

LINCOLN-WOODSTOCK COOPERATIVE SCHOOL BOARD
SAU #68
DATE: April 8, 2026
FACILITIES EXPENDABLE TRUST FUND PUBLIC HEARING MINUTES

SCHOOL BOARD PRESENT:

Jay Duguay, Chairperson
Mandi Avery
Kevin Bell
Joe Bossie
Tamra Ham
Tricia Lindow
Jasmine Weeden

ADMINISTRATION/STAFF/STUDENT PRESENT:

Dr. Mary Steady, Superintendent of Schools
Debbie O'Connor, Financial Manager
Sharon Holt, SAU#68 Administrative Assistant

PUBLIC PRESENT:

None

The Public Hearing was held in the Elementary School Multipurpose Room.

School Board Chairperson, Jay Duguay called the Public Hearing to order at 7:22 PM.

Jay Duguay noted the Public Hearing was being held to discuss the use of monies from the Facilities Expendable Trust Fund for the first phase of the Elementary School flooring project and to replace the stage curtains in the Middle/High School.

Debbie O'Connor noted a packet of information was provided to the Board members which included information on Trust Fund balances; a quote and description of work from Sprague Flooring; and a quote from Criteria Furniture for the stage curtains.

Debbie O'Connor mentioned the Elementary School flooring project has been split into three phases. The Facilities Committee had done a walkthrough of the Elementary School flooring project phases and recommended completing the first phase this year. The first phase consists of the Elementary School offices including the Special Education offices and the music room. The District will be using Sprague Flooring Covering to complete this phase of the project. They are the vendor used last year for the final phase of the Middle/High School Flooring project. The cost is \$54,651.80.

Jay Duguay asked for questions or comments on the flooring project from the Board Members.

There were no members of the public present.

Hearing no comment, Jay Duguay asked for a motion.

Joe Bossie made a motion seconded by Tamra Ham to approve the use of up to fifty-four thousand, six hundred fifty-one dollars and eighty cents (\$54,651.80) from the Facilities Expendable Trust Fund for the first stage of flooring replacement project for the Elementary School with work to be completed by Sprague Floor Covering. Discussion: None. Jay Duguay called a vote to approve the motion. All Board members were in favor and the motion carried unanimously.

Jay Duguay asked for clarification on the quote from Criteria Furniture for the Middle/High School stage curtains in regards to the side and rear curtains.

- Debbie O'Connor mentioned only the main front curtains and valance need to be replaced at this time. They were originally installed in the early 2000's and are in disrepair.

Jay Duguay asked for questions or comments on the curtains from the Board Members.

There were no members of the public present.

Hearing no comment, Jay Duguay asked for a motion.

Joe Bossie made a motion seconded by Tamra Ham to approve the use of up to eleven thousand, seven hundred twenty-two dollars (\$11,722.00) from the Facilities Expendable Trust Fund for the purchase, delivery and installation of the main curtains and valance for the Middle/High School stage from Criteria Furniture. Discussion: None. **Jay Duguay called a vote to approve the motion. All Board members were in favor and the motion carried unanimously.**

Jay Duguay mentioned there will be approximately \$170,000 remaining in the Facilities Expendable Trust Fund after these expenditures.

Debbie O'Connor noted per the Warrant Article passed at the District meeting, up to \$100,000 from the unassigned fund balance may be added to the Facilities Expendable Trust Fund at the end of this fiscal year.

Tamra Ham made a motion seconded by Kevin Bell to adjourn the Public Hearing. Discussion: None. **Jay Duguay called a vote to approve the motion. All Board members were in favor and the Public Hearing adjourned at 7:26 PM.**

Respectfully submitted,

Sharon Holt, SAU#68 Administrative Assistant