · Deposit Clearing	0.00	
1200 · Due from general fund	0.00	
20201 · Accounts Payable		35.00
20400 · Due to general fund	0.00	
20402 · Due To Other Funds		9,375.22
20501 · Deferred revenue		110,297.39
20501 · Deferred revenue:2210 · Assessments paid in advance	0.00	
30301 · Fund balance		103,625.02
40025 · Revenue - Assessments		39,293.99
40035 · Revenue - Liens, interest, fees		249.26
40040 · Developers Agreements		160,000.00
40402 · Revenue - Use of Money & Proper		746.70
TOTAL	<u>423,622.58</u>	<u>423,622.58</u>

Kent Farms Reserve
Trial Balance
As of February 28, 2026

	Feb 28, 26	
	Debit	Credit
10111 - Cash	126,968.66	
20860 - DT/DF WPCA		5,381.67
Opening Balance Equity		146,215.81
Retained Earnings	25,890.16	
40402 - Interest Income		1,261.34
TOTAL	152,858.82	152,858.82

TOWN OF SUFFIELD, WPCA

844 East Street South, Suffield, Connecticut 06078
www.SuffieldCT.gov

Anna Clark
Business Administrator
aclark@SuffieldCT.Gov
860-668-3856



To: WPCA Commission

From: Anna Clark, WPCA Business Administrator *AMC*

CC:

Date: April 14 2026

Re: Delinquent Accounts

We collected \$643.93 in the month of March – 4.09% of the major delinquents.

One major delinquent account is paid off.

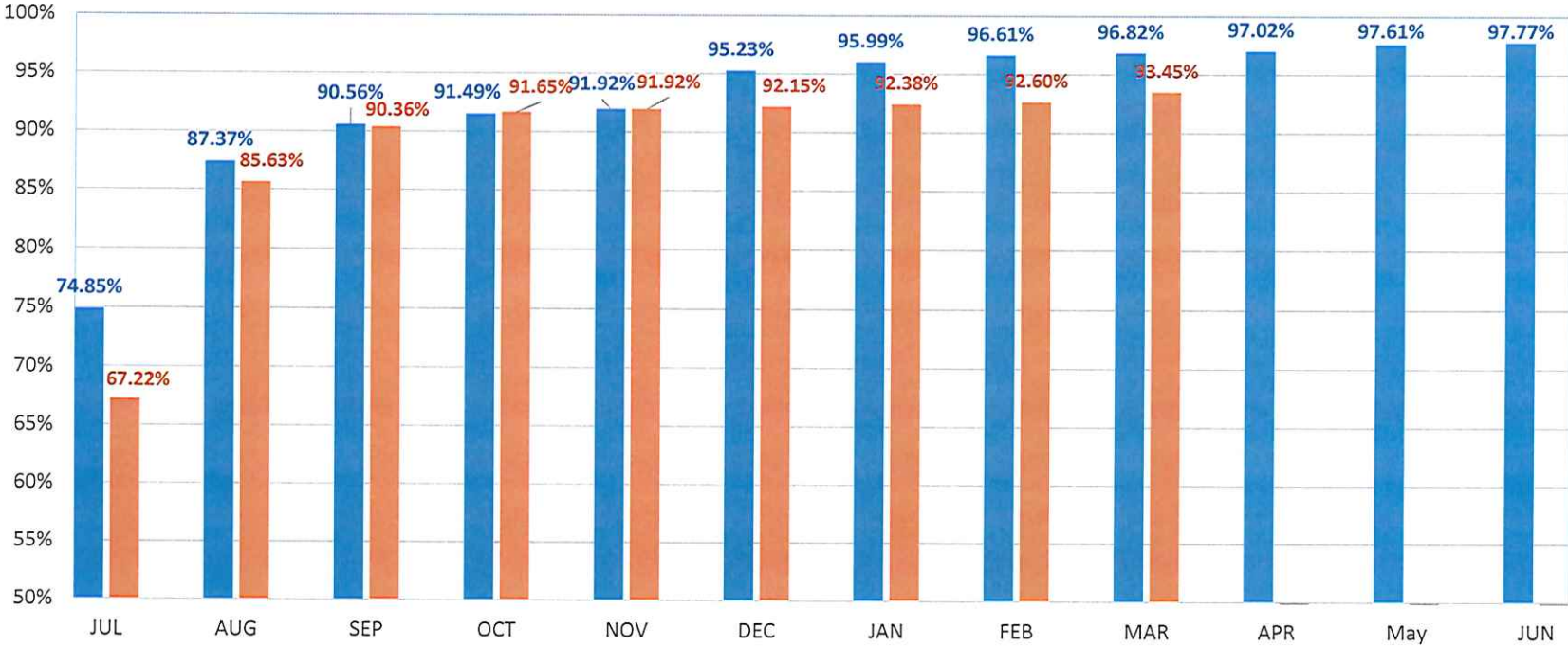
Our overall delinquent balance is \$180,196.15 with \$137,973.44 being the 2025 Sewer use, and a collection rate of 93.45% thru the end of March. Last year's collection rate at this time was 96.82%.

