

MINUTES
MARIN COUNTY OFFICE OF EDUCATION
Personnel Commission
Monday, February 23, 2026

The regular meeting of the Marin County Office of Education Personnel Commission was held in person and accessible via video conference on Monday, February 23, 2026.

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| 1. Dr. Zerkel convened the meeting at 3:31 p.m. | <u>Call to Order</u> |
| 2. Present for the meeting were Commissioners Catherine McKown, Dr. Arline Zerkel, and Paulette Foster. The staff was represented by Jason Richardson and Erin Feely. Guests: John Carroll - Superintendent. | <u>Roll Call/Guests</u> |
| 3. Motion, seconded, and carried, Foster/McKown; the matter passed 3-0 to approve and adopt the agenda as recommended. Ayes: Foster, McKown, Zerkel; Noes: None; Absent: None. | <u>Agenda Approved</u> |
| 4. Dr. Zerkel invited the public to comment on items not on the agenda. | <u>Public Comment</u> |
| 5. Motion, seconded, and carried, McKown/Zerkel; the matter passed 2-0 to approve the January 26, 2026 minutes after review. Ayes: McKown, Zerkel; Noes: None; Abstain: Foster. | <u>Minutes Approved</u> |
| 6. Superintendent John Carroll administered the Oath of Office to Catherine McKown. | <u>Oath of Office</u> |
| 7. Mr. Richardson presented the First Reading for Proposed Merit Rule Amendments. | <u>First Reading for Proposed Merit Rule Amendments</u> |
| 8. Motion, seconded, and carried, McKown/Foster; the matter passed 3-0 to approve the date for Second Reading/Approval of Proposed Merit Rule Amendments. Ayes: Foster, McKown, Zerkel; Noes: None; Absent: None. | <u>Approval of Date for Second Reading for Proposed Merit Rule Amendments</u> |
| 8. Mr. Richardson reported on the following: <ul style="list-style-type: none">• Review of status report for the period of January 23, 2026 – February 26, 2026.• Classification Study updates.• 2026 CSPCA 54th Annual Conference on March 15-17, 2026.• Current leaves, separations, and vacancies were reviewed. | <u>Personnel Director's Report</u> |
| 9. Dr. Zerkel invited the Commissioners to report on items not on the agenda. | <u>Reports/Items</u> |
| 10. Motion, seconded, and carried, Foster/McKown; the matter passed 3-0 to adjourn the meeting. Ayes: Foster, McKown, Zerkel; Noes: None; Absent: None. Dr. Zerkel adjourned the meeting at 4:11 p.m. | <u>Adjournment</u> |



Jason Richardson
Secretary