Warren County Board of Education Regular Meeting March 23, 2026

Minutes of a regular meeting of the Warren County Board of Education held at Warren Central High School's Auditorium, 559 Morgantown Road, Bowling Green, KY on Monday, March 23, 2026 at 5:30 p.m.

A. CALL TO ORDER: The Chairman called the meeting to order at 5:30 p.m.

B. PLEDGE TO THE FLAG

C. ROLL CALL

Present: Mr. Chaffin, Mrs. Duvall, Mr. Manco, Mr. Jackson, Mrs. Kash

D. MISSION AND VISION STATEMENT

E. ANYONE WISHING TO ADDRESS THE BOARD, PLEASE SIGN IN WITH MR. JEFF MOORE PRIOR TO THE PUBLIC COMMENT SECTION OF THE AGENDA

F. PROPOSED AMENDMENTS TO THE AGENDA: N/A

G. ARCHITECT REPORT

H. PRESENTATIONS AND RECOGNITIONS

1. Instructional Spotlight, Presented by Dr. Sarah Johnson & Mr. Kyle Cassady
2. FY25 Audit Presentation, Presented by Mrs. Jeanna Jones
3. March Golden Apple Winners, Presented by Mrs. Lauren Thurmond
- **a.** Kathy Hunt, Transportation (Greenwood Feeder)
- **b.** Rhonda Stamper, Transportation (South Warren Feeder)
- **c.** Lisa Updegraff, Transportation (Warren Central Feeder)
- **d.** Sandy Nunley, Transportation (Warren East Feeder)

4. 2026 KHSAA State Indoor Track & Field Championships, Presented by Mrs. Lauren Thurmond
- **a.** Brayden Lightfoot, Warren East High School, State Runner-Up, Boys' High Jump
- **b.** Tristan Sanchez-Alex, Warren Central High School, State Runner-Up, Boys' Long Jump

5. Kentucky Association of Basketball Coaches, 4th Region Coach of the Year, Presented by Mr. Adam Hatcher
- **a.** Coach Will McCoy, Greenwood High School

6. Kentucky Association of Basketball Coaches, Co-Player of the Year, Presented by Mr. Adam Hatcher
- **a.** Isaiah Summers, Greenwood High School

7. 4th Region Athletic Director of the Year, Presented by Mr. Greg Howard
- **a.** Coach Jason Grissom, South Warren High School

I. PUBLIC COMMENT

J. APPROVE MINUTES OF THE FEBRUARY 23, 2026, REGULAR BOARD OF EDUCATION MEETING

Order # 94 – Primary Motion Passed: Motion to Approve Minutes of the February 23, 2026 Regular Board of Education Meeting passed with a motion by Mrs. Jennifer Kash and a second by Mrs. Amy Duvall.

Garry Chaffin	Yes
Amy Duvall	Yes
Thomas Manco	Yes
Adam Jackson	Yes
Jennifer Kash	Yes

K. APPROVE PERSONNEL ITEMS

Order # 95– Primary Motion Passed: Motion to Approve Personnel Items passed with a motion by Mr. Adam Jackson and a second by Mr. Thomas Manco.

Garry Chaffin	Yes
Amy Duvall	Yes
Thomas Manco	Yes
Adam Jackson	Yes
Jennifer Kash	Yes

Approve the following personnel requests of Mr. Rob Clayton:
Cumberland Trace Elementary
Approve Instructional Coach position for 2026-2027 (Title I)
District Office
Approve Part-Time SCM Trainer position (Up to 20 Days) for 2026-2027 school year
Approve Part-Time Data Engineer position for 2026-2027 school year
Approve Lacrosse Coach Positions for each Middle School Team for 2025-2026:
Head Coach (Boys and Girls Teams): $2,500 stipend each
Assistant Coach (Boys and Girls Teams): $1,000 stipend each
Early Learning Academy

Approve Dean of Students position for 2026-2027 school year
Greenwood High School
Approve creation of 5 Second Assistant Track Coach Positions with $1,000 stipend (Booster Funded)
Technology Department
Approve change in contract days for Network Engineer position from 240 to 260 days for 2026-2027 school year