PAST DUE AS OF MARCH 31, 2026

YEAR BILLED	BILLED	TOT Paid	Tax Due	INT Due	Lien Due	Fee Due	Total Due	Collection Rate to Date
YEAR 2021	1,544,595.53	1,544,235.53	360.00	48.60	0.00	2,459.56	2,868.16	99.98%
YEAR 2022	1,572,073.13	1,571,703.13	370.00	249.75	24.00	0.00	643.75	99.98%
YEAR 2023	1,651,143.31	1,645,518.18	6,742.33	2,437.46	264.00	0.00	9,443.79	99.66%
YEAR 2024	1,750,984.22	1,732,127.34	22,166.59	5,398.83	960.00	741.59	29,267.01	98.92%
YEAR 2025	1,819,354.19	1,700,104.56	119,709.63	16,555.73	0.00	1,708.08	137,973.44	93.45%
GRAND TOTAL			<u>149,348.55</u>	<u>24,690.37</u>	<u>1,248.00</u>	<u>4,909.23</u>	<u>180,196.15</u>	

Collection Rate Compariosn to Last Year - Same Month

■ 2024 ■ 2025



TOWN OF SUFFIELD, WPCA

844 East Street South, Suffield, Connecticut 06078
www.SuffieldCT.gov

Anna Clark
Business Administrator
aclark@SuffieldCT.Gov
860-668-3856



To: WPCA Commission

From: Anna Clark, WPCA Business Administrator *AMC*

CC:

Date: April 14 2026

Re: 2026/2027 Draft Budget

The following pages are the DRAFT 2026/2027 budget.

The budget shows the residential sewer use fee increasing by \$10 from \$400 to \$410. The Kent Farms sewer use fee increasing by \$10 from \$460 to \$470, and the Commercial rate shows an increase from \$9.57 to \$9.81.

The 2026/2027 Expense Budget reflects an increased of \$8,000 with the inclusion of Fund Balance; however, the overall budget (Admin, RCM, and Assessment) has decreased by 27.84%.

A public meeting is anticipated in May to approve the 2026/2027 budget.

DRAFT

**TOWN OF SUFFIELD
WATER POLLUTION CONTROL AUTHORITY
2026/2027 BUDGET**

FUNDS:

**ADMINISTRATION
ASSESSMENT
RESERVE CAPACITY MAINTENANCE
KENT FARMS**

WPCA Meeting – April 14, 2026

Questions May Be Directed To:

**Jamie Kreller, Superintendent OR Anna Clark, Business Administrator
Town of Suffield WPCA
860-668-3856**



WATER POLLUTION CONTROL AUTHORITY BUDGET SUMMARY

	2025-2026	2026-2027
ADMINISTRATION:	\$4,326,000	\$4,334,000
ASSESSMENT:	\$94,000	\$361,000
RESERVE CAPACITY MAINTENANCE:	\$2,400,000	\$1,487,000
	\$6,820,000	\$6,182,000

	2025-2026		2026-2027	
2025-2026 Town of Suffield Sewer Use Fee:	\$400	per unit	\$410	per unit
2025-2026 Kent Farm Sewer Use Fee:	\$460	per unit	\$470	per unit
2025-2026 Dollar Per 1,000 Gallons:	\$9.57		\$9.81	

Water Pollution Control Authority Commission Members:

Daniel Holmes, Chairman

Frank Bauchiero
 Michael Blanchette
 Todd Mervosh
 John Murphy
 Nicholas Shute
 Travis Watroba

TOWN OF SUFFIELD WATER POLLUTION CONTROL AUTHORITY
2026/2027 Expense Budget - \$4,334,000

General

A copy of the WPCA Administration Expense Budget is attached. The major points are as follows:

- The 2026/2027 Expense Budget increased \$8,000 or 0.18% with the inclusion of Fund Balance money, however, the actual increase in expenses is 0.24%. The Overall budget (ALL 3 BUDGETS: ADMIN, RCM, ASSESSMENT) has decreased by -27.84%.
- The Equivalent Dwelling unit (EDU) charge for FY 2026/2027 has increased to \$410 , representing a 2.50% increase.
- We anticipate using up to \$532,000 of fund balance money for projects in 2026/2027.
- This year's rate change of \$10/year is equal to last year's rate change to allow for steady level increases for planned future capital projects, and is in line with the inflation rate.

Capital projects this year include (\$1,456,000):

- Belt filter press system overhaul
- Generator
- Spare blade for oxidation ditch
- Gearbox
- UV controller
- Pump station capital repairs
- Stony Brook Crossing repairs (permanent)
- Stony Brook Crossing repair – engineering
- Manhole rehab
- Emergency Repairs – Plant/Collection System

Payroll, Social Security & Pension:

- Costs for WPCA employees total \$1,309,000 , or approximately 30.20% of operation and maintenance expenses.
- The aggregate increase in Payroll of 2.66% is comprised of:
 - (1) A budgeted annual increase for administrative staff of 4.00%.
 - (2) A budget annual increase of 3.00% for the union staff under the Collective Bargaining Unit contract.
 - (3) Additionally, this includes unscheduled overtime and the cost of the WPCA's contribution to deferred compensation accounts.
- Social Security is based on 7.65% of budgeted salaries. The town's Pension Administrator determines WPCA's contribution to the Pension Fund. Employees hired after 6/30/2014 participate in the Town's 457 Deferred Compensation plan with matching up to 7% in lieu of a pension.

Workers' Compensation, Employee Medical Insurance, Property, General Liability, Umbrella, Automobile and Boiler and Machinery Insurance:

- The WPCA is included in the Town contracts.

OPEB Contribution:

This line item represents the WPCA's portion of "Other Postemployment Benefits" as provided by the Finance Director for the Town.

Operation and Maintenance:

- **Chemicals**
 - The cost of purchasing chemicals used to treat wastewater. Chemical costs (Polymer) are estimated to be approximately 8.00% higher per tote than last year. Polymer is used for sludge dewatering and usage is based on the Hood demand on the system.
- **Waste:**
 - The cost of disposing of sludge at the Metropolitan District Commission sludge handling facility, and other waste produced during the treatment process. MDC's rate is budgeted at an estimated increase of 14.87% (in line with the last 2 yrs increases), from \$475/ton to \$546/ton. This line item also accounts for the possibility for hauling liquid waste to an alternative source, should we approach our max limit to MDC.
- **Uniforms:**
 - The cost of supplying uniforms, foul weather gear, and safety footwear to all its operational employees as required under the collective bargaining agreement.
- **Laboratory Testing:**
 - The cost of performing and reporting laboratory analysis using an outside vendor for the WPCA main facility and the Kent Farms Sewer District (due to the complex nature of the tests and advanced level of the technical equipment that is required, these tests are performed by outside vendors).
- **Training, Safety Supplies, and medical expenses:**
 - The cost for employees to participate in appropriate training opportunities including training for Operators to pursue advanced licenses, safety courses, exam fees, safety supplies, and equipment. In addition, any administrative classes (Business writing, advanced spreadsheet prep., etc.) are included in this line item.
 - The Safety supplies line item is for the purchase of safety supplies including: OSHA compliance items, first aid supplies, gloves, and hard hats.
 - Required medical tests and treatments for new hires, and DOT mandated testing.

- **Plant/ Process Equipment R&M and Collection System Maintenance:**

General Plant Maintenance- Plant maintenance is guided by our JobPlus program and helps identify actual maintenance needs on a predictive and ideally, preventative basis.

