Job Title: Physical Therapist Assistant (PTA)

Qualifications Registered Physical Therapist Assistant and licensed by the Oklahoma State Board of Medical Licensure and Supervision

Education: Associate Degree in Physical Therapy

Training or Experience Required: Prefer one or more years experience in a public school or other pediatric setting.

Special Skills, Knowledge, Abilities:

Communication Skills (oral, written, or business): Basic communication skills to exchange information, give/receive clear instructions and respond to inquiries. Includes filling out forms.

Reading and Interpreting: Reads and interprets written or printed materials such as medical records/charts, diagrams, instructional material.

Tools and Equipment Usage: Uses specialized equipment with expertise acquired through extensive experience and/or training.

Site: Various

Reports to: Director of Special Services/Asst. Director of Special Services.

Job Goal: (Purpose of Position): Performs professional level physical therapy duties to improve or maintain the student=s level of physical/motor functioning to facilitate optimal learning through the identification of problems, assessment and treatment programs. Executes an educationally therapeutic physical therapy program under the general supervision of the PT.

Contact with Others: An incumbent in this position has regular contact by telephone or in-person with other staff members, medical community, and public to determine actual information needed and to assist with developing and implementing IEP's.

Other Performance Measures: Knowledge of subject matter; Cares for and effectively assists students with special concerns; Establishes guidelines with effective learner/treatment objectives; Ensures students are acquiring skills and knowledge to apply principles, theories and other learning; Properly monitors student progress.

Contributes to effectiveness/quality of district programs; Keeps accurate records, reports, etc. pursuant to district policy; Actively supports and looks for ways to improve the quality of customer service as provided by the district; Cooperates with other district personnel to improve the quality of education; When serving on committees, maintains an attitude of constructive/supportive behavioral feedback and input to improve the quality of service; Continues to be involved in personal growth and development.

Essential Job Functions: (Performance Responsibilities)

1. Assists the PT in the identification of students through screenings and the initial referral for
2. Physical therapy services.

3. Assists the PT with assessment and evaluation; makes recommendations for intervention and acts as
4. An IEP team member. Provides input or assists in writing IEP=s under the supervision of the PT.

5. Provides direct and indirect physical therapy services under the general supervision of a PT.

6. Consults with classroom staff, other service providers, parents, and medical personnel regarding the
7. therapeutic management of students.

8. Provides written documentation of assessment, recommendations, current progress and home
9. programs

10. Provides in-service programs for school personnel regarding issues included in the realm of physical
11. therapy (i.e. transfer techniques, body mechanics, etc.)

12. Attends workshops and continuing education courses to maintain licensure and to grow in knowledge
13. and understanding of the disabled child in the public school setting.

14. Performs other duties as assigned.

15. Travels to various sites as needed to provide PT services.

16. Adheres to State and Federal law.

Supervision exercised: An incumbent does not directly supervise other staff members.

Physical/Mental Requirements and Working Conditions:

In a workday, the employee performs frequent bending/stooping; squatting/crouching; crawling/kneeling; and pushing and pulling. Employee=s job requires frequent carrying/lifting of up to 50 pounds to transfer and carry equipment for treatment sessions to various sites.

Employee must possess manual dexterity/visual ability to operate vehicle and other equipment/machines effectively. Employee must possess hearing/speaking ability to communicate with staff, patients, etc. Employee must use due concern to prevent the spread of infection due to equipment and physical therapies.

Terms of Employment: 188/7.25 hours

Salary: Category H

Evaluation: Performance of this job will be evaluated in accordance with Board Policy.

Board Approved 03-12-01