The following leaves of absence have been requested:				
FIRST NAME	**LAST NAME**	**POSITION**	**LOCATION**	**EFFECTIVE DATE (As Requested)**
Sarah	Avis	Teacher	Moss MS	02/17/2026-05/18/2026
Layne "Brylee"	Bellen	Teacher	South Warren HS	**REV:** 01/07/2026-03/01/2026
Sarah	Buchanan	Teacher	Warren East MS	04/17/2026-05/15/2026
Lenothal "Mike"	Clay	Bus Driver	Transportation	02/09/2026-04/13/2026
Holly	Drake	Speech Language Pathologist	Plano	02/10/2026-04/08/2026
Marcia	Dye	Cook/Baker	Greenwood HS	**REV:** 01/27/2026-03/02/2026
Cynthia	Henson	Bus Driver	Transportation	12/15/2025-02/22/2026
Mia	Hudson	Teacher	Richardsville	**REV:** 01/05/2026-03/02/2026

Meagan	Keown	Cook/Baker	Plano	03/18/2026-04/27/2026
James	Larson	Bus Driver	Transportation	02/18/2026-04/17/2026
Stephanie	Malazarte	Teacher	Cumberland Trace	**REV:** 01/12/2026-03/16/2026
Cheri	Marshall	Teacher	Warren East High	03/16/2026-04/13/2026
Tiffany	Miller	Cook/Baker	Lost River	**REV:** 03/11/2026-04/28/2026
Alexa	Noble	Speech Language Pathologists	Early Learning Academy	**REV:** 03/02/2026-05/18/2026
Anita	Pearson	Bus Driver	Transportation	02/09/2026-04/06/2026
Yijuan "Carol"	Ran	Teacher	Natcher	03/11/2026-03/25/2026
Amber	Raymond	Teacher	Warren Central HS	**REV:** 01/05/2026-03/15/2026
Robert	Ryan	Bus Driver	Transportation	03/09/2026-06/15/2026
Emily	Shaw	Teacher	Rich Pond	03/06/2026-04/24/2026
Colby	Spillman	Teacher	Cumberland Trace	04/13/2026-05/15/2026
Angeline	Taylor	Teacher	Greenwood HS	02/27/2026-4/10/2026
Shannon	Thiessen	Teacher	Warren Central HS	**Intermittent:** 02/26/2026-02/25/2027
Holly	Whittinghill	Teacher	Greenwood HS	**REV:** 11/21/2026-03/08/2026

L. APPROVE FINANCIAL REPORT FOR FEBRUARY 2026

Order # 96 – Primary Motion Passed: Motion to Approve Financial Report for February 2026 passed with a motion by Mrs. Amy Duvall and a second by Mrs. Jennifer Kash.

Garry Chaffin	Yes
Amy Duvall	Yes
Thomas Manco	Yes
Adam Jackson	Yes
Jennifer Kash	Yes

M. APPROVE PAYMENT OF BILLS AND REIMBURSEMENTS

Order # 97 – Primary Motion Passed: Motion to Approve Payment of Bills and Reimbursements passed with a motion by Mr. Thomas Manco and a second by Mrs. Amy Duvall.

Garry Chaffin	Yes
Amy Duvall	Yes
Thomas Manco	Yes
Adam Jackson	Yes
Jennifer Kash	Yes

N. APPROVE OPERATIONS ACTIONS

Order # 98 – Primary Motion Passed: Motion to Approve Operations Actions passed with a motion by Mrs. Amy Duvall and a second by Mrs. Jennifer Kash.

Garry Chaffin	Yes
Amy Duvall	Yes
Thomas Manco	Yes
Adam Jackson	Yes
Jennifer Kash	Yes

1. Consider School Requests

a. Consider Field Trip and Fundraiser Requests

Approve the following requests of Ms. Pauletha Butts, Principal, Alvaton Elementary School:

- School to sell Double Good popcorn to raise funds for 6th-grade field trip
- School to sell Spirit Hero Yard Signs to raise funds for 6th-grade field trip

Approve the following requests of Mr. Scott Jones, Principal, Briarwood Elementary School:

- School to collect fees from archery for state tournament expenses
- School to collect fees for 6th-grade yearbook ads
- School to collect fees from students purchasing yearbooks

- School to collect fees from gifted and talented students for t-shirts for GHS Leadership Day
- Field Trip for 5th/6th grade to Washington DC November 3, 2026, through November 8, 2026

Approve the following requests of Ms. Sarah Baker, Principal, Bristow Elementary School:

- School to collect fees from Beta Club for student supplies for the Beta Convention
- School to hold Spring Fling Court to raise funds for PTA
- Field Trip for 3rd Grade to Nashville Science Center, April 13, 2026
- Field Trip for Boys to Men to St. Louis, MO, May 11, 2026, through May 12, 2026
- Field Trip for Leading Ladies to St. Louis, MO, May 11, 2026, through May 12, 2026

Approve the following requests of Mr. Nick Lowe, Principal, Jennings Creek Elementary School:

- School to collect fees from the Garden club to purchase supplies
- School to collect fees from students who damaged Chromebooks
- School to collect fees from students to repair or replace lost or damaged library books
- Field Trip for Elementary Beta Club to Nashville, TN, June 21, 2026, through June 23, 2026
- Field Trip for Junior Beta Club to Nashville, TN, June 23, 2026, through June 27, 2026

Approve the following requests of Ms. Leslie Shultz, Principal, Jody Richards Elementary School:

- Field Trip for 2nd grade to Nashville Zoo April 16, 2026
- Field Trip for STLP to Lexington, KY, April 24, 2026

Approve the following requests of Ms. Nadina Alexander, Principal, North Warren Elementary School:

- Field Trip for STLP to Lexington, KY, April 24, 2026

Approve the following requests of Mr. Shaun Stice, Principal, Oakland Elementary School:

- School to collect fees from the 6th grade to cover the cost of the field trip
- School to collect fees from the 3rd grade to cover the cost of the field trip
- School to collect fees from the 1st/2nd grade to cover the cost of the field trip
- School to collect fees from 1st grade for field trip to Chaney's Dairy Barn
- School to hold Student-Led Urban Garden Project
- Field Trip for STLP to Lexington, KY, April 24, 2026

Approve the following requests of Mr. Ben Frasier, Principal, Plano Elementary School:

- Field Trip for STLP to Lexington, KY, April 24, 2026

Approve the following requests of Mr. Derick Marr, Principal, Rich Pond Elementary School:

- Field Trip for STLP to Lexington, KY, April 24, 2026

Approve the following requests of Ms. Bonnie Spears, Principal, Drakes Creek Middle School:

- School to collect fees from choir/band for Cici's lunch
- School to sell water balloons during field day to raise funds for PTO
- School to sell Pelicans during field day to raise funds for PTO

Approve the following requests of Mr. David Cloyd, Principal, South Warren Middle School:

- School to collect fees from STLP for transportation and t-shirts
- Field Trip for EF Tours to Peru July 2027

Approve the following requests of Mr. Jonathan Vaughn, Principal, Warren East Middle School:

- School to collect fees from the 7th grade to pay for the field trip
- School to collect fees from the Ag club to pay for the New Beginnings field trip
- School to collect fees from JAG Specialist to pay for the bus for the field trip
- School to collect fees from JAG to pay for the bus and driver to field trip
- School to collect fees from robotics to pay for transportation and lunch
- School to collect fees from STLP and Robotics to pay for transportation
- School to accept calendar donations to raise funds for robotics
- School to accept monetary donations to raise funds for robotics
- School to hold 20 for 20 fundraiser to raise funds for robotics
- Field Trip for STLP/Robotics to Lexington, KY, April 24, 2026

Approve the following requests of Mr. Adam Hatcher, Principal, Greenwood High School:

- School to collect fees from students taking AP Exams
- School to collect fees from the Academic Team to pay for EPS Internationals
- School to collect fees from the Academic Team to pay for NAQT Nationals
- School to collect fees from the International Club to pay for the festival ticket fee
- School to accept monetary donations to raise funds for softball
- Field Trip for Softball to Murfreesboro, TN, March 26, 2026
- Field Trip for Track and Field to Clarksville, TN, March 28, 2026
- Field Trip for Track and Field to Lexington, KY, May 2, 2026
- Field Trip for NJROTC to Marion, NC, April 16, 2026, through April 18, 2026
- Field Trip for FFA to Frankfort, KY, March 24, 2026
- Field Trip for Track and Field to Lexington, KY, May 23, 2026
- Field Trip for FBLA to Holiday World, May 13, 2026

Approve the following requests of Mr. Matt Deaton, Principal, South Warren High School:

- School to collect fees from the Academic Team to pay for competition costs, supplies, and meals
- School to collect fees from the Dungeons and Dragons club to pay for the field trip to TN Renn Fair
- School to collect fees from the Spirit Club to cover the cost of the field trip to the Hot Rods game
- School to sell musical tickets for musical performances
- School to sell prom tickets to benefit the prom committee
- School to hold Powderpuff football game to raise funds for Chick-fil-A Leader Academy
- School to hold Cheer Mini Clinic to raise funds for SWHS Cheer
- School to hold Boys Golf Silent Auction to raise funds for boys' golf
- School to hold spirit wear sales to raise funds for boys' golf
- School to hold Closet to the Pin & SWHS Golf Day at Paddock Golf fundraiser to raise funds for boys' golf
- School to hold Spartan Clash fundraiser to raise funds for boys' golf
- School to hold merchandise sales to raise funds for girls' soccer
- School to participate in Kroger Community Rewards to raise funds for girls' soccer
- School to hold Kids Day Soccer Camp to raise funds for girls' soccer
- Field Trip for STLP to Lexington, KY, April 24, 2026
- Field Trip for Dungeons and Dragons Club to TN Renaissance Fair, May 2, 2026

Approve the following requests of Mr. Colton Isaacs, Principal, Warren Central School:

- School to collect fees from FBLA to purchase snacks for state competition
- School to collect fees from HOSA to support student programming and activities
- School to sell Culture Day Tickets to raise funds for the International club
- School to hold March Mammel Madness to raise funds for WCHS HOSA
- Field Trip for Zoology Class to Nashville Zoo April 23, 2026

Approve the following requests of Mr. Jonathan Vincent, Principal, Warren East High School:

- School to sell blankets to raise funds for softball
- School to hold 20 for 20 fundraiser to raise funds for softball
- School to sell apparel with H & W to raise funds for softball
- School to sell sponsor signs to raise funds for softball
- School to sell concessions at home games to raise funds for softball
- Field Trip for Varsity Softball to Huntsville, AL, April 3, 2026, through April 4, 2026

Approve the following requests of Mrs. Debra LaSala, Director of Early Childhood/Elementary Education/Gifted & Talented:

- School to sell admission wristbands at spring carnival

b. Consider Agreement for set rental and props between Pittsburgh CLO and Greenwood High School

c. Consider Van Meter Hall/Auditorium Agreement with Greenwood High School

d. Consider MTI Production Contract with Greenwood High School for Fall 2026 Musical

e. Consider Agreement between JostensPix and Greenwood High School

f. Consider Agreement between United Coach and Tour and Bristow Elementary School

2. Consider Memorandum of Understanding with Jobs for America's Graduates Program at Greenwood High School for the 2026-2027 School Year

3. Consider Memorandum of Understanding with Jobs for America's Graduates Program at Warren East High School for the 2026-2027 School Year

4. Consider Memorandum of Understanding with Jobs for America's Graduates Program at Warren East Middle School for the 2026-2027 School Year

5. Consider RFP 1011-25: Milk & Dairy Products with renewal opportunity for 2026-2027 School Year

6. Consider RFP 1027-26: Marketing

7. Consider Staffing Formula for 2026-27 School Year

8. Consider Warren County Public Schools to Host Camp Invention Summer Camp for Gifted and Talented Students

9. Consider Warren County Public Schools Technology Plan

10. Consider Memorandum of Agreement with WKU TRIO Educational Talent Search Program

11. Consider Superintendent Contract Amendment

O. APPROVE STUDENT LEARNING SERVICES

Order # 99 – Primary Motion Passed: Motion to Approve Student Learning Services passed with a motion by Mrs. Jennifer Kash and a second by Mrs. Adam Jackson.

Garry Chaffin	Yes
Amy Duvall	Yes
Thomas Manco	Yes
Adam Jackson	Yes
Jennifer Kash	Yes

1. Consider Early Release/Graduation for Lighthouse Academy Students

2. Consider Early Release/Graduation for Beacon Academy Students

3. Consider Warren County Public Schools to apply for the SHINE KY grant in the amount of up to $250,000

4. Consider Warren County Public Schools to apply for a grant through the KY Energy and Environmental Cabinet, Dept. of Environmental Protection, Division of Waste Management in the amount of $59,100

5. Consider Drakes Creek Middle School to apply for a grant through the Kentucky Department of Education entitled, "Middle School Career Exploration Initiative," in the amount of $5,000

6. Consider Richardsville Elementary to apply for a Farm to School grant in the amount of $5,000

7. Consider Warren County Public Schools to apply for the KEMI grant in the amount of $2,500

P. APPROVE STUDENT SUPPORT SERVICES

Order # 100 – Primary Motion Passed: Motion to Approve Student Support Services passed with a motion by Mrs. Amy Duvall and a second by Mr. Thomas Manco.