Buildings and Grounds – These are expenses that are associated with the repair and maintenance of the treatment facility,

- Utilities related equipment

- Buildings HVAC,

- Windows and Doors,

- Structural repairs

- Computers and related equipment

-Process Equipment R&M- The cost of major process equipment maintenance including:

- Instrumentation

- repairs and maintenance for major mechanical components of the biological treatment process.

- annual UV parts - \$35k per year

Collection system maintenance of public sewer system

There is a significant increased focus on maintenance of the aging sewer system dating back to the 1960's, with an advanced focus on system requirements based on EPA recommended practices. This includes repair and maintenance of:

- Five low pressure sewer systems. Plant Staff are only responsible for the pipes and related specialized low pressure sewer equipment in the public right of way, only up to and including the curb box shut off structures (generally at the private property line).

- Predictive, Preventive, and Corrective Maintenance (parts and materials) for underground assets such as pipes, manholes, force mains, CCTV, subcontracted repair work

- **Tools & Equipment:**

- This line item includes all miscellaneous tools and equipment (gauges, shovels, lab equipment, mower parts and accessories, etc.).

- **Utilities: Telephone, Electricity, Fuel oil-generators, and Water:**

-These line items fund the cost of telephone, Cable internet, electrical service (including electric heat), generator, and potable water service to the treatment facility.

-The WPCA participates in the Town wide fuel oil contract for the small usage of heating oil for the Headworks building and pump station generators. The WPCA is currently in a three-year electricity contract (to expire 11/19/2027) for supply generation with a rate of \$0.1047 (from \$0.1013 & increased in 25/26 per “Change in Law”).

- **Vehicles: Gas-automotive, Mileage, R&M Vehicles:**

These line items fund the cost of providing gasoline and diesel fuel to:

-WPCA vehicles through the Town’s Diesalgard and Keegard service; the cost of reimbursing WPCA employees for use of a personal vehicle for work related travel; vehicle repair and maintenance costs.

-Auto gas has remained the same over last year. The mileage reimbursement rate has increased from \$0.70 to \$0.725 per mile.

Administration Costs: Office Supplies, Postage, Advertising, Legal/Advice, Engineering Services, Service Contracts, Dues & Subscriptions:

These line items fund costs associated with office operations:

- routine correspondence,
- Invoices and notices
- Certified mailings
- Legal advertising – including RFP’s
- Engineering review and advice
- Outside consultants
- Legal advice
- Copy machine, a wide format printer, and
- Various professional organizations and journals.

- **Contingency:**

– This line item represents approximately 8% of the Operating budget (less the “Contingency” line item itself and the “Transfer to RCM” line item) and is designated for unforeseen items not planned for in the RCM Budget for emergencies. This accounts for the volatility of economic conditions and possible unusual price increases for pumps, UV lights, and other equipment purchased outside the United States.

- **Capital Costs:**

-Include the following Capital line items:

The **“Capital Replacement – Vehicles”**

-This line item funds the cost of replacing WPCA vehicles. This year’s line item is \$0 – with no new vehicle purchases.

The **“Interest Expense”** line item represents the interest portion of any financing. The previous loan for the Vector has been paid off, and therefore, the current expense is \$0.

The **Reserve Cap Projects** – line item is designated to be transferred to the RCM fund for Capital Projects, using Sewer Use fees revenue.

KENT FARMS COMMUNITY SEPTIC SYSTEM
2026/2027 Expense Budget - \$470

The Kent Farms Community Septic System is operated by the WPCA as a separate sewer district.

- The system was designed to a maximum of 44 homes, and currently serves 44 homes.
- Based on the schedule of expenses for “Pump Station #8 – Plantation Drive”, the WPCA levies a separate user fee against property owners using that system.
- The WPCA is responsible for maintaining on-site septic systems in the Kent Farms Sewer District.
- The 2026/2027 Kent Farms Sewer Use Fee will increase from \$460 to \$470 , representing an approximate 2.17% increase. The fee includes capital expenditures for replacing aging tanks. Tanks will be replaced at a rate of about 3 tanks per year (total of 44).
- The fee covers pump station maintenance, electricity, time and labor for station monitoring, as well as pump-outs of the separate septic tanks for 1/3 of Kent Farms each year (homes are pumped out every three years), and the cost to treat this at the Plant.

2026/2027 WPCA Assessment Fund Budget - \$361,000

The WPCA Assessment Fund is the account into which all WPCA Sewer Benefit Assessment payments or Sewer Connection Charges are deposited.

- A Sewer Benefit Assessment is levied against any property owner whose property is “specially benefited” by the installation of a public sewer line, as enabled by Chapter 103, Section 7-249 through 7-254 of the Connecticut General Statutes.
- The Sewer Connection Charges are assigned to a property whenever construction results in the creation of additional units connected to the existing sanitary sewer system per CGS§7-255.
- The cash in this fund is used to pay down any debt from the financing of the acquisition or construction of the sewerage system OR for the acquisition or construction of the sewerage system.
- There is currently no debt to the Town from the WPCA, therefore all Assessment and Sewer Connection revenues are transferred into the RCM fund for Capital Improvement Projects allowable by State statute.

2026/2027 WPCA Reserve Capacity Maintenance Fund Budget – \$1,487,000

This fund helps finance WPCA Collection System and Plant construction projects. This year’s RCM budget includes the following projects, as well as an Emergency Repairs line item to provide contingency funding for capital repairs or improvements, such as pipe lining, that extend the useful life of the asset:

PROPOSED PROJECTS

Capital - Plant

BFP system overhaul	\$ 125,000
Generator	\$ 230,000
SPARE BLADE FOR OXIDATION DITCH	\$ 100,000
GEARBOX	\$ 50,000
UV CONTROLLER	\$ 30,000
Total Capital - Plant	<u>\$535,000</u>

Capital - Pump Stations/Collections System

Pump Station Capital Repairs	\$250,000
Stony Brook Crossing repairs (permanent)	\$414,720
Manhole Rehab	\$46,000
Stony Brook Permanent Repair - ENGINEERING	\$41,280
EMERGENCY REPAIRS	\$200,000
Total Capital - Pump Stations/Collections System	<u>\$952,000</u>