Garry Chaffin	Yes
Amy Duvall	Yes
Thomas Manco	Yes
Adam Jackson	Yes
Jennifer Kash	Yes

1. Consider Initial BG1 for Warren East High School Gym HVAC Replacement

2. Consider BG5 (Closeout) for Warren Elementary Gym Roof Replacement

3. Consider BG5 (Closeout) for Warren County Schools Aquatic Center Reroof

4. Consider Briarwood Elementary Roof Replacement BG4 to Gunter Roofing

5. Consider Warren Rural Electric Amendments to the Industrial Power Contract for Rockfield Elementary

6. Consider request for a waiver from the Kentucky Board of Education for 702 KAR 4050, section 4 item D. Road Adequacy Letter for the Smiths Grove Property purchase

7. Consider Summit View Elementary (Dillard Rd) Summary of Payments 17

8. Consider Summit View Elementary (Dillard Rd) Change Order 046 increase to Knight Mechanical in the amount of $7,294.10

9. Consider Summit View Elementary (Dillard Rd) Change Order 047 increase to Diversified Electrical in the amount of $817.00

10. Consider Summit View Elementary (Dillard Rd) Change Order 048 decrease to Bennett's Contracting in the amount of ($91,167.61)

11. Consider Summit View Elementary (Dillard Rd) Change Order 049 increase to Gunter Roofing in the amount of $68,730.00

12. Consider Impact Center for Leadership & Innovation Summary of Payments 27

13. Consider Impact Center for Leadership & Innovation Change Order 134 decrease to Strategic Communications in the amount of ($4,209.50)

14. Consider Impact Center for Leadership & Innovation Change Order 135 increase to Industrial Electrical Contractors in the amount of $9,465.65

15. Consider Impact Center for Leadership & Innovation Change Order 136 increase to Industrial Electric Contractors in the amount of $2,728.24

16. Consider Impact Center for Leadership & Innovation Change Order 137 decrease to Alliance Corporation in the amount of ($3,892.50)

17. Consider Impact Center for Leadership & Innovation Change Order 138 decrease to Atlas Enterprises in the amount of ($15,615.00)
18. Consider New Warren Elementary Summary of Payments 32
19. Consider New Warren Elementary BG4 to Stafford Smith
20. Consider Greenwood High School Addition/Renovation Summary of Payments 39
21. Consider Greenwood High School Addition/Renovation Change Order 155 increase to Green Mechanical in the amount of $5,455.00
22. Consider Greenwood High School Addition/Renovation Change Order 156 increase to Green Mechanical in the amount of $4,913.85
23. Consider Sherman, Carter, Barnhart Invoices

Q. INFORMATION ITEMS

1. Personnel Information Items
Resignations for the 2025-2026 school year
Retirements for the 2025-2026 school year
Suspensions for the 2025-2026 school year
Terminations for the 2025-2026 school year
Employment for the 2025-2026 school year
Transfers for the 2025-2026 school year
Assignments for the 2025-2026 school year
2. SBDM Minutes
3. FY25 Audit Report

R. BOARD MEMBER COMMENTS

S. SUPERINTENDENT REPORT

T. ENTER EXECUTIVE SESSION:

Order # 101 – Primary Motion Passed: Motion to Enter Executive Session passed with a motion by Mr. Thomas Manco and a second by Mrs. Amy Duvall.

Garry Chaffin	Yes
Amy Duvall	Yes
Thomas Manco	Yes
Adam Jackson	Yes
Jennifer Kash	Yes

U. RETURN TO OPEN SESSION

Order # 102 – Primary Motion Passed: Motion to Return to Open Session passed with a motion by Mr. Thomas Manco and a second by Mr. Adam Jackson.

Garry Chaffin	Yes
Amy Duvall	Yes
Thomas Manco	Yes

Adam Jackson	Yes
Jennifer Kash	Yes

V. ADJOURN

Order # 103 – Primary Motion Passed: Motion to Adjourn passed with a motion by Mr. Adam Jackson and a second by Mrs. Amy Duvall.

Garry Chaffin	Yes
Amy Duvall	Yes
Thomas Manco	Yes
Adam Jackson	Yes
Jennifer Kash	Yes

Chairperson

Superintendent