TOTAL CAPITAL PROJECTS **\$1,487,000**

**Suffield WPCA O&M
2026/2027 Budget**

	2025/2026	2026/2027	variance		Description
Payroll	\$ 1,090,000	\$ 1,119,000	29,000	2.66%	Increase based on new-hire to Business Admin position, Union contract rate 2.75%; Admin incr of 4%
Social security	\$ 84,000	\$ 86,000	2,000	2.38%	7.65% of Payroll
Pension	\$ 106,000	\$ 104,000	(2,000)	-1.89%	Per Actuarial Valuation Report dated July 1, 2025
Workers Comp	\$ 9,000	\$ 9,000	0	0.00%	Per Finance Director - rate incr = 0%, and up to 3%
Office supplies	\$ 20,000	\$ 20,000	0	0.00%	no change
Chemicals	\$ 38,000	\$ 42,000	4,000	10.53%	based on same usage of Polymer totes (5) with an avg 8% price increase + settling chemicals + usage of Biocide for collection system odor control
Postage	\$ 5,000	\$ 5,000	0	0.00%	no change
Telephone	\$ 17,000	\$ 17,000	0	0.00%	no change
Electricity	\$ 236,000	\$ 208,000	(28,000)	-11.86%	Contract rate currently \$.10470. Lodestar solar contract is also included in this line item.
Water	\$ 9,000	\$ 10,000	1,000	11.11%	incr. based on actual use with estimated 9.9% price increase
Gas - automotive	\$ 23,000	\$ 23,000	0	0.00%	no change
Fuel oil - heat	\$ 7,000	\$ 7,000	0	0.00%	no change
Mileage	\$ 2,000	\$ 2,000	0	0.00%	no change
Waste disposal	\$ 269,000	\$ 304,000	35,000	13.01%	incr - based on anticipated 14.87% increase in price per dry ton for disposal at MDC and contracted price for garbage removal
Insurance	\$ 38,000	\$ 39,000	1,000	2.63%	Per Finance Director - rate incr = 0%, and up to 3%
Advertising	\$ 4,000	\$ 4,000	0	0.00%	no change - based on advertising bids this fiscal year
Legal/advice	\$ 33,000	\$ 30,000	(3,000)	-9.09%	decr. based on actual spend
Engineering Services	\$ 32,000	\$ 35,000	3,000	9.38%	incr. based on 5 yrs of actual spend for non-capital engineering costs
Service Contracts	\$ 50,000	\$ 53,000	3,000	6.00%	incr.- based on 3 YRS actuals on service contracts with: TAB computers, WINN -11, HACH, Huber, Otis, HACH sensors, service from TAB, and addition of IDEX contract + estimated 10% price increase
Uniforms	\$ 7,000	\$ 7,000	0	0.00%	no change
Tests	\$ 51,000	\$ 61,000	10,000	19.61%	Increase based on anticipated PFAS testing
Dues & Subscriptions	\$ 4,000	\$ 4,000	0	0.00%	no change
Employee Insur	\$ 343,000	\$ 374,000	31,000	9.04%	The cost of Health insurance for current employees plus cost of: Life, std & ltd insurance, H S A contributions, used estimate of 11.50% incr. in cost over last year. Note that retirees medicare supplemental policies are included in OPEB
Training	\$ 20,000	\$ 20,000	0	0.00%	no change
Medical Expenses	\$ 3,000	\$ 3,000	0	0.00%	no incr. - based on Union contract allowable medical injections for industry-type exposures (ex: hepatitis, typhoid, diphtheria, flu, and tetanus).
Plant Maintenance	\$ 77,000	\$ 60,000	(17,000)	-22.08%	decrease based on 5 year average
Collection System	\$ 40,000	\$ 50,000	10,000	25.00%	incr. based on last years spending + anticipated price increases on pumps, etc.
R & M - Vehicles	\$ 22,000	\$ 22,000	0	0.00%	no change
Cap Replace - Vehicles	\$ -	\$ -	0	0.00%	no change
Cap Improve	\$ -	\$ -	0	0.00%	no change
Tools & Equipment	\$ 35,000	\$ 35,000	0	0.00%	no change
Process Equipment - R&M	\$ 115,000	\$ 100,000	(15,000)	-13.04%	decr. based on average spend. Addresses potential high-cost repairs associated with critical equipment.
Reserve Cap Projects	\$ 377,000	\$ 402,000	25,000	6.63%	use fees to be applied to current year capital projects - See RCM budget
Interest Expense	\$ -	\$ -	0	0.00%	no change
OPEB Contribution	\$ 69,000	\$ 70,000	1,000	1.45%	Final per Actuary
Transfer to RCM	\$ 557,000	\$ 532,000	(25,000)	-4.49%	Planned usage of Fund balance
Safety Supplies	\$ 14,000	\$ 14,000	0	0.00%	no change
Contingency	\$ 342,000	\$ 283,000	(59,000)	-17.25%	8%+ of budget (less the fund balance transfer) for unforeseen items not planned for in RCM for emergencies
#1 -Thompsonville Rd	\$ 29,000	\$ 30,000	1,000	3.45%	routine exp including Electricity + Mission Commun.
#10 - Mapleton Estates	\$ 5,000	\$ 7,000	2,000	40.00%	routine exp including Electricity + Mission Commun.
#11 - Mapleton Ave	\$ 9,000	\$ 6,000	(3,000)	-33.33%	routine exp including Electricity + Mission Commun.
#12 - Bridge St	\$ 11,000	\$ 6,000	(5,000)	-45.45%	routine exp including Electricity + Mission Commun.
#13 - Stony Brook	\$ 5,000	\$ 17,000	12,000	240.00%	routine exp including Electricity + Mission Commun.
#2 - Willow Creek	\$ 4,000	\$ 5,000	1,000	25.00%	routine exp including Electricity + Mission Commun.
#3 - Mountain Road	\$ 19,000	\$ 17,000	(2,000)	-10.53%	routine exp including Electricity + Mission Commun.
#4 - River Blvd	\$ 9,000	\$ 9,000	0	0.00%	routine exp including Electricity + Mission Commun.
#5 - Fairhill Lane	\$ 14,000	\$ 10,000	(4,000)	-28.57%	routine exp including Electricity + Mission Commun.
#6 - Suffield Meadows	\$ 9,000	\$ 5,000	(4,000)	-44.44%	routine exp including Electricity + Mission Commun.
#7 - Poole Rd.	\$ 16,000	\$ 25,000	9,000	56.25%	routine exp including Electricity + Mission Commun.
#8 - Plantation Dr	\$ 15,000	\$ 13,000	(2,000)	-13.33%	routine exp including Electricity + Mission Commun. (includes \$3k for tank replacement)
#9 - Eagles Watch	\$ 7,000	\$ 5,000	(2,000)	-28.57%	routine exp including Electricity + Mission Commun.
#16 Prospect Hill Estates	\$ 6,000	\$ 13,000	7,000	116.67%	routine exp including Electricity + Mission Commun.
#17 Cedar Crest Drive	\$ 6,000	\$ 4,000	(2,000)	-33.33%	routine exp including Electricity + Mission Commun.
#18 Wisteria Lane	\$ 9,000	\$ 3,000	(6,000)	-66.67%	routine exp including Electricity + Mission Commun.
#19 Malec Farms	\$ 5,000	\$ 5,000	0	0.00%	routine exp including Electricity + Mission Commun.

4,326,000 4,334,000 8,000
3,769,000 3,802,000

0.24% BUDGET INCR/DECR W/O INCLUDING FUND BALANCE USAGE
0.18% BUDGET INCR/DECR - INCLUDING FUND BALANCE USAGE

**Town of Suffield Water Pollution Control Authority
2026/2027 Reserve Capacity Maintenance (RCM) Revenue Budget**

	2025/2026	2026/2027	Variance	
Transfer from RCM Fund Balance	\$ 892,000	\$ -		Balance on hand year-end 2025/2026 RCM Fund Balance
Transfer from Assessment Fund	\$ 94,000	\$ 361,000	\$ 267,000	All funds generated from Assessment Fund transferred into this fund for Capital Projects
Transfer from O&M Line Item	\$ 377,000	\$ 402,000	\$ 25,000	revenue generated by sewer use fees & earmarked for cap projects
Grant Income	\$ 480,000	\$ 192,000	\$ (288,000)	State Grant for Stony Brook (20% up front)
Transfer from Fund Balance	\$ 557,000	\$ 532,000	\$ (25,000)	Use of Fund Balance
TOTAL REVENUE	\$ 2,400,000	\$ 1,487,000		
Emergency Repairs	\$ -	\$ 200,000	\$ 200,000	
Plant Upgrades (Capital Improvements)	\$ 529,000	\$ 535,000	\$ 6,000	
Plant Upgrades-Collection system (Capital Improvements)	\$ 1,871,000	\$ 752,000	\$ (1,119,000)	
TOTAL EXPENSES	\$ 2,400,000	\$ 1,487,000	\$ (913,000)	

**Town of Suffield Water Pollution Control Authority
2026/2027 Assessment/Connection Revenue Budget**

	2025/2026	2026/2027	Variance	Description
2026-2027 New Assessments/Sewer Connections	\$ 2,500	\$ 3,000	\$ 500	2 new accounts
Developer's Agreements	\$ 56,000	\$ 100,000	\$ 44,000	Based on current Developments & estimated over 3 yrs of receipts
Current Assessments	\$ 24,000	\$ 30,000	\$ 6,000	based on 2025 annual billing @ 3-year average collection rate of 90%
Assessments - Prior Years	\$ 3,000	\$2,000	\$ (1,000)	20% of delinquent balance
Penalty Interest & Fees	\$ 2,000	\$ 1,000	\$ (1,000)	estimate based on last 5 years of delinquent collections
Advance Collection	\$ 6,000	\$ 5,000	\$ (1,000)	5% of principal not billed
Investment Interest	\$ 500	\$ 1,000	\$ 500	based on anticipated average balance and avg interest earned
Total:	\$ 94,000	\$ 142,000		
Transfer from Assessment Fund Balance	\$ -	\$ 219,000	\$ 219,000	
TOTAL REVENUE	\$ 94,000	\$ 361,000		
Transfer to Town General Fund	\$ -	\$ -	\$ -	
Transfer to RCM	\$ 94,000	\$ 361,000	\$ 267,000	
TOTAL EXPENSES	\$ 94,000	\$ 361,